



STATE OF CONNECTICUT
STATE DEPARTMENT OF EDUCATION



Connecticut State Advisory Council for Special Education

Membership Committee

Thursday, April 11, 2024

******* 1:30 p.m. to 2:15 p.m. *******

Teams Meeting (Members)

Livestream (See below)

[https://youtube.com/live/SAC Membership Committee Meeting 041124](https://youtube.com/live/SAC%20Membership%20Committee%20Meeting%20041124)

Minutes

Members Attended: Catherine Summ (Chair), Denise Drummond, Susan Yankee (SAC Chair), Jennifer Lussier (Vice Chair), Brian Smith, Bryan Klimkiewicz (non-voting), Jolie Medina (non-voting) and Missy Wrigley

Members Absent: Ana Wittig

I. Call to Order:

Meeting called to order at 1:32 by Catherine Summ.

II. Public Comment:

SAC meetings are public meetings and members of the public may participate.
Call-In Number: 866-880-0098
Participant Code: 89689633

III. Membership Matters:

a. Membership Recruitment Strategies

The Committee talks about vacancies and appointments. Catherine S. asks Jolie M. for feedback regarding parent members whose terms are expiring – she responds that she has not heard back from members. Jolie M. will resend the email to parent members, include individuals/persons with disabilities and will add Catherine S. to the email to encourage responses.

Susan Y. asks about consideration of a representative from the Office of Child Advocacy to the Council. Catherine S. asks Bryan for his thoughts and suggestions – he responds on the process and roles of members. In addition, he talks about the difference in amending by-laws and member roles. In addition, he said he would reach out to the State Technical Assistance Center to discuss the makeup of the SAC and possible ways to amend bylaws to add this stakeholder. Members should hold additional conversations and plan. Catherine. S. responds.

b. Nominating Committee

Catherine S. asks Brian K. Smith if he plans to continue chairing this committee – he will continue.

The group held a short discussion on who can be the backup in his absence.

c. Membership Survey and SAC website

Denise D. asks for the SAC survey to share at an Autism event. Jolie M. corrects the statement made on the survey being on the SAC webpage in response to Lou T.

Members talk about revising the wording on a statement to accompany the survey when it is uploaded to the SAC website.

IV. Summary/Action Items:

Catherine S. will reach out to students regarding continued membership.

Jolie M. to reach out to parents again and include individuals/persons with disabilities regarding memberships expiring, and also check their SAC membership attendance at the Full Council meetings.

Catherine S. will send a draft of the proposed SAC statement that will accompany the membership survey to Committee members for their feedback and suggestions.

Jolie to send Membership Survey to Denise D. and Lou T.

Bryan K. will follow-up with Committee on Dept. of Corrections -USD1 vacancy.

V. Adjourn:

Meeting adjourned at 2:15 pm.

Catherine asks for motion. Missy W. makes motion and Denise Drummond seconded. All in favor.