



STATE OF CONNECTICUT
STATE DEPARTMENT OF EDUCATION



Connecticut State Advisory Council for Special Education

Executive Committee

Wednesday, April 3, 2024

******* 9:30 a.m. to 10:30 a.m. *******

Microsoft Teams Meeting

Livestream Viewing:

[https://youtube.com/live/SAC Executive Committee 040324](https://youtube.com/live/SAC%20Executive%20Committee%20040324)

Minutes

Members Present: Catherine Summ (Membership Chair), Sean Cronin (SDE non-voting), Susan Yankee (Chair), Jolie Medina (SDE non-voting), Jeffrey Spahr (Legislative Chair) and Jennifer Lussier (Vice-Chair)

Guest: Tom Cosker (SAC Member – Disability Rights CT)

Members Absent: Bryan Klimkiewicz (SDE non-voting)

I. Call to Order:

Susan Y. calls meeting to order at 9:33 a.m.

II. Public Comment: N/A

SAC meetings are public meetings and members of the public may participate.

Call-In Number: 866-880-0098

Participant Code: 89689633

III. Consent Agenda:

- a. Approval of March 13, 2024, Executive Committee Minutes

Susan Y. asks for motion to move the approval of minutes to our May 1, 2024, Executive Committee meeting.

Jennifer L. makes motion and Catherine S. seconds. All in favor

IV. Committee Matters

Susan Y. asks for motion to add membership matters to agenda. Catherine S. makes motion and Nachi B seconds. All in favor.

Motion to add discussion Task Force document Jeffrey S. makes motion and Catherine S. seconds. All in favor.

a. April 24, 2024, Full Council Meeting Agenda Planning

Remind members of the May 22 full Council virtual meeting.

The group reviews agenda topics of discussion:

Tom Boudreau (Education Consultant) presentation.

Due Process – able 7 data presentation.

Office of Child Advocate (OCA)/Disability Rights CT second presentation – Invite OCA Staff Attorney, Virginia Brown

Round Table

Meeting location – Suggesting CREC for technology from 8:30 am to 2 pm.

Proposing a Least Restrictive Environment and Restraint and Seclusion 1 hour work group following the meeting.

b. Ad Hoc Group Discussion

Susan Y. asks Jolie M. to confirm members that are interested in joining. The members discuss scheduling a meeting before the April 24 full SAC meeting.

Susan Y. mentions that she will connect with Bryan K. (Special Education Division Director) on Joshua Martin's (ConnCASE) recommendation of inviting William Turley, Safety Lead, State of Connecticut - Department of Emergency to the meetings. Also, would like to know if there is a Department of Education employee who works with emergency and safety to invite to participate?

c. Communication strategy (RSVP) Committee meetings

a. Meeting Minutes – Susan Y. to check with Bryan K. in regard to Otter box program for note taking – great source for accessibility. Google Polls through Microsoft for scheduling of meetings.

d. Membership Matters – Catherine S. would like an updated list on vacancies. Jolie M. to check with members whose membership is expiring to see if they plan to continue serving on the SAC.

e. Legislative Matters

Jeffrey S. provides a brief review and will check with Rep. Robin Comey (SAC Member) on bills.

Action Items:

Jolie M. to connect with Jeffry S. on meeting times for the dates suggested for remaining Legislative Committee meetings.

Susan Y. will send an email regarding the meeting location for April 24.

Catherine S. to send an email to Jolie M. and Bryan K. for the list of vacancies.

Jolie M. to send email to members whose terms end.

Adjourn:

Meeting adjourned at 10:26 am.