



**STATE OF CONNECTICUT**  
*STATE DEPARTMENT OF EDUCATION*



**Connecticut State Advisory Council for Special Education**

**Executive Committee**

**Wednesday, January 3, 2024**

**\*\*\*\*\* 9:00 a.m. to 10:00 a.m. \*\*\*\*\***

**Microsoft Teams Meeting**

**Livestream Viewing:**

[https://youtube.com/live/SAC Executive Committee 010324](https://youtube.com/live/SAC%20Executive%20Committee%20010324)

**Minutes**

**Members Present:** Susan Yankee (Chairperson), Jennifer Lussier, Nachi Bhatt, Jeffrey Spahr (Legislative Chair), Sean Cronin (SDE non-voting), Bryn Klimkiewicz (SDE non-voting) and Jolie Medina (SDE non-voting).

**Members Absent:** Catherin Summ (Membership Chair)

**Guest:** Tom Cosker (SAC Member representing Disability Rights CT)

**I. Call to Order:**

Meeting called to order at 9:07 am by Susan Yankee.

**Public Comment:** N/A

SAC meetings are public meetings and members of the public may participate.

Call-In Number: 866-880-0098

Participant Code: 89689633

**II. Consent Agenda:**

- a. Approval of November 17, 2023, Executive Committee Minutes

Motion made by Jennifer Lussier and Nachi B. seconds. All in favor of approval.

**III. Committee Matters**

- a. Finalize LOB Breakfast Details and program

Jolie M. provided update on attendance for Legislative Breakfast. Also, makes mention of “speed-dating” opportunity presented by Senator Jeff Curry. It would be an opportunity for

SAC members to introduce the council and discuss legislative priorities. Tom Cosker provide updates and suggestions for SAC members on preparing and attending the speed-dating opportunities. Sean Cronin comments on how to prepare information to present.

b. Annual Report

I. Draft Review and Discussion

Discussion on preparation and final copy for members and legislators on January 17. Sean C. confirms that the report will be updated and sent back to members.

Susan Y. asks about preparing a one pager. Tom C. suggests a one pager informing on what the SAC is and the priorities.

II. Annual Report and distribution/legislators.

Brief discussion on plan to distribute the annual report to members and legislators.

c. January 17, 2024, Full Council Meeting Agenda Planning

Bryan K. and committee members discuss agenda items.

d. Membership Matters

Jeffrey Spahr discusses the importance of appointment letters. He needs an updated appointment.

e. Legislative Matters

Jeffrey Spahr – the committee will start meeting soon as Legislative session starts soon. Would like to schedule a set day of the week and time to send out calendar holds.

**Action Items:**

Jolie M. to send senator Curry an email with Tom C. included on SAC interest on speed dating.

Also, send the Executive team final annual report.

Add email for SDE on website.

Confirm Executive Committee meeting calendar dates for the remainder of the year.

**Adjourn:**

Meeting adjourned at 10:08 am. Motion made by Jennifer L. and seconded by Jeffrey S.