



**STATE OF CONNECTICUT**  
*STATE DEPARTMENT OF EDUCATION*



**Connecticut State Advisory Council for Special Education**

**Executive Committee**

**Wednesday, November 6, 2024**

**\*\*\*\*\* 9:00 a.m. to 10:00 a.m. \*\*\*\*\***

**Microsoft Teams Meeting**

**Livestream Viewing:**

**[https://youtube.com/live/SAC Executive Meeting 110624](https://youtube.com/live/SAC%20Executive%20Meeting%20110624)**

**Meeting Minutes**

**Members Present:** Susan Yankee, Jennifer Lussier, Jeffry Spahr, Catherine Summ and Nachi Bhatt

**Members Absent:** Bryan Klimkiewicz (SDE) and Sean Cronin (SDE)

**SERC Administrative:** Christine Kuehlewind and Holli Ryan

**I. Call to Order:**

Susan Yankee calls meeting to order at 9:02 am.

**Public Comment:** No comment from the public

SAC meetings are public meetings and members of the public may participate.

Call-In Number: 860-840-2075

Meeting ID: 639650507#

Passcode: ziu7D9

**II. Consent Agenda:**

Jeffry S. makes motion to approve with amendments, Catherine S. seconds. Jennifer L. abstains.

Add Lori F., Nachi B. and Jeffry S. to attendance. Jennifer L. not in attendance.

Make edit to add wording to Jeff's comment on recruiting members for "Legislative" Committee.

- a. Approval of October 2, 2024, Executive Committee Minutes

**III. Committee Matters**

- a. Executive Matters

Discussion on agenda planning and connecting with CSDE on agenda planning for November 20.

Susan Y. asks SERC to take notes on what is needed for the agenda

Susan Y. talks about the Legislative Breakfast

Jennifer L. asks about flyer for education summit. Plan to connect with Bryan K. - plan to share with SAC members.

Christine K. and Susan Y. talk briefly about in person meeting locations and legislative breakfast (will get an update from Jolie Medina who is working with Rep. Comey on securing space). Susan Y. suggests the name of “Legislative Snackfest”

i. November 20, 2024, Full Council Meeting Agenda Planning

ii. In-person Meetings Locations

Susan Y. reviews dates and times of meetings for 2024-25

Susan y. asks for suggestions on in-person meetings location. Jennifer L. comments that CREC is a good option – central location and technology accommodating.

iii. Annual Report

Will go into workgroup after meeting

iv. SERC Support

CSDE needs to be present.

vi. 2024-25 Executive Committee Meetings

- Schedule agenda planning meetings for December through May

Susan Y. goes over the remainder of 2024-25 Council meeting dates and times.

b. Membership/Nominating Matters Updates

i. Recommendations for appointment

Catherine S. needs membership updates for the recommendation and appointment of new members.

c. Legislative Update

Jeffry S. would like to send a message/letter out encouraging SAC members to join the Legislative Committee.

#### IV. Action Items:

Connect with CSDE on all outstanding agenda items and SERC support.

#### Adjourn:

Meeting adjourned at approximately 9:30 am. Members going into annual report group work.