



STATE OF CONNECTICUT
STATE DEPARTMENT OF EDUCATION



Connecticut State Advisory Council for Special Education

Executive Committee

Wednesday, October 11, 2023

******* 11:00 a.m. to 12:00 p.m. *******

Microsoft Teams Meeting

Livestream Viewing:

<https://youtube.com/live/ExecutiveMeeting101123>

Minutes

Members Present: Susan Yankee (Chair), Jennifer Lussier (Vice Chair), Jeffry Spahr (Legislative Chair), Catherine Summ (Membership Chair), Sean Cronin (SDE non-voting), Bryan Klimkiewicz (SDE non-voting) and Jolie Medina (non-voting)

Members Absent: N/A

I. Call to Order:

Meeting called to order at 11:11 by Susan Y.

Public Comment: N/A

SAC meetings are public meetings and members of the public may participate.

Call-In Number: 866-880-0098

Participant Code: 89689633

II. Consent Agenda:

- a. Approval of September 5, 2023, Executive Committee Meeting Minutes

Catherine S. makes motion to approve minutes, Jennifer L. seconds. Nachi B. abstains. All others in favor.

Jennifer L. makes motion and Catherine S. seconds to add July 12 Executive Committee Minutes.

Committee Matters

- b. October 25, 2023 Full Council Meeting Agenda Planning

Bryan K. and members discuss agenda items and clarifies workgroups/priority work. Susan Y. talks about SAC priority work recommendations to the task force that influence the recommendations that go to the legislators. Bryan K. asks for clarification on goals.

i. Annual report due dates discussed

Group discusses dates and plan for breaking down sections of report.

ii. Schedule Executive Committee Meetings from February to May 2024

iii. LOB Breakfast and Meeting

- Jolie M. to reach out to contact and finalize the request for breakfast location and hearing room for full Council meeting.
- One hour breakfast with a Suggested start time of 9:00 am.
- Full Council meeting pushed back to start at 10:00 am.

c. Membership Matters

i. Paraeducator Flyer Printing and Distribution

d. Legislative Matters

Action Items:

Jolie M. to reach out to LOB contact to reserve meeting and breakfast rooms.

Send the October 25, 2023, meeting reminder email to full SAC with a note on emailing event details versus discussing during round table.

Jolie M. to work with Jennifer L. on Padlet questions and distribution.

Adjourn:

Jennifer L. makes motion and Catherine S. seconds - meeting adjourned at 12:17 pm.