



**STATE OF CONNECTICUT**  
*STATE DEPARTMENT OF EDUCATION*



**Connecticut State Advisory Council for Special Education**

**Executive Committee**

**Tuesday, September 5, 2023**

**\*\*\*\*\* 10:00 a.m. to 11:00 a.m. \*\*\*\*\***

**Microsoft Teams Meeting**

**Livestream Viewing:**

[https://youtube.com/live/SAC Executive 09052023](https://youtube.com/live/SAC%20Executive%2009052023)

**Minutes**

**Members Present:** Susan Yankee (Chair), Jennifer Lussier (Vice Chair), Catherine Summ (Membership Chair), Sean Cronin (SDE non-voting) and Jolie Medina (SDE non-voting)

**Members Absent:** Director Bryan Klimkiewicz, Nachi Bhatt and Jeffry Spahr (Legislative Chair)

**I. Call to Order:**

Meeting called to order at 10:00 am. by Susan Yankee.

**Public Comment:** N/A

SAC meetings are public meetings and members of the public may participate.

Call-In Number: 866-880-0098

Participant Code: 89689633

**II. Consent Agenda:**

Jen L. made motion and Catherine S. seconds motion to move July 12, 2023, Executive meeting minutes to be approved at the meeting scheduled for October 11.

**Committee Matters**

**a. September 13, 2023 Full Council Meeting Agenda Planning**

Confirm meeting time of 9 to 10:30 am.

Also, confirm 2023-24 meeting date times, snow date and locations.

Bryan K. reviews the plan for the agenda to include old business, new business and Division Director's Report. Asks Committee how they would like to handle workgroups this year.

i. Committees/Work Group Matters (Continued from Summer Retreat)

- Restraint Seclusion workgroup – group has discussion.
- Least Restrictive Environment: The group talks of the purpose for this workgroup. Is it a subcommittee? No and the goal is to deescalate matters.
- Dispute Resolution Ad-hoc Committee: Does the SAC want to keep the workgroup open or dissolve? The members discuss the ad-hoc committee remaining active and periodically reviewing dispute resolution matters.
- Committee talks about SAC subcommittees, resignations and new members signing up via padlet.

ii. Roundtable Document

Jennifer L. and Susan Y. clarify the difference between the Roundtable document for Executive Committee and a separate working document for members to contribute to when time does not allow for roundtable comment at full Council meeting.

iii. Schedule Executive Committee 2023-24 Meetings

Meetings are scheduled for 10/11, 11/15, and Jan 3. Will schedule for remainder of year when all members present.

b. Membership Matters

Catherine S. updates vacancies and briefly mentions the goal of having a paraeducator professional on the task force.

c. Legislative Matters:

Schedule legislative breakfast at Legislative Office Building (LOB). Try for October 25 meeting date – being mindful that LOB goes into session February 2024 and the members would want to meet before.

**Action Items:**

Send meeting hold and locations to members for 2023-24.

Send meeting holds for October to January Executive Committee meetings.

Send Bryan list of subcommittee members.

Send 7/12 and 9/5 Executive Committee meeting minutes for review.

**Adjourn:**

Meeting adjourned at 11:05 am.