



STATE OF CONNECTICUT
STATE DEPARTMENT OF EDUCATION



Connecticut State Advisory Council for Special Education

Executive Committee

Wednesday, June 7, 2023

******* 9:00 a.m. to 9:45 a.m. *******

Microsoft Teams Meeting

<https://youtube.com/live/ExecutiveCommittee060723>

Minutes

Members Present: Susan Yankee (Chair), Jennifer Lussier (Vice Chair), Nachi Bhatt, Catherine Summ (Membership Chair), Sean Cronin (non-voting), Jolie Medina (non-voting) and Bryan Klimkiewicz (non-voting).

Members Absent: Jeffry Spahr (Legislative Chair)

I. Call to Order:

Meeting called to order at 9:03 am. by Susan Y.

Public Comment: N/A

SAC meetings are public meetings and members of the public may participate.
Call-In Number: 866-880-0098
Participant Code: 89689633

II. Consent Agenda:

- a. Approve May 8 Executive Meeting Draft Minutes

Catherine S. makes motion to approve and Jennifer L. All in favor of approval.

III. Committee Matters

- a. July 19 Summer Orientation and May 24 Rescheduled Full Council Meeting

- i. Confirm date, time and location.

- Bryan K. and Susan start discussion on location, talk about narrowing it down to the Lyceum in Hartford, CT or CT Association of School (CAS) in Cheshire. Bryan K. talks about the technology available in Cheshire and virtual attendance option for members.

ii. Agenda(s)

- Bryan K. and Susan Y. discuss both the orientation and rescheduled May 24 meeting agenda items.
- Discussion on mentoring new members. Jennifer L. talks about the SAC members on the CPAC RoundTable Committee.
- Bryan K. provides feedback on how having specific mentors in the SAC would get challenging and how. He suggests a new member orientation to involve and provide guidance to our new members specifically the student members.
- Sean C. talks about setting up a standard procedure (set of slides). Jennifer L. mentions “onboarding” modules.
- Jennifer L. about the facilitation and guests. How much the presenters cover in material for the SAC and what the goal of the day is. Catherine S. responds that we were also recently returning from virtual meetings due to Covid.

iii. 2023-2024 Full Council Meeting Dates

- Review current year’s meeting dates and schedule new meetings for 2023-2024.
- Proposed dates are set and calendar holds are placed.

iiii. Paraeducator Discussion on Bylaws amendment.

- Susan Y. talks about bylaws and the date that the SAC would have to submit by, which would be June 28 for the July 19 full SAC meeting and orientation.
- Members discuss terminology for the bylaws with a consideration of restrictive wording.

b. Membership Matters

Catherine S. will present member to the SAC for appointment.

c. Legislative Matters

(Discussed during the agenda portion of meeting as well.)

- One pager for the legislators – Susan Y. would like ready for the fall in order to distribute.
- Legislative breakfast invitation – distribute the flyer and possible discussion. Susan Y. would like to include Legislative members in the planning.
- Should be reviewing member roles and appointments annually.

Action Items:

Narrow down location for training/orientation and rescheduled meeting.

Jolie M. to send 2023-24 meeting holds to Executive Committee members.

Adjourn:

Meeting adjourned at order at 10:01 am.