

STATE ADVISORY COUNCIL ON SPECIAL EDUCATION (SAC)

Membership Committee Special Meeting

DRAFT Meeting Notes/Minutes

Wednesday, September 21st, 2011

1:30pm - 2:15pm

State Office Building, Room 307A

165 Capitol Avenue

Hartford, CT 06106

- I. Call to Order: Meeting called to order at 1:35pm

Member Attendees: Beth Hart, Fernando Tiago, Nancy Taylor

Guest: Marcus Rivera (SDE)

Member Informed Absence: Sheila Crocker

No members of the public attended

II. Discussion Items

- A. Fernando motioned to approve minutes from July 14th with one correction: Nancy Taylor was an informed absence at that meeting. Beth Hart 2nd the motion. The motion passed unanimously.
- B. Discussion related to informal surveys was put on hold until our next special meeting on October 5th, 2011, so that we could get more responses. The Secretary of State needs to know what the racial makeup of the SAC is as of October 1st.
- C. Discussed Membership of the SAC.
- Agreed to ask the SAC Chair John Burke to nominate Beth Hart to fill the public school teacher position. This would open a parent slot.
 - Nancy and Beth agreed to get in touch with members who have not been attending to find out if they are still interested in serving.
 - Discussed asking Rep. Daniel Carter to be nominated to the Membership Committee to help secure other "members of the General Assembly" vacancies on the SAC.
 - Discussed having SAC Chair John Burke write a letter to an appointing authority to secure a member's appointment letter.
 - Set dates for future Membership Meetings through December 2011. (October 5th 4:30pm at the DSS office on Undercliff Road, Meriden; November 3rd and December 1st at 4pm at the CT State Department of Education, 25 Industrial Road, Middletown, CT - Room MCR2)

III. Action Items

- A. Committee Chair will consult with Sac Chair to offer nominations for appointing authorities to fill vacancies.
- B. John will write letters to appointing authorities and members.
- C. Members who have not completed the informal survey will be urged to do so, if not the entire survey, the question related to race, for the Secretary of State.

- IV. Adjournment:** By unanimous agreement the meeting adjourned at 2:25pm.