

Mutual Agreement to Extend Evaluation Timeline for Determining Special Education Eligibility for a Student Suspected of Having a Specific Learning Disability

Document intended for internal use only—data must be entered in CT-SEDS

PURPOSE: Unless the parent and the district mutually agree to extend the timeline as indicated in the IDEA, (34 C.F.R. Section 300.309(c)), the initial evaluation must be conducted and an IEP implemented within 45 school days of receiving a written referral for special education services (Regulations of Connecticut State Agencies Section 10-76d-13). If the district and parent agree to extend the timeline, the extension must be documented by the school district according to the criteria below.

Date:

To:

Parent/
Guardian(s) _____
Adult Student
(≥ 18) _____

Re:

Student
Name _____
SASID _____

Due to the reason(s) specified below, your child's evaluation for special education services will not be completed within the evaluation timeline.

Reason(s):

- Insufficient information to document that student's learning difficulties are not the result of a lack of appropriate instruction.
- Other:

Specify

The evaluation will be completed and the PPT meeting to determine the child's eligibility for special education and related services will be held on or before:

Date:

The evaluation timeline may be extended only if both the district and parent agree to the extension.

- The parent and the school district **agree** to the extension and the proposed completion date indicated above.
- The parent and the school district do not agree to the extension.

Reason
(optional)
