CONNECTICUT STATE DEPARTMENT OF EDUCATION

CT-SEDS
504 Preview Series
June 2022

Session recorded

CONNECTICUT STATE DEPARTMENT OF EDUCATION

SESSION 2: Section 504 Plan

Welcome and Introductions

Bryan Klimkiewicz, Special Education Division Director

New IEP/CT-SEDS (posted sessions)

Natalie Jones, Bureau of Special Education Consultant

Learning Targets

- Preview of how CT-SEDS supports the development and generation of a Section 504 Plan

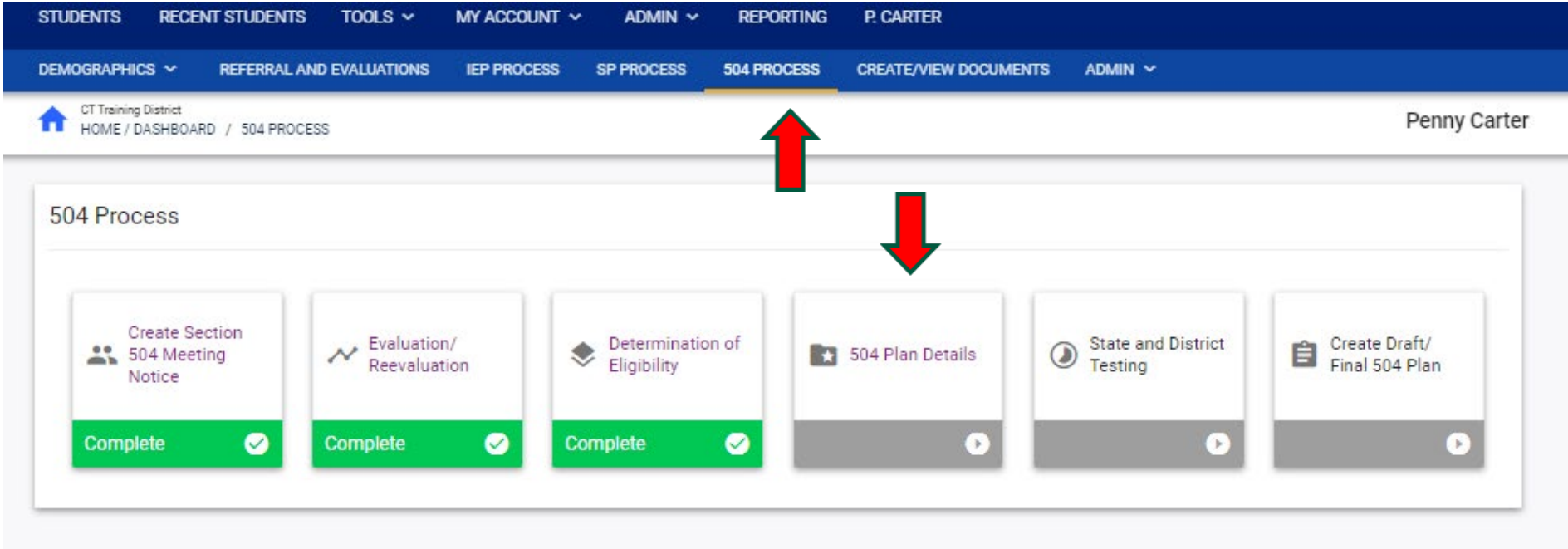
WHY

1. To support and assist educators in the transition from their current 504 system/process.

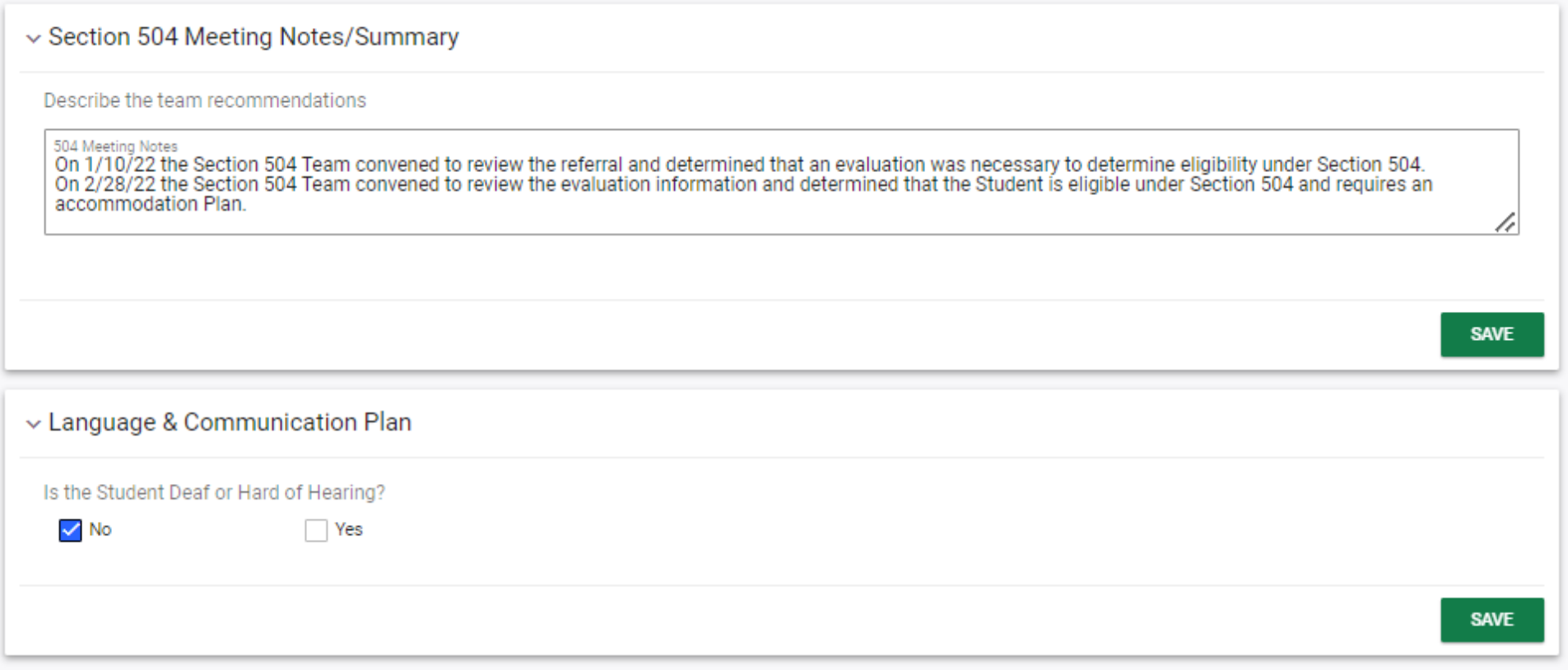
2. To Support and assist educators for the Go-Live launch of CT-SEDS on July 1, 2022.

3. To provide an opportunity for you to share your questions related to the Section 504 Module.

CT-SEDS 504 Process INTERFACE



CT-SEDS 504 Plan Details INTERFACE



CT-SEDS 504 Plan Details INTERFACE

Section 504 Plan Components

ADD 504 COMPONENTS

Add accommodations, modifications, assistive technology, and/or adult support from this panel.

Accommodations

Category	Supplementary Aid/Service	Area(s)/Location(s)	Details	Del

Modifications

Category	Supplementary Aid/Service	Area(s)/Location(s)	Details	Del

Assistive Technology

Category	Supplementary Aid/Service	Area(s)/Location(s)	Details	Del

Adult Support

Category	Supplementary Aid/Service	Area(s)/Location(s)	Details	Del

SAVE

Related Services

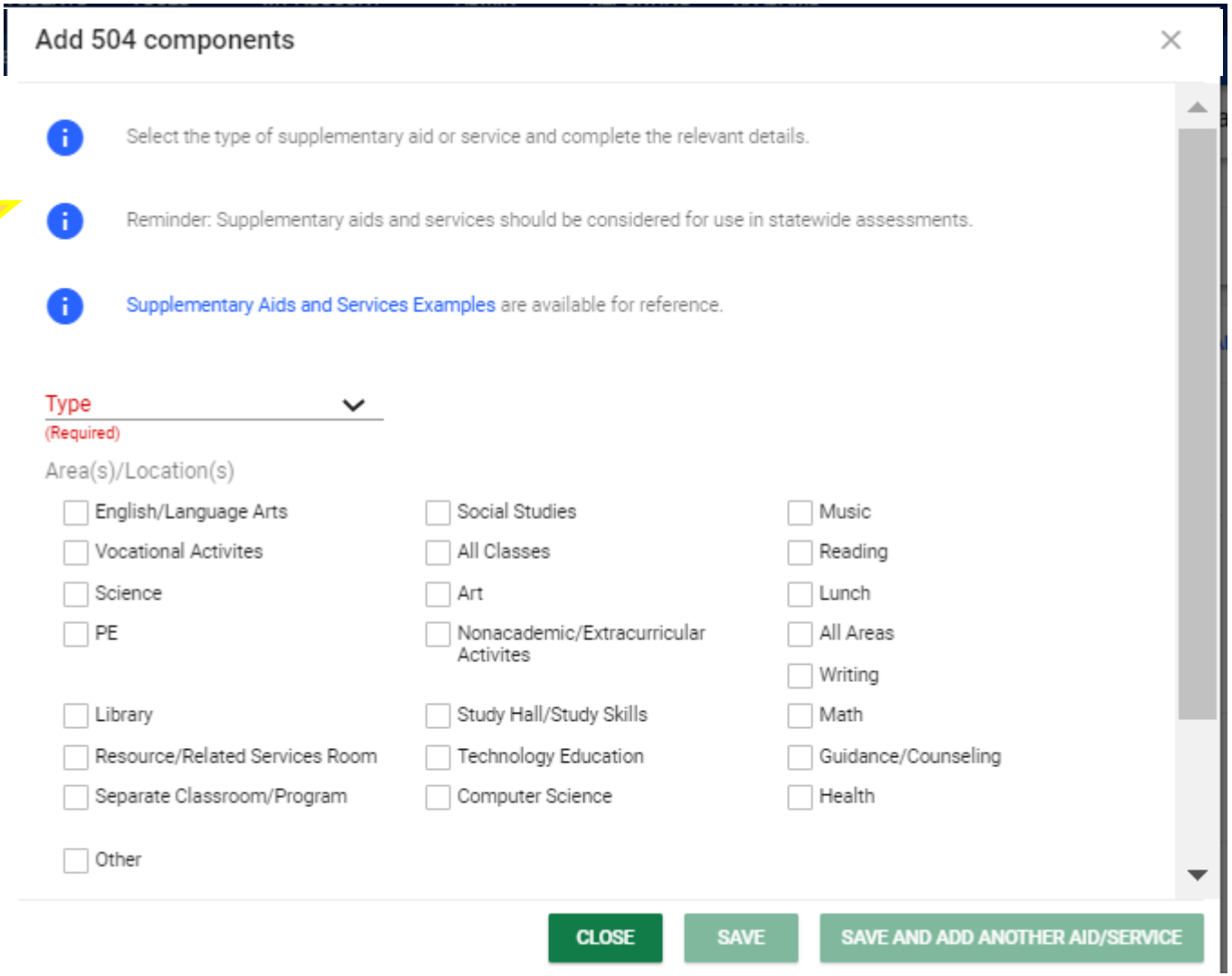
ADD RELATED SERVICES CLEAR ALL

Add Related Services from this panel.

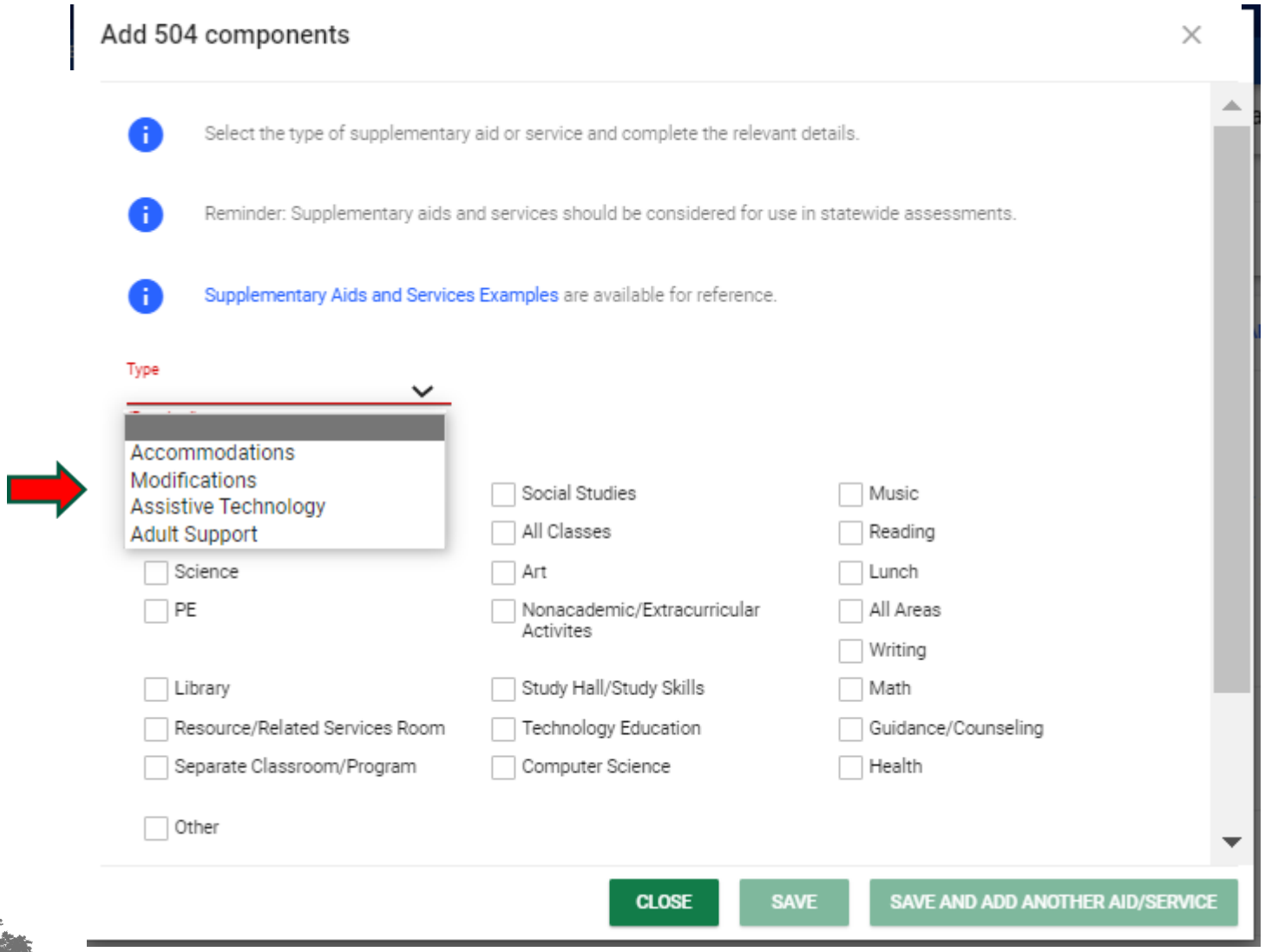
There are currently no Related Services.

SAVE

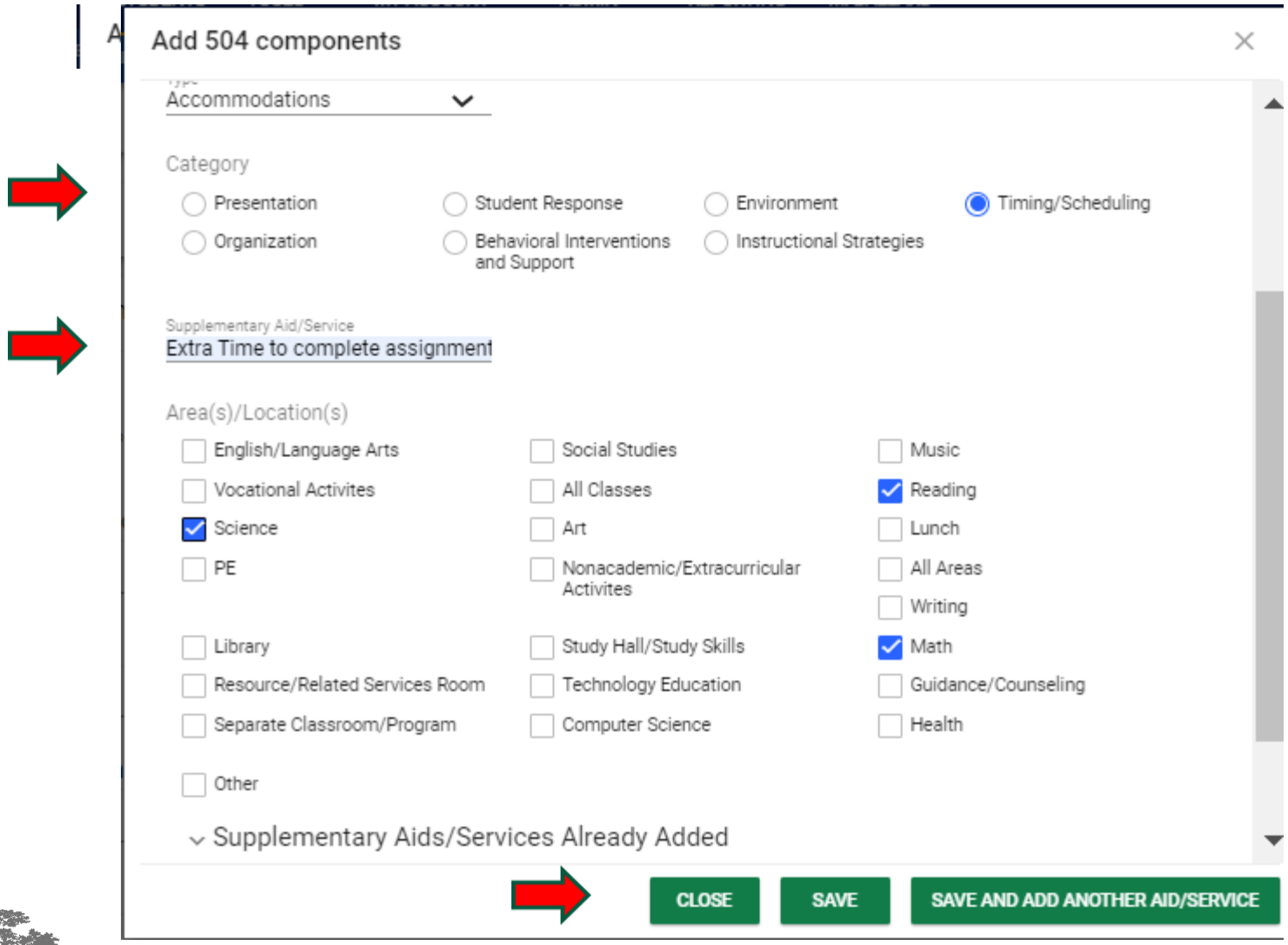
CT-SEDS INTERFACE: Add 504 Component



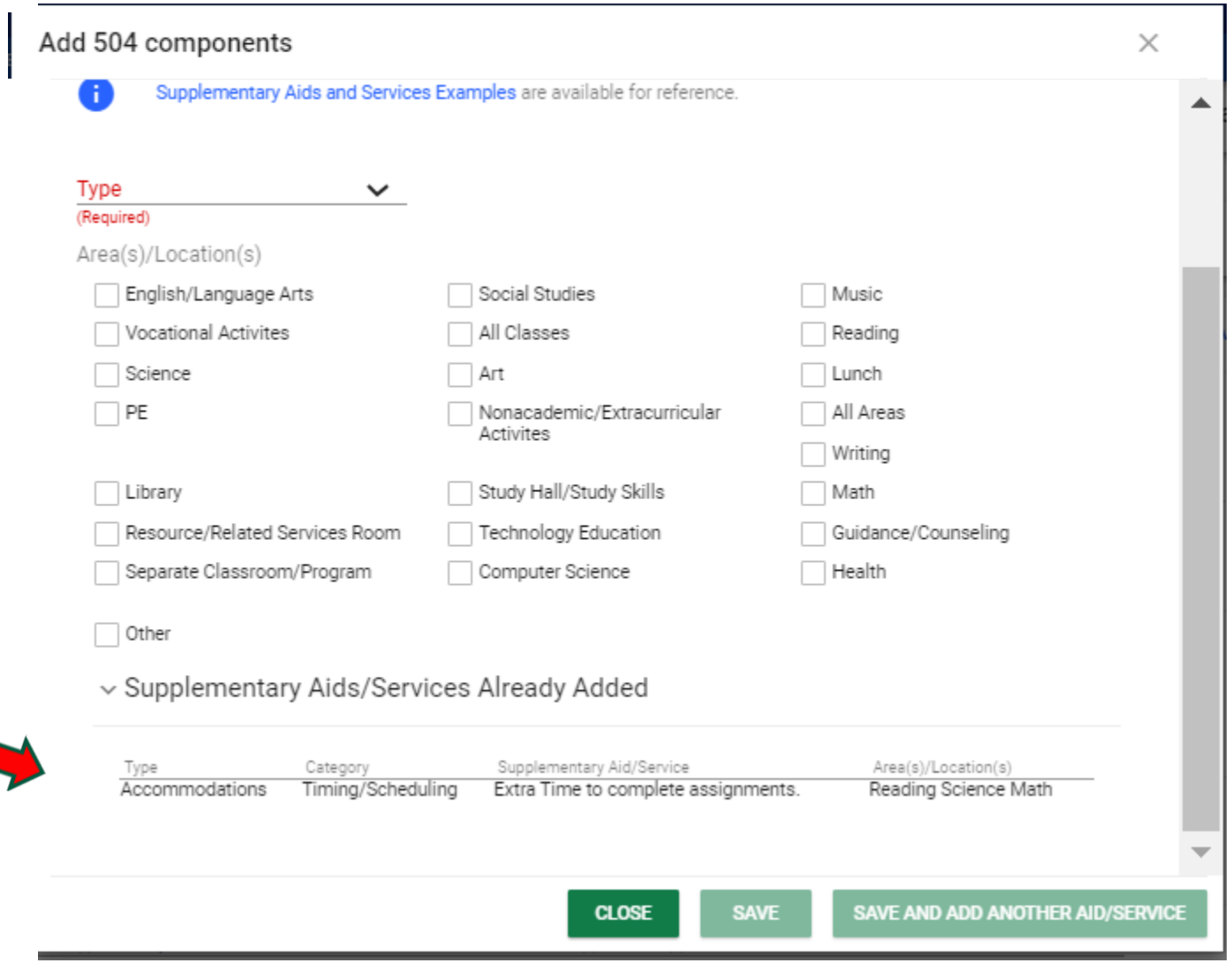
CT-SEDS INTERFACE: Add 504 Component



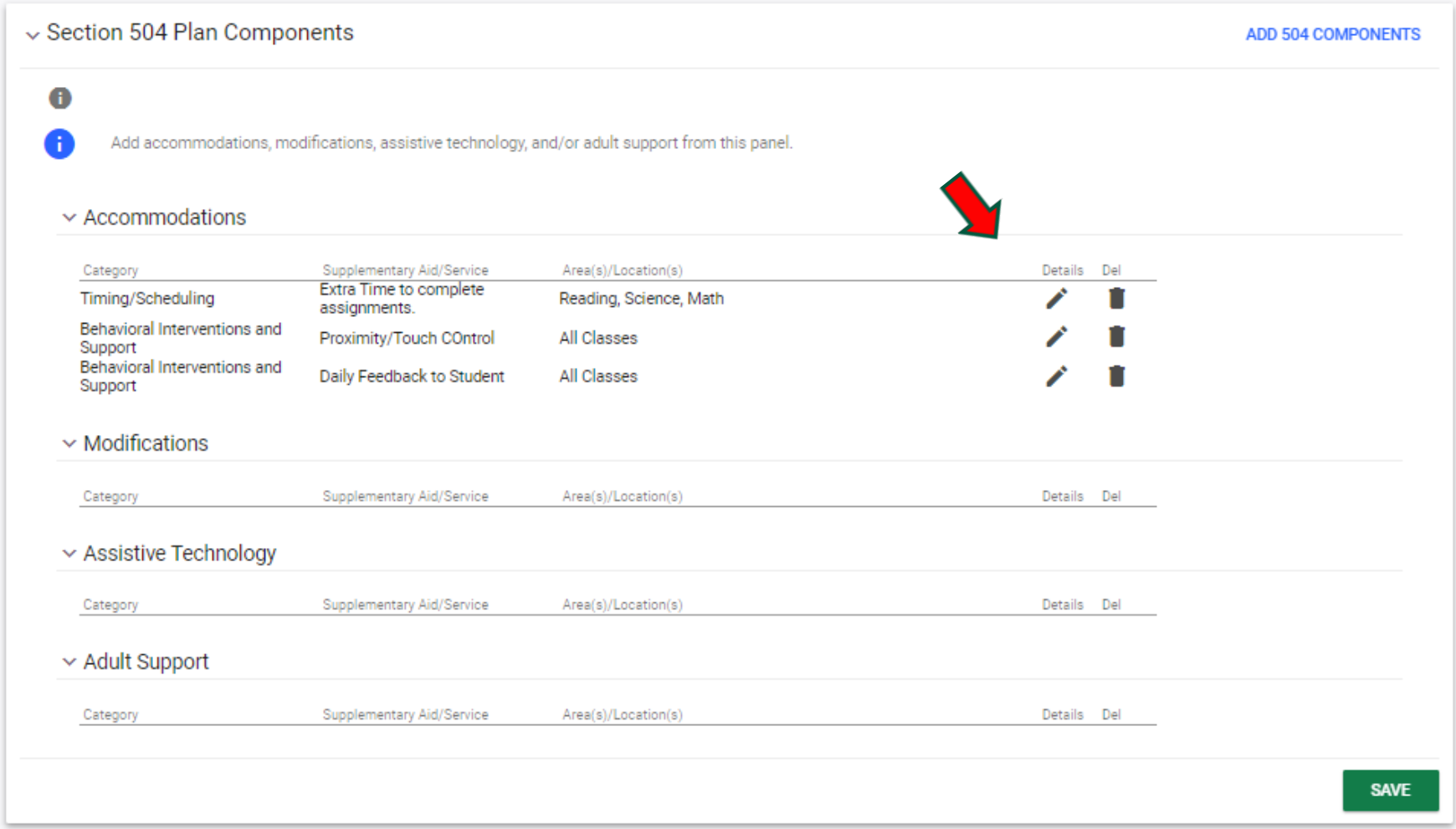
CT-SEDS INTERFACE: Add Accommodation



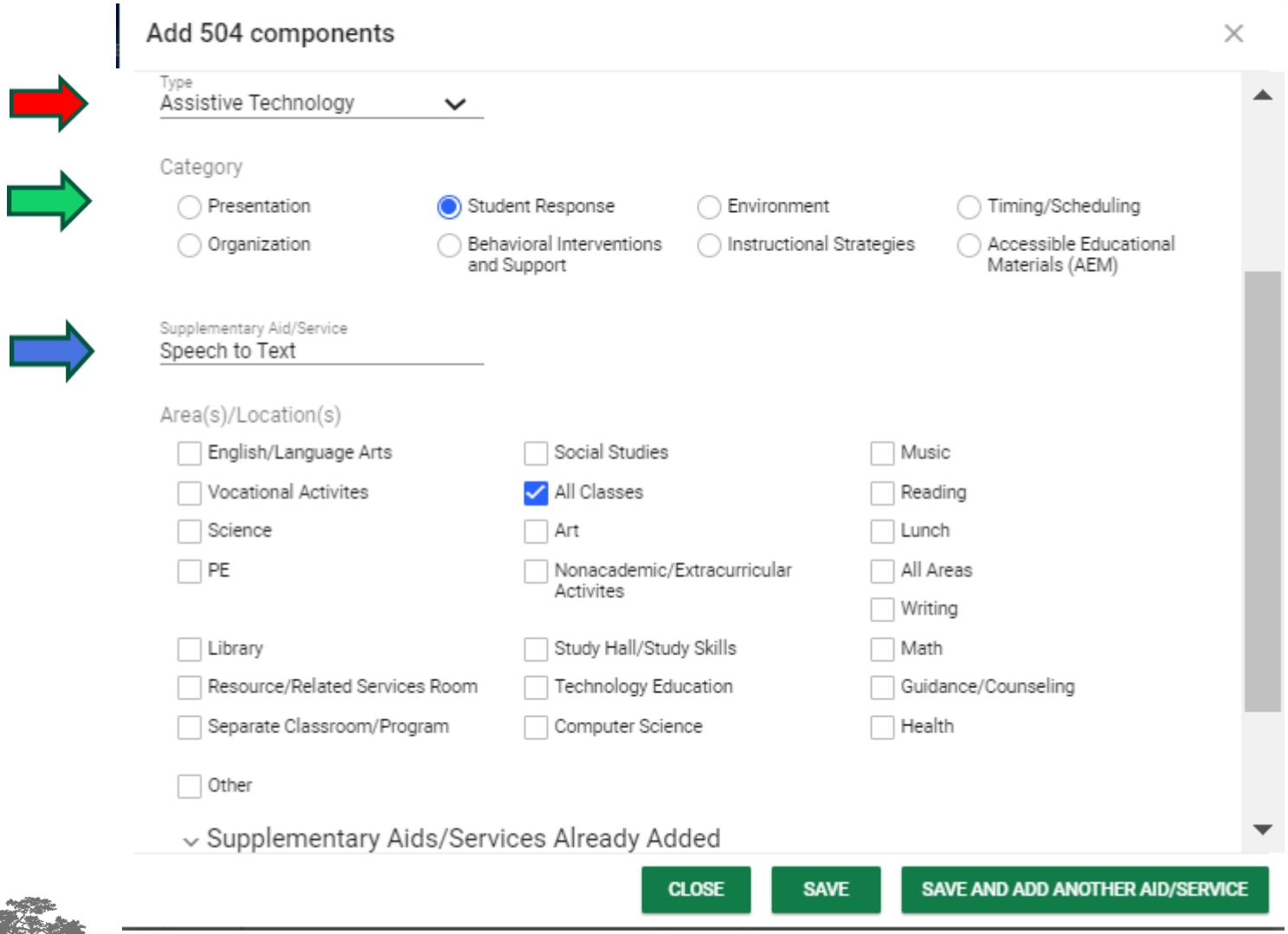
CT-SEDS INTERFACE: Add Supplementary Aid/Service



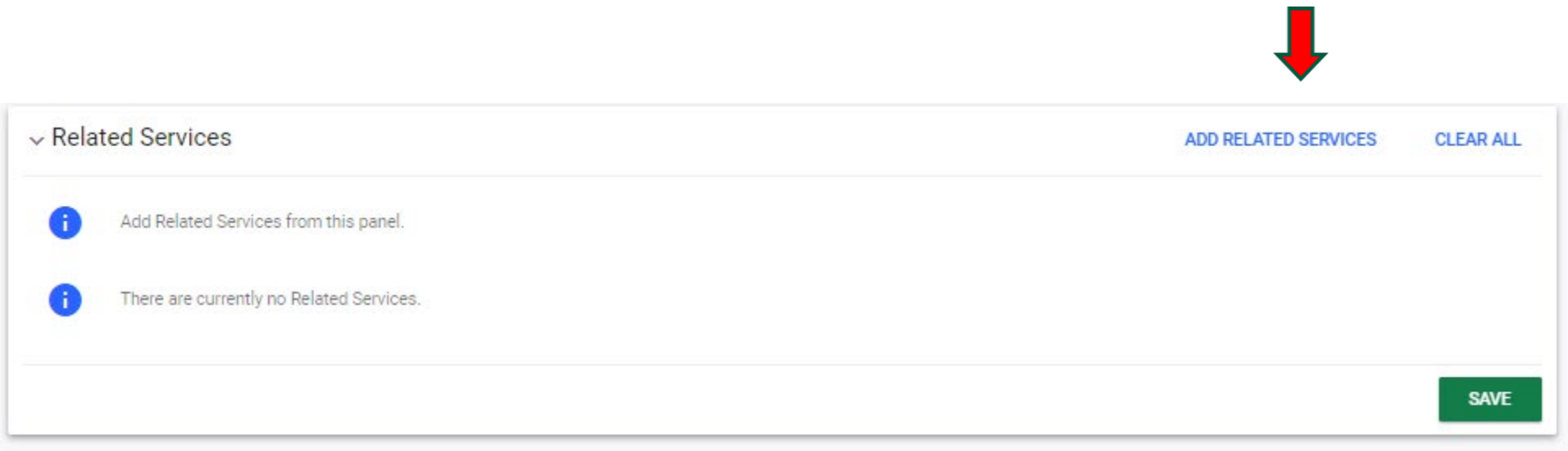
CT-SEDS INTERFACE: Accommodations Listed



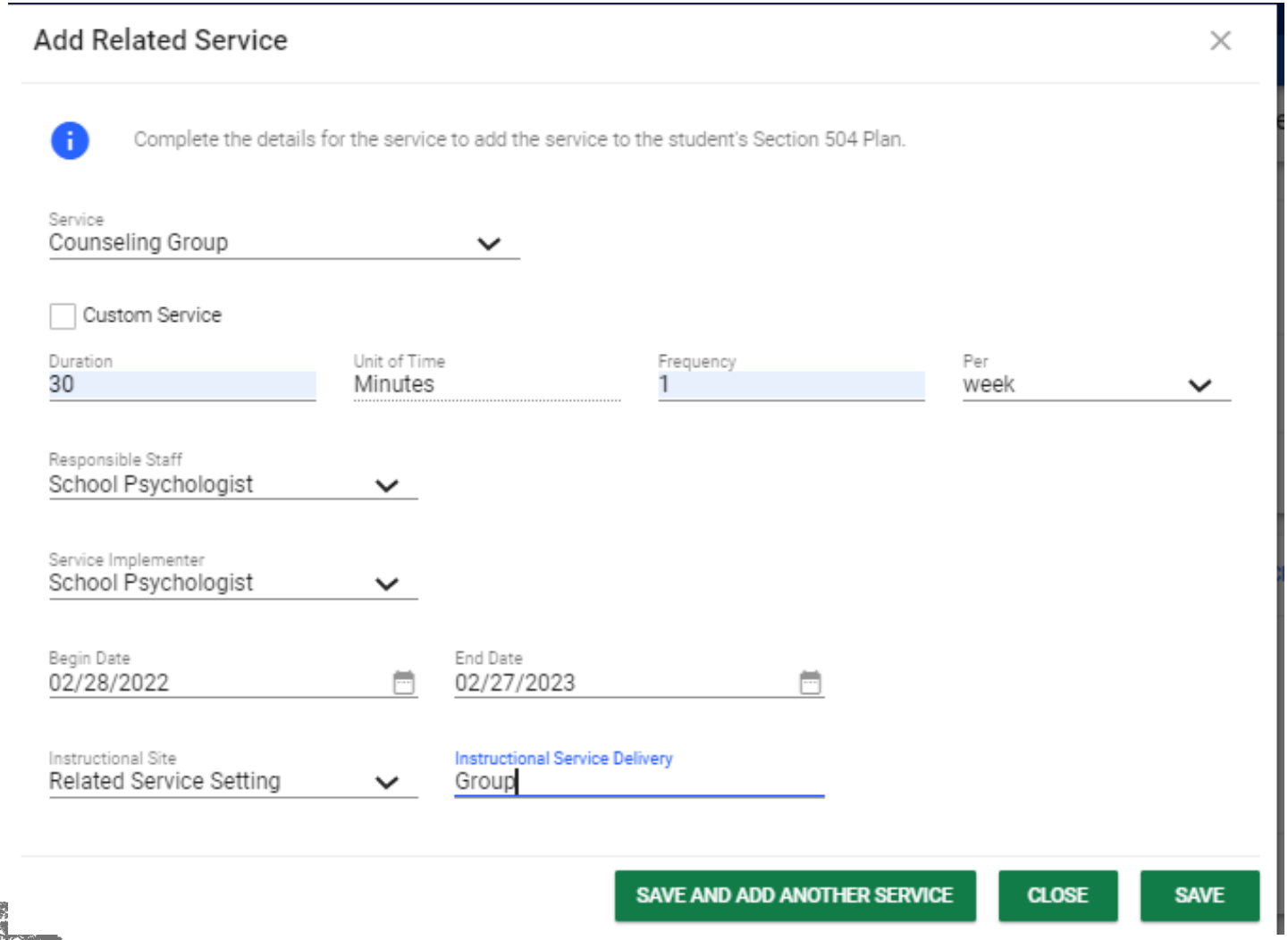
CT-SEDS INTERFACE: Add Assistive Technology



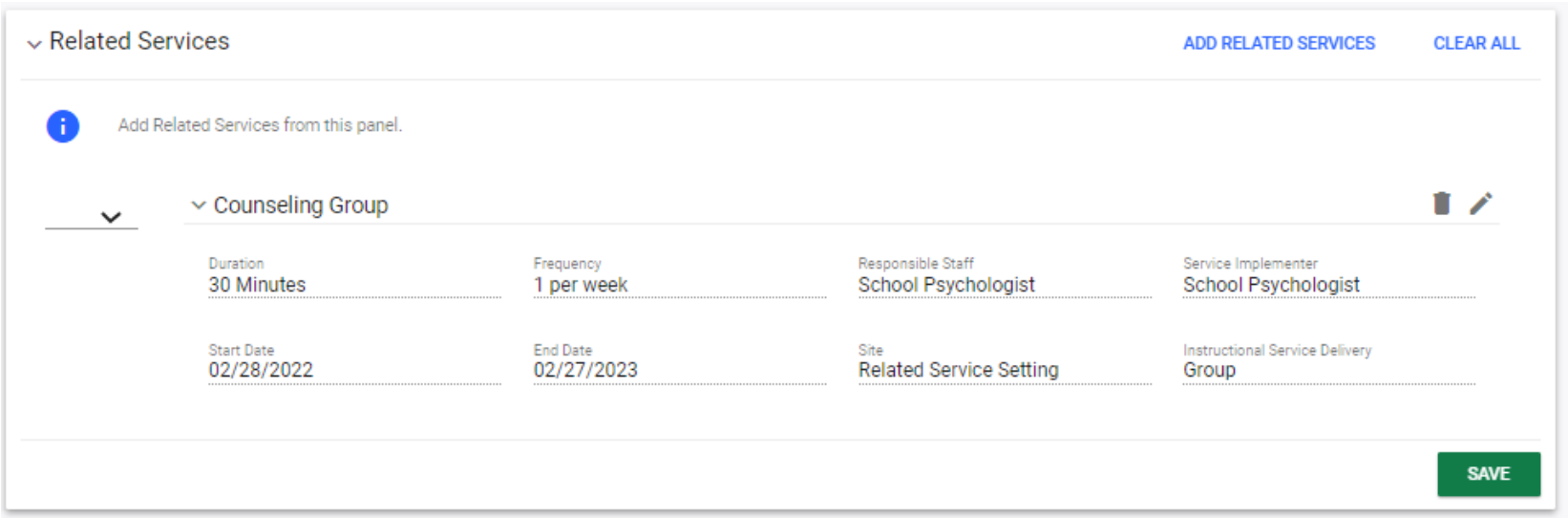
CT-SEDS 504 Module INTERFACE: Add Related Services



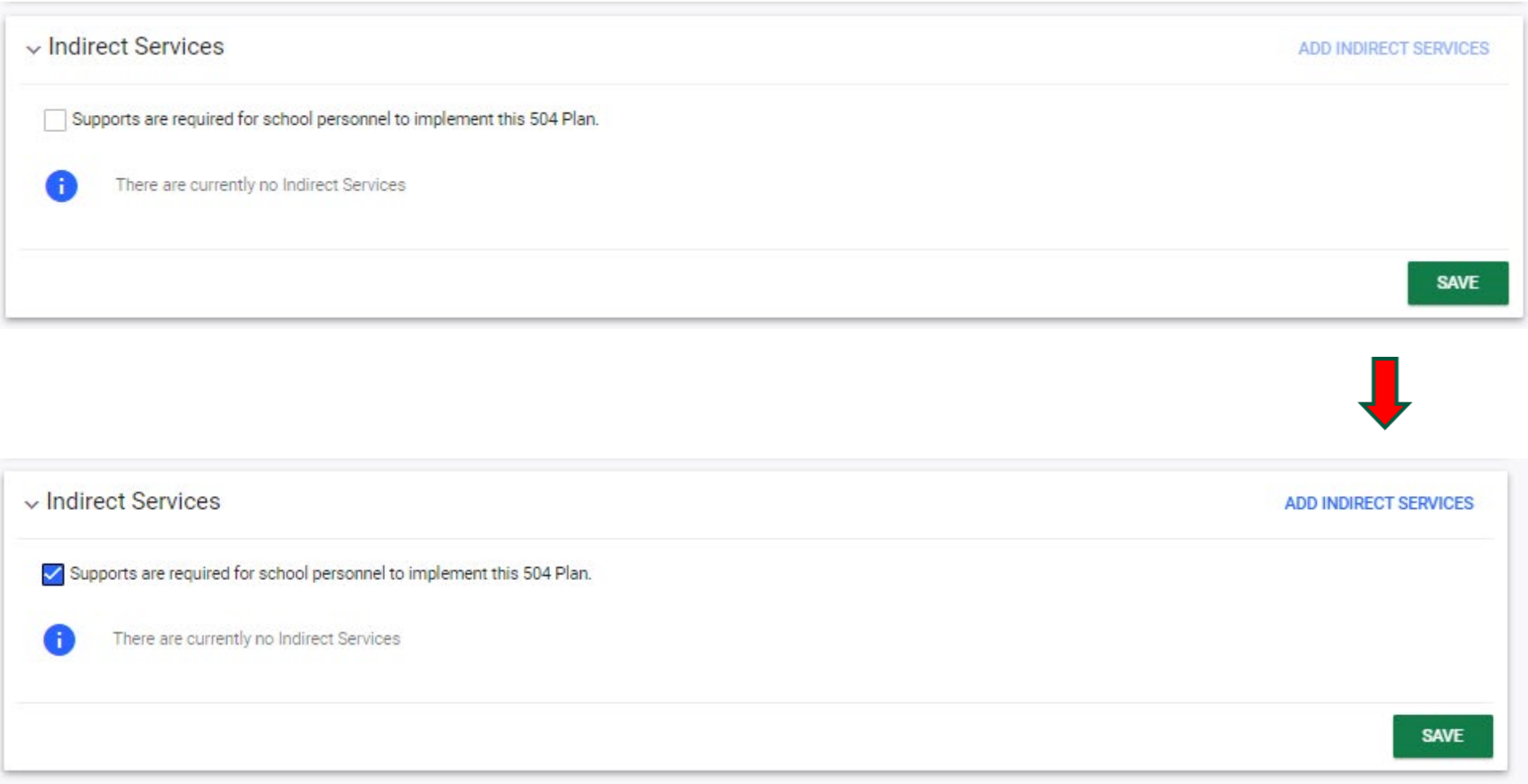
CT-SEDS INTERFACE: Add Related Service



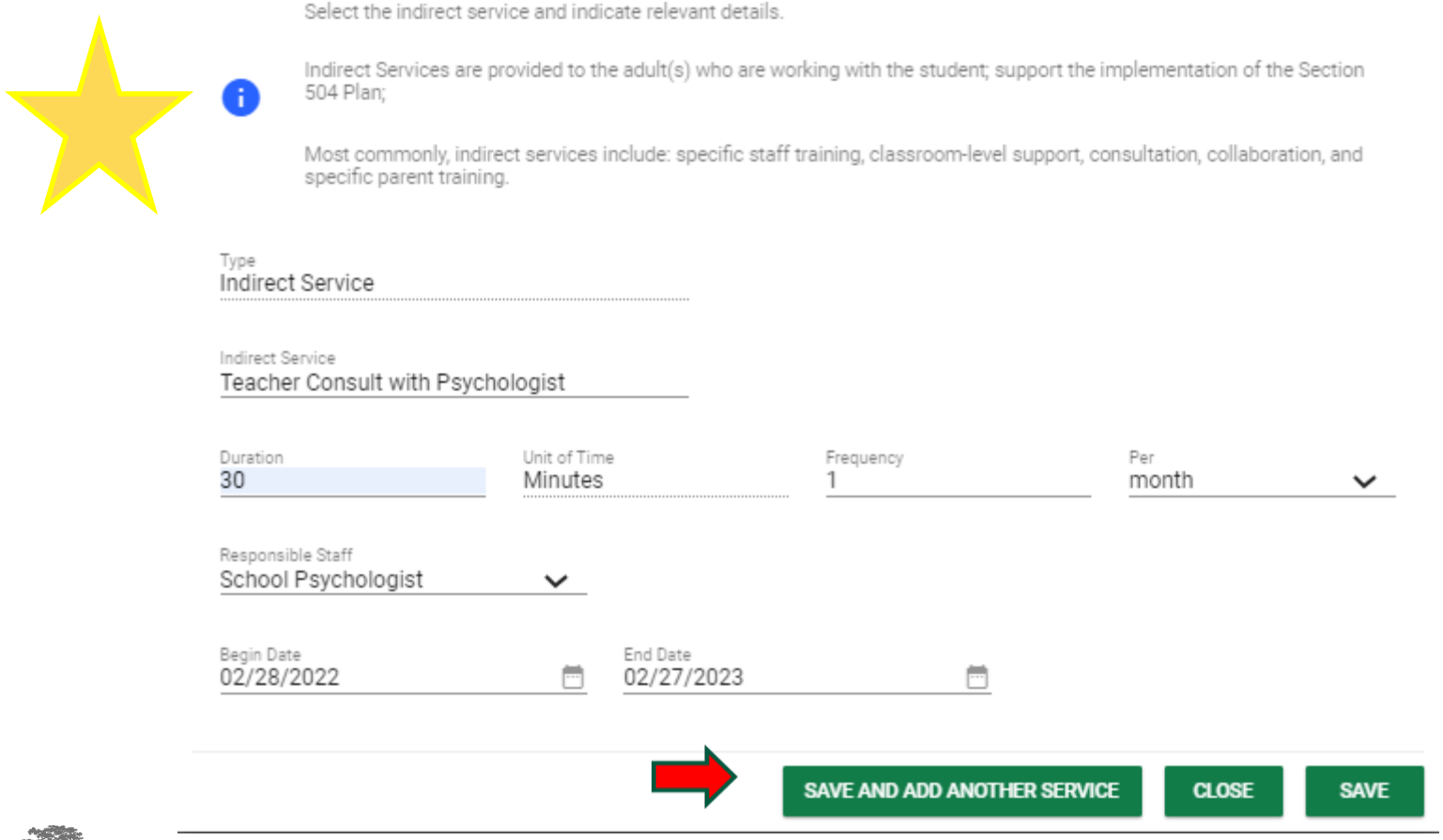
CT-SEDS INTERFACE: Related Services Listed



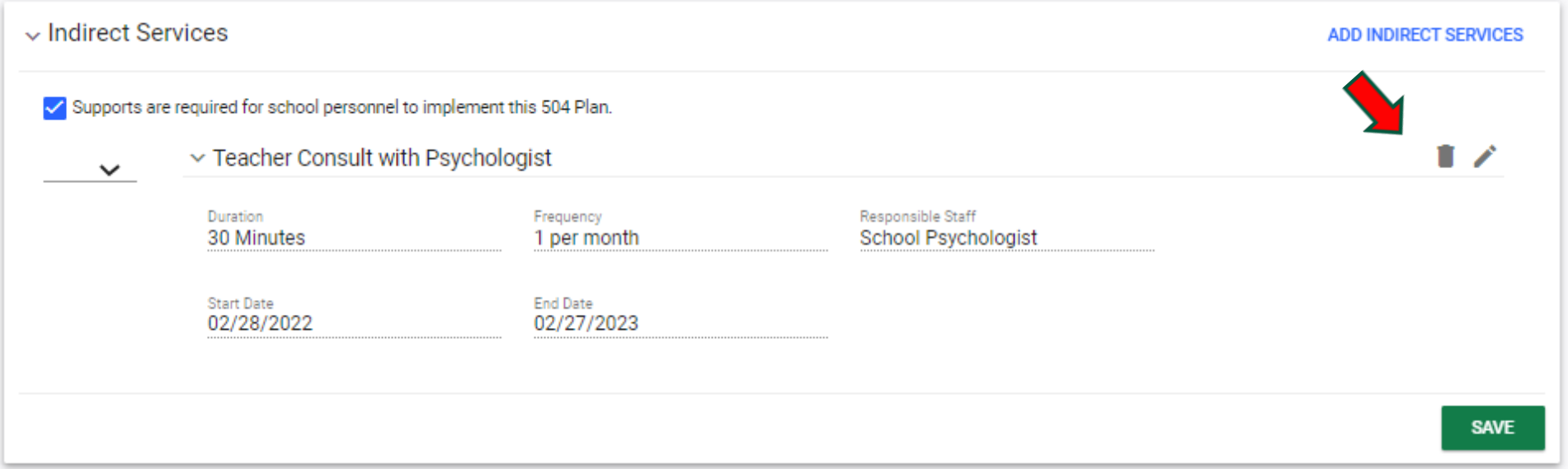
CT-SEDS INTERFACE: Add Indirect Services



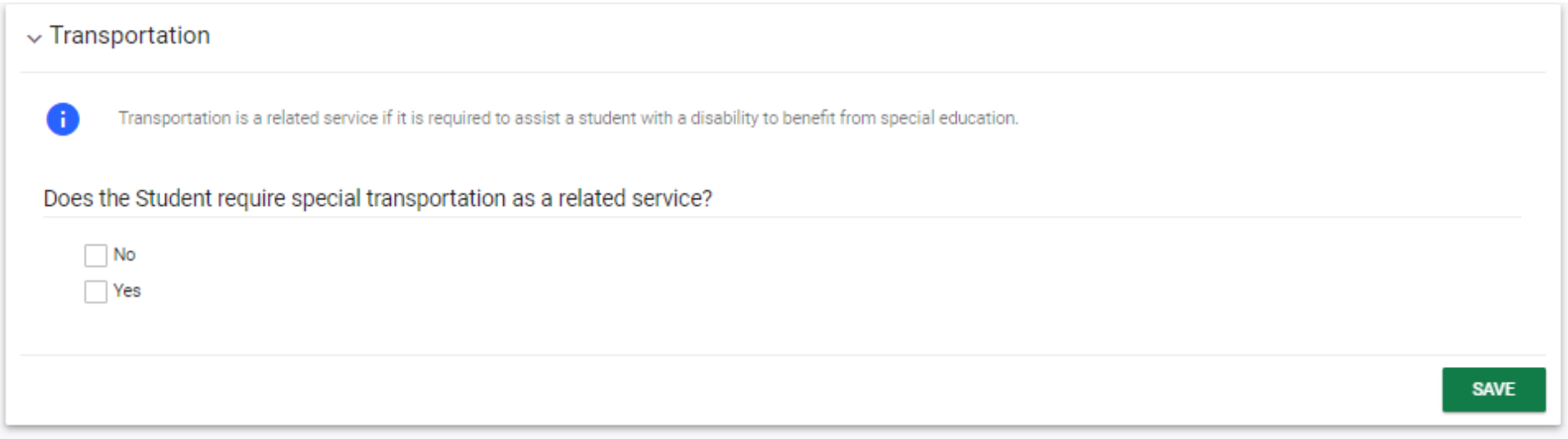
CT-SEDS INTERFACE: Add Indirect Service



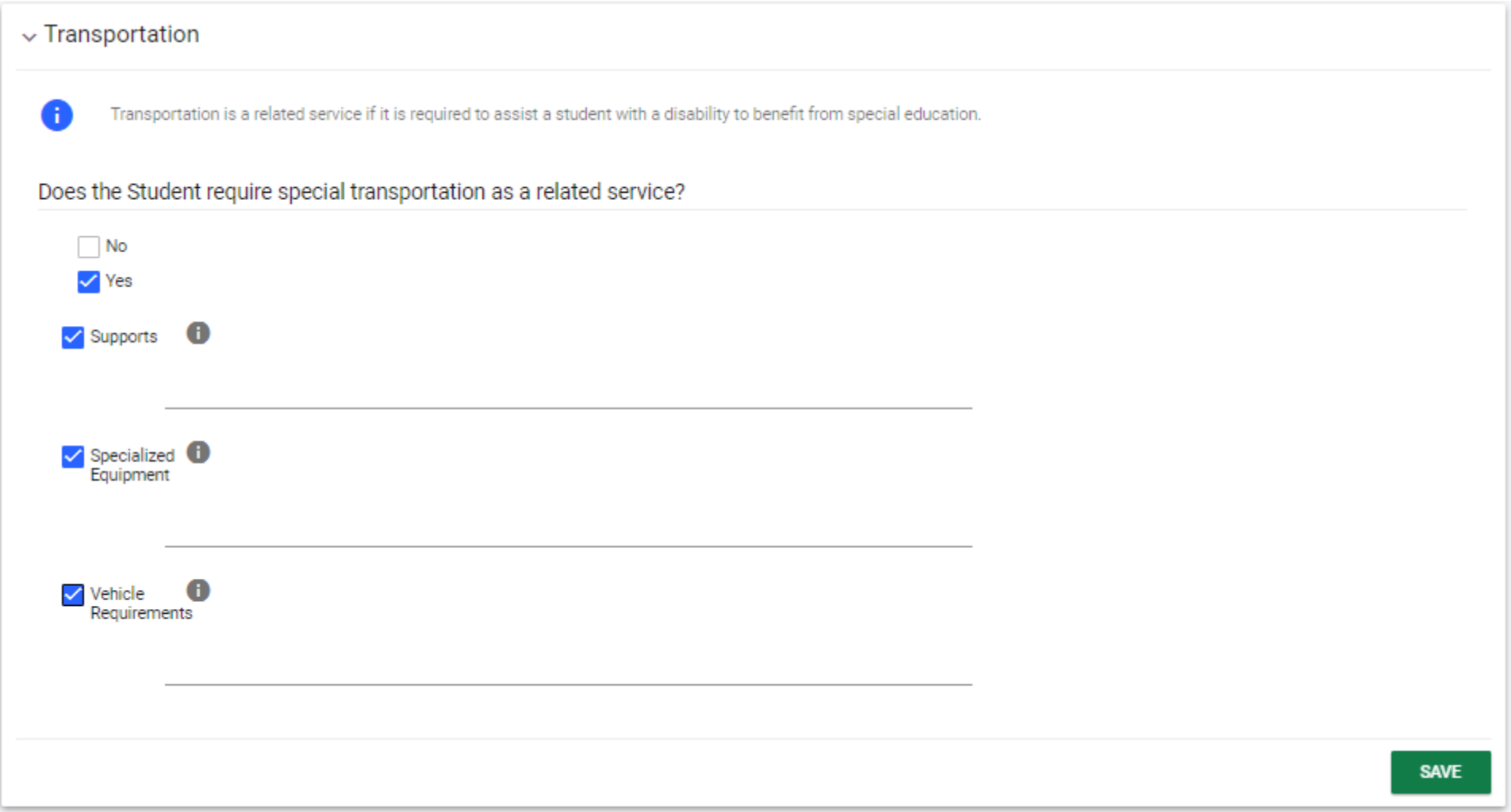
CT-SEDS INTERFACE: Indirect Services Listed



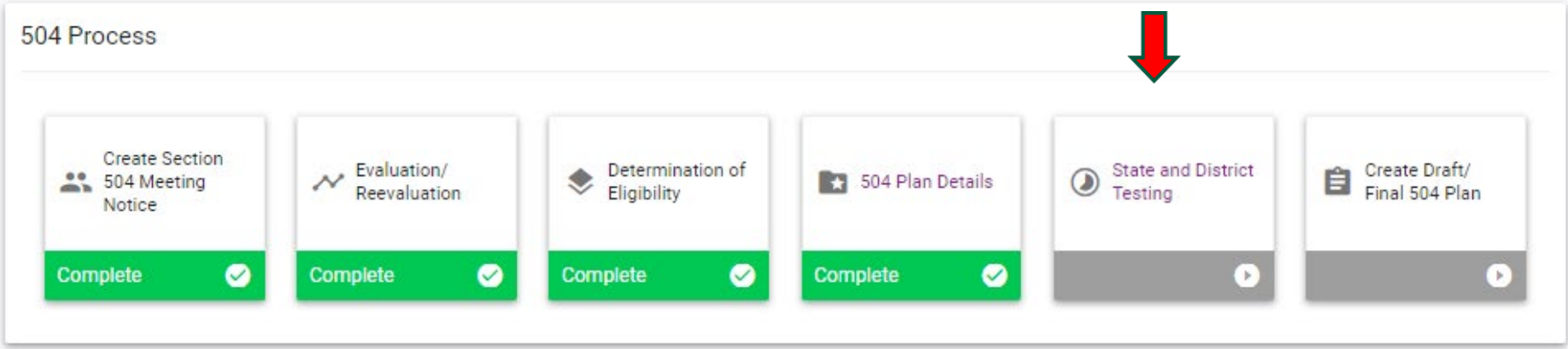
CT-SEDS 504 Module INTERFACE: Transportation



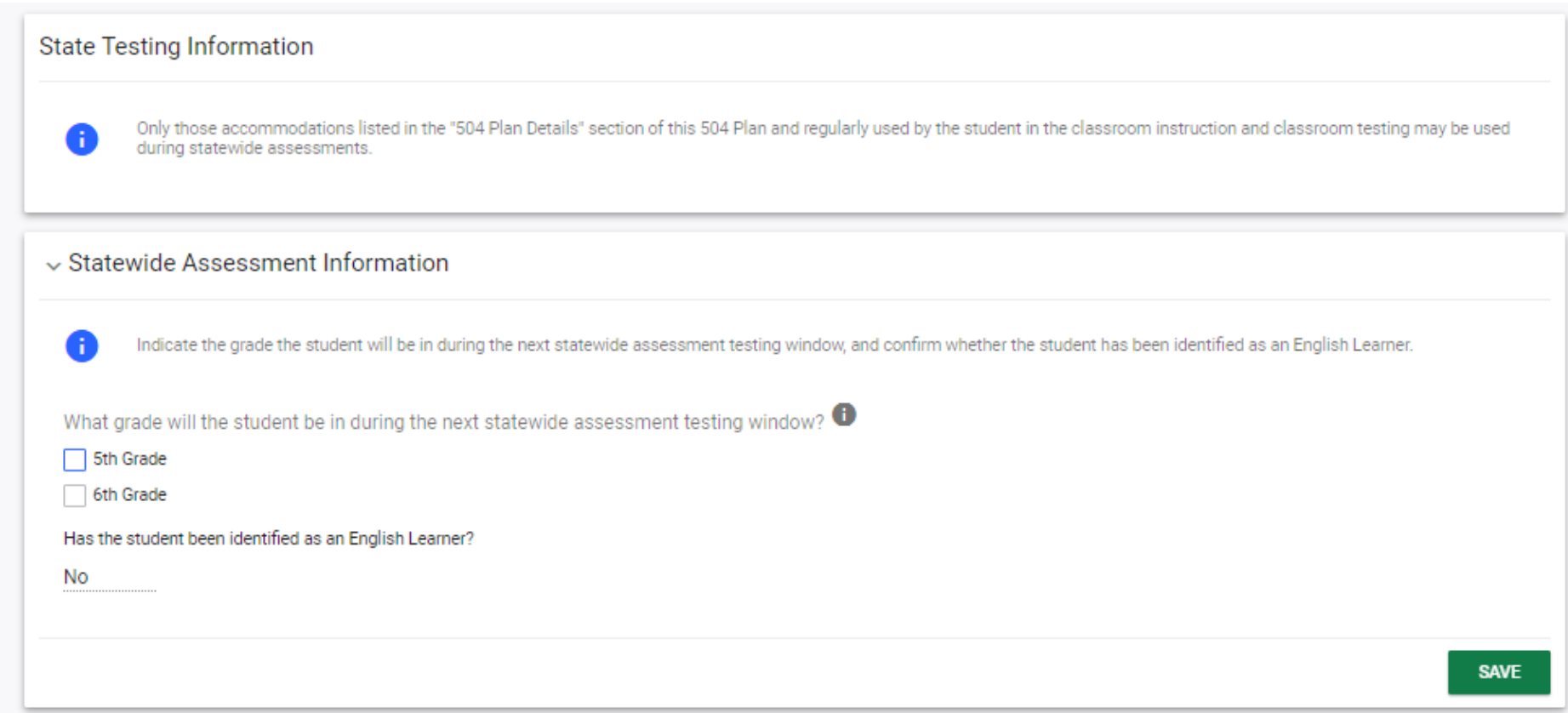
CT-SEDS 504 Module INTERFACE: Add Transportation



CT-SEDS 504 Process INTERFACE



CT-SEDS 504 Module INTERFACE: State Testing Information



CT-SEDS INTERFACE: 5th Grade State Assessment Example

5th Grade State Assessments

Select the participation level for each of the state assessments the student will take, and add designated supports and accommodations if applicable.

For all testing accommodations added, equivalent accommodations should be provided to the student in the classroom.

Connecticut Smarter Balanced Assessments

The Smarter Balanced CSDE Website and Connecticut Comprehensive Assessment Program Portal are available for reference.

The student will participate in the Smarter Balanced Assessments.

Assessment: Smarter Balanced Assessment ELA - Grade 5 — Participation Level

Assessment: Smarter Balanced Assessment Math - Grade 5 — Participation Level

Next Generation Science Standards Assessment

The CSDE Website NGSS Test Administration Resources are available for reference.

The student will participate in the NGSS Assessments.

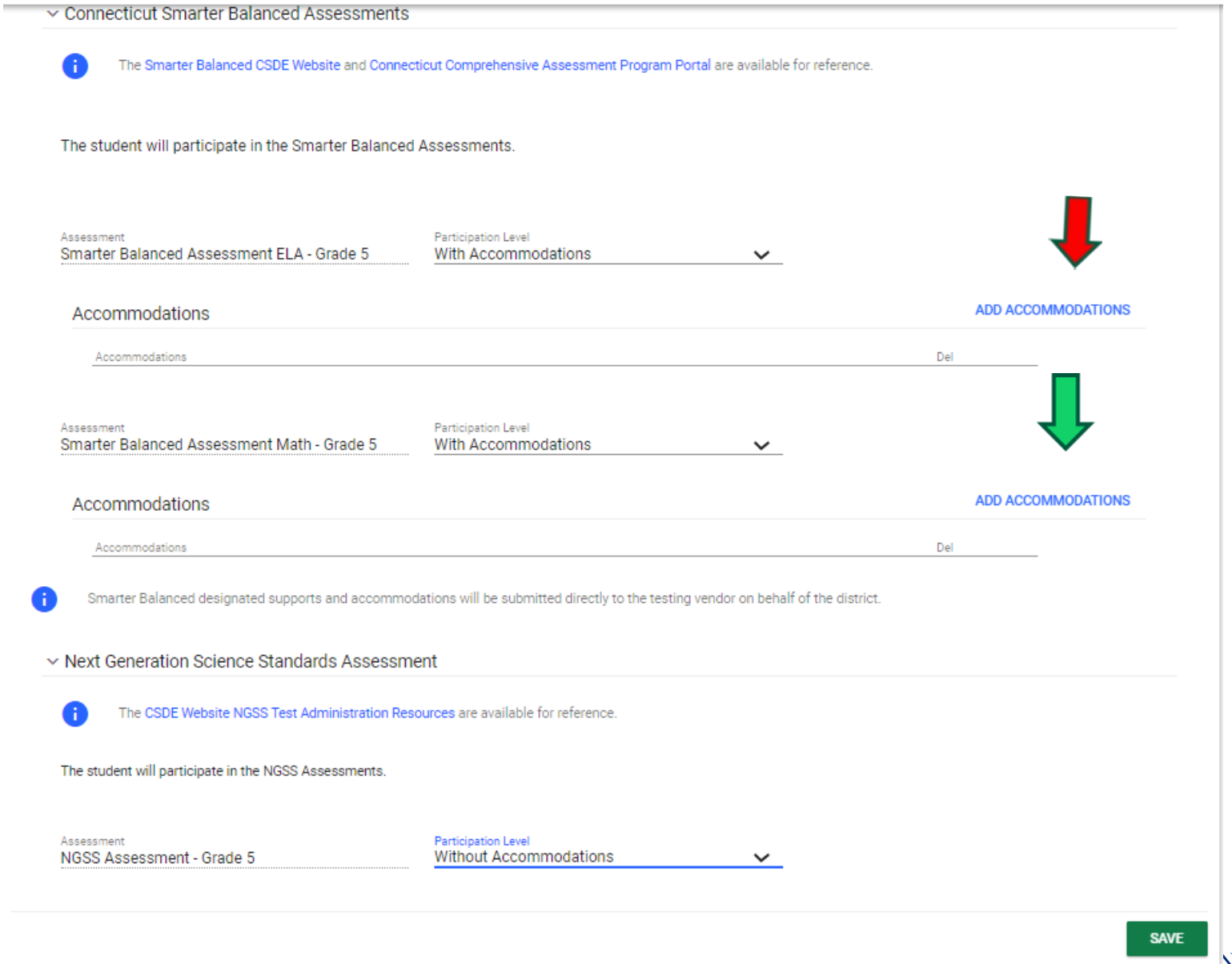
Assessment: NGSS Assessment - Grade 5 — Participation Level

☐ For all testing supports and accommodations added, equivalent supports and accommodations are provided to the student during instruction and are included as supplementary aids and services.

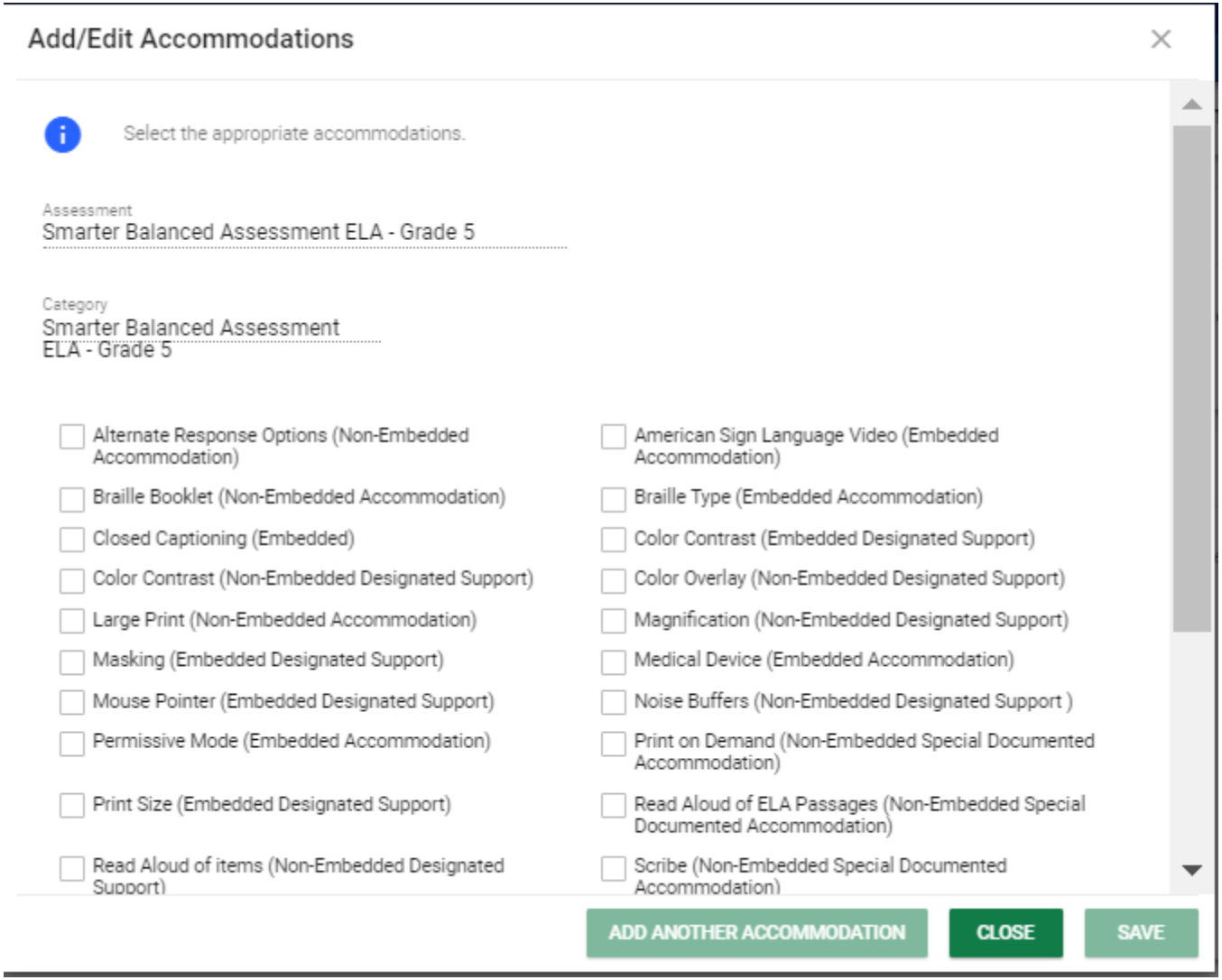
SAVE

CSDE

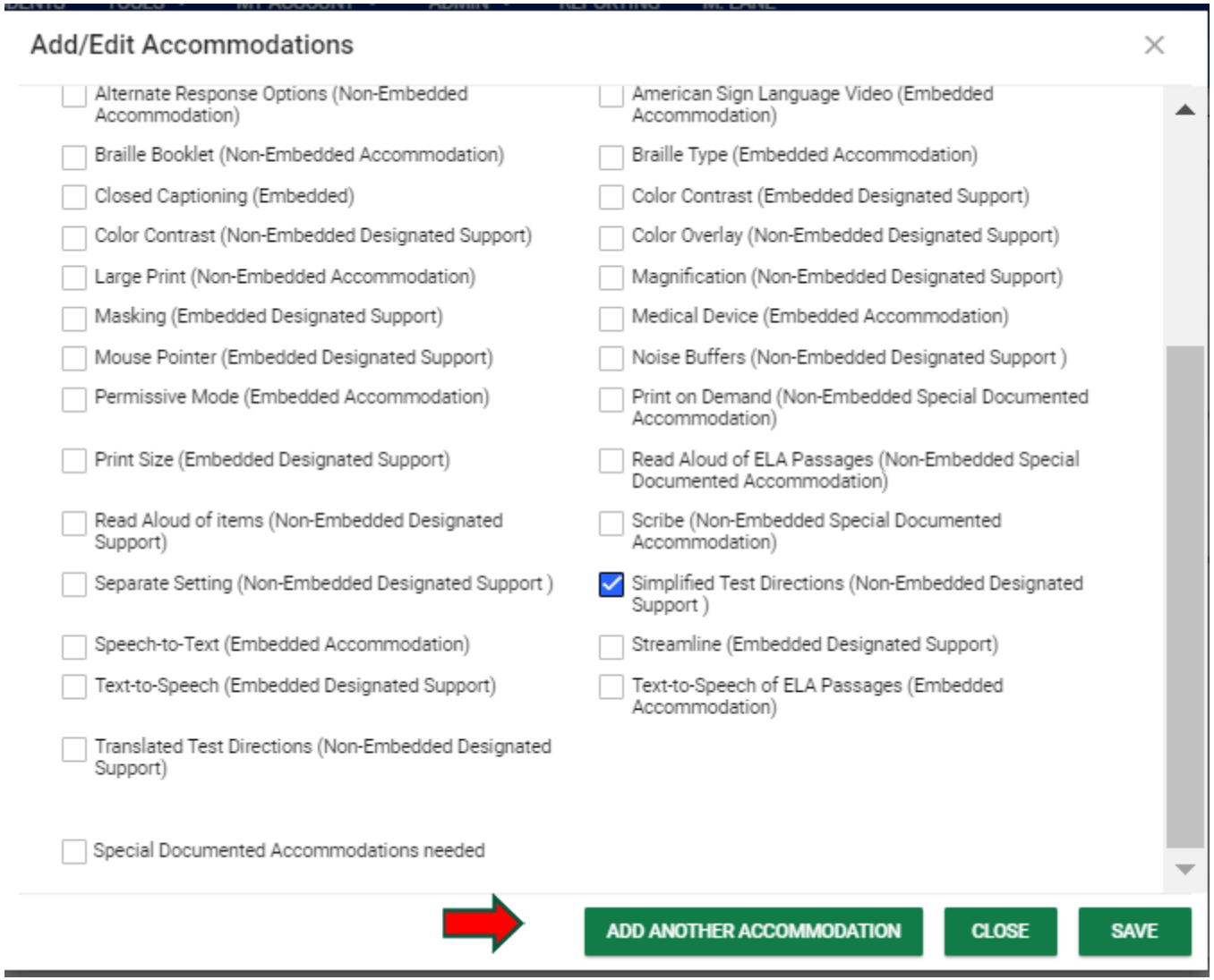
CT-SEDS INTERFACE: Add Accommodation for State Assessment



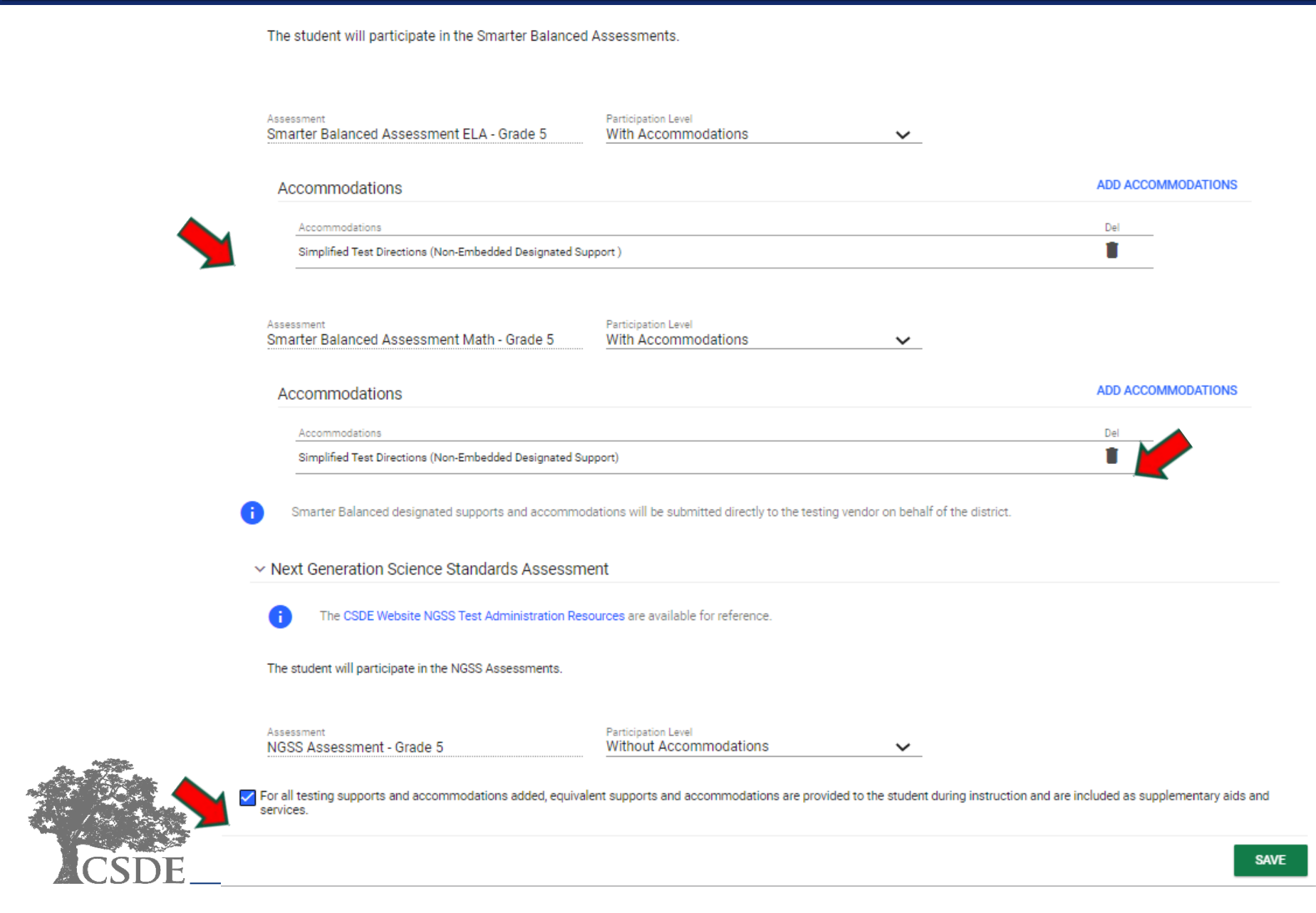
CT-SEDS INTERFACE: Add/Edit Accommodations State Assessment



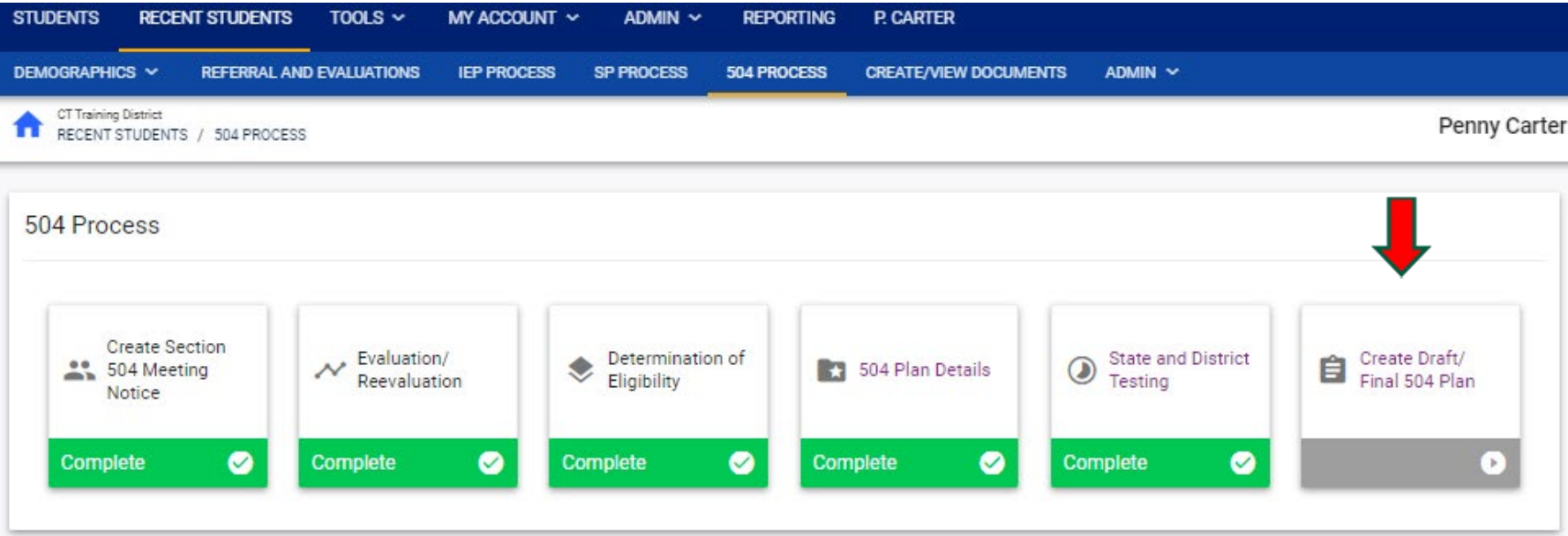
CT-SEDS INTERFACE: Add/Edit Accommodations State Assessment



CT-SEDS INTERFACE: State Assessment Accommodations Listed



CT-SEDS 504 Module process INTERFACE:



CT-SEDS INTERFACE: Create Draft/Final 504 Plan

Section 504 Plan Information

CREATE A NEW MEETING NOTICE

Section 504 Plan Meeting Date: 02/28/2022

Meeting Purpose: Review Referral and if applicable, design evaluation, determine eligibility, and develop plan

Date this Section 504 Plan Begins: 03/01/2022

Date this Section 504 Plan Ends: 02/28/2023

Case Manager: RNAgg Test

History of meeting dates

Prior Scheduling Date	Prior Meeting Date
01/21/2022	02/28/2022
01/10/2022	01/13/2022

SAVE

Demographic and Parent

Student Name	Grade	Student Code	SASID	DOB	Age
Penny Carter	KF	130	5302256414	09/30/2015	6

Gender	Primary Language	Ethnicity	School
M	English	White	Burr Elementary School (510211)

Parent/Guardian(s): Dad Carter, Mom Carter

SAVE

CT-SEDS INTERFACE: Create Draft/Final 504 Plan

Meeting Participants

Check "attended meeting" box for every participant in order for name lines to appear on the Section 504 Plan document. Click "add participant" and click "attended meeting" or blank lines to appear on document.

Title	Name	Attended Meeting?
Father	Dad Carter	☐
Mother	Mom Carter	☐
Administrator	CM Three	☐
General Education Teacher	Mr. Jones	☐
School Psychologist	Ms. Scott	☐

ADD MORE PARTICIPANTS

Additional Comments

DISPLAY ALL ERRORS | CREATE DRAFT | CREATE FINAL | SAVE

Documents

ATTACH DOCUMENTATION

View documents that have been created for the student from this page, and create or attach additional relevant documents.

Doc ID	Date Generated	Generated By	Document	Status	Include in Batch
2668	05/31/2022	CM Three	504 Notice of Meeting	Final	☐
2662	05/31/2022	CM Three	504 Notice of Meeting	Final	☐

Showing 1 to 2 of 2 entries

(2 Documents)

CREATE DOCUMENT BATCH

Section 504 Document Printout

Section 504 Plan
CT Training District

DRAFT

Student Name: Penny Carter
SASID: 5302256414
Date of Birth: 09/30/2015
Current Grade: KF
Current Enrolled School: Burr Elementary School (510211)
Section 504 Begin Date: 02/28/2022
Most Recent Evaluation Date: 02/28/2022
Most Recent Annual Review Date: 02/28/2022

Meeting Date: 02/28/2022
Case Manager: RNAgg Test
Parent/Guardian Name: Dad Carter, Mom Carter
Impairment: 504 - ADD/ADHD
School Next Year:
Section 504 End Date: 02/27/2023
Next Reevaluation Date: 02/28/2025
Next Annual Review Date: 03/07/2022

Meeting Date	Reason for Meeting:
02/28/2022	Review Referral and if applicable, design evaluation, determine eligibility, and develop plan

504 TEAM MEMBERS PRESENT

Name	Role	Attended Meeting?
Dad Carter	Father	Yes
Mom Carter	Mother	Yes
CM Three	Administrator	Yes
Mr. Jones	General Education Teacher	Yes
Ms. Scott	School Psychologist	Yes

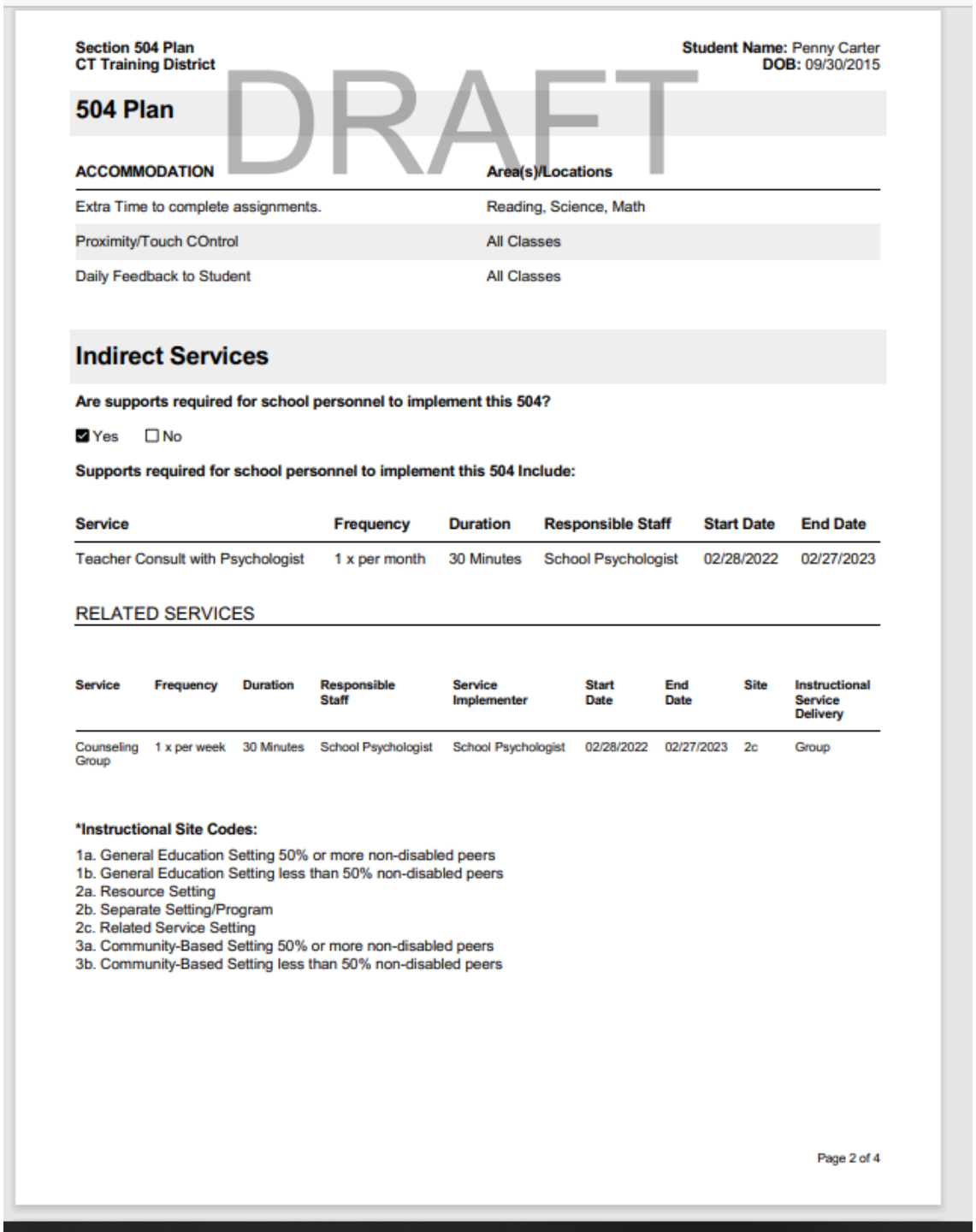
Eligibility Determination

504 - ADD/ADHD , 02/28/2022

Section 504 Meeting Notes/Summary

On 1/10/22 the Section 504 Team convened to review the referral and determined that an evaluation was necessary to determine eligibility under Section 504.
On 2/28/22 the Section 504 Team convened to review the evaluation information and determined that the Student is eligible under Section 504 and requires an accommodation Plan.

Section 504 Document Printout



Section 504 Plan
CT Training District

Student Name: Penny Carter
DOB: 09/30/2015

DRAFT

504 Plan

ACCOMMODATION	Area(s)/Locations
Extra Time to complete assignments.	Reading, Science, Math
Proximity/Touch COntrol	All Classes
Daily Feedback to Student	All Classes

Indirect Services

Are supports required for school personnel to implement this 504?

☑ Yes ☐ No

Supports required for school personnel to implement this 504 Include:

Service	Frequency	Duration	Responsible Staff	Start Date	End Date
Teacher Consult with Psychologist	1 x per month	30 Minutes	School Psychologist	02/28/2022	02/27/2023

RELATED SERVICES

Service	Frequency	Duration	Responsible Staff	Service Implementer	Start Date	End Date	Site	Instructional Service Delivery
Counseling Group	1 x per week	30 Minutes	School Psychologist	School Psychologist	02/28/2022	02/27/2023	2c	Group

***Instructional Site Codes:**

1a. General Education Setting 50% or more non-disabled peers
1b. General Education Setting less than 50% non-disabled peers
2a. Resource Setting
2b. Separate Setting/Program
2c. Related Service Setting
3a. Community-Based Setting 50% or more non-disabled peers
3b. Community-Based Setting less than 50% non-disabled peers

Page 2 of 4

Final Navigation Notes

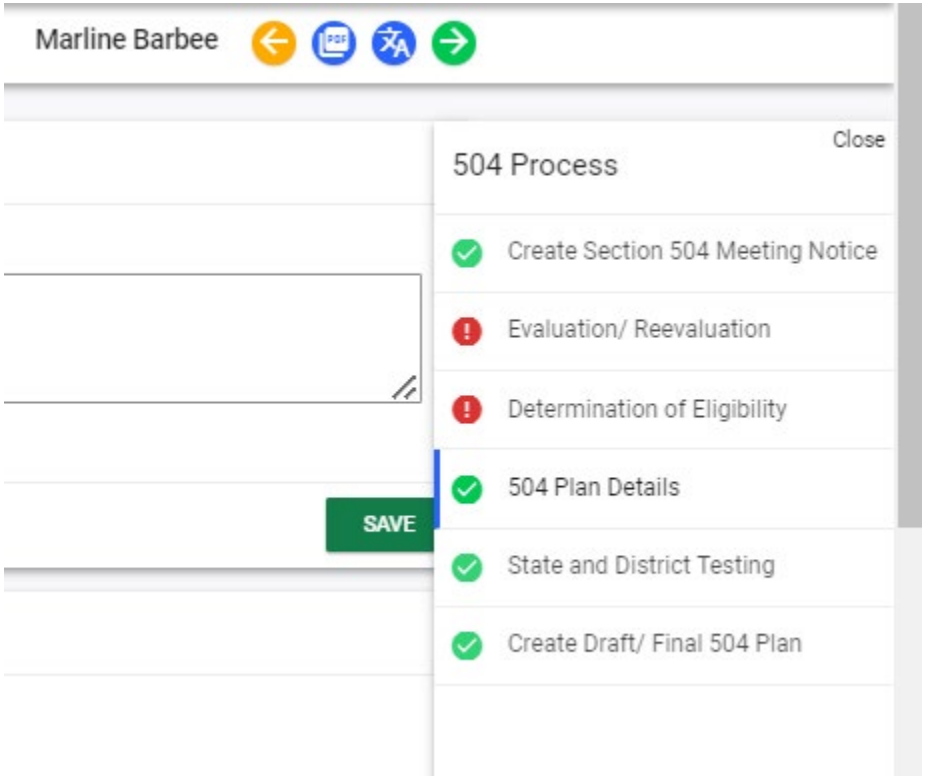
Navigation through the Section 504 Process is the same as other processes:

- The green arrow runs an error check on the page and directs the user to the next step of the process
- The yellow arrow returns the user to the previous page without saving the data on the current page
- The side navigation panel will allow the user to navigate to any page in the process

The button is available on select pages and will allow the user to generate a print view of the section of the Section 504 Plan the user is working on. This can be helpful to proofread and check the user's work.

The button is available on select pages and will provide the user with a translated view of that section of the Section 504 Plan (if the student has *Document Language* set on the Student Information Page).

Final Navigation Notes



Summary

- Preview of how CT-SEDS supports the development and generation of a Section 504 Plan

Thank You!

CSDE
CONNECTICUT STATE DEPARTMENT OF EDUCATION

CONNECTICUT STATE DEPARTMENT OF EDUCATION

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