



**CONNECTICUT STATE DEPARTMENT OF EDUCATION**

**CT-SEDS  
504 Preview Series  
June 2022**

*Session recorded*



CONNECTICUT STATE DEPARTMENT OF EDUCATION

## **SESSION 2: Section 504 Plan**

## Welcome and Introductions

**Bryan Klimkiewicz, Special  
Education Division Director**

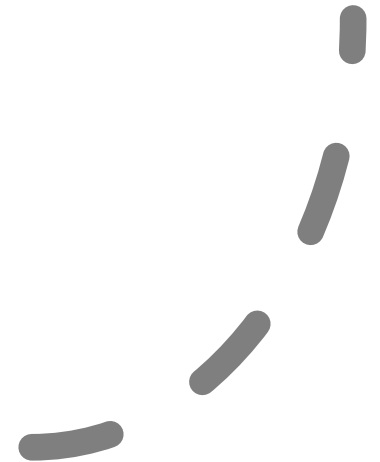
[New IEP/CT-SEDS](#) (posted  
sessions)

**Natalie Jones, Bureau of  
Special Education Consultant**



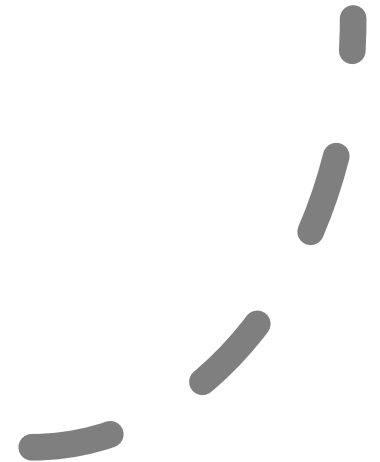
## Learning Targets

- Preview of how CT-SEDS supports the development and generation of a Section 504 Plan



# WHY

- 1. To support and assist educators in the transition from their current 504 system/process.**
- 2. To Support and assist educators for the Go-Live launch of CT-SEDS on July 1, 2022.**
- 3. To provide an opportunity for you to share your questions related to the Section 504 Module.**



# CT-SEDS 504 Process INTERFACE



## 504 Process

 Create Section 504 Meeting Notice  <b>Complete</b> ✓	 Evaluation/ Reevaluation  <b>Complete</b> ✓	 Determination of Eligibility  <b>Complete</b> ✓	 504 Plan Details  ▶	 State and District Testing  ▶	 Create Draft/ Final 504 Plan  ▶
--	--	--	-------------------------------	--	--



# CT-SEDS 504 Plan Details INTERFACE

## ▼ Section 504 Meeting Notes/Summary

Describe the team recommendations

504 Meeting Notes

On 1/10/22 the Section 504 Team convened to review the referral and determined that an evaluation was necessary to determine eligibility under Section 504. On 2/28/22 the Section 504 Team convened to review the evaluation information and determined that the Student is eligible under Section 504 and requires an accommodation Plan.

SAVE

## ▼ Language & Communication Plan

Is the Student Deaf or Hard of Hearing?

No

Yes

SAVE



# CT-SEDS 504 Plan Details INTERFACE

## Section 504 Plan Components

[ADD 504 COMPONENTS](#)



Add accommodations, modifications, assistive technology, and/or adult support from this panel.



### Accommodations

Category	Supplementary Aid/Service	Area(s)/Location(s)	Details	Del
----------	---------------------------	---------------------	---------	-----

### Modifications

Category	Supplementary Aid/Service	Area(s)/Location(s)	Details	Del
----------	---------------------------	---------------------	---------	-----

### Assistive Technology

Category	Supplementary Aid/Service	Area(s)/Location(s)	Details	Del
----------	---------------------------	---------------------	---------	-----

### Adult Support

Category	Supplementary Aid/Service	Area(s)/Location(s)	Details	Del
----------	---------------------------	---------------------	---------	-----

SAVE

## Related Services

[ADD RELATED SERVICES](#)

[CLEAR ALL](#)



Add Related Services from this panel.



There are currently no Related Services.

SAVE



# CT-SEDS INTERFACE: Add 504 Component



### Add 504 components ✕

**i** Select the type of supplementary aid or service and complete the relevant details.

**i** Reminder: Supplementary aids and services should be considered for use in statewide assessments.

**i** [Supplementary Aids and Services Examples](#) are available for reference.

**Type** ▼  
*(Required)*

Area(s)/Location(s)

<input type="checkbox"/> English/Language Arts	<input type="checkbox"/> Social Studies	<input type="checkbox"/> Music
<input type="checkbox"/> Vocational Activities	<input type="checkbox"/> All Classes	<input type="checkbox"/> Reading
<input type="checkbox"/> Science	<input type="checkbox"/> Art	<input type="checkbox"/> Lunch
<input type="checkbox"/> PE	<input type="checkbox"/> Nonacademic/Extracurricular Activities	<input type="checkbox"/> All Areas
<input type="checkbox"/> Library	<input type="checkbox"/> Study Hall/Study Skills	<input type="checkbox"/> Writing
<input type="checkbox"/> Resource/Related Services Room	<input type="checkbox"/> Technology Education	<input type="checkbox"/> Math
<input type="checkbox"/> Separate Classroom/Program	<input type="checkbox"/> Computer Science	<input type="checkbox"/> Guidance/Counseling
<input type="checkbox"/> Other		<input type="checkbox"/> Health

**CLOSE** **SAVE** **SAVE AND ADD ANOTHER AID/SERVICE**



# CT-SEDS INTERFACE: Add 504 Component

## Add 504 components



Select the type of supplementary aid or service and complete the relevant details.



Reminder: Supplementary aids and services should be considered for use in statewide assessments.



[Supplementary Aids and Services Examples](#) are available for reference.

Type

- Accommodations
- Modifications
- Assistive Technology
- Adult Support

Science

PE

Library

Resource/Related Services Room

Separate Classroom/Program

Other

Social Studies

All Classes

Art

Nonacademic/Extracurricular  
Activities

Study Hall/Study Skills

Technology Education

Computer Science

Music

Reading

Lunch

All Areas

Writing

Math

Guidance/Counseling

Health

CLOSE

SAVE

SAVE AND ADD ANOTHER AID/SERVICE



# CT-SEDS INTERFACE: Add Accommodation

**Add 504 components** ✕

Type: Accommodations ▼

Category

Presentation       Student Response       Environment       Timing/Scheduling

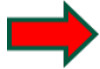
Organization       Behavioral Interventions and Support       Instructional Strategies

Supplementary Aid/Service  
Extra Time to complete assignment

Area(s)/Location(s)

<input type="checkbox"/> English/Language Arts	<input type="checkbox"/> Social Studies	<input type="checkbox"/> Music
<input type="checkbox"/> Vocational Activities	<input type="checkbox"/> All Classes	<input checked="" type="checkbox"/> Reading
<input checked="" type="checkbox"/> Science	<input type="checkbox"/> Art	<input type="checkbox"/> Lunch
<input type="checkbox"/> PE	<input type="checkbox"/> Nonacademic/Extracurricular Activities	<input type="checkbox"/> All Areas
<input type="checkbox"/> Library	<input type="checkbox"/> Study Hall/Study Skills	<input type="checkbox"/> Writing
<input type="checkbox"/> Resource/Related Services Room	<input type="checkbox"/> Technology Education	<input checked="" type="checkbox"/> Math
<input type="checkbox"/> Separate Classroom/Program	<input type="checkbox"/> Computer Science	<input type="checkbox"/> Guidance/Counseling
<input type="checkbox"/> Other		<input type="checkbox"/> Health

▼ Supplementary Aids/Services Already Added



# CT-SEDS INTERFACE: Add Supplementary Aid/Service

## Add 504 components ✕

**i** Supplementary Aids and Services Examples are available for reference.

**Type** ▼  
*(Required)*

Area(s)/Location(s)

<input type="checkbox"/> English/Language Arts	<input type="checkbox"/> Social Studies	<input type="checkbox"/> Music
<input type="checkbox"/> Vocational Activities	<input type="checkbox"/> All Classes	<input type="checkbox"/> Reading
<input type="checkbox"/> Science	<input type="checkbox"/> Art	<input type="checkbox"/> Lunch
<input type="checkbox"/> PE	<input type="checkbox"/> Nonacademic/Extracurricular Activities	<input type="checkbox"/> All Areas
<input type="checkbox"/> Library	<input type="checkbox"/> Study Hall/Study Skills	<input type="checkbox"/> Writing
<input type="checkbox"/> Resource/Related Services Room	<input type="checkbox"/> Technology Education	<input type="checkbox"/> Math
<input type="checkbox"/> Separate Classroom/Program	<input type="checkbox"/> Computer Science	<input type="checkbox"/> Guidance/Counseling
<input type="checkbox"/> Other		<input type="checkbox"/> Health

▼ Supplementary Aids/Services Already Added

Type	Category	Supplementary Aid/Service	Area(s)/Location(s)
Accommodations	Timing/Scheduling	Extra Time to complete assignments.	Reading Science Math

**CLOSE** **SAVE** **SAVE AND ADD ANOTHER AID/SERVICE**



# CT-SEDS INTERFACE: Accommodations Listed

Section 504 Plan Components [ADD 504 COMPONENTS](#)

**i**  
**i** Add accommodations, modifications, assistive technology, and/or adult support from this panel.

▼ Accommodations

Category	Supplementary Aid/Service	Area(s)/Location(s)	Details	Del
Timing/Scheduling	Extra Time to complete assignments.	Reading, Science, Math		
Behavioral Interventions and Support	Proximity/Touch Control	All Classes		
Behavioral Interventions and Support	Daily Feedback to Student	All Classes		

▼ Modifications

Category	Supplementary Aid/Service	Area(s)/Location(s)	Details	Del
----------	---------------------------	---------------------	---------	-----

▼ Assistive Technology

Category	Supplementary Aid/Service	Area(s)/Location(s)	Details	Del
----------	---------------------------	---------------------	---------	-----

▼ Adult Support

Category	Supplementary Aid/Service	Area(s)/Location(s)	Details	Del
----------	---------------------------	---------------------	---------	-----

[SAVE](#)



# CT-SEDS INTERFACE: Add Assistive Technology



### Add 504 components ✕

Type  
Assistive Technology ▼

Category

Presentation     Student Response     Environment     Timing/Scheduling  
 Organization     Behavioral Interventions and Support     Instructional Strategies     Accessible Educational Materials (AEM)

Supplementary Aid/Service  
Speech to Text

Area(s)/Location(s)

<input type="checkbox"/> English/Language Arts	<input type="checkbox"/> Social Studies	<input type="checkbox"/> Music
<input type="checkbox"/> Vocational Activities	<input checked="" type="checkbox"/> All Classes	<input type="checkbox"/> Reading
<input type="checkbox"/> Science	<input type="checkbox"/> Art	<input type="checkbox"/> Lunch
<input type="checkbox"/> PE	<input type="checkbox"/> Nonacademic/Extracurricular Activities	<input type="checkbox"/> All Areas
<input type="checkbox"/> Library	<input type="checkbox"/> Study Hall/Study Skills	<input type="checkbox"/> Writing
<input type="checkbox"/> Resource/Related Services Room	<input type="checkbox"/> Technology Education	<input type="checkbox"/> Math
<input type="checkbox"/> Separate Classroom/Program	<input type="checkbox"/> Computer Science	<input type="checkbox"/> Guidance/Counseling
<input type="checkbox"/> Other		<input type="checkbox"/> Health

▼ Supplementary Aids/Services Already Added

**CLOSE**    **SAVE**    **SAVE AND ADD ANOTHER AID/SERVICE**



# CT-SEDS 504 Module INTERFACE: Add Related Services



## Related Services

[ADD RELATED SERVICES](#)

[CLEAR ALL](#)



Add Related Services from this panel.



There are currently no Related Services.

SAVE



# CT-SEDS INTERFACE: Add Related Service

## Add Related Service ✕

**i** Complete the details for the service to add the service to the student's Section 504 Plan.

Service  
Counseling Group ▼

Custom Service

Duration  Unit of Time  Frequency  Per  ▼

Responsible Staff  
School Psychologist ▼

Service Implementer  
School Psychologist ▼

Begin Date   End Date

Instructional Site  
Related Service Setting ▼ [Instructional Service Delivery Group](#)





# CT-SEDS INTERFACE: Related Services Listed

▼ Related Services ADD RELATED SERVICES CLEAR ALL

i Add Related Services from this panel.

▼ Counseling Group 🗑️ ✎️

Duration 30 Minutes	Frequency 1 per week	Responsible Staff School Psychologist	Service Implementer School Psychologist
Start Date 02/28/2022	End Date 02/27/2023	Site Related Service Setting	Instructional Service Delivery Group

SAVE



# CT-SEDS INTERFACE: Add Indirect Services

∨ Indirect Services

[ADD INDIRECT SERVICES](#)

Supports are required for school personnel to implement this 504 Plan.



There are currently no Indirect Services

SAVE



∨ Indirect Services

[ADD INDIRECT SERVICES](#)

Supports are required for school personnel to implement this 504 Plan.



There are currently no Indirect Services

SAVE



# CT-SEDS INTERFACE: Add Indirect Service

## Add Indirect Service



Select the indirect service and indicate relevant details.



Indirect Services are provided to the adult(s) who are working with the student; support the implementation of the Section 504 Plan;

Most commonly, indirect services include: specific staff training, classroom-level support, consultation, collaboration, and specific parent training.

Type

Indirect Service

Indirect Service

Teacher Consult with Psychologist

Duration

30

Unit of Time

Minutes

Frequency

1

Per

month



Responsible Staff

School Psychologist



Begin Date

02/28/2022



End Date

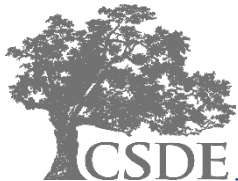
02/27/2023



SAVE AND ADD ANOTHER SERVICE

CLOSE

SAVE



# CT-SEDS INTERFACE: Indirect Services Listed

## ∨ Indirect Services

[ADD INDIRECT SERVICES](#)

Supports are required for school personnel to implement this 504 Plan.



### ∨ Teacher Consult with Psychologist

Duration

30 Minutes

Frequency

1 per month

Responsible Staff

School Psychologist

Start Date

02/28/2022

End Date

02/27/2023

SAVE



# CT-SEDS 504 Module INTERFACE: Transportation

## ▼ Transportation



Transportation is a related service if it is required to assist a student with a disability to benefit from special education.

Does the Student require special transportation as a related service?

 No Yes

SAVE



# CT-SEDS 504 Module INTERFACE: Add Transportation

## ∨ Transportation



Transportation is a related service if it is required to assist a student with a disability to benefit from special education.

Does the Student require special transportation as a related service?

No



Yes



Supports



---



Specialized  
Equipment



---



Vehicle  
Requirements



---


SAVE





# CT-SEDS 504 Process INTERFACE


## 504 Process





 Create Section  
504 Meeting  
Notice


Complete 


 Evaluation/  
Reevaluation


Complete 


 Determination of  
Eligibility


Complete 


 504 Plan Details

Complete 

 State and District  
Testing



 Create Draft/  
Final 504 Plan





# CT-SEDS 504 Module INTERFACE: State Testing Information

## State Testing Information



Only those accommodations listed in the "504 Plan Details" section of this 504 Plan and regularly used by the student in the classroom instruction and classroom testing may be used during statewide assessments.

## ▼ Statewide Assessment Information



Indicate the grade the student will be in during the next statewide assessment testing window, and confirm whether the student has been identified as an English Learner.

What grade will the student be in during the next statewide assessment testing window? 

5th Grade

6th Grade

Has the student been identified as an English Learner?

No  
.....

SAVE





# CT-SEDS INTERFACE: 5<sup>th</sup> Grade State Assessment Example



## 5th Grade State Assessments

- Select the participation level for each of the state assessments the student will take, and add designated supports and accommodations if applicable.
- For all testing accommodations added, equivalent accommodations should be provided to the student in the classroom.

## Connecticut Smarter Balanced Assessments

- The [Smarter Balanced CSDE Website](#) and [Connecticut Comprehensive Assessment Program Portal](#) are available for reference.

The student will participate in the Smarter Balanced Assessments.



Assessment  
Smarter Balanced Assessment ELA - Grade 5      Participation Level     



Assessment  
Smarter Balanced Assessment Math - Grade 5      Participation Level     

## Next Generation Science Standards Assessment

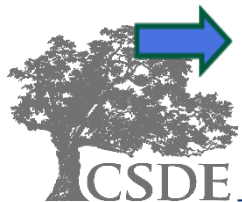
- The [CSDE Website NGSS Test Administration Resources](#) are available for reference.

The student will participate in the NGSS Assessments.



Assessment  
NGSS Assessment - Grade 5      Participation Level     

- For all testing supports and accommodations added, equivalent supports and accommodations are provided to the student during instruction and are included as supplementary aids and services.



SAVE

# CT-SEDS INTERFACE: Add Accommodation for State Assessment

## ▼ Connecticut Smarter Balanced Assessments

 The [Smarter Balanced CSDE Website](#) and [Connecticut Comprehensive Assessment Program Portal](#) are available for reference.

The student will participate in the Smarter Balanced Assessments.

Assessment  
Smarter Balanced Assessment ELA - Grade 5

Participation Level  
With Accommodations



### Accommodations

[ADD ACCOMMODATIONS](#)

Accommodations Del

Assessment  
Smarter Balanced Assessment Math - Grade 5


Participation Level  
With Accommodations



### Accommodations

[ADD ACCOMMODATIONS](#)

Accommodations Del

 Smarter Balanced designated supports and accommodations will be submitted directly to the testing vendor on behalf of the district.

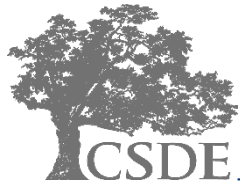
## ▼ Next Generation Science Standards Assessment

 The [CSDE Website NGSS Test Administration Resources](#) are available for reference.

The student will participate in the NGSS Assessments.

Assessment  
NGSS Assessment - Grade 5

Participation Level  
Without Accommodations



SAVE

# CT-SEDS INTERFACE: Add/Edit Accommodations State Assessment

## Add/Edit Accommodations ✕

**i** Select the appropriate accommodations.

Assessment  
Smarter Balanced Assessment ELA - Grade 5

Category  
Smarter Balanced Assessment  
ELA - Grade 5

<input type="checkbox"/> Alternate Response Options (Non-Embedded Accommodation)	<input type="checkbox"/> American Sign Language Video (Embedded Accommodation)
<input type="checkbox"/> Braille Booklet (Non-Embedded Accommodation)	<input type="checkbox"/> Braille Type (Embedded Accommodation)
<input type="checkbox"/> Closed Captioning (Embedded)	<input type="checkbox"/> Color Contrast (Embedded Designated Support)
<input type="checkbox"/> Color Contrast (Non-Embedded Designated Support)	<input type="checkbox"/> Color Overlay (Non-Embedded Designated Support)
<input type="checkbox"/> Large Print (Non-Embedded Accommodation)	<input type="checkbox"/> Magnification (Non-Embedded Designated Support)
<input type="checkbox"/> Masking (Embedded Designated Support)	<input type="checkbox"/> Medical Device (Embedded Accommodation)
<input type="checkbox"/> Mouse Pointer (Embedded Designated Support)	<input type="checkbox"/> Noise Buffers (Non-Embedded Designated Support)
<input type="checkbox"/> Permissive Mode (Embedded Accommodation)	<input type="checkbox"/> Print on Demand (Non-Embedded Special Documented Accommodation)
<input type="checkbox"/> Print Size (Embedded Designated Support)	<input type="checkbox"/> Read Aloud of ELA Passages (Non-Embedded Special Documented Accommodation)
<input type="checkbox"/> Read Aloud of items (Non-Embedded Designated Support)	<input type="checkbox"/> Scribe (Non-Embedded Special Documented Accommodation)


**ADD ANOTHER ACCOMMODATION** **CLOSE** **SAVE**

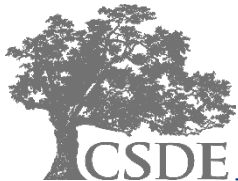


# CT-SEDS INTERFACE: Add/Edit Accommodations State Assessment

## Add/Edit Accommodations ✕

<input type="checkbox"/> Alternate Response Options (Non-Embedded Accommodation)	<input type="checkbox"/> American Sign Language Video (Embedded Accommodation)
<input type="checkbox"/> Braille Booklet (Non-Embedded Accommodation)	<input type="checkbox"/> Braille Type (Embedded Accommodation)
<input type="checkbox"/> Closed Captioning (Embedded)	<input type="checkbox"/> Color Contrast (Embedded Designated Support)
<input type="checkbox"/> Color Contrast (Non-Embedded Designated Support)	<input type="checkbox"/> Color Overlay (Non-Embedded Designated Support)
<input type="checkbox"/> Large Print (Non-Embedded Accommodation)	<input type="checkbox"/> Magnification (Non-Embedded Designated Support)
<input type="checkbox"/> Masking (Embedded Designated Support)	<input type="checkbox"/> Medical Device (Embedded Accommodation)
<input type="checkbox"/> Mouse Pointer (Embedded Designated Support)	<input type="checkbox"/> Noise Buffers (Non-Embedded Designated Support)
<input type="checkbox"/> Permissive Mode (Embedded Accommodation)	<input type="checkbox"/> Print on Demand (Non-Embedded Special Documented Accommodation)
<input type="checkbox"/> Print Size (Embedded Designated Support)	<input type="checkbox"/> Read Aloud of ELA Passages (Non-Embedded Special Documented Accommodation)
<input type="checkbox"/> Read Aloud of items (Non-Embedded Designated Support)	<input type="checkbox"/> Scribe (Non-Embedded Special Documented Accommodation)
<input type="checkbox"/> Separate Setting (Non-Embedded Designated Support)	<input checked="" type="checkbox"/> Simplified Test Directions (Non-Embedded Designated Support)
<input type="checkbox"/> Speech-to-Text (Embedded Accommodation)	<input type="checkbox"/> Streamline (Embedded Designated Support)
<input type="checkbox"/> Text-to-Speech (Embedded Designated Support)	<input type="checkbox"/> Text-to-Speech of ELA Passages (Embedded Accommodation)
<input type="checkbox"/> Translated Test Directions (Non-Embedded Designated Support)	
<input type="checkbox"/> Special Documented Accommodations needed	

 ADD ANOTHER ACCOMMODATION CLOSE SAVE



# CT-SEDS INTERFACE: State Assessment Accommodations Listed

The student will participate in the Smarter Balanced Assessments.

Assessment: Smarter Balanced Assessment ELA - Grade 5  
Participation Level: With Accommodations

### Accommodations

[ADD ACCOMMODATIONS](#)



Accommodations	Del
Simplified Test Directions (Non-Embedded Designated Support)	

Assessment: Smarter Balanced Assessment Math - Grade 5  
Participation Level: With Accommodations

### Accommodations

[ADD ACCOMMODATIONS](#)

Accommodations	Del
Simplified Test Directions (Non-Embedded Designated Support)	



Smarter Balanced designated supports and accommodations will be submitted directly to the testing vendor on behalf of the district.

### Next Generation Science Standards Assessment

The [CSDE Website NGSS Test Administration Resources](#) are available for reference.

The student will participate in the NGSS Assessments.

Assessment: NGSS Assessment - Grade 5  
Participation Level: Without Accommodations

For all testing supports and accommodations added, equivalent supports and accommodations are provided to the student during instruction and are included as supplementary aids and services.



[SAVE](#)













# CT-SEDS 504 Module process INTERFACE:

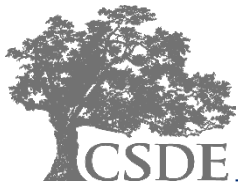
STUDENTS RECENT STUDENTS TOOLS ▾ MY ACCOUNT ▾ ADMIN ▾ REPORTING P. CARTER  
DEMOGRAPHICS ▾ REFERRAL AND EVALUATIONS IEP PROCESS SP PROCESS 504 PROCESS CREATE/VIEW DOCUMENTS ADMIN ▾

CT Training District  
RECENT STUDENTS / 504 PROCESS

Penny Carter

## 504 Process

 Create Section 504 Meeting Notice	 Evaluation/ Reevaluation	 Determination of Eligibility	 504 Plan Details	 State and District Testing	 Create Draft/ Final 504 Plan
Complete 	Complete 	Complete 	Complete 	Complete 	



# CT-SEDS INTERFACE: Create Draft/Final 504 Plan

## Section 504 Plan Information

[CREATE A NEW MEETING NOTICE](#)

Section 504 Plan Meeting Date

02/28/2022



Meeting Purpose

Review Referral and if applicable, design evaluation, determine eligibility, and develop plan

Date this Section 504 Plan Begins

03/01/2022



Date this Section 504 Plan Ends

02/28/2023



Case Manager

RNagg Test

## History of meeting dates

Prior Scheduling Date

01/21/2022

Prior Meeting Date

02/28/2022

01/10/2022

01/13/2022

SAVE

## Demographic and Parent

Student Name

Penny Carter

Grade

KF

Student Code

130

SASID

5302256414

DOB

09/30/2015

Age

6

Gender

M

Primary Language

English

Ethnicity

White

School

Burr Elementary School ( 510211 )

Parent/Guardian(s)

Dad Carter, Mom Carter

SAVE

# CT-SEDS INTERFACE: Create Draft/Final 504 Plan

## Meeting Participants



Check "attended meeting" box for every participant in order for name lines to appear on the Section 504 Plan document. Click "add participant" and click "attended meeting" or blank lines to appear on document.

Title	Name	Attended Meeting?
Father	Dad Carter	<input type="checkbox"/>
Mother	Mom Carter	<input type="checkbox"/>
Administrator	CM Three	<input type="checkbox"/>
General Education Teacher	Mr. Jones	<input type="checkbox"/>
School Psychologist	Ms. Scott	<input type="checkbox"/>

ADD MORE PARTICIPANTS

Additional Comments

DISPLAY ALL ERRORS

CREATE DRAFT

CREATE FINAL

SAVE

## Documents

[ATTACH DOCUMENTATION](#)



View documents that have been created for the student from this page, and create or attach additional relevant documents.

Doc ID ↑↓	Date Generated ↓	Generated By ↑↓	Document ↑↓	Status ↑↓	Include in Batch
2668	05/31/2022	CM Three	<a href="#">504 Notice of Meeting</a>	Final	<input type="checkbox"/>
2662	05/31/2022	CM Three	<a href="#">504 Notice of Meeting</a>	Final	<input type="checkbox"/>

Showing 1 to 2 of 2 entries

(2 Documents)

CREATE DOCUMENT BATCH





DRAFT

<b>Student Name:</b> Penny Carter	<b>Meeting Date:</b> 02/28/2022
<b>SASID:</b> 5302256414	<b>Case Manager:</b> RNAgg Test
<b>Date of Birth:</b> 09/30/2015	<b>Parent/Guardian Name:</b> Dad Carter, Mom Carter
<b>Current Grade:</b> KF	<b>Impairment:</b> 504 - ADD/ADHD
<b>Current Enrolled School:</b> Burr Elementary School (510211)	<b>School Next Year:</b>
<b>Section 504 Begin Date:</b> 02/28/2022	<b>Section 504 End Date:</b> 02/27/2023
<b>Most Recent Evaluation Date:</b> 02/28/2022	<b>Next Reevaluation Date:</b> 02/28/2025
<b>Most Recent Annual Review Date:</b> 02/28/2022	<b>Next Annual Review Date:</b> 03/07/2022

<b>Meeting Date</b> 02/28/2022	<b>Reason for Meeting:</b> Review Referral and if applicable, design evaluation, determine eligibility, and develop plan
-----------------------------------	---

504 TEAM MEMBERS PRESENT

Name	Role	Attended Meeting?
Dad Carter	Father	Yes
Mom Carter	Mother	Yes
CM Three	Administrator	Yes
Mr. Jones	General Education Teacher	Yes
Ms. Scott	School Psychologist	Yes

Eligibility Determination  
504 - ADD/ADHD , 02/28/2022

Section 504 Meeting Notes/Summary

On 1/10/22 the Section 504 Team convened to review the referral and determined that an evaluation was necessary to determine eligibility under Section 504.  
On 2/28/22 the Section 504 Team convened to review the evaluation information and determined that the Student is eligible under Section 504 and requires an accommodation Plan.

# Section 504 Document Printout



504 Plan

DRAFT

ACCOMMODATION	Area(s)/Locations
Extra Time to complete assignments.	Reading, Science, Math
Proximity/Touch Control	All Classes
Daily Feedback to Student	All Classes

Indirect Services

Are supports required for school personnel to implement this 504?

Yes  No

Supports required for school personnel to implement this 504 include:

Service	Frequency	Duration	Responsible Staff	Start Date	End Date
Teacher Consult with Psychologist	1 x per month	30 Minutes	School Psychologist	02/28/2022	02/27/2023

RELATED SERVICES

Service	Frequency	Duration	Responsible Staff	Service Implementer	Start Date	End Date	Site	Instructional Service Delivery
Counseling Group	1 x per week	30 Minutes	School Psychologist	School Psychologist	02/28/2022	02/27/2023	2c	Group

\*Instructional Site Codes:



- 1a. General Education Setting 50% or more non-disabled peers
- 1b. General Education Setting less than 50% non-disabled peers
- 2a. Resource Setting
- 2b. Separate Setting/Program
- 2c. Related Service Setting
- 3a. Community-Based Setting 50% or more non-disabled peers
- 3b. Community-Based Setting less than 50% non-disabled peers


Section 504  
Document  
Printout




# Final Navigation Notes





Navigation through the Section 504 Process is the same as other processes:

- The green arrow  runs an error check on the page and directs the user to the next step of the process
- The yellow arrow  returns the user to the previous page without saving the data on the current page
- The side navigation panel will allow the user to navigate to any page in the process







The  button is available on select pages and will allow the user to generate a print view of the section of the Section 504 Plan the user is working on. This can be helpful to proofread and check the user's work.

The  button is available on select pages and will provide the user with a translated view of that section of the Section 504 Plan (if the student has *Document Language* set on the Student Information Page).

# Final Navigation Notes

Marline Barbee    

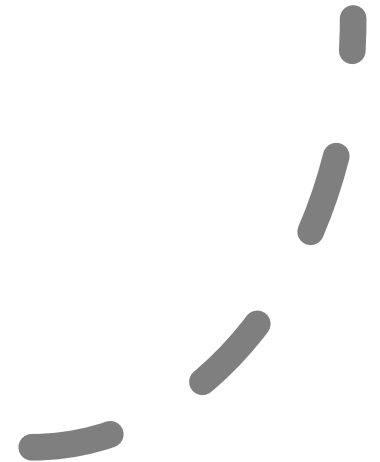
504 Process Close

-  Create Section 504 Meeting Notice
-  Evaluation/ Reevaluation
-  Determination of Eligibility
-  504 Plan Details
-  State and District Testing
-  Create Draft/ Final 504 Plan

**SAVE**

## Summary

- Preview of how CT-SEDS supports the development and generation of a Section 504 Plan



# Thank You!



## CONNECTICUT STATE DEPARTMENT OF EDUCATION

**Bryan Klimkiewicz**

**Special Education Div. Dir.**

**[Bryan.Klimkiewicz@ct.gov](mailto:Bryan.Klimkiewicz@ct.gov)**

**Rob Geier**

**Senior Consultant PCG**

**[CT-SEDS@pcgus.com](mailto:CT-SEDS@pcgus.com)**

**Michael Tavernier**

**Education Consultant –  
Bureau of Special Education**

**[Michael.Tavernier@ct.gov](mailto:Michael.Tavernier@ct.gov)**

**Natalie Jones**

**Education Consultant –  
Bureau of Special Education**

**[Natalie.Jones@ct.gov](mailto:Natalie.Jones@ct.gov)**