

School Nurse Advisory Council Minutes

Date: December 16, 2014

Time: 8:30 a.m. – 10:30 a.m.

Location: SDE, 25 Industrial Park Road, Middletown, CT 06457

Room: MCR4

In Attendance: Donna Kosioroski, Gary Brochu, Mary Conway, Leah Hendriks, Marie Burlette, Stephanie Knutson, Steve Updegrave, Elaine Matulis, Verna Bernard Jones, Barbara Ziogas,

Absent: Gary Maynard, Jane Walsh

- A. **Call to Order:** The meeting was called to order at 8:35 a.m.
- B. **Introduction**” New member Mary Conway representing CAPSS.
- C. **Review and Discussion of Epinephrine Training Materials**—Discussion was completed at last meeting. Still pending approval of proposed regulations
- D. **Discussion on Protocols for Administration of Emergency medications**—Recommendations for protocols for the administration of emergency medication were presented to SNAC by Donna, Verna and Leah. Following discussion, SNAC members made recommendations for revision of materials. It was decided that training guidelines will be general and not get into detail about specific conditions.
- E. **Plan for resubmission of SNAC recommendations.** The 2015 SNAC recommendations will consist of the 2014 recommendations (without revisions) with the addition of the recommended emergency medication protocols. SNAC recommendations are due not later than February 1, 2015.
- F. **Request from council to CABA, CAPSS, and School Administrators for letters of support to legislators.** Donna repeated the request that representatives from CABA, CAPSS and Federation of School Administrators seek letters of support for 2015 SNAC recommendations.
- G. **Next steps:**
Donna will revise the Recommendations for protocols for the administration of emergency medication prior to the next meeting.
Marie will prepare a draft of the SNAC recommendations to be approved for submission to the Commissioners of Public Health and Education and the joint standing committees of the General Assembly relating to education and public health. The draft recommendations will be presented to the SNAC at its next meeting on 01/20/15 for approval.
- H. **Adjournment:** The meeting was adjourned at 10:35