



Greater Hartford Regional
School Choice Office



School Year 2025-2026

RSCO School Choice Family Reference Guide

Your future, your choice.

September 2024 Edition | ChooseYourSchool.org

Language Interpretation and Translation Assistance

Assistance with the RSCO school choice application is available at RSCO's Parent Resource Center, the various branches of the Hartford Public Library, RSCO Partner Welcome Centers, or satellite sites located throughout Hartford.

Para asistencia en español, póngase en contacto con RSCO por teléfono llamando al 860-713-6990 o pida una cita para ayuda en persona con el Centro de Recursos para Padres, 450 Columbus Blvd., Hartford, CT 06103.

RSCO provides assistance in the following languages through a translation/interpretation service: Arabic, Chinese, French, Haitian Creole, Hindi, Korean, Pashto, Polish, Portuguese, Nepalese, Spanish, Serbian, and Vietnamese. Language assistance is available using interpretation services at 860-713-6990.

مجموعتنا تدمدخ ربيع تيلاتلا تاغللاب قدعاسملا RSCO ددقت
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،تيدنلوبلا ،وتشابل ،تيرولكلا ،تيدنلا ،تيتياطلا تيلوييركلا
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860: مقررلا اذنب لاصتالا ربيع تسيروفل . 6990-713-قمجرتلا تامدخ

RSCO 通过笔译/口译服务提供以下语言的援助: 阿拉伯语、汉语、法语、海地克里奥尔语、印地语、韩语、普什图语、波兰语、葡萄牙语、尼泊尔语、西班牙语、塞尔维亚-克罗地亚语和越南语 通过口译服务提供语言协助, 电话: 860-713-6990.

Le RSCO offre de l'aide dans les langues suivantes au moyen d'un service de traduction/d'interprétation : Arabe, chinois, français, créole haïtien, hindi, coréen, pachto, polonais, portugais, népalais, espagnol, serbo-croate et vietnamien. L'assistance linguistique est disponible par le biais de services d'interprétation au 860-713-6990.

RSCO ofri asistans nan lang sa yo gras a yon sèvis tradiksyon/entèpretasyon: Arab, Chinwa, Fransè, Kreyòl Ayisyen, Hindi, Koreyen, Pachto, Polonè, Pòtigè, Nepalè, Panyòl, Sèbo-Kwawat, ak Vyetnamyen Asistans nan lang nan disponib gras a sèvis entèpretasyon nan 860-713-6990.

RSCO नमिनलखिति भाषाओं में अनुवाद/व्याख्या सेवा के माध्यम से सहायता प्रदान करता है: अरबी, चीनी, फ्रेंच, हाईटियन क्रियोल, हिन्दू, कोरियाई, पश्तो, पोलिश, पुरतगाली, नेपाली, स्पैनिश, सर्बो-क्रोएशन और वियतनामी भाषा सहायता 860-713-6990 पर व्याख्या सेवाओं का उपयोग करके उपलब्ध है।

يوك و متجم هتسرم يرال هل تدمدخ ينامچرت/يرابژ د يک وبژ يدناله پ : RSCO
،تيدنلوب ،وتشپ ،تسيرويرك ،تيدنه ،لوييرك تيتياه ،تيسونارف ،تيسانيج ،تسيبرع
،تيدنلوب او ،تيدنلوب-وبرس ،تيسونارسه ،تيلابينا-713-6990 ،تيلابينا
يرل نوتش هرس ولوراك هپ و تامدخ ينامچرت د ولوك ليا د هپ 860 د تيسرم

RSCO oferuje usługi w zakresie tłumaczeń ustnych i pisemnych w następujących językach: arabskim, chińskim, francuskim, kreolskim z Haiti, hindi, koreańskim, pasztańskim, polskim, portugalskim, nepalskim, hiszpańskim, serbskim, chorwackim oraz wietnamskim. Pomoc językową w tłumaczeniu ustnym można uzyskać telefonując pod numer 860-713-6990.

O RSCO presta assistència nos següents idiomes a través de un servei de traducció/interpretació: àrab, xinès, francès, crioulo haitiano, hindi, coreano, pashto, polonès, portugués, nepalès, espanyol, servo-croata, e vietnamita. Os serviços de interpretação estão disponíveis pelo telefone 860-713-6990.

RSCO ले नमिन भाषाहरूमा अनुवाद/दोभासे सेवा मार्फत् सहायता प्रदान गर्दछ: अरबी, चीनियाँ, फ्रेंच, हाईसयिन क्रियोल, हिन्दी, कोरियाली, पासतो, पोलसि, पोर्ततु गाली, नेपाली, स्पेनी, सर्बो-क्रोएसयिन र भयितनामी भाषा सहायता उपलब्ध छ, 860-713-6990 मा फोन गरेर दोभासे सेवाहरू लनिहोस् ।

RSCO proveye ayuda en los siguientes idiomas a través de un servicio de traducción e interpretación: árabe, chino, francés, haitiano, creole, coreano, pastun, polaco, portugués, nepalés, español, serbio-croata, vietnamense. Ayuda del leguaje está disponible utilizando los servicios de interpretación en el número 860-713-6990.

RRR pruža podršku putem usluga pisanog i usmenog prevodenja na sledećim jezicima: arapski, francuski, haičanski kreolski, hindski, hrvatski, kineski, korejski, nepalski, paštunski, poljski, portugalski, srpski, španski i vijetnamski. Usluga usmenog prevodenja dostupna je na tel. 860-713-6990.

RSCO cung cấp dịch vụ biên dịch/phiên dịch sang các ngôn ngữ sau: Ả Rập, Trung Quốc, Pháp, Haiti Creole, Hindi, Hàn Quốc, Pashto, Ba Lan, Bồ Đào Nha, Nepal, Tây Ban Nha, Serbo-Croatian và tiếng Việt. Để sử dụng dịch vụ phiên dịch, vui lòng gọi 860-713-6990.

September 2024 Edition

Greater Hartford Region

RSCO School Choice Family Reference Guide

Prekindergarten to Grade 12
School Year 2025–2026



ChooseYourSchool.org

Checklist

Apply by February 7, 2025

Apply during the on-time period to increase your chance of a placement offer.
In mid-March 2025, the extended application period will open on a limited basis.

Before You Apply

- Know your school choice options.** Consider magnet schools, Open Choice, CTECS.
- Explore schools.** Go to ChooseYourSchool.org.
- Consider transportation.** Review options by program, age, and town.
- Learn the application and placement rules.** Understand priorities, placement rules, eligibility.

Apply

- Create or update your RSCO Account.**
- Add or update profiles for each child.**
- Check your priorities.** Make sure they are flagged as expected.
- Choose your schools.** Rank by order of preference.
- Submit application by February 7, 2025, for the on-time period.**

After You Apply

- Monitor your account for communications from RSCO.**
- Accept your offer if you receive one and register by the deadline.**
- Monitor your waitlist if you did not receive an offer.** Offers continue through September.

Top 5 Things to Know

1

You Must Be a Connecticut Resident and Legal Guardian to Apply

Applications submitted by anyone other than a legal guardian may be deleted.

2

Submit Only One Application and Apply During the On-Time Period

Submit one per child for the 2025–26 school year and apply on time by February 7, 2025, for the best chance of a placement.

3

One Offer Rule

Apply only to schools where you would accept an offer, since applicants may receive only one placement offer for the 2025–26 school year. Once your child receives an offer, they are removed from all other waitlists and are ineligible for any other offers for the 2025–26 school year.

4

Choice Order Counts

Rank school/district selections by preference. Most placement priorities apply only to your first choice selection.

5

No Guarantees of an Offer

We have more applicants than available seats. Submitting an application does not guarantee a placement offer.

RSCO School Choice Family Reference Guide

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*Information in this catalog is subject to change and may be updated periodically.
For the most up-to-date information, visit [ChooseYourSchool.org](https://www.chooseyourschool.org) or call the
RSCO Parent Resource Center at **860-713-6990**.*

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About RSCO

Your future, your choice!

You have the power to make a choice about where your student attends school, even outside your home district. The Greater Hartford Regional School Choice Office (RSCO) gives you the opportunity to choose a free public school that provides the academic challenge and specialized instruction to set your child up for success for their future.

We believe every student should have a choice of schools and the ability to explore different types of learning experiences aligned with their interests, passions, and talents. When that happens, new paths and opportunities open up, not just for their careers, but their lives. RSCO is here to help make that happen, by ensuring that students and parents know their options and how to choose the perfect school for them.

Who we are: RSCO is the office established by the Connecticut State Department of Education to help families access school choice opportunities in Greater Hartford as an alternative to the public school in their home district.

What we do: We are a centralized resource for information about unique, high-quality, public prekindergarten through grade 12 school choice options for students in the Greater Hartford Region.

How we help families: We manage the application and placement process for magnet schools, the Open Choice Program, and Hartford Region Technical High Schools in the Greater Hartford Region.



Your future, your choice.
ChooseYourSchool.org

Countless Opportunities!

40+
Towns Represented

44
Magnet Schools

26
Open Choice School Districts

3
Regional Technical High Schools

Why RSCO School Choice?

Find your child's path, shape their tomorrow!

The perfect fit for your child. Unlock your child's potential at a school that matches their unique needs and interests.

Dynamic, enriching learning environment. Smaller school communities and project-based learning keep students interested and motivated to learn.

Diverse, inclusive school communities. Open your child's eyes to a rich range of cultures, perspectives, and experiences.

Think beyond borders. Join students from over 40 towns across Connecticut.

Academics and extracurriculars. Students have access to engaging academics and a wide array of enriching extracurriculars, including clubs, sports, arts, and community activities.

Future ready. A wide range of courses prepares students with valuable skills and knowledge, getting them ready for their choice of college or career.

More choice. Give your child the opportunity to drive their learning and choose the school they want to attend to pursue their passions.



Did you know?

Students educated in diverse learning environments:

- Show high levels of creativity, problem-solving, and critical thinking.
- Develop strong leadership qualities.
- Develop as active and responsible citizens.
- Excel in teamwork and collaboration.
- Are valued by college admissions.

RSCO's School Choice Programs

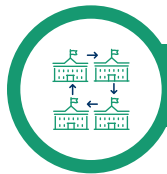
Discover a world of possibilities for your child's education, right here in Greater Hartford.



Interdistrict Magnet Schools

PK3-Grade 12

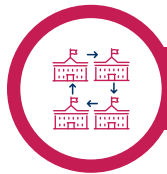
These specialized schools provide advanced learning opportunities that emphasize a specific theme, like science, technology, engineering, and mathematics (STEM), performing arts, global studies, Montessori, computer programming, and many more.



The Hartford Region Open Choice Program for Hartford Residents

PK4-Grade 12

Through this program, Hartford residents have an opportunity to attend public schools in nearby school districts, with full access to challenging academic programming, extracurriculars, and athletics.



The Hartford Region Open Choice Program for Non-Hartford Residents

KG-Grade 8

This program gives students across Greater Hartford a chance to attend select Hartford public schools that offer specialized curricula and themes.



Connecticut Technical Education and Career System (CTECS): Technical High Schools

Grades 9-12

Combining core academics and career/technical education, these schools prepare students for immediate employment, apprenticeship programs, and college and career opportunities.



Application Timeline & Placement Process

How RSCO School Choice works

Understanding your available options, how to apply, and the likelihood of placement can feel overwhelming. To navigate your choices and determine the best fit for your family, **follow these five important steps.**

Step 1: Explore

Explore our wide range of schools and program options to find the right fit for you child and your family.

Step 2: Choose and Rank

Narrow down your selections based on your preferences and eligibility.

Step 3: Apply

Apply during the on-time period for the best chance of a placement.

On-time Application Period: December 3, 2024 – February 7, 2025

In mid-March 2025, the late application opens on a limited basis.

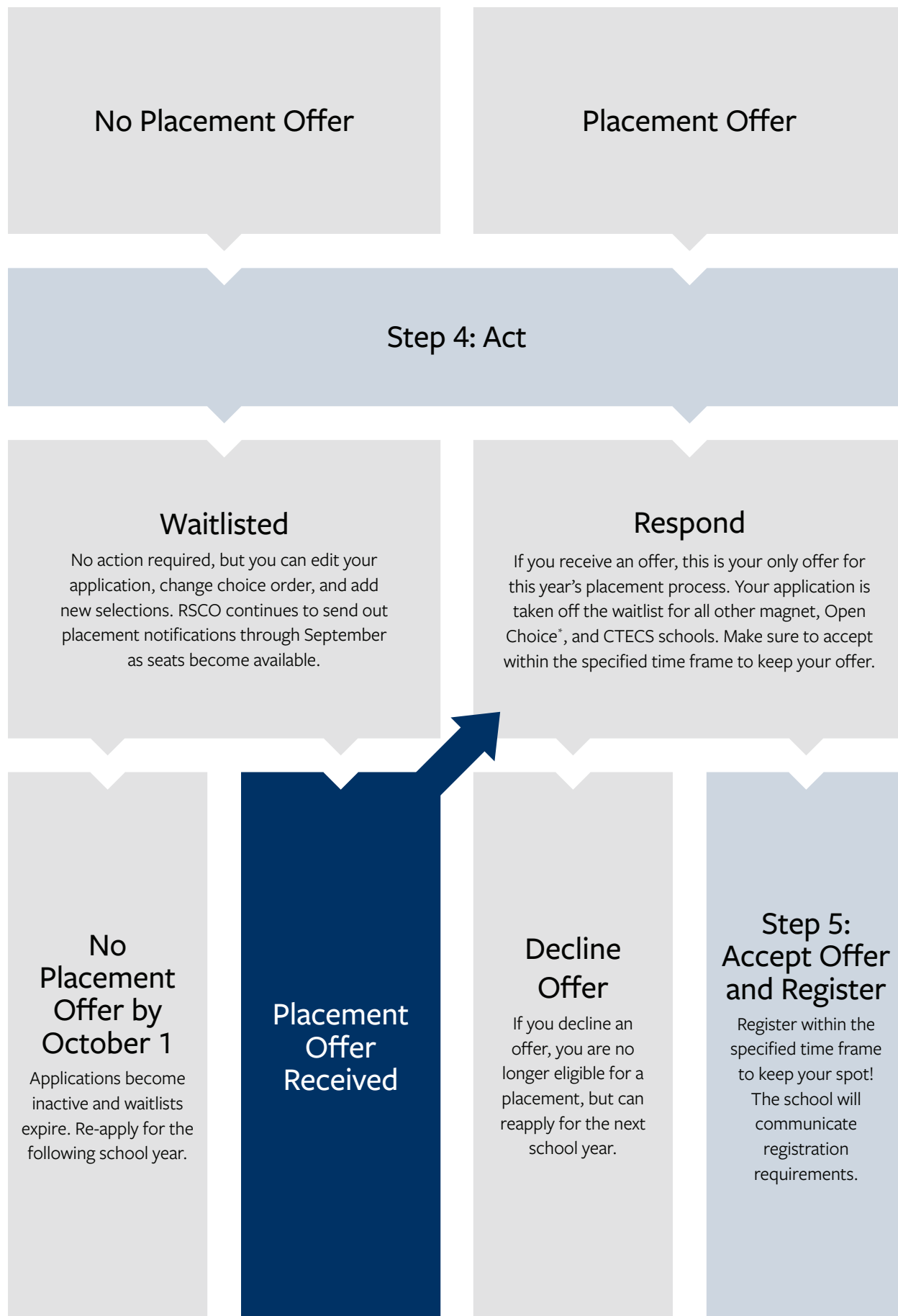
First Round Placement Announcements

February

CTECS Applicants

March

Magnet and Open Choice Applicants



*Hartford residents can decline their first Open Choice offer and remain eligible for a second Open Choice offer.



Step 1: Explore

In this section

Magnet Schools | The Open Choice Program | Technical High Schools

Explore Schools and Programs

Do your research

Before applying to a school or program, explore all the different options available to find the best fit for your child and family.

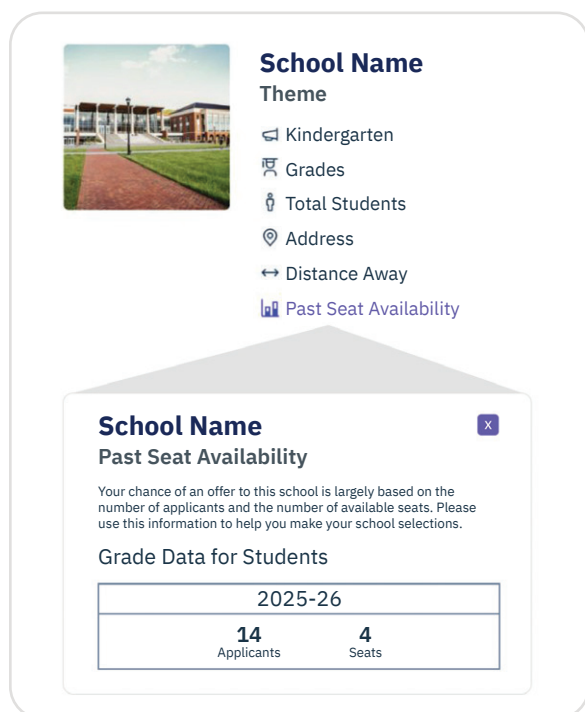
Here are some ways to learn more:

1. Browse RSCO's online school choice directory

Visit ChooseYourSchool.org to find detailed information about different programs and schools. Use filters and the map feature in the online school directory to identify the options that might be a good fit.

2. View last year's application numbers

Review last year's application and open seats numbers to gauge the likelihood of an offer from a particular school. Typically, a school's



School Name
Theme

- Kindergarten
- Grades
- Total Students
- Address
- Distance Away
- Past Seat Availability

School Name x

Past Seat Availability

Your chance of an offer to this school is largely based on the number of applicants and the number of available seats. Please use this information to help you make your school selections.

Grade Data for Students

2025-26	
14 Applicants	4 Seats

entry grade—PK/KG for elementary schools, 6th grade for middle/middle-high schools, and 9th grade for high schools—offers the most seats, but there are limited seats available at non-entry grades as well. You can find the numbers when selecting schools for your RSCO School Choice application.

3. Attend RSCO events

Learn more, ask questions, and discover exactly what school choice is all about! From large fairs to school-based open houses and family-friendly application assistance nights, RSCO has an event for everyone.

Note About Events:

Check out our events calendar to stay up to date



4. Contact us

Have questions? We're here for you. Connect to the RSCO Parent Resource Center, RSCO Partner Welcome Centers, Hartford Public Library, or a RSCO satellite site to discuss the options and ask questions.

RSCO Parent Resource Center

450 Columbus Blvd., Hartford, CT 06103-1841

860-713-6990

ChooseYourSchool.org

Go to **page 53** for additional information on the resources available to you.



Magnet Schools

Grades: PK3-12

Magnet programs offer hands-on learning experiences focused on specific themes or specialized programs, like Science, Technology, Engineering, and Mathematics (STEM), visual and performing arts, International Baccalaureate, Montessori, and many more.

Along with teaching core academic subjects, each school weaves the particular theme into the curriculum, boosting engagement and providing advanced, in-depth learning opportunities in specific areas of interest. Additionally, teachers further enrich learning through innovative and creative methods such as project-based learning, collaborative projects, and real-world experiences.

There are 45 interdistrict magnet schools in the Hartford region, operated by either Bloomfield Public Schools (BPS), the Capitol Region Education Council (CREC), East Hartford Public Schools (EHPS), Goodwin University Magnet School System (GUMSS), or Hartford Public Schools (HPS).

Prekindergarten tuition

Magnet schools operated by the Capital Region Education Council and Goodwin University Magnet School System charge prekindergarten tuition based on a sliding scale. Tuition varies with family income.

Go to **page 31** for more information.



Important tips about how placements work:

- The RSCO application process is different from a traditional application process. While families can apply to multiple options, a student is eligible for only one placement offer. So, if a placement offer is made, the student is automatically removed from all other waitlists.
- We try to place students in their top choices, but this is not always possible. A placement offer could be made for any option on an application.

Magnet School Application Tips

Who can apply: Students entering grades PK3 through 12th grade.

Apply only to schools that are a fit for your family. *You are eligible to receive only one magnet offer, so make sure you would accept an offer to any school you select.* You do not have to apply to the maximum number of schools.

If you're interested only in magnet schools, apply only to magnet schools. You do not have to apply to the other program options (Open Choice, CTECS).

Have a placement priority? Make the school with a priority your first choice for the best chance of a placement.

Applicable placement priorities:

- Direct Pathway
- Enrolled Siblings
- Placed Siblings
- Staff
- Pathway School
- Residential Neighborhood
- Residential Zone

Learn more about placement priorities on [page 33](#).

**Other Things to Know**

Students moving up to another magnet school may get priority through pathway schools.

Pathways support students as they transition within the magnet system. If your child is moving from elementary to middle or middle to high school, priorities are available between specific magnet schools to help increase the chance of placement and keep groups of students together.

Magnet Schools PK-12

Prekindergarten (PK) Only Schools	Grades	Town	Theme	Operator ^a
CREC Preschool at Progress Drive ^{PK\$} (With direct pathways to Academy of Aerospace and Engineering Elementary, Glastonbury-East Hartford Magnet School, and University of Hartford Magnet School)	PK3-PK4	Wethersfield	Early Childhood	CREC
Hartford Prekindergarten Magnet School – North Campus	PK3-PK4	Hartford	STREAM	HPS
Hartford Prekindergarten Magnet School – South Campus	PK3-PK4	Hartford	STREAM	HPS
Wintonbury Early Childhood Magnet School	PK3-PK4	Bloomfield	Early Childhood	BPS
Elementary and Elementary – Middle Schools	Grades	Town	Theme	Operator ^a
Academy of Aerospace & Engineering Elementary ^{PK\$}	PK3-5	Rocky Hill	STEM	CREC
Academy of International Studies Elementary School ^{PK\$}	PK3-5	South Windsor	International Baccalaureate (IB)	CREC
Ana Grace Academy of the Arts School ^{PK\$}	PK3-8	Bloomfield	Arts	CREC
Betances Learning Lab Magnet School	PK3-4	Hartford	Early Reading	HPS
Breakthrough Magnet School, North	PK3-5	Hartford	Character Education	HPS
Breakthrough Magnet School, South	PK3-8	Hartford	Character Education	HPS
Discovery Academy ^{PK\$}	PK3-5	Wethersfield	STEM	CREC
Dwight-Bellizzi Dual Language Academy PK4 through Grade 2 ^b	PK4-8	Hartford	Dual Language	HPS
Environmental Sciences Magnet at Hooker School	PK4-8	Hartford	Environmental Sciences	HPS
Glastonbury-East Hartford Magnet School ^{PK\$}	PK3-5	Glastonbury	STEM	CREC

Elementary and Elementary – Middle Schools (Cont.)	Grades	Town	Theme	Operator ^a
Kinsella Magnet School of Performing Arts: PK8 Campus	PK4-8	Hartford	Performing Arts	HPS
Montessori Magnet at Batchelder School	PK3-6	Hartford	Montessori	HPS
Montessori Magnet at Fisher School	PK3-8	Hartford	Montessori	HPS
Montessori Magnet School (CREC) PK\$	PK3-6	Hartford	Montessori	CREC
Museum Academy PK\$	PK3-5	Bloomfield	Museum Studies	CREC
Reggio Magnet School of the Arts PK\$	PK3-5	Avon	Reggio Emilia	CREC
Riverside Magnet School at Goodwin University PK\$	PK3-5	East Hartford	Reggio Emilia	GUMSS
STEM Magnet at Annie Fisher School	KG-8	Hartford	STEM	HPS
University of Hartford Magnet School PK\$	PK3-5	West Hartford	Multiple Intelligences	CREC
Webster Micro Society Magnet School	PK3-8	Hartford	Micro Society	HPS

Elementary-Middle – High Schools	Grades	Town	Theme	Operator ^a
Capital Preparatory Magnet School	PK3-12	Hartford	Social Justice	HPS

Middle Schools	Grades	Town	Theme	Operator ^a
Academy of Computer Science and Engineering Middle School	6-8	East Hartford	Computer Science & Engineering	CREC
Betances STEM Magnet School	5-8	Hartford	STEM	HPS

PK\$ Indicates that the school charges prekindergarten tuition based on a sliding scale.

^a BPS = Bloomfield Public Schools, CREC = Capitol Regional Education Council, EHPS = East Hartford Public Schools, HPS = Hartford Public Schools, GUMSS = Goodwin University Magnet School System.

^b For the 2025–26 school year, Dwight-Bellizzi Dual Language Academy is accepting applications for grades PK4, kindergarten, 1st grade, and 2nd grade.

Middle – High Schools	Grades	Town	Theme	Operator ^a
Academy of Aerospace and Engineering	6-12	Windsor	STEM	CREC
Academy of International Studies	6-12	Bloomfield	International Baccalaureate (IB)	CREC
Academy of Science and Innovation	6-12	New Britain	STEM	CREC
Classical Magnet School	6-12	Hartford	College Prep	HPS
Connecticut River Academy at Goodwin University	6-12	East Hartford	Advanced Manufacturing, Early College, Environmental Studies	GUMSS
Global Experience Magnet School	6-12	Bloomfield	Global Studies & World Travel	BPS
Hartford Magnet Trinity College Academy	6-12	Hartford	Arts, STEM, College Prep	HPS
Sport and Medical Sciences Academy	6-12	Hartford	Sport & Medical Sciences	HPS

High Schools	Grades	Town	Theme	Operator ^a
Academy of Computer Science and Engineering	9-12	Enfield	Computer Science & Engineering	CREC
Connecticut IB Academy	9-12	East Hartford	International Baccalaureate (IB)	EHPS
Great Path Academy at MCC	9-12	Manchester	College Prep	HPS
Greater Hartford Academy of the Arts High School – Full Day	9-12	Hartford	Arts	CREC
NEW! NextTech Academy at Goodwin University ^c	9-12	East Hartford	Career & Technical Education	GUMSS

High Schools (Cont.)	Grades	Town	Theme	Operator ^a
Kinsella Magnet School of Performing Arts: High School Campus	9-12	Hartford	Performing Arts	HPS
Pathways Academy of Technology and Design	9-12	East Hartford	Technology & College Prep	HPS
University High School of Science & Engineering	9-12	Hartford	STEM	HPS

High Schools – Half Day, Dual Enrollment	Grades	Town	Theme	Operator ^a
Early College Advanced Manufacturing Pathway (ECAMP)TM	12	East Hartford	Advanced Manufacturing, Early College	GUMSS
Greater Hartford Academy of the Arts High School – Half Day	9-12	Hartford	Arts	CREC

^a BPS = Bloomfield Public Schools, CREC = Capitol Regional Education Council, EHPS = East Hartford Public Schools, HPS = Hartford Public Schools, GUMSS = Goodwin University Magnet School System.

^c NextTech Academy at Goodwin University will open in 2025–26 at the 9th grade and will be accepting applications for the 2025–26 school year.





Open Choice Program for Hartford Residents

Hartford Residents: PK4-Grade 12

The Open Choice Program for Hartford residents gives Hartford students an opportunity to attend high-performing public schools in nearby towns from PK4 through 12th grade. Schools in these districts offer excellent educational opportunities, including full access to challenging academic environments and enriching extracurricular activities like clubs, sports, arts, and community involvement.

Open Choice for Hartford Residents Application Tips

Who can apply: Hartford students entering PK4 through 10th grade. Once your child is enrolled in an Open Choice school, they are enrolled through high school graduation as long as they remain a Hartford resident. No need to reapply each year!

Apply to the districts available to your residential zone. The City of Hartford is divided into four residential zones, with specific districts assigned to each zone. Families living in a specific residential zone apply to the districts assigned to that zone. Go to **page 23** to determine your zone and where you are eligible to apply.

Open Choice your top choice? Apply only to Open Choice to activate the Open Choice Only Priority. You do not need to apply to the other program options (magnet schools, CTECS).

Apply only to districts where you would accept an offer. You can decline only one offer.

Consider adding other program options (magnet schools, and CTECS for applying 9th graders) to your application if you are in an upper grade level. Most available seats are at the lower grades, especially PK4, kindergarten, and 1st grade.

Have a placement priority? Make the school with a priority your first choice for the best chance of a placement.

Applicable placement priorities:

- Former Resident
- Enrolled Siblings
- Placed Siblings
- Open Choice Only
- Pathway School

*Learn more about placement priorities on **page 33**.*



Hartford Residential Zone Map

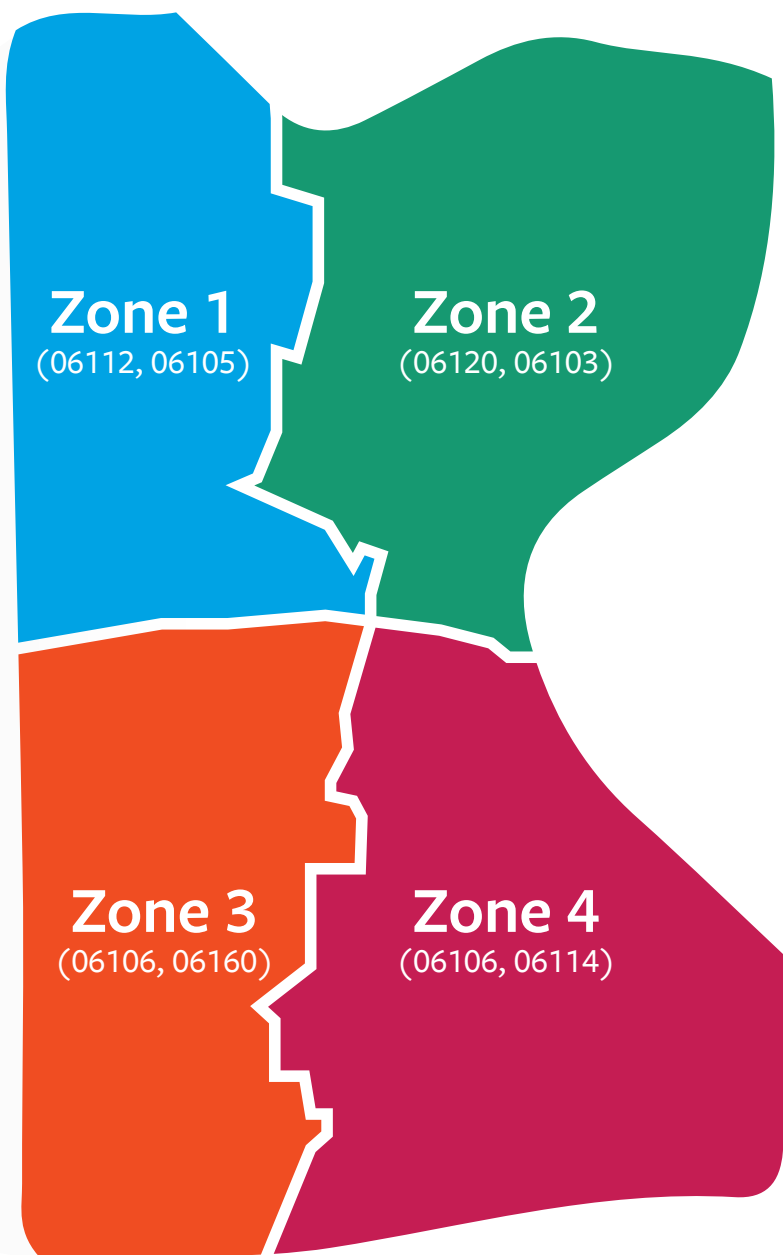
Open Choice Program

The City of Hartford is divided into four residential zones, with specific districts assigned to each. Families living in a specific residential zone apply to the districts assigned to that zone.



To determine where you can apply, match your zip code to a residential zone.

For example, if your Zip Code is 06160, you are in Zone 3 and can apply to Avon, Berlin, Farmington, Newington, Plainville, Southington, and West Hartford. If your Zip Code is 06106, go to [ChooseYourSchool.org](https://www.chooseyourschool.org) to determine your Zone based on your full street address.



Residential Zone	Open Choice Districts for Hartford Residents
Zone 1	Avon*, Canton, East Granby, Granby, Simsbury, Suffield, West Hartford*
Zone 2	Bolton**, Coventry**, East Windsor, Ellington, Enfield, Somers, South Windsor, Tolland, Windsor Locks
Zone 3	Avon*, Berlin, Farmington, Newington, Plainville, Southington, West Hartford*
Zone 4	Bolton**, Coventry**, Cromwell, Glastonbury, Portland, Rocky Hill, Wethersfield

* Avon and West Hartford are available for application for families in Zones 1 and 3.

** Bolton and Coventry are available for application for families in Zones 2 and 4.



Open Choice Program for Non-Hartford Residents

Non-Hartford Residents: KG-Grade 8

The Open Choice Program for non-Hartford residents allows students living outside of Hartford to attend certain non-magnet public schools in Hartford from kindergarten through the end grade at the school. This program includes specialized programming tailored to enhance students' educational experiences.

Open Choice for Non-Hartford Residents Application Tips

Who can apply: Non-Hartford residents entering kindergarten through 6th grade (depending on the school's grade offerings). Once your child is enrolled in an Open Choice school, they are enrolled through the end grade of the school.

Open Choice your top choice? Apply only to Open Choice to activate the Open Choice Only Priority. You do not have to apply to the other program options (magnet schools).

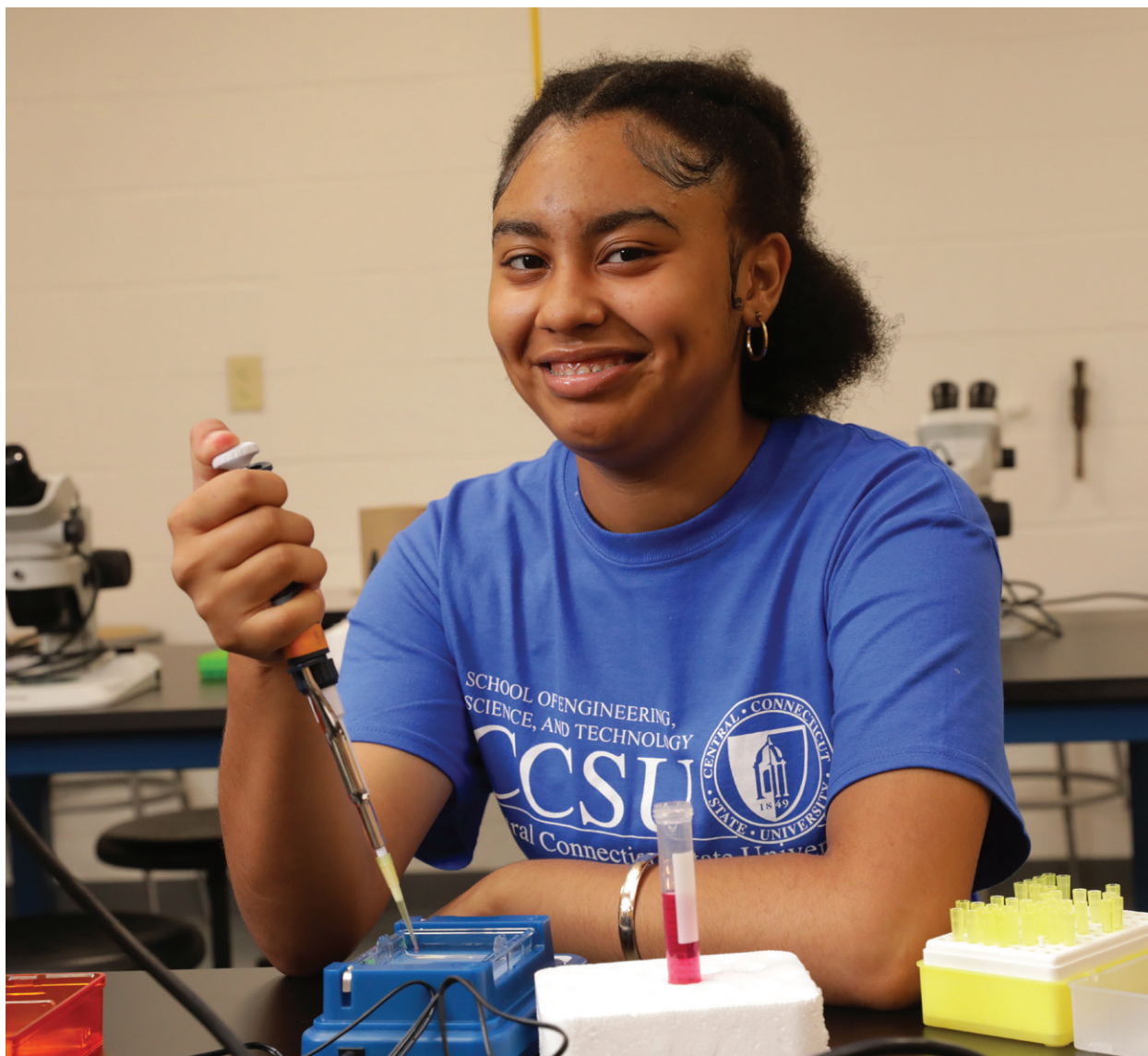
Have a placement priority? Make the school with a priority your first choice for the best chance of a placement.

Applicable placement priorities:

- Former Resident
- Placed Siblings
- Enrolled Siblings
- Open Choice Only

Learn more about placement priorities on [page 33](#).





Open Choice Hartford Public Schools	Grades	Town	Theme	Operator
Expeditionary Learning Academy at Moylan School	KG-5	Hartford	Expeditionary Learning	HPS
Global Communications Academy	KG-8	Hartford	International Baccalaureate	HPS
Renzulli Gifted and Talented Academy ^a	4-8	Hartford	Gifted & Talented	HPS

^a Non-Hartford resident families must complete a separate application with Hartford Public Schools for Renzulli Gifted and Talented Academy. Please find the application at <https://www.hartfordschools.org/o/renzulli/page/admissions-process>



Connecticut Technical Education and Career System (CTECS)

Students entering 9th grade

There are three Connecticut Technical Education and Career System (CTECS) high schools in the Greater Hartford Region: A.I. Prince Technical High School, E.C. Goodwin Technical High School, and Howell Cheney Technical High School. With a combined emphasis on practical skills and traditional academic subjects, students participate in hands-on learning and career-focused training to prepare them for immediate employment, apprenticeships, and college.

CTECS Application Tips

Applying 9th graders only. Students entering 9th grade apply to all three Hartford region technical high schools together.

Rank the schools in order of preference. Make sure to rank the schools in order of preference. Even though the technical schools are grouped as a region, you can and should rank the three schools.

CTECS your top choice? Apply only to CTECS technical high schools to activate the CTECS Only Priority.

Have a placement priority? Make the school with a priority your first choice for the best chance of a placement.

Applicable placement priorities:

- Enrolled Siblings
- Employee/Staff
- Placed Siblings
- CTECS Only

Learn more about placement priorities on [page 33](#).

Note for applying 10th graders:

Students entering 10th grade should contact the technical school directly.



Career and Technical Education (CTE) Programs	A.I. Prince	E.C. Goodwin	Howell Cheney
Aerospace Component Manufacturing	X		
Architecture	X		
Automotive Collision, Repair, and Refinishing	X		
Automotive Technology	X	X	X
Carpentry	X	X	X
Criminal Justice and Protective Services	X		
Culinary Arts	X	X	X
Diesel and Heavy-duty Equipment Repair			X
Digital Media	X		X
Electrical	X	X	X
Graphic Design	X		
Hairdressing and Cosmetology	X	X	
Health Technology	X	X	
Heating, Ventilation, & Air Conditioning (HVAC)		X	X
Information Technology	X	X	X
Landscape Design, Installation, and Equipment		X	
Masonry	X		
Mechanical Design and Engineering		X	X
Plumbing and Heating	X	X	
Precision Machining		X	X
Robotics and Automation		X	
Welding and Metal Fabrication			X



Step 2: Choose

In this section

Eligibility Requirements | Considerations for Prekindergarten and Kindergarten
How Placement Works | Transportation Options

Choose Where to Apply

Refining your selections

Now that you have a better sense of all the options available to you, it's time to narrow down and rank your top choices. There's a lot to think about.

Start with the schools and programs your student is eligible for and then consider what's important to you, such as school themes, school and classroom size, extracurricular activities, and before/after school programs, as well as more practical considerations like distance from home, transportation options, or prekindergarten tuition.

Eligibility Requirements

As you think about choosing schools and programs through RSCO for your application, it is important to understand the eligibility requirements to know what is available to your family. There are specific age and residency requirements for RSCO's school choice programs. Some schools accept applications only from students entering certain grades or from specific towns.

Note:

A P.O. Box cannot be used to prove residency, and applications submitted by anyone other than a legal guardian may be deleted.

Who can apply?	Residency	Application Grades	Callouts
Magnet Schools	Connecticut Residents Only	PK3-12	
Open Choice for Hartford Residents	Hartford Residents Only	PK4-10	Applications accepted only through grade 10, though students remain enrolled through high school graduation.
Open Choice for Non-Hartford Residents	Non-Hartford Residents Only	KG-6	Applications accepted up to grade 6, depending on the end grade for the school, though students may remain enrolled through the end grade of the school (which is either 5th grade or 8th grade, depending on the school).
CT Technical Education and Career System High Schools	Connecticut Residents Only	Grade 9 Only	Applying to Grade 10? Contact the school directly to apply.

Considerations for Prekindergarten and Kindergarten Applicants

Age eligibility requirements

Prekindergarten

PK3 (Prekindergarten Age 3):

Child must turn 3 on or before September 1, 2025 (born on or between September 2, 2021, and September 1, 2022)

PK4 (Prekindergarten Age 4):

Child must turn 4 on or before September 1, 2025 (born on or between September 2, 2020, and September 1, 2021)

Kindergarten

With previous schooling:

Child must turn 5 on or before September 1, 2025* (born on or between September 2, 2019, and September 1, 2020)

With no previous schooling:

Child was born between September 2, 2018, and September 1, 2019

Important note:

There are no exceptions to the age requirements for PK3 or PK4.



Exceptions to the Kindergarten Age Requirements

Connecticut law requires children to turn 5 years old on or before September 1 to be automatically eligible for kindergarten. The law allows parents to request early enrollment in kindergarten if their student does not meet the age requirement.

Under the law, students who do not turn 5 years old by September 1 may be admitted to kindergarten if:

The parent submits a written request to the principal of the school to admit their child to kindergarten.

AND

The principal of the school determines the child is developmentally ready for kindergarten based on an assessment.

To submit a kindergarten application for a child turning 5 years old in September, October, November, or December, parents must contact RSCO for assistance. The student's application through the RSCO application system is considered a parent's written request for the school to admit the child to kindergarten and, therefore, satisfies the requirement that a parent submit a written request for early kindergarten enrollment.

Kindergarten placement offers made to students who have not reached the age of 5 on or before September 1 will be conditional, pending the results of the assessment. If the school determines that the student is not developmentally appropriate for kindergarten, the placement offer is removed and the student will be placed back on the waiting list for PK4.



Prekindergarten Tuition

Magnet schools operated by the Capitol Region Education Council (CREC) and Goodwin University Magnet School System (GUMSS) charge prekindergarten tuition on a sliding scale based on your family's income. The fee for prekindergarten is determined annually but will not exceed \$2,351 per child in accordance with Connecticut law. Some schools provide a discount for multiple student enrollment. Please check with the school for specific details.

Understanding Placements

What we consider during placement

Along with available seats, grade level, socioeconomic factors, and your school choice order, your “placement priorities” are a key consideration during placement. Priorities are the different connections you have to a school or program—like when a sibling is enrolled in a program or your middle school shares a specific theme with a high school.

How Placement Priorities Work

Priorities don’t guarantee placement at a school or program, but they can increase your chance of an offer. Even if you are eligible for a priority at more than one school or district, you will generally receive priority only for the school or district you rank as your first choice. However, placement at a school is always dependent on seat availability and the number of other applicants.

Placement Priorities by Program

Not all programs/schools offer the same priorities. The RSCO placement protocol orders priorities for each program based on the list order below. Applicants without priorities are ordered after priority applicants, so understanding what priorities apply to your child is important.

Magnet School Applicant	Open Choice Applicant	CTECS Technical High School Applicant
<ul style="list-style-type: none"> • Direct Pathway • Enrolled Siblings • Placed Siblings • Employee/Staff • Pathway School • Residential Neighborhood • Residential Zone 	<ul style="list-style-type: none"> • Former Resident • Enrolled Siblings • Placed Siblings • Open Choice Only • Pathway School 	<ul style="list-style-type: none"> • Enrolled Siblings • Placed Siblings • Employee/Staff • CTECS Only

Note:

Go to RSCO’s online school choice directory, available at ChooseYourSchool.org, to review the school descriptions to see which priorities apply to each school.

Factors That May Give You Priority During Placement

Connections to a school make a difference

Where Your Guardian Works or Sibling Attends School

- **Staff Priority:**

- ▶ Employees of a CTECS or magnet school may receive priority for their children when applying to the school where they work.
- ▶ Employees of Goodwin University, University of Hartford, CT State Community College Manchester, CT State Community College Capital, and Trinity College, as well as students of Goodwin University, may receive priority for their children when applying to their partner magnet school.

- **Sibling(s) Priority:** We try to keep together siblings who share at least one biological parent, legal guardian, or stepparent and are in the same grade range. To be sure your application is flagged for the priority, all siblings must have a profile in RSCO's application platform and be connected as siblings through a guardian account.

- ▶ **Enrolled siblings:** Applicants receive priority when they apply to the same school or Open Choice district their sibling attends. The enrolled sibling must remain enrolled in the following school year or be in the final grade of that school or district.

To be eligible: Apply by the on-time deadline and select the enrolled sibling's school as your first choice.

- ▶ **Placed siblings:** Applicants receive priority if a sibling in the same grade range accepts a placement offer. This means that we try and place all siblings applying at the same time together, but if only one sibling receives a placement, the sibling(s) on the waitlist will have sibling priority at that school. If siblings in the same grade range are placed in separate schools or programs during the same offer round, a family can decline the offer for one child and request to keep that child on the school waitlist where the other sibling received and accepted a placement. If a sibling is placed in a different school in a later round, they can decline that placement and stay on the waitlist for their sibling's school.

You must contact RSCO to exercise this exception to the one offer rule for sibling placements.

To be eligible: Submit all applications during the same application period with the same schools/Open Choice districts in the exact same order of preference.

- ▶ **Twins/multiples:** The placement process is designed to place twins/multiples together.
- To be eligible: Mark students as twins/multiples on the student profile and submit their applications during the same application period with the same schools/Open Choice districts in the exact same order of preference.*

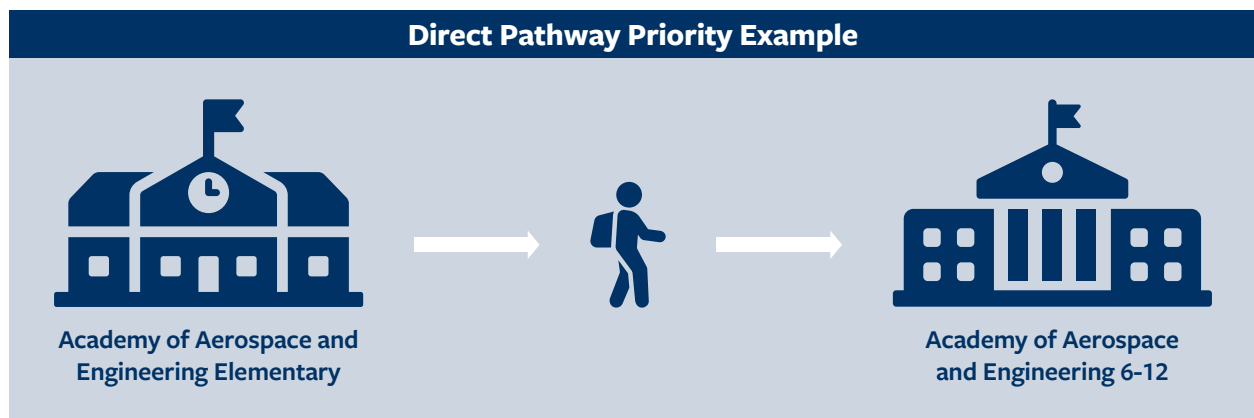
Where You Apply

- **CTECS-Only Applicants:** Students who only apply to CTECS.
- **Open Choice-Only Applicants:** Students who only apply to the Open Choice program.

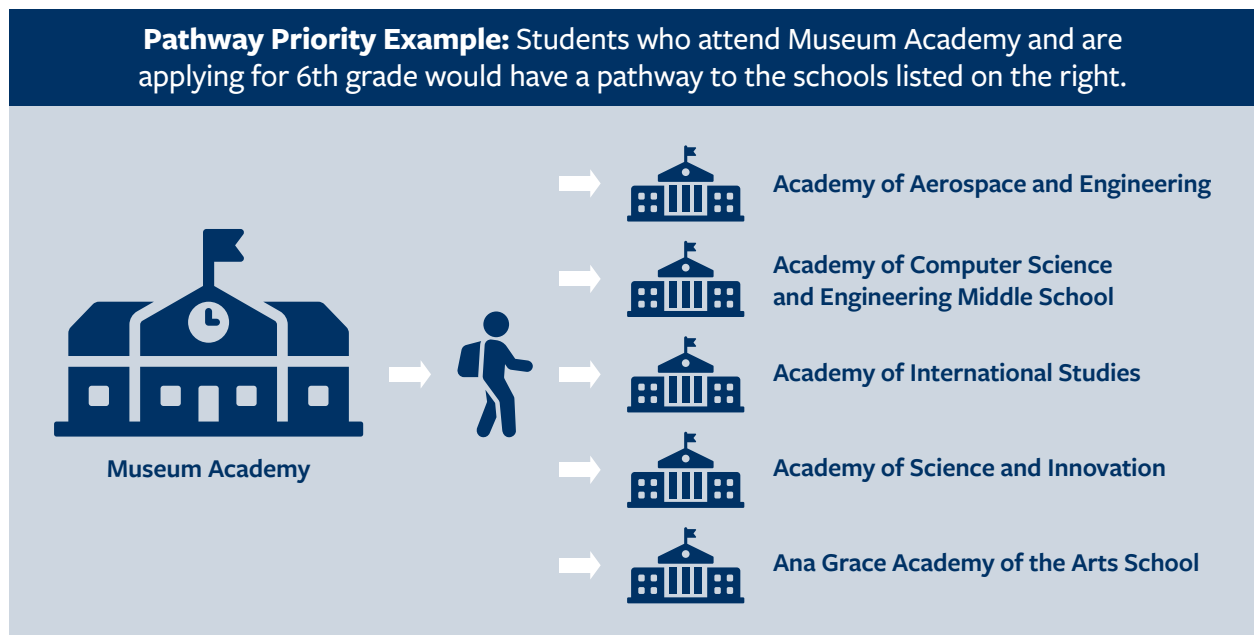
Where You Go to School

- **Direct Pathway Priority:** Some magnet schools offer a prekindergarten to grade 12 continuum through direct pathways between schools. Students attending an elementary or middle school with a direct pathway will receive the highest priority when applying to their direct pathway school.

To be eligible: Submit an on-time RSCO online application with your direct pathway school as your first choice.



- **Pathway Priority:** Applicants in transition grades have priority when moving between specific magnet schools. This increases a family’s chance of remaining in the magnet system as students move from elementary to middle and middle to high school.



Where You Live

- **Neighborhood Priority:** Hartford residents applying to elementary schools located within a half mile of their house or Enfield residents applying for the Academy of Computer Science and Engineering receive neighborhood priority.
- **Former Residents Priority (Open Choice Program Only):** Applicants receive priority as a former resident if they move into Hartford and wish to continue attending their Open Choice Non-Hartford school district or move out of Hartford and wish to continue attending their Open Choice Hartford school.
- **Partner Districts:** Some schools have partnerships with specific towns where a set number of seats in specific grades are reserved for residents of the partner town.
- **Residential Zone Priority:** Hartford residents living in specific zones and applying to certain schools receive priority:
 - ▶ **Zone 1:** Montessori Magnet at Fisher School, STEM Magnet at Annie Fisher School, Webster Micro Society Magnet School, or Breakthrough Magnet School North.
 - ▶ **Zone 2:** Capital Preparatory Magnet School (PK3-Grade 8 only) or Hartford Prekindergarten Magnet School, North.
 - ▶ **Zone 3:** Breakthrough Magnet School South, Environmental Sciences Magnet at Hooker School, Hartford Prekindergarten Magnet School South, or Montessori Magnet at Batchelder School.
 - ▶ **Zone 4:** Kinsella Magnet School of Performing Arts: PK-8 Campus, Betances Learning Lab Magnet School, or Dwight-Bellizzi Dual Language Academy (Grades PK4, kindergarten, first grade, and second grade only).

Note for zones:

Unsure about your zone? Go to ChooseYourSchool.org to access the online school choice directory.

Other Factors

- **New to RSCO School Choice:** Students not currently enrolled in a choice program in the Greater Hartford Region.
- **Previous Applicants Without Placements:** Students who have applied for multiple years without an offer.

Consider Transportation Options

Understanding how transportation works

Free transportation is generally available for most kindergarten through grade 12 students participating in school choice. But understanding the eligibility requirements and how transportation works is an important part of your research.

Note about bus stops:

RSCO does not provide door-to-door transportation but generally uses centralized bus stops. Typically, centralized bus stops are not within walking distance of a student's home but are located a few miles away in a public location, such as a town library or school parking lot. Parents/guardians are responsible for transportation to the bus stop.

Transportation Zones

The RSCO Transportation Zone establishes the list of towns where students receive transportation to RSCO School Choice schools and programs within the Greater Hartford Region. Refer to the map below for the towns within the RSCO Transportation Zone.



Transportation Options by Program

PK3 & PK4 Students

	Bus Transportation Provided	Hartford residents attending a magnet or Open Choice Schools <i>outside</i> of Hartford.
	No Bus Transportation Provided	Hartford residents attending a magnet school located in Hartford.
	No Bus Transportation Provided	Non-Hartford Residents attending a magnet school <i>outside</i> of their town. <i>Reimbursement stipend available.</i>
	No Bus Transportation Provided	Non-Hartford Residents attending a magnet school in their town.

Magnet Schools (KG-12)

	Bus Transportation Provided	<p>Students Living <i>Inside</i> the Transportation Zone</p> <p>Bus stops vary and may include stops in your neighborhood or centralized locations in or near your town. Parents/guardians are responsible for transportation to the bus stop.</p>
	Bus Transportation Provided <i>(In-District Transportation)</i>	<p>Hartford Residents Attending a Magnet School in Hartford and Non-Hartford Residents Attending a Magnet School in Their Town</p> <p>Students receive in-district transportation. Contact your district's transportation office for more information.</p>
	No Bus Transportation Provided	<p>Students Living <i>Outside</i> the Transportation Zone</p> <p>You can pursue two options:</p> <ul style="list-style-type: none"> • Transport your child to an existing bus stop near you (contact RSCO Transportation for information), or • Bring your child to and from the magnet school (reimbursement stipend available).



Transportation Options by Program (cont.)

Open Choice Program (PK4-12)



Bus Transportation Provided

Students Living Inside the Transportation Zone

Bus stops vary and may include stops in your neighborhood and centralized locations in or near your town. Parents/guardians are responsible for transportation to the bus stop.



Bus Transportation Provided

Students Attending Plainville and Wethersfield Schools

The town provides transportation services. Contact your district's transportation office for more information.

A.I. Prince Technical High School Connecticut Technical Education and Career System (CTECS) (9-12)



Bus Transportation Provided

Hartford Residents

Transportation provided by Hartford Public Schools. Neighborhood bus stops are in or near the student's neighborhood.



Bus Transportation Provided

Non-Hartford residents *inside* the transportation zone.



No Bus Transportation Provided

Non-Hartford Residents Outside the Transportation Zone

You can pursue two options:

- Transport your child to an existing bus stop near you (contact RSCO Transportation for information), or
- Bring your child to and from the technical school (Reimbursement stipend available).

E.C. Goodwin and Howell Cheney Technical High School Connecticut Technical Education and Career System (CTECS) (9-12)



Bus Transportation Provided

Hartford Residents

Centralized bus stops are located in or near the student's resident town, often located in a public place. Parents/guardians are responsible for transportation to the bus stop.



Bus Transportation Provided

Non-Hartford Residents

Resident towns provide transportation—but not all towns provide transportation to all technical high schools. Please contact your local school district for more information.

Transportation reimbursement stipend

If bus transportation isn't provided and you're responsible for bringing your child to school outside your town of residence, you may be eligible to receive a \$5 per day reimbursement, based on your student's attendance, depending on the school choice program and school location. The transportation reimbursement stipend is not available to families who transport students to a magnet school located in their town of residence.

To receive the reimbursement, parents/guardians must:

- A.** Meet the eligibility requirements;
- B.** Transport their child for the entire school year; and
- C.** Complete an online reimbursement form, available at crec.org/transportation/forms.php, before June 15, 2025.





Step 3: Apply

In this section

How to Apply | Application Tips and Strategies | Maximizing Your Chances of an Offer

How to Apply

Application process overview

RSCO's user-friendly online application platform makes it easy and convenient for families to manage applications for all their children.

After creating your RSCO account, be sure to use the same account every year to submit applications. The placement process gives priority to applicants who have applied for multiple years without an offer. Using the same account is essential to being identified for this priority.

To apply:

- Go to ChooseYourSchool.org.
- Create a RSCO account or log in to your existing account if you are a returning applicant.
- Create or modify your Guardian Profile.
- Create or update Student Profiles for all children in your household.
- Select schools and programs that fit your child's interests and skills and rank them in order of preference.
- Remember, you are NOT required to submit applications for all available programs.
- Apply only to programs and schools you would accept if you received an offer.
- Keep your information updated so that you receive time-sensitive communications.

Important note about duplicate accounts:

- You may create only one RSCO account
- Duplicate RSCO accounts and applications will be deleted



Application Tips and Strategies

Helpful hints for a successful application

Here are some helpful tips to consider as you navigate through the RSCO application process and explore your options.

Pay Attention to Deadlines

Don't miss out on an opportunity because of a late application or missed deadline.

- **Apply during the on-time application period (by February 7, 2025).** This is the best way families can increase their chance of an offer!
- There will be limited options for late applications based on waitlist size, so be sure to apply on time to maximize your options and chance of a placement.
- After you receive a placement notification, be sure to respond by the deadline, including completing student registration!

Important note:

Apply during the on-time application period **(by February 7, 2025)**.

Maximize Your Priorities

Many schools and programs consider “priorities” based on an applicant’s connection to a school or program during the placement process—including enrolled sibling, staff, pathways, and more. To increase the likelihood of a placement, it is important to know your priorities and make sure they are flagged in the Family Profile of your RSCO account.

- **Check the priorities** on each Student Profile to ensure that all your priorities are listed.
- **Make the school with a placement priority your first choice to activate the priority.** This will give you the best chance of a placement.
- **Applying for twins or siblings in the same grade range?** Select the same schools in the same choice order on every application to increase the chance that they will be placed together.
- **Interested only in CTECS?** Apply only to CTECS technical high schools to activate the CTECS-only priority.
- **Only interested in Open Choice?** Apply only to the Open Choice program to activate the Open Choice Only priority.

Go to **page 33** for detailed information on placement priorities.

Know the Placement Rules

The “One Offer Rule” means applicants are eligible for only one placement offer for the 2025–26 school year. Once your child receives an offer for any of the schools you apply to, they are removed from all other waitlists and are ineligible for any other placement offer for the 2025–26 school year. Be sure to select only schools or districts your child would like to attend. You do not have to apply to the maximum number of schools/districts.

Choice order matters with schools and districts. Generally, your best chance of a placement offer is your first choice school or district. However, your child could receive placement at any school or district on your child’s application, so be sure to select only schools your child would like to attend.

No preference between programs. When you apply to CTECS, magnet schools, and/or Open Choice, you can’t indicate which program you prefer. If you’re interested in only one program, limit your selections to that program.





Step 4: Act

In this section

[Respond to Your Placement Offer](#) | [Manage Your Waitlist](#)

Respond to Your Placement Offer

What to expect during placement

The RSCO placement process begins in February 2025 for CTECS and March 2025 for magnet schools and the Open Choice Program, and continues through September 30, 2025. RSCO will notify families by email or text message if their child receives a placement offer or is on the waitlist. Read on for specific information about placements and what steps you should take upon receiving an offer.

I received a placement offer. What happens next?

It's great news when a family receives an offer. It is important to accept the offer by the deadline, or the offer expires and is automatically declined.

To accept or decline your offer:

1. **Go to** ChooseYourSchool.org.
2. **Select “View Offer”** on the student card.
3. **Review your placement letter**, which is linked under the offer.
4. **Accept or decline** by the deadline. You will receive a confirmation email after you make your selection.



One Offer Rule

Generally, applicants are eligible to receive only one placement offer. If you receive an offer, your application will be removed from all other waitlists (Magnet, Open Choice, and CTECS) and you are no longer eligible for another placement offer for the 2025–26 school year, whether you accept or decline the offer.

There are two limited exceptions:

Exception 1

Open Choice for Hartford Residents

Hartford residents can decline their first Open Choice placement offer, and remain eligible for a second Open Choice placement offer in a district from their other Open Choice selections if a seat becomes available. If an applicant receives a second Open Choice offer, they are not eligible for any other placement offers for the 2025–26 school year, whether they accept or decline the offer.

Exception 2

Placed siblings

If siblings in the same grade range are placed in separate schools or programs during the same offer round, a family can decline the offer for one child and request to keep that child on the school waitlist where the other sibling received and accepted a placement.

- If only one sibling receives a placement, the waitlisted sibling(s) gets placed sibling priority at that school. If the sibling is placed in a different school in a later round, they can decline that placement and stay on the waitlist for the school where they have placed sibling priority.
- **Note:** Families must contact RSCO to request application of this exception to the one-offer rule for sibling placements.



Manage Your Waitlist

The waitlist process

If you don't receive a placement offer, we'll notify you by text and/or email that your child's application is on the waitlist for the schools and programs you selected on their application. Applicants who apply during the late application period are automatically added to the waitlists of their selected schools and programs.

The waitlist process is designed to increase the chance of a placement for:

- On-time applicants who did not receive a placement in the first round of placement offers; and
- Applicants who apply during the late application period.

Read on for more information about how the waitlist works.

I Didn't Receive a Placement Offer. What Happens Next?

For the first round of placements, RSCO makes offers only for a family's first-choice school or district. So even if you don't receive an offer in the first round, your child still has a chance for an offer in later rounds. We will automatically add them to a waitlist for the schools and programs you selected on your application.

Magnet and Open Choice placements continue throughout the spring and summer, typically every other week.



What Are My Chances of an Offer?

After the first round of placements in March 2025, we assign all schools and programs on your application an indicator based on your child's position on the waitlist. Log in to your RSCO account to view the indicators for each of your school and program selections.

Waitlist Indicators

SMALL

Small (Green): Good chance of an offer, if seats are available

What it means: Your child is among a small number of applicants who are likely to receive a placement if seats become available. If seats are declined in a round or a current student withdraws, you have a good chance of receiving an offer.

What you should do: If you're still interested in this school, think about moving it to your top choice. If you are not interested in receiving a placement, move it down your list or remove it from the application.

MEDIUM

Medium (Yellow): Offer unlikely in the next round of placements

What it means: There are a medium number of other applicants who are likely to be placed before your student and an offer is unlikely in the next round of placements. But if seats are declined throughout the placement process, there is a possibility you may receive an offer in a later round.

What you should do: Review your school selections and consider changing your choice order or adding schools that have a green indicator to boost your chances of a placement.

LARGE

Large (Red): Offer unlikely

What it means: There are a large number of applicants who are likely to receive placement before your child. While the waitlist can change, it is unlikely you will receive a placement offer at this school.

What you should do: Review your school selections and consider changing your choice order or adding schools that have a green indicator to boost your chances of a placement.

Other Things to Know

- **For each waitlist round, offers are made on a limited basis, depending on seat availability.** Not every magnet school or Open Choice district offers seats in each round and/or at all grades.
- **Regularly monitor your RSCO account to check current waitlists.** Indicators are updated on a real-time basis and can change if other applicants decline an offer or a current student withdraws.
- **Change your selections to increase your likelihood of a placement.** Choose schools with a small (green) waitlist to boost your chances!
- **There are no set numbers for small, medium, and large waitlists.** The cutoff can vary by grade and the number of available seats.
- **Entry grades typically have the most available seats.** Open seats in non-entry grades are more limited.
- **Waitlists expire on September 30, 2025.** Waitlists don't carry over from year to year, so you must submit a new application each year if you are interested in a placement for the upcoming school year.

Maximize Your Chance of an Offer in the Next Round

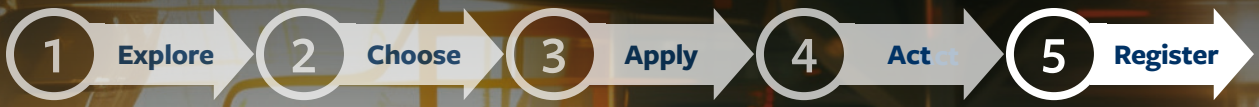
Now that you have a better sense of your child's likelihood of an offer, you have the option to adjust your on-time application to increase your chances. You can add new schools and/or change the choice order of your original selections.

When you add new schools, your child will be placed on the waitlist after on-time applicants. The waitlist indicator in the school directory lets you know how many applicants are currently on the waitlist for the school or district. After adding selections to your application, the indicator will update in real time to show your child's likelihood of a placement if a seat becomes available. The indicator may change depending on choice order and the number of other applicants also adding the school to their application.

Based on your choice order, the system will attempt to place you in your preferred schools or districts first before moving to the other selections. Since the placement process prioritizes choice order, adjusting the order of your selections could change your waitlist size.

Submit a late application

Missed the on-time application deadline? You can apply to schools and programs during the late application period beginning in March 2025, but you may have fewer choices. **Because new applicants are generally added to the waitlist after on-time applicants, open schools and grades will be limited based on waitlist size.**



Step 5: Register

In this section

General Registration Information

The Registration Process

General registration information

Once you accept your offer, it's important to start the registration process with the school immediately. The placement letter and offer details provide contact information to start the registration process.

Parents/guardians have a deadline of 14 days or less to register their student once a placement offer has been accepted, so it's best to start the process as soon as you accept the placement. It is important to register by this deadline, because **placement offers are administratively declined if the applicant does not register by the date specified by the school or school operator.**

Questions about registration?

Your child's new school is your main point of contact. Please contact the school directly.

Registration Documents








The registration process is handled at the school or district where your child will attend. During the registration process, families must provide the appropriate documents as directed by the school or district to verify that their child is eligible to attend the school. Listed below are examples of registration documents that schools and districts may request.

Child's Age	Parent/Guardian Identity	Town of Residency
<ul style="list-style-type: none"> • Photograph of birth certificate • Earlier school records • State-issued identification document • Driver's license, passport, etc. • Parent's affidavit or unsworn statement as to a student's age • Physician's certification verifying a student's age • Immunization records 	<ul style="list-style-type: none"> • A current State of Connecticut photo identification • Passport • Out-of-state driver's license • Out-of-state learner's permit • Out-of-state non-driver photo identification • Military ID • Alien registration card (green card, permanent resident, visa) • National/state/country identification card • Any other form of government issued ID (national or foreign) 	<ul style="list-style-type: none"> • A current apartment or home lease agreement, mortgage document, property tax record, rent receipt, homeowners insurance. • A current Connecticut driver's license, automobile registration, automobile insurance. • A current (within the past 90 days) utility bill (electric, gas, water), cable, home or cell phone bill, insurance correspondence. • Current (within the past 90 days) proof of government benefits (disability, Medicare, Supplemental Assistance Nutrition Program (SNAP)) or other government correspondence showing an address. • Note: Documents that only list a post office box number as an address will not be accepted to verify residency.

Application Assistance

Connect with us to understand your options, ask questions, and talk through strategies for selecting schools and programs that give your child the best chance of placement. We are here for you every step of the way!






RSCO Parent Resource Center

-  450 Columbus Blvd., Hartford
 -  860-713-6990
 -  rsco.sde@ct.gov
 -  [ChooseYourSchool.org](https://www.chooseyourschool.org)
 -  Mon–Fri, 8 a.m. to 4 p.m.
 -  Mon–Thurs, 8 a.m. to 4 p.m. by appointment
-  **On-street on Columbus Blvd.**
(Fee required)
Available in 2-hour intervals from 6:00 a.m. to 3:30 p.m.

Morgan Street Garage
(Fee required)
Take elevator to street level, then use crosswalk to reach entrance.





Primary RSCO School Choice Application Assistance Sites

CREC Welcome Center

-  111 Charter Oak Ave., Hartford
-  860-509-3700
-  schoolchoice@crec.org
-  [choosecrec.org](https://www.choosecrec.org)
-  Mon–Fri, 9 a.m. to 5 p.m.
or by appointment

Hartford Public Schools

Office of Enrollment and School Choice

-  280 Trumbull St., Ground Level, Hartford
-  860-695-8876
-  [hartfordschools.org](https://www.hartfordschools.org)
-  Mon–Fri, 8 a.m. to 4 p.m.



Hartford Public Library




HPL Downtown

Temporarily closed for renovations.
Go to hplct.org for updates.




HPL Campfield Branch

-  30 Campfield Ave., Hartford
-  860-695-7440
-  Mon–Thurs, 10 a.m. to 6 p.m.
Fri, 10 a.m. to 5 p.m.




HPL Albany Branch

-  1250 Albany Ave., Hartford
-  860-695-7380
-  Mon–Thurs, 10 a.m. to 6 p.m.
Fri, 10 a.m. to 5 p.m.




HPL Dwight Branch

-  7 New Park Ave., Hartford
-  860-695-7460
-  Mon–Thurs, 10 a.m. to 6 p.m.
Fri, 10 a.m. to 5 p.m.

HPL Barbour Branch

-  261 Barbour St., Hartford
-  860-695-7400
-  Mon–Thurs, 10 a.m. to 6 p.m.
Fri, 10 a.m. to 5 p.m.

HPL Park Branch

-  603 Park St., Hartford
-  860-695-7500
-  Mon–Thurs, 10 a.m. to 6 p.m.
Fri, 10 a.m. to 5 p.m.

Important note about application assistance resources:

RSCO continues to partner with other sites for information and application assistance. Go to ChooseYourSchool.org/application-assistance for the latest information on all of the sites available for information and support. Sites and information are subject to change.



Your future, your choice.

450 Columbus Blvd., Hartford, CT 06103-1841 | 860-713-6990 | ChooseYourSchool.org

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