History Log

Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - History Log

Attention Needed	Date	User	Status (S)/Comment (C)	S/C
	7/29/2022 12:41:34 PM	eGMS Administrator	Status changed to 'Application Started'.	S
	7/27/2022 4:55:08 PM	eGMS Administrator	Status changed to 'Not Started'.	S

Allocations

Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - Allocations

	(1)	ARP ESSER Innovation After School	Total
LEA		$0.00	$0.00
Total		$0.00	$0.00

Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - New Applicant Summary

There are no new applicants.

Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - CSDE Application Review Status Checklist

This checklist is a means of communication between the CSDE and LEAs regarding the allowability and allocability of the items submitted in the funding application. Please follow the steps below to ensure that the funding application contains items that are in compliance with program requirements.

- After the LEA submits the application, the CSDE will review the application and mark each section as 'OK' or 'Attention Needed'.
- If the application is marked as 'Attention Needed', it will be returned to the LEA with a status of 'Returned - Revisions Needed' and will require modifications. The LEA will review the checklist for specific written feedback, explanations, and comments that identify areas that need to be addressed in order to move the application to Approved status.
- Once the LEA has made the necessary adjustments, the LEA will resubmit the application for approval. If the CSDE determines that the item has been corrected, 'Attention Needed' will be changed to 'OK' by the CSDE Reviewer. If the items needing attention still have not been corrected, the application will be returned again to the LEA with a status of 'Returned - Revisions Needed'.
- An application will move to Approved status once all comments and concerns in the application have been addressed.

Checklist Description (Collapse All   Expand All)

Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - ARP ESSER Innovation After School

See more details in the grant RFP available with <u>this link</u>

Overview

Of the $1.1B received under the American Rescue Plan Act of 2021 Elementary and Secondary School Emergency Relief Fund (ARP ESSER), $11M has been set-aside by CSDE to support after school programming and services. With $8.8M already awarded to After School Expansion and Enhancement Grants, the remaining $2.2M will be used to launch a third Innovation Grant during the next two school years (2023 and 2024). Funding will primarily focus on creating new after school programs to reach underserved target populations most impacted by COVID-19, while simultaneously building districts' capacity through the assistance of local and community partnerships.

Background

After school programs help young people develop positive relationships with peers and give youth challenges they can rise to overcome. They support student success by providing enriching and creative activities and opportunities to problem-solve, grow, and excel academically. Student agency is achieved through activities that are meaningful and relevant to learners; it is also driven by their interests and often self-initiated with appropriate guidance from adults. Two of the most important questions when designing innovative after school programs are: 1) How does learning happen, and 2) How can we best create environments and activities that support learning outside the traditional school day?

Project Design & Program Priorities

A focus group was held in March 2022 to solicit stakeholder feedback and guide proposal design. Participants discussed community challenges, ways to promote family engagement, and supports required to access after school funding and provide innovative programming, particularly in underserved areas. Participants emphasized the need for sustainability; student decision-making and "purposeful play"; community partnerships; and technical assistance during

the grant process. Applicants are therefore encouraged to work with their RESC Alliance member and propose programs and activities that prioritize the following: 1) Learning Recovery and Acceleration; 2) Consistent Attendance and Engagement; 3) Student Agency; and 4) Innovative Student-centered Learning. Applicants may propose using a sliding scale fee system and matching or in-kind funds to support additional capacity.

Eligibility & Target Population

Applications may be submitted by any of the following entities across Connecticut:
• All local educational agencies (LEAs), charter and magnet schools;
• Regional Educational Service Centers (RESCs) on behalf of LEAs or magnet schools;
• Community-based organizations (CBOs), including faith-based organizations (FBOs) and other public or private non-profit organizations, in partnership with a local school or school district;
• A consortium of two or more of the above-mentioned agencies, organizations or entities.

In an effort to build the capacity of underserved areas, the CSDE will award priority points to submissions from applicants proposing to serve students who either: a) live in towns that have not received any state after school or federal (21st CCLC) funding to support after school programs in the past five years (see Appendix A); or b) live in towns that have received state after school or 21st CCLC funding in the past five years, but attend a program site that has not benefitted from such funding to support after school programing in the past five years.

Collaboration and Capacity Building Requirements

The CSDE has built a foundation of relationships with community-based organizations (CBOs) throughout Connecticut to support schools, families and students, recognizing that schools can't do this work alone. Many districts, particularly in underserved areas, lack the necessary time, capacity, and/or backing from their communities to fully design, implement, and sustain new after-school programs in the wake of the pandemic.

Therefore, as a condition of funding, applications submitted by LEAs must provide a detailed explanation of a partnership with at least one CBO or municipal agency, with either entity acting as the lead partner. Applications submitted by RESCs on behalf of LEAs or magnet schools, or by CBOs, must explicitly mention their intended or existing partnership with a local school or district in their proposal. All submissions must include a Memorandum of Agreement for each partner. Applicants are strongly encouraged to create collaborative programming that has the potential to extend beyond the funding cycle.

Time Period & Grant Amount

Applicants may apply for a maximum of two grants, so long as they are for different sites. Funding requests can range from a minimum of $50,000 per year to a maximum of $150,000 per year. Submissions must be in <u>LEA Superindent Approved status</u> by September 6, 2022. Grants will be awarded in September 2022 and are intended for the 2022-23 and 2023-24 school years, with the grant period ending on June 30, 2024.

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Budget

Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - ARP ESSER Innovation After School

Object	Total
100 - Personal Services > Salaries	$0.00
200 - Personal Services > Employee Benefits	$0.00
300 - Purchased Professional and Technical Services	$0.00
400 - Purchased Property Services	$0.00
500 - Other Purchased Services	$0.00
600 - Supplies	$0.00
700 - Property	$0.00
800 - Debt Service and Miscellaneous	$0.00
Total	$0.00
Allocation	$0.00
Remaining	$0.00

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Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - ARP ESSER Innovation After School

Object	Purpose	Total
Total		0.00
	Allocation	0.00
	Remaining	0.00

After School Grant Project Allocations

Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - ARP ESSER Innovation After School

Organization ID	Grant Applicant	Current Allocation	Carryover Allocation	Total Allocation	Budget Amount
000-000-SG00002	Sample Grant	$0.00	$0.00	$0.00	$0.00

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Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - ARP ESSER Innovation After School - Sample Grant (000-000-SG00002) - - New

Link to ARP ESSER Innovation After School grant RFP

	Lead Applicant	Partner Applicant
Organization	*	*
Contact Person	*	*
Address	*	*
City, State, Zip Code	*	*
Telephone	*	*
Email	*	*
Organization Type	* ○ School District ○ Municipality ○ Community-based Organization ○ Faith-based Organization ○ Other	* ○ School District ○ Municipality ○ Community-based Organization ○ Faith-based Organization ○ Other
If other type selected, enter type		
Fiscal Contact	*	

Fiscal Contact Address	*	
City, State, Zip Code	*	
Fiscal Contact Telephone	*	
Fiscal Contact Email	*	
Organization Type	* ○ School District ○ Municipality ○ Community-based Organization ○ Faith-based Organization ○ Other	* ○ School District ○ Municipality ○ Community-based Organization ○ Faith-Based Organization ○ Other
If other type selected, enter type		

Office of Early Childhood Child Day Care Licensure Assurance

Programs that plan to serve school age students through this funding opportunity are obligated to meet child day care licensing requirements, as defined under Section 19a-77 of the Connecticut General Statutes. Please indicate below whether your public school system administers the above named after-school program(s). Upload the assurance statement signed by the Superintendent or Authorized Personnel.

Yes, the Board of Education administers the above named program and therefore retains ultimate responsibility for the management and oversight of such program, for the staff employed at the program and the children attending the program for the length of this grant funding.

No, the Board of Education does not administer the above named program; a copy of the current license is included.

*

○ Yes   ○ No

Documents		
Type	**Document Template**	**Document/Link**
After School Grant Day Care Licensure Assurance	N/A	

For CBO(s) and Faith-Based organizations applying as lead applicant, fiscal health and financial policies must be documented by providing all the following information as attachments:
• copy of IRS determination letter;
• organization chart;
• list of board of directors with names and affiliations;
• organization's most recent financial statements (audited, if available) and management letter (if available); and
• organization's annual operating budget and actual income and expenses for the current fiscal year.
Grantees must provide training and support for all staff members, including administrators and families, on understanding and appreciating diversity and developing skills to work with people from different backgrounds.

Documents		
Type	**Document Template**	**Document/Link**
CBO IRS Determination letter	N/A	
CBO Organization Chart	N/A	
CBO Board of Directors Names and Affiliations	N/A	
CBO Financial Statement	N/A	
CBO Management Letter	N/A	
CBO Budget, Income and Expenses	N/A	

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For applications with a partner applicant, applications must include a Memorandum of Agreement for each partner upon submission.

Documents		
Type	**Document Template**	**Document/Link**
After School Grant MOA/MOU	N/A	

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A. Need for Project

Provide a description of your community and the extent to which the proposed project is appropriate to and will successfully address the needs of students and their families.

* 1. Provide a description of the applicant community and the needs of the target population. In your response, please confirm (to the best of your knowledge) whether your town and/or organization has ever received 21st CCLC or State After School funding from CSDE (excluding ESSER funds) in the past years to support afterschool programming.

* 2. Please explain how the target population has been negatively impacted by the pandemic, and how the proposed project will successfully address the needs of the target population.

Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - ARP ESSER Innovation After School - Sample Grant (000-000-SG00002) - - New

B. Partnership and Collaboration

* 1. Provide a detailed description of the partnership between the LEA(s) or school(s) and CBO(s) or other public or private organizations.

* 2. Describe in detail the collaboration between partners in the project development and grant writing process.

* 3. Clearly describe the roles of each partner, including:
a. specific responsibilities of designated partner staff;
b. supervision, evaluation and supports for partner staff; and
c. plans for ongoing communication with partners.

* 4. Describe how program staff will collaborate with school-day teachers for coordination of student learning needs.

* 5. Describe how the project will market and disseminate information about program offerings and goals.

* 6. Describe how professional learning and training opportunities will be shared between partner organizations.

Documents		
Type	**Document Template**	**Document/Link**
Superintendent Letter of Commitment [Upload at least 1 document(s)]	N/A	
Grant Partner(s) Applicant Commitment Letter	N/A	

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C. Program Elements

* 1. Clearly describe the innovation project you are proposing, including:
a. the number of students who will participate,
b. which grades will be served, and
c. the number of hours per day, days per week, and total number of weeks.

* 2. Describe project goals and objectives and how they are linked to identified needs.

* 3. Provide a detailed description of the types of programs/services will be provided, including how the program will:
a. incorporate fun and exciting activities that will engage students;
b. promote student motivation to support learning and development;
c. address learning recovery and acceleration;
d. help address absenteeism;
e. promote student agency; and
f. prioritize student-centered learning.

* 4. Explain how project will provide services and activities during extended hours that are not currently available during the regular school day.

* 5. Provide logical and realistic project goals, objectives, activities, and timeline.

* 6. Describe how the proposed project is "innovative" (i.e., Has this type of programming been offered by your school, district, or organization before? If so, how does it provide services in a new way, and how are you taking a different approach? If not, explain how this approach or service is novel, as well as the intended outcomes.)

* 7. Describe the program you are proposing in detail, and if you are providing any of the following services listed

below (see scoring rubric for specifics):
a. provide elementary/middle school students with opportunities to be outdoors at least two hours each week as weather permits, and environmental education programming during inclement weather;
b. support students' literacy and numeracy skills;
c. provide all students at least one hour each week of experiential/project-based learning in science/technology/engineering/math (STEM);
d. provide all students at least one hour each week of experiential/project-based learning in the arts;
e. support social/emotional/behavioral/mental health of students and staff;
f. support high school students' ability to learn new skills, build career readiness and obtain employment; and
g. provide multiple meaningful opportunities to engage with families.

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D. Adequacy of Resources and Management Plan

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D. Adequacy of Resources and Management Plan

It will be important to show that appropriate resources and personnel have been carefully allocated for the tasks and activities described in your application. Applicants should make sure that their budget will adequately cover program expenses, including limited expenses for transportation.

It is essential to demonstrate how you will leverage existing resources, such as computer labs, libraries and classrooms to carry out your activities. Also, describe the resources that partners are contributing, such as the use of community recreational areas, staff, supplies, etc. Costs will be scored on the effectiveness and efficiency of how the allocations support the scope of the project and its anticipated benefits. Applicants should provide evidence that their plans have the support of program designers, service providers and participants.

Adequate supervision, training and staff development is essential for ensuring a high quality after school program. The application should include both an organizational chart showing the number of staff to supervisor ratio and a detailed description of plans to provide staff with necessary training.

Charts, timetables and position descriptions for key staff are particularly helpful in describing the structure of your project and the procedures for managing it successfully. We recommend you clearly spell out goals, objectives, activities, events, beneficiaries and anticipated outcomes. Many successful projects budget for, and employ, a project director and seek guidance from a variety of members of the community. Successful projects have an adequate staff-to-student ratio and describe the roles and responsibilities of all key staff, as well as plan and provide resources for ongoing staff development and training.

Successful grantees will be required to enter evaluation data on student demographics and program attendance into an online database. It is recommended that proposals identify an individual who will act as the primary contact on all data issues for the program.

1. Organization Chart showing Name, Role, Responsibilities, % Time on Project, and Credentials/Background for each key staff person

Name	Role	Responsibilities	% Time on Project	Credentials/Background
*	*	*	* [ ] %	*

* 2. Provide a description of the adequacy of support, including staff, facilities, equipment, supplies and other resources, from the applicant organization and its partnering organization(s). Demonstrate that these resources are adequate to achieve the stated goals.

* 3. Provide a description of the adequacy of supervision and training for all staff that have contact with children.

* 4. Provide evidence that the organization has adequate fiscal health to sustain at least three months of programming and has adequate financial controls and policies.

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E. Budget Guidance

Each grantee must complete budget details that include narrative as part of this application. The budget details apply specifically to the activities described in the application.

Provide a detailed budget narrative that itemizes how you will use grant funding, as well as funds from other sources. The application must demonstrate that the total resources are adequate to achieve the stated goals, and that costs are reasonable in relation to the number of persons to be served and to the anticipated program offerings and outcomes. Programs are encouraged to leverage additional in-kind and other funding, including sliding-scale fees to serve more students and stretch the grant dollars further. Please include how many eligible students you anticipate will be part of the program (based on historical count); if it's a new program, why are you charging a sliding scale, and how much of this funding will go toward eligible students versus higher income students. Students eligible for Free/Reduced-Price meals cannot be charged a fee to participate in the program.

Successful applicants must make sure that their budget will adequately cover program expenses, including professional learning, data entry staff to enter student attendance, transportation (if provided), family engagement activities (a minimum of 5 percent of grant budget), statewide data collection, evaluation and technical assistance project (minimum of 9 percent of grant budget) and funds to cover mileage reimbursement for at least three people to attend four Connecticut-based grantee meetings during each year of the project.

Grant funds cannot be used to purchase motor vehicles, facilities, support new construction or to purchase office or computer equipment. If the program charges fees, the applicant must establish a sliding fee scale that takes into account the income of families who are targeted for services. Applicants that choose to establish a fee structure must provide a narrative that explains the fee structure, its administration and management. They can use the eligibility of the free/reduced lunch application or a fee calculator. Applicants may establish a sliding fee scale that takes into account the financial need of the students and families targeted for services.

Eligible students cannot be turned away from After School Grant funded programming for inability to pay or lack of payment. Funded applicants must submit documentation outlining policies and procedures for instituting a fee scale if

applicable and notification to families that students are eligible to attend programming regardless of ability to pay. The LEA or CBO shall be responsible for the administration of such fees.

Transportation costs are allowed but must not exceed a maximum of 20 percent of the total budget.

Budget

Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - ARP ESSER Innovation After School - Sample Grant (000-000-SG00002) - - New

Object	Total
100 - Personal Services > Salaries	$0.00
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700 - Property	$0.00
800 - Debt Service and Miscellaneous	$0.00
Total	$0.00
Allocation	$0.00
Remaining	$0.00

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Budget Overview

Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - ARP ESSER Innovation After School - Sample Grant (000-000-SG00002) - - New

Filter by Location: | All - $0.00 ▼ |

Object	Purpose	Total
Total		0.00
	Allocation	0.00
	Remaining	0.00

Related Documents

Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - ARP ESSER Innovation After School - Sample Grant (000-000-SG00002) - - New

Required Documents		
Type	**Document Template**	**Document/Link**
Superintendent Letter of Commitment [Upload at least 1 document(s)]	N/A	

Optional Documents		
Type	**Document Template**	**Document/Link**
Grant Partner(s) Applicant Commitment Letter	N/A	
CBO IRS Determination letter	N/A	
CBO Board of Directors Names and Affiliations	N/A	
CBO Budget, Income and Expenses	N/A	
CBO Financial Statement	N/A	
CBO Management Letter	N/A	
CBO Organization Chart	N/A	
After School Grant Day Care Licensure Assurance	N/A	
After School Grant MOA/MOU	N/A	

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A grant award letter has not yet been generated.

After School Grant Project Allocations

Test District (000-000) Test District - FY 2023 - ARP ESSER Innovation After School - Rev 0 - ARP ESSER Innovation After School - Sample Grant (000-000-SG00002) - - New

Organization ID	Grant Applicant	Current Allocation	Carryover Allocation	Total Allocation	Budget Amount
000-000-SG00002	Sample Grant	$0.00	$0.00	$0.00	$0.00

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