2023-24 Student Achievement Module Record Layout (Version 1.0)

	Field Name	Excel Column	Starting Position	Ending Position	Length	Required?	Valid Values/When Mandatory
1	State Assigned Student Identifier (SASID)	A	1	10	10	M	10-digit numeric code
2	Reporting District	B	11	13	3	M	See Table A
3	District Student ID	C	14	33	20	R	Character and/or numeric
4	Date of Birth	D	34	41	8	M	MMDDYYYY
5	Credential/Test Vendor	E	42	46	5	M	See Table B
6	Credential Category/Series	F	47	51	5	C	See Table C
7	Credential Specialization	G	52	59	8	C	See Table D
8	Attempt Date	H	60	67	8	M	MMDDYYYY
9	Test Passed	I	68	68	1	C	"Y" or "N"
10	Reserved Field 1	J	69	118	50	D	For CSDE use only
11	Reserved Field 2	K	119	168	50	D	For CSDE use only
12	Reserved Field 3	L	169	368	200	D	For CSDE use only
13	End Of Record Marker	M	369	369	1	M	The letter "X" must be included in this position to mark the end of each record

NOTE: The above layout describes the fixed length format. For districts providing a comma-delimited file, please follow the above layout for field sequence and maximum length. Tab delimited files are also accepted. Please include a carriage return (cr) and line feed (lf) after each record regardless of format. All fields should be character fields.

> **KEY:**
> **M = Mandatory** - If this field is not complete an error is generated.
> **O = Optional** - The district has the option to report this field or leave it blank.
> **R = Recommended** - We recommend that this field be reported, but the district has the option to or leave it blank.
> **C = Conditional** – This field may be required depending upon your response to a related field.
> **D = Disallowed** - The district may not report this field for this submission.

FIELD DESCRIPTIONS (in order of appearance in the record layout)

Required?	Field Name	Definition
M	State Assigned Student Identifier (SASID)	The unique ten-digit numeric code assigned to student in PSIS (Public School Information System) Registration.
M	Reporting District	Three-digit code for the district the student is registered to in PSIS. This is your town code for: all students attending your schools; your students educated in private special education or residential facilities, including out-of-state and your students placed in municipal detention centers or day treatment facilities. For the purposes of this report, the American School for the Deaf is considered a private facility. For a list of Reporting District codes, see **Table A**.
R	District Student ID	The Local ID number generated by your LEA. Some LEA's choose to include this number to more easily identify their students.
M	Date of Birth	Student's date of birth in the format MMDDYYYY where "M" = Month, "D" = Day, "Y" = Year. Note that this date must match PSIS Registration.
O	Credential/Test Vendor	The language proficiency test used to Leave blank or used to determining the attainment of the Seal of Biliteracy. For a list of Credential/Test Vendor codes, see **Table B**.
C	Credential Category/Series	Since the collection currently pertains to the Seal of Biliteracy only BC001 exists. For a list of Credential Category/Series codes, see **Table C**.
C	Credential Specialization	Since the collection currently pertains to the Seal of Biliteracy only, this is the foreign language mastered. For a list of Credential Specialization codes, see **Table D**.
M	Attempt Date	Student's test date in the format MMDDYYYY where "M" = Month, "D" = Day, "Y" = Year.
C	Test Passed	**The test score is not collected.** Enter "Y" = Yes or "N" = to report the outcome of the test.
D	Reserved Field 1	These fields are placeholders for new fields if/when needed. These fields should be left blank.
D	Reserved Field 2	
D	Reserved Field 3	
M	End Of Record Marker	The letter "X" must be included in this position to mark the end of each record.

CODE TABLES

TABLE A: Reporting District – The three-digit code for the district the student is registered to in PSIS. This is your town code for: all students attending your schools; your students educated in private special education or residential facilities, including out-of-state and your students placed in municipal detention centers or day treatment facilities. The complete list of Reporting District codes is available online.

TABLE B: Credential/Test Vendor		
Code	Name	Description
BV001	Avant STAMP	Avant STAMP 4S & 3S Language Proficiency Tests
BV002	AP	College Board AP (Advanced Placement) Test
BV003	AAPPL	AAPPL Form B administered by Language Testing International
BV004	ACTFLWPT	Language Testing International OPI or OPIc and WPT test
BV005	ASLPI	AMERICAN SIGN LANGUAGE PROFICIENCY INTERVIEW (ASLPI)
BV006	DELE	Diploma de español lengua extranjera (DELE)
BV007	DELF	Diplome d etudes en Langue Francaise (DELF)
BV008	IB	International Baccalaureate Language Exam
BV009	ALIRA	Language Testing International ALIRA (Latin) Language Performance Test
BV010	LAS Links Español	Spanish proficiency in the domains of speaking, listening, reading and writing
BV011	LOTE Polish Language Exam	Tests the four domains of speaking, listening, reading and writing in Polish
BV012	ALTA	A language proficiency test which may include speaking, writing, reading comprehension, etc.
BV050	**Low Incidence Language Test**	Select this option for Test Vendors other than the ones listed above.

TABLE C: Credential Category/Series		
Code	Name	Description
BC001	Seal Of Biliteracy	Recognition that a student has studied and attained proficiency in English and one or more languages by high school graduation. This data collection is only for the reporting of non-English language testing; CSDE will presume the student is proficient in English when they graduate.

TABLE D: Credential Specialization		
Code	Specialization	
BL002	Spanish	
BL221	American Sign Language	
BL012	Arabic	
BL020	Chinese	
BL030	French	
BL033	German	
BL009	Greek	**NOTE: This code list contains the most commonly reported languages. A complete list is available online on the Student Achievement Module Help Page.**
BL050	Hebrew	
BL007	Italian	
BL045	Japanese	
BL049	Korean	
BL999	Latin	
BL074	Pilipino (Filipino)	
BL003	Portuguese	
BL063	Russian	
BL071	Swahili	
BL084	Vietnamese	