2020-21 Monthly Student Membership and Attendance (Version 1.0)

M=Mandatory **O**=Optional **R**=Recommended **C**=Conditional **D**=Disallowed

	Field Name	Excel Column	Data Type	Starting Position	Ending Position	Length	Required	Valid Values
1	Reporting District	A	Char	1	3	3	M	See table H
2	State Assigned Student ID (SASID)	B	Char	4	13	10	M	Numbers only
3	Date of Birth	C	Char	14	21	8	M	MMDDYYYY
4	Month of Membership	D	Char	22	23	2	M	01-12 (01=January)
5	Year of Membership	E	Char	24	27	4	M	2020 or 2021
6	Number of Days of In-Person Membership	F	Char	28	29	2	M	00-31
7	Number of Days of In-Person Attendance	G	Char	30	31	2	M	00-31
8	Number of Days of Remote Membership	H	Char	32	33	2	M	00-31
9	Number of Days of Remote Attendance	I	Char	34	35	2	M	00-31
10	End of Record Marker	J	Char	36	36	1	M	"X"

 NOTE: The above layout describes the fixed length format. For districts providing a comma-delimited file, please follow the above layout for field sequence and maximum length. For comma-delimited, use quotes to enclose any field that contains a comma. Also, please include a carriage return (cr) and line feed (lf) after each record regardless of format.

Mandatory - If this field is not complete an error is generated.

Optional - The district has the option to report this field or leave it blank.

Recommended - We recommend that this field be reported but the district has the option to report this field or leave it blank.

Conditional – This field may become required depending upon your response to a related field.

Disallowed - The district may not report this field for this submission.