

EXITED STUDENTS/SPECIAL EDUCATION GUIDELINES

There were multiple questions last year about students who were inappropriately exited via the PSIS Registration Module as having graduated or completed school with other credentials, but were still receiving special education and related services. When the SEDAC opened, districts reported that they were missing students in their SEDAC list. The following guidance is to assist districts in properly exiting students receiving special education services. It is crucial that SEDAC data managers (1) use your district's vendor system and (2) work with EVERY ONE of your schools and/or case managers to identify a list of students that fit the criteria below and communicate this to PSIS district coordinators to help ensure **nexus and exit information** is reported accurately in PSIS for every student:

1. Students who **graduated with regular, advanced, international baccalaureate, or other type of diploma (PSIS Exit Code 15)**

A student is exited due to graduation with a regular high school diploma upon completion of State and local requirements for both coursework and assessment or with a high school diploma from a program other than the regular school program. Students who graduate with a regular high school diploma are no longer eligible to receive a FAPE, and should not be reported in any State database. Graduation with a regular high school diploma constitutes a change in placement, requiring prior written notice. Districts must provide a Summary of Performance (SOP) to each student who graduates with a regular high school diploma.

2. Students who **completed school with other credentials (PSIS Exit Code 16)**

A student is exited due to completing school with other credentials if they have received a certificate of completion or attendance (the student has not graduated with a regular high school diploma). Students who completed school with other credentials still have an entitlement to a FAPE. These students may be re-admitted to public school and maintain eligibility for receipt of special education and related services through the end of the school year during which the student turns age 22 (when they reach the maximum age of eligibility), or until they graduate with a regular high school diploma, whichever occurs first. The CSDE recommends that districts provide each such student with a SOP.

3. Students who **Reached Maximum Age (PSIS Exit Code 20)**

A student is exited due to reaching maximum age of eligibility at the end of the school year during which the student turns age 22. Students maintain eligibility for receipt of special education and related services through June 30th (the last day of school year). The student is not eligible to exit from public school with a regular high school diploma (the student has not completed State and local requirements for graduation), nor has the student completed school with other credentials (i.e., received a certificate of completion or attendance). Districts shall provide each such student with a SOP.

Students Still Enrolled in your Public Schools (should NOT be exited in PSIS):

A student who has completed all academic requirements for graduation may require transition-only services if all transition goals and objectives have not been met during the previous year in high school, a recommendation to be made by the Planning and Placement Team (PPT). Students receiving transition-only services are entitled to participate in the general education high school graduation exercises and related activities upon completion of academic requirements, or at the conclusion of transition-only services, a decision to be made by the PPT. Students who receive transition-only services maintain eligibility for receipt of special education and related services and continue to be reported in PSIS/SEDAC and SEECG (if eligible) through the end of the school year during which the student turns age 22 (when they reach the maximum age of eligibility), or until they graduate with a regular high school diploma, whichever occurs first. Note: The date on a student's diploma must be the date that is reported in PSIS as the exit from high school due to graduation with a regular high school diploma.