

ARREST REPORTED, NOT SCHOOL SPONSORED

About this Report:

This report identifies records coded as:

- School-Based Arrest: Yes
- School Sponsored: No

How to Access the Report:

Log into the ED166 → Reports → Arrest Reported, Not School Sponsored (under the Data Cleaning Reports header)

How to Clear the Report:

See the example below to determine how each record should be updated. You may update your records via batch or individually. You may wish to consult the School-Based Arrest Flow Chart (link below).

How to Delete a Record:

Go to “Delete Incident” on the left-side menu in the ED166. Search for the record and delete.

Record Types:

- 1) Incorrect Location Reported
- 2) Arrest is not School-Based
- 3) School Sponsored reported incorrectly
- 4) Record should not be reported as a School-Based Arrest

EXAMPLE:

ALL RECORDS MUST BE CLEARED FROM THIS REPORT PRIOR TO PHASE II CERTIFICATION					
LEA: 500 - Demo School District					
SASID	Date	Incident(s)	Weapon	Substance	Location of incident
5553483591	9/5/2019	Verbal altercation			Cafeteria

What to Verify	Result	Action Needed
Is the location correct?	No	Update the record as needed.
	Yes – see question below	
Was the event School Sponsored?	No – see question below	
	Yes	Update School-Sponsored to yes
Did your LEA Sanction the student?	No	Do not report the incident in the ED166
	Yes	The Arrest was not School-Based. Code the record as follows: -Incident Type 3600 (School Policy Violation) -School-Based Arrest: No -School Sponsored Activity: No -Substance: blank -Weapons: blank

References:

- **School Sponsored Definition:** Any school event including include plays, dances, athletic events, field trips. etc.
- **School Based Arrest Flow Chart:** https://portal.ct.gov/-/media/SDE/Performance/Data-Collection/Help-Sites/ED166/ED166_SchoolBasedArrestsFlowChart.pdf?la=en