

2023-24 Data Exception Descriptions

#	Exception	Additional Information/Logic Used	Action Needed
1	Your total record count has changed by more than 15% since last year.	The percent of records reported the previous year compared to this year has fluctuated by more than 15% and the count has changed by more than 10.	Confirm the data is correct as reported or make the appropriate changes.
2	Your LEA did not submit any incidents this year.	There are no records in the database for your LEA.	Confirm the data is correct as reported or add your records immediately.
3	Your LEA did not submit any incidents for a particular month.	Your LEA reported 25 or more records and has a school month (September – June) with no records reported.	Confirm the data is correct as reported or make the appropriate changes.
4	Your LEA did not meet the Phase 2 deadline.	Certification was not completed on time.	Provide an explanation.
5	Your bullying count has changed by more than 15% since last year.	The percent of records reported the previous year compared to this year has fluctuated by more than 15% and the count has changed by more than 10.	Confirm the data is correct as reported or make the appropriate changes.
6	Your weapon count has changed by more than 15% since last year.	The percent of records reported the previous year compared to this year has fluctuated by more than 15% and the count has changed by more than 10.	Confirm the data is correct as reported or make the appropriate changes.
7	Your substance count has changed by more than 15% since last year.	The percent of records reported the previous year compared to this year has fluctuated by more than 15% and the count has changed by more than 10.	Confirm the data is correct as reported or make the appropriate changes.

**Your LEA may have exceptions that are unique to your district and therefore not listed above.
Please contact CSDE with any questions on these exceptions.**