Vaccination and Testing Tracking Application Webinar

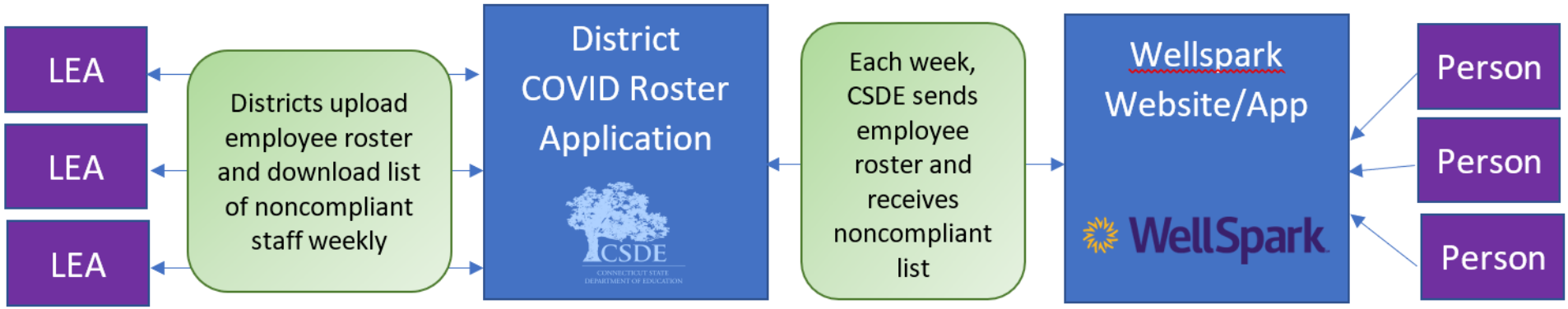
October 21, 2021

1 – 2 P.M.

Webinar Agenda

- Introductions
- Overview of Process Details
- Demonstration of WellSpark App
- Questions

What is the High-Level Data Flow?



District COVID Roster Application

- Designed by the CSDE to act as an intermediary between school districts and WellSpark.
- The District COVID Roster application is a voluntary collection.
- The application is housed in the CSDE's data collection Portal (https://csde.ct.gov).
- A new Portal role for this application has been created - the Covid Roster LEA Writer. Your district LEA Security Manager can assign this role to the proper staff member(s) in the Directory Manager (DM) system.

The Basics of the District COVID Roster Application

- Districts upload rosters of staff members who need their compliance status verified.
- The District COVID Roster Application creates a master file of all participating districts rosters and uploads it to WellSpark.
- On a weekly basis, WellSpark compares this master file to the data submitted to their system by individuals and sends a file of Noncompliant staff members to the CSDE, which in turn makes district files available for download.
- Important: If a district does not upload a new roster by the weekly deadline, the latest active roster will be used. This means if you do not have changes to your roster, you do not need to upload a file!

Who Should Districts Include in their Upload?

- Districts should upload any employees who need to have their status verified (e.g., employees who need to provide vaccination status or testing status).
- The uploaded employees should be **district employees only.**

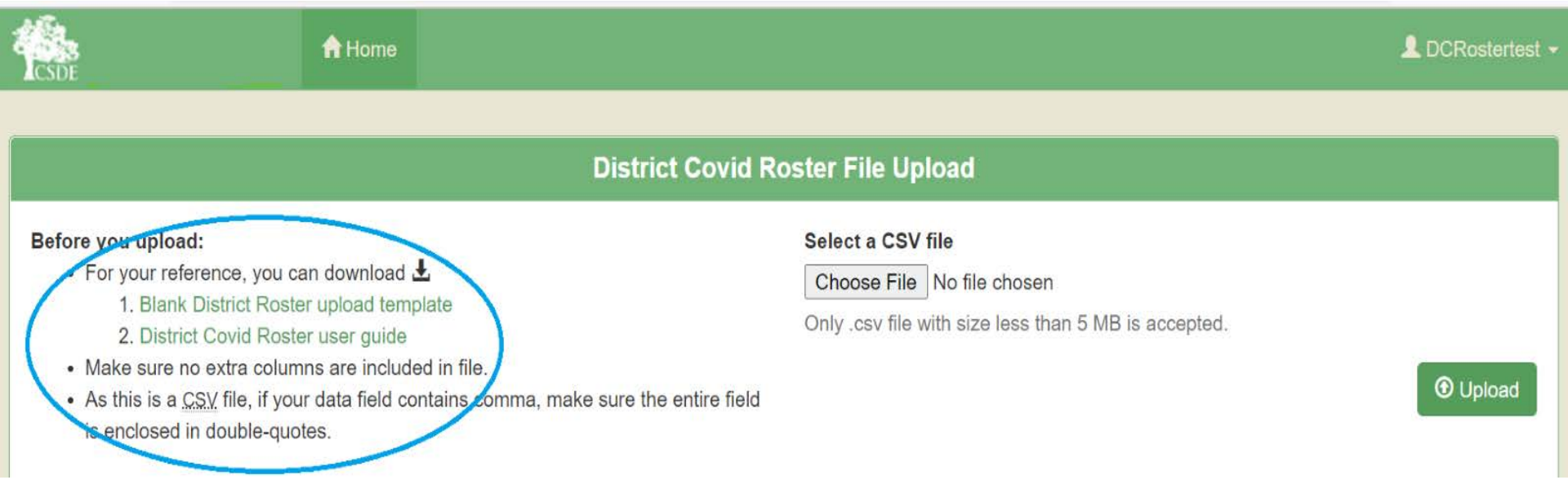
What is the Weekly Timeline?

- District employees will have until **Midnight each Sunday** to provide their verification status (e.g., vaccination status or testing status) to WellSpark to inform the Noncompliance list generated the following Tuesday.
- Districts will have until **Midnight each Sunday** to provide the list of employees (through the CSDE Portal) who need their status verified.
- **Each Tuesday**, an updated Noncompliance list will be available on the CSDE Portal.

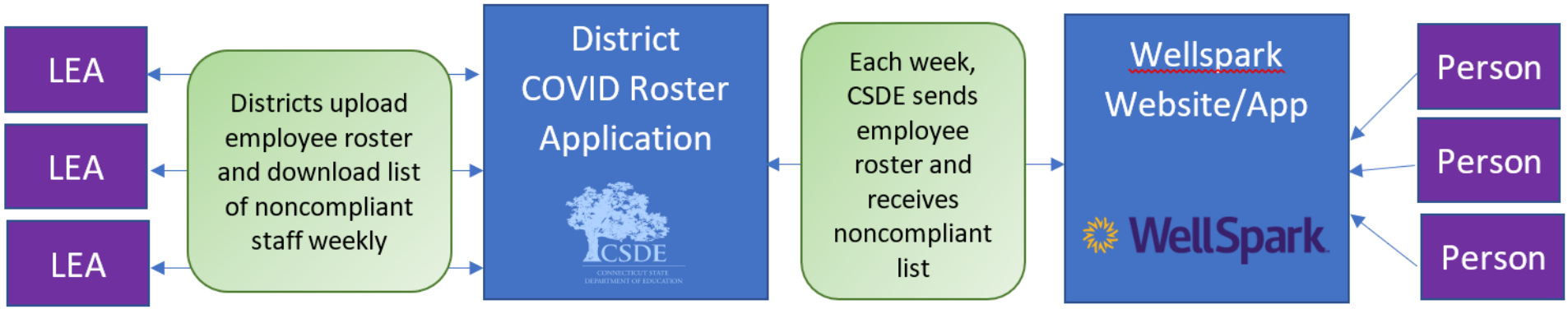
What are the Steps to Upload Employee Rosters to The CSDE Portal?

https://CSDE.CT.GOV

What are the Steps to Upload Employee Rosters to The CSDE Portal?



What is the High-Level Data Flow?



WellSpark Demo

What are the Next Steps?

- **District Opt-in:** Complete the Superintendent Opt-In Survey by Monday, October 25, 2021 if your district is interested.
- Based on the level of district interest in this system, the CSDE will determine whether it will move forward with procuring this system.
- If CSDE moves forward with this system on behalf of districts, all necessary support resources for both the CSDE District COVID Roster application and the Wellspark app for individuals will be provided promptly.

Questions