Sample Parent/Guardian Letter

Dear Parents and Guardians:

The Connecticut Automatic Admissions Program (CAAP) offers students automatic admission to participating Connecticut Colleges and Universities based on high school grade point average (CAAP GPA) and/or percentile class ranking, both calculated using the College Board’s formula for calculating GPA. Students that qualified for CAAP have received a letter from our school. With CAAP, students complete a simplified, free application for each of the colleges and universities the student is eligible for.

**The deadline for eligible students to apply under CAAP is May 1, 2024.**

The following Connecticut Colleges and Universities are participating in CAAP:

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| **Participating Institutions** | **Automatic Admission Threshold** |
| Central Connecticut State University | Top 30% of class based on CAAP GPA |
| Eastern Connecticut State University | Top 30% of class based on CAAP GPA |
| Southern Connecticut State University | Top 30% of class based on CAAP GPA |
| Western Connecticut State University | Top 30% of class based on CAAP GPA |
| Mitchell College | 2.5 CAAP GPA |
| University of Bridgeport | 2.21 CAAP GPA |
| University of New Haven | 2.8 CAAP GPA |
| University of St Joseph | 3.0 CAAP GPA |
| Goodwin University | Open Admissions |
| CT State Community College | Open Admissions |

Please visit the [Connecticut Automatic Admissions Program (CAAP)](https://www.ct.edu/autoadmit#participating) webpage for details about CAAP. If you have any questions, please contact \_\_\_\_\_\_\_\_\_

[Include signature and contact information of school official]