

Parent Trust Fund Bidders Conference
September 11, 2019
Questions and Answers

Q: Do applicants need to provide audited financials if they are already posted on the CT OPM EARS (audit repository system for the state of Connecticut)?

A: Yes, but only one copy is needed.

Q: Can the page limit be extended?

A: No. The page limit is 6 pages.

Q: Can charts and table use single-spacing for the text inside.

A: Yes.

Q: Will you receive a higher score if you leverage more than 25 percent in matching funds, or does scoring criteria 7A represent only partnerships?

A: The required 25 percent matching amount is a minimum. Raising additional matching funds would be seen as a strength of the project.

Q: How heavily will the feedback from last year's review panel/scoresheets be weighted in this year's review?

A: Reviews of previous grants will not be considered in this year's review.

Q: Are multiple applications, albeit for different parent leadership models/curricula, from the same community discouraged?

A: There is nothing that prohibits multiple applications from the same community. However, CSDE reserves the right to consider geographic and demographic distribution of proposals in award decisions (see page 7 of the RFP).

Q: How many "type and number of civic skills acquired" would you like to see (referring to the required performance indicators in Table 1)?

A: All of the civic skills developed in each of the curricula do not need to be repeated. The applicant should prioritize those skills that are most consistent for measuring program success and align this indicator with any pre- and post-evaluation tools that the applicant will use.

Q: In order to save space, can we reference our answer to a previous question rather than writing the same information in two places?

A: It is permissible to reference a previous answer. Give consideration to how clear and coherent each answer will appear to the readers.

Q: Could applicants include the cost of the October PEP training as part of their match, even if the grant notification is not received until November?

A: Yes, this is allowable for the PEP model. If the applicant does not receive a grant, the cost will be incurred by the applicant.

Q: If we want to include CLTI with the PLTI program, can we use our own curriculum and teachers for CLTI?

A: No. To use CLTI, the applicant must have a Memorandum of Understanding (MOU) with the Connecticut Commission on Women, Children, Seniors, Equity and Opportunity (CTCWCS) and use the CLTI curriculum. The CTCWCS will assign approved CLTI facilitators to teach the CLTI classes.

Q: What are the ages that CLTI addresses?

A: Ages three to 12.

Q: How can we graduate the required number of participants when people end up dropping out for various reasons?

A: Programs typically lose five to six participants. You should recruit additional participants at the start so that number of graduates does not fall below the required minimum number.

Q: There are some expenses that are not reflected in the sample budgets in the RFP that we may need to include. Are we able to include items that are not in the sample budgets? Is there a maximum amount we can ask for?

A: Each community will need to customize their budget, using the samples as a guide. It is expected that budget totals will be in the same general range as the samples provided. If an applicant's budget is significantly different than the sample, the additional expenses should be justified.

For questions regarding specific training curricula, please contact the appropriate state program coordinator:

- **Parent Leadership Training Institute (PLTI)/Children's Leadership Training Institute (PLTI/CLTI)**
For more information, visit <https://ctcwcs.com/parent-leadership-training-institute> or contact: Melvette Hill at (860) 240-8442 or Melvette.hill@cga.ct.gov.
- **Parents Supporting Educational Excellence (Parents SEE)**
For more information, visit www.ctschoolchange.org or contact Patrice Nelson at (860) 586-2340 or pnelson@ctschoolchange.org.
- **People Empowering People (PEP)**
For more information, visit <https://pep.extension.uconn.edu/> or contact Cathleen Love at (860) 486-9081 or Cathleen.love@uconn.edu.

For questions about the Parent Trust Fund grant, contact Judy Carson at (860) 807-2122 or judy.carson@ct.gov.