

Determining Eligibility in the School Nutrition Programs and Summer Food Service Program

Resource List for Module 4: Test Your Knowledge About Processing Applications

This document contains the resources highlighted in module 4 of the Connecticut State Department of Education's (CSDE) training program, *Determining Eligibility in the School Nutrition Programs and Summer Food Service Program*.

- County Assignments for School Nutrition Programs (CSDE): https://portal.ct.gov/-/media/SDE/Nutrition/CNstaff/countyassign.pdf
- Determining Eligibility in the School Nutrition Programs and Summer Food Service Program ("Related Resources" section of CSDE's Eligibility for Free and Reduced-price Meals and Free Milk in School Nutrition Programs webpage): https://portal.ct.gov/SDE/Nutrition/Eligibility-for-Free-and-Reduced-price-Meals-and-Free-Milk-in-School-Nutrition-Programs/Related-Resources
- Eligibility Manual for School Meals (USDA): https://portal.ct.gov/-/media/SDE/Nutrition/NSLP/Forms/FreeRed/ USDA_eligibility_manual.pdf
- Income Guidelines for Determining Eligibility for Free and Reduced-price Meals or Free Milk in the School Nutrition Programs (CSDE): https://portal.ct.gov/-/media/SDE/Nutrition/NSLP/Forms/FreeRed/ Income_Guidelines_SNP.pdf
- Module 4 Worksheet: Test Your Knowledge About Processing Applications (CSDE): https://portal.ct.gov/-/media/SDE/Nutrition/Training/DeterminingEligibility/ Determining_Eligibility_Worksheet_Module_4_Test_Your_Knowledge.pdf
- Answer Key for Module 4 Worksheet: Test Your Knowledge About Processing Applications (CSDE): https://portal.ct.gov/-/media/SDE/Nutrition/Training/DeterminingEligibility/ Determining_Eligibility_Worksheet_Module_4_Test_Your_Knowledge_Answer_Key.pdf



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The CSDE's **Determining Eligibility in the School Nutrition Programs and Summer Food Service Program** training program consists of seven recorded modules that provide guidance on complying with the U.S. Department of Agriculture (USDA) regulations for determining a child's eligibility for free or reduced-price meals or free milk in the school nutrition programs and free meals in the Summer Food Service Program (SFSP). This training program is intended for the staff responsible for approving applications, conducting direct certification, and ensuring the accuracy of eligibility determinations through the verification process.

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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

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- mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or
- 2. fax: (833) 256-1665 or (202) 690-7442; or
- 3. email: program.intake@usda.gov

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