

The School Lunch Tray: August 11, 2021

Dear School Sponsors of Child Nutrition Programs:

The School Lunch Tray contains the Connecticut State Department of Education's (CSDE) weekly email notifications for the U.S. Department of Agriculture's (USDA) school nutrition programs. This week's topics are listed below.

- Updated CSDE Civil Rights PowerPoint Presentation
- USDA Foods Update on Direct Delivery Items
- Webinar: Procurement Strategies for School Year 2021-22: A Webinar for School Food Authorities, August 13, 2021
- Webinar: Planning for a Dynamic School Environment: Guidance for Meal Service Flexibilities for SY 2021-22, August 26, 2021
- New Professional Standards Resources Available from Team Nutrition
- Food Allergy Research & Education's (FARE) Back-to-School Resource Hub
- Resource Roundup: New CSDE Resource: Crediting Summary Charts for the Meal Patterns for Grades K-12 in the School Nutrition Programs

Please review and share with appropriate staff members. Thank you.



Updated CSDE Civil Rights PowerPoint Presentation

Updated versions (dated August 2021) of the CSDE's Civil Rights presentation and overview of the presentation (six slides per page) are available under the "[School Nutrition Programs](#)" section of the CSDE's [Civil Rights for Child Nutrition Programs](#) webpage. An updated version of the CSDE's [Sample Civil Rights Complaint Procedures for School Nutrition Programs](#) is also available. Please discard any previous versions.

As a reminder, the USDA requires that all staff members who work with program applicants or participants must receive **annual** Civil Rights training. This includes front line staff, supervisors, determining officials, verifying officials, and hearing officials.

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USDA Foods Update on Direct Delivery Items

You should receive the delivery schedule for school year 2021-22 directly from HPC today. As communicated in the [School Lunch Tray on July 14, 2021](#), HPC is now requiring a 12 case minimum per order. You can choose to order less than 12 cases, but will still be charged the 12 case delivery fee (12 cases x \$4.50 each = \$54.00). As a reminder, all invoices must be paid within 45 days of receipt. The contacts will remain the same: Roger Siering at rsiering@hpcfs.com and Steve Cop at scop@hpcfs.com.

Please double check that you are paying only HPC invoices for your direct delivery items. If you receive an invoice for DoD deliveries, **this should not be paid**. Below is an example of the DoD invoice. If you see a **Columbus, Ohio Bill To Address**, this is a DoD invoice for your records only.

HPC FOODSERVICE
FULL-LINE DISTRIBUTOR
625 NUTMEG ROAD NORTH • P.O. BOX 1228
SOUTH WINDSOR, CT 06074 • 1-800-893-9800

INVOICE DATE: 07/12/2021
CUSTOMER NO.: [REDACTED]
INVOICE NO.: [REDACTED]
SLM #: 5
PAGE: 1

REPRINT MEMO- PO W-YCT606 07/14/2021

TERMS: NET 30 TELEPHONE: 860-344-7100 TRIP STOP: 112 5 SPECIAL INSTRUCTIONS: DODAAC: YCT606

BILL TO
DFAS-COLUMBUS CTR SL4701
[REDACTED]
DFAS-BVDP PO BOX 369031
COLUMBUS OH
432369031

note →

DELIVER TO
[REDACTED]
MANCHESTER CT 06040

Webinar: Procurement Strategies for School Year 2021-22: A Webinar for School Food Authorities, August 13, 2021

This Team Nutrition webinar will discuss school meal procurement strategies, program flexibilities, waivers, and training resources for school food authorities (SFAs) for school year (SY) 2021-22. As SFAs work towards reopening for SY 2021-22, some school meal operators are concerned about possible challenges in purchasing and receiving food through their normal channels. For SY 2021-22, the USDA has provided school meal program flexibilities, waivers, and training resources to help states and SFAs navigate supply chain issues and provide nutritious school meals that children need to learn, grow, and be healthy. States and SFAs are playing an important role in facilitating communication about supply chain issues and providing technical assistance to school meal operators.

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Date and time: Friday, August 13, 2021, from 3:00-4:00 p.m.

Registration link: <https://tinyurl.com/3yhyx9sr>

Resources: Visit the Team Nutrition website (fns.usda.gov/tn/planning-dynamic-school-environment) for informational resources about meal service flexibilities and procurement strategies for the 2021-22 school year. For more resources to assist schools as they reopen, visit Team Nutrition's Back-to-School Support Kit at: fns.usda.gov/tn/back-school.

Webinar: Planning for a Dynamic School Environment: Guidance for Meal Service Flexibilities for SY 2021-22, August 26, 2021

While many schools will return to their regular cafeteria meal service this year, some may continue with socially distant meal service models, such as grab-and-go meals or meals in the classroom. Some schools will provide a virtual learning option for students who are not ready to return to in-person learning this fall, for example, due to an increased risk of severe illness and/or special healthcare needs. To support schools in planning for a dynamic school environment, the USDA has issued a set of nationwide waivers for school year 2021-22. This USDA webinar will help state agencies and local program operators learn more about the available flexibilities and discuss scenarios for implementing waivers for the upcoming school year.

Date and time: Thursday, August 26, 2021, from 2:00 - 3:00 p.m.

Webinar access information:

<https://www.zoomgov.com/j/1602344488?pwd=SUZ5bWlYUWoreUNtd3hqM3NpTHhDZzo9>

Passcode: 482970

Or One tap mobile:

US: +16692545252,,1602344488#,,,,*482970# or +16468287666,,1602344488#,,,,*482970#

Or Telephone: Dial (for higher quality, dial a number based on your current location): US: +1 669 254 5252 or +1 646 828 7666 or +1 551 285 1373 or +1 669 216 1590

Webinar ID: 160 234 4488

Passcode: 482970

New Professional Standards Resources Available from Team Nutrition

Team Nutrition recently updated several resources pertaining to Professional Standards for School Nutrition Professionals.

The revised [Professional Standards Summary of Updates Flyer](#) provides an overview of the Professional Standards requirements which consist of hiring standards and annual training

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requirements for school nutrition professionals. This revised version includes the hiring flexibilities established in 2019.

The [Guide to Professional Standards for School Nutrition Programs](#) was revised and released online in December and will be available later this fall to order in print. The Guide is a central resource that comprehensively outlines the required USDA Professional Standards for state and local school nutrition program professionals who manage and operate the National School Lunch Program (NSLP) and School Breakfast Program (SBP).

The updated guide introduces [training reward badges](#) – a fun way to promote training and recognize staff who have completed their annual training requirements. Sticker pages of the training reward badges are included with the printed version of the guide. Program operators may also obtain additional reward badges sticker pages by ordering the Professional Standards Training Reward Badges packet (FNS 303A) which will be available later this fall.

Team Nutrition’s new [Professional Standards Resources webpage](#) is a central location for school nutrition professionals to access various resources related to Professional Standards. Webpage content includes:

- *Guide to Professional Standards for School Nutrition Programs (updated)*
- *Professional Standards Training Reward Badges packet (new)*
- *Professional Standards Summary of Updates Flyer (updated)*
- Professional Standards Training Database
- Professional Standards Training Tracker Tool (PSTTT)
- PSTTT Brochure
- Two recorded webinars for the PSTTT

Food Allergy Research & Education’s (FARE) Back-to-School Resource Hub

Students with food allergies face unique safety challenges as they return to in-person learning. Food Allergy Research & Education’s (FARE) [Back-to-School Resource Hub](#) has solutions to help students of all ages, as well as their families, teachers, and school staff. Resources include tools, advice and events to support student safety and inspire confidence.

Resource Roundup: New CSDE Resource: Crediting Summary Charts for the Meal Patterns for Grades K-12 in the School Nutrition Programs

The CSDE’s new resource, [Crediting Summary Charts for the Meal Patterns for Grades K-12 in the School Nutrition Programs](#), provides quick access to information about crediting and documentation requirements for the National School Lunch Program (NSLP), School Breakfast Program (SBP), and Seamless Summer Option (SSO) of the NSLP. This document includes an overview chart of the crediting and documentation requirements for the NSLP and SBP meal patterns, and individual charts

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that summarize the crediting requirements and methods for each of the five meal pattern components, including milk, meat/meat alternates, vegetables, fruits, and grains.

As a reminder, the CSDE's [Crediting Foods in School Nutrition Programs](#) webpage contains many more resources to help SFAs determine whether and how foods and beverages credit in the NSLP and SBP meal patterns, including crediting handouts, USDA and CSDE memos, and comparison charts.

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For more information, visit the Connecticut State Department of Education's (CSDE) [School Lunch Tray Table Talk](#) webpage, or contact the [school nutrition programs staff](#) in the CSDE's Bureau of Health/Nutrition, Family Services and Adult Education, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841.

This document is available at https://portal.ct.gov/-/media/SDE/Nutrition/Training/TableTalk/SLT_08_11_2021.pdf.

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To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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