

## The School Lunch Tray: December 10, 2025

Dear School Sponsors of Child Nutrition Programs:

The School Lunch Tray contains the Connecticut State Department of Education's (CSDE) weekly email notifications for the U.S. Department of Agriculture's (USDA) school nutrition programs. This week's topics are listed below.

### **Action Items**

- FNS 742 Verification Summary Report and S-EBT Reporting
- Final Reminder: Unpaid School Meal Debt Due December 12, 2025

### **Need to Know**

- None

### **Good to Know**

- None



Please review and share with appropriate staff members. For previous versions of the School Lunch Tray, visit the CSDE's [School Lunch Tray and Table Talk](#) webpage.

### Action Items

#### FNS 742 Verification Summary Report and S-EBT Reporting

Some verifying officials have inquired about how to report S-EBT student eligibility on the FNS 742 Verification Summary Report. Since S-EBT is based on an application that was already subject to the verification process by the S-EBT review team, S-EBT students should **not** be reported on the FNS 742 Verification Summary Report. This information will be reported at the state agency level. If the verifying official reported S-EBT students in Section 4 *Students approved as FREE or REDUCED PRICE eligible through a household application*, it could reflect that the district under-verified. Therefore, do not include S-EBT eligible students in the report.

As a reminder, regardless of whether verification was required, all sponsors of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) must complete the FNS 742 Verification Collection Report (VCR) in the Connecticut Online Application and Claiming System for Child Nutrition Programs (CNP System). This includes residential child care institutions with no day students, private schools, and schools participating in the Community Eligibility Provision (CEP). For guidance on completing this report, refer to the CSDE's document, [Completing the Verification Collection Report \(FNS 742\)](#), in the "[Verification Collection Report FNS 742](#)" section of the CSDE's Verification Procedures for School Nutrition Programs webpage. The deadline for completion is **December 15, 2025**. Questions may be directed to Teri Dandeneau at [teri.dandeneau@ct.gov](mailto:teri.dandeneau@ct.gov).

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#### Final Reminder: Unpaid School Meal Debt Survey Due December 12, 2025

The CSDE is collecting data regarding the amount of school meal debt remitted by school food authorities (SFAs) during school year 2024-25. SFAs that have not yet submitted a response are requested to complete this brief, two-question [Unpaid School Meal Debt](#) survey by December 12, 2025.

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For more information, visit the Connecticut State Department of Education's [School Lunch Tray and Table Talk](#) webpage, or contact the [school nutrition programs staff](#) at the Connecticut State Department of Education, Bureau of Child Nutrition Programs, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841. This document is available at [https://portal.ct.gov/-/media/sde/nutrition/slt/2025/slt\\_12\\_10\\_2025.pdf](https://portal.ct.gov/-/media/sde/nutrition/slt/2025/slt_12_10_2025.pdf).

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1. mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. fax: (833) 256-1665 or (202) 690-7442; or
3. email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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