Dear School Sponsors of Child Nutrition Programs:

The School Lunch Tray contains the Connecticut State Department of Education's (CSDE) weekly email notifications for the U.S. Department of Agriculture's (USDA) school nutrition programs. This week's topics are listed below.

#### **Action Items**

None

### **Need to Know**

- State Funding for Reduced-price Meals for School Year 2024-25
- Operational Memorandum No. 13-24: State Severe Need School Breakfast Program Grant for School Year 2023-24
- Operational Memorandum No. 14-24: Healthy Food Certification (HFC) Payment for School Year 2023-24

### **Good to Know**

 New Culinary Training and Resources from Team Nutrition and the Culinary Institute of Child Nutrition (CICN)

Please review and share with appropriate staff members. For previous versions of the School Lunch Tray, visit the CSDE's <u>School Lunch Tray and Table Talk</u> webpage.



### **Need to Know**

### State Funding for Reduced-price Meals for School Year 2024-25

The Connecticut General Assembly and Governor Lamont passed legislation in the 2024 legislative session that enables the CSDE to pay participating schools in the National School Lunch Program and School Breakfast Program for the household share of costs for one breakfast and one lunch per student per day who is determined eligible for reduced-priced school meals in school year 2024-25. The CSDE will be issuing additional guidance on how schools may participate in this initiative soon.

## Operational Memorandum No. 13-24: State Severe Need School Breakfast Program Grant for School Year 2023-24

The CSDE's Operational Memorandum No. 13-24 outlines the criteria for payment of the State Severe Need School Breakfast Program Grant and includes the list of school food authorities (SFAs) with sites that qualify for this grant. SFAs will receive approximately \$2,652 per eligible site. For questions about this information, please contact Susan Alston at <a href="mailto:susan.alston@ct.gov">susan.alston@ct.gov</a>.

## Operational Memorandum No. 14-24: Healthy Food Certification (HFC) Payment for School Year 2023-24

The CSDE's Operational Memorandum No. 14-24, Healthy Food Certification (HFC) Payment for School Year 2023-24, indicates the calculation criteria for the HFC payments for SY 2023-24 for eligible public schools. This memorandum also includes a list of SFAs that qualify for the HFC payment for SY 2023-24.

### **Resource Roundup: Child Nutrition Staff and Responsibilities**

Looking for who to contact in the CSDE's Bureau of Child Nutrition Programs? The recently updated CSDE's <u>Child Nutrition Staff and Responsibilities</u> document includes a list of all CSDE Child Nutrition Program staff and their areas of responsibility.

### **Good to Know**

# New Culinary Training and Resources from Team Nutrition and the Culinary Institute of Child Nutrition (CICN)

The new resources and training opportunities below are offered by Team Nutrition, in partnership with the CICN.

- Culinary Quick Bites: This short format (15-minute) training series is intended to be facilitated
  on-site by school nutrition professionals overseeing food production. Each lesson focuses on a
  specific culinary-related training topic and includes the lesson objective, a facilitator guide, an
  instructional video demonstrating the skill or task (featuring a CICN chef), and an activity to help
  staff practice their culinary skills. Featured lessons include Knife Skills, Developing Flavor, Basic
  Food Prep Skills, and Basic Cooking Techniques.
- Recipe Standardization Guide for the CACFP: This comprehensive guide is designed to
  facilitate recipe standardization within the CACFP. This "how-to" manual serves as a complete
  resource, outlining the benefits of standardized recipes and detailing the recipe standardization
  process, including recipe verification, product evaluation, and quantity adjustment.
- CICN Culinary Training Series: This training series focuses on culinary skills and production
  methods, illustrating techniques and recipes for implementing scratch cooking in school meals.
  The target audience includes directors, managers, menu planners, dietitians, cooks, and food
  service assistants who are thinking about gradually implementing more scratch-based recipes in
  their program.
- Let's Cook! Culinary Training: This training series is designed to provide school nutrition professionals with information and culinary techniques to prepare fresh and flavorful foods for school meal programs. There are seven lessons that make up the entire online culinary training course. The interactive lessons are a combination of step-by-step instructions, images, videos, and an "Apply What You Learned" section allowing operators to practice what they learned in their own school kitchens.

For more information, visit the Connecticut State Department of Education's (CSDE) School Lunch Tray and Table Talk webpage, or contact the school nutrition programs staff at the Connecticut State Department of Education, Bureau of Child Nutrition Programs, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841. This document is available at https://portal.ct.gov/-/media/SDE/Nutrition/SLT/2024/SLT\_07\_10\_2024.pdf.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/ad-3027.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- mail: U.S. Department of Agriculture
   Office of the Assistant Secretary for Civil Rights
   1400 Independence Avenue, SW
   Washington, D.C. 20250-9410; or
- 2. fax: (833) 256-1665 or (202) 690-7442; or
- 3. email: program.intake@usda.gov

This institution is an equal opportunity provider.

The Connecticut State Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Connecticut Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of race; color; religious creed; age; sex; pregnancy; sexual orientation; workplace hazards to reproductive systems, gender identity or expression; marital status; national origin; ancestry; retaliation for previously opposed discrimination or coercion, intellectual disability; genetic information; learning disability; physical disability (including, but not limited to, blindness); mental disability (past/present history thereof); military or veteran status; status as a victim of domestic violence; or criminal record in state employment, unless there is a bona fide occupational qualification excluding persons in any of the aforementioned protected classes. Inquiries regarding the Connecticut State Department of Education's nondiscrimination policies should be directed to: Attorney Louis Todisco, Connecticut State Department of Education, by mail 450 Columbus Boulevard, Hartford, CT 06103-1841; or by telephone 860-713-6594; or by email louis.todisco@ct.gov.

