The School Lunch Tray: November 23, 2022

Dear School Sponsors of Child Nutrition Programs:

The School Lunch Tray contains the Connecticut State Department of Education's (CSDE) weekly email notifications for the U.S. Department of Agriculture's (USDA) school nutrition programs. This week's topics are listed below.

Action Items

• None

Need to Know

• Resource Roundup: Completing the Verification Collection Report (FNS 742): Due December 15, 2022

Good to Know

• USDA's Fiscal Year (FY) 2023 Farm to School Grant Opportunity Informational Webinars

Please review and share with appropriate staff members. For previous versions of the School Lunch Tray, visit the CSDE's <u>School Lunch Tray and Table Talk</u> webpage.

Happy Thanksgiving!



Need to Know

Resource Roundup: Completing the Verification Collection Report (FNS 742)

The CSDE's resource, <u>Completing the Verification Collection Report (FNS 742)</u>, provides guidance to assist sponsors with completing the annual FNS 742 Verification Collection Report (VCR). All sponsors of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) must complete VCR in the Connecticut Online Application and Claiming System for Child Nutrition Programs (CNP System). Districts that are 100 percent Community Eligibility Provision (CEP), private schools, and residential child care institutions (RCCIs) must also complete this document.

Good to Know

USDA's Fiscal Year (FY) 2023 Farm to School Grant Opportunity Informational Webinars

The USDA's FY 2023 Farm to School Grant Program request for applications (RFA) is now open. Please see the <u>FY2023 RFA</u> on <u>Grants.gov</u> for more information and to apply.

Recordings of the FY2023 Farm to School Grant webinars presented on November 8 and November 9, 2022, are available at the links below.

- <u>Getting Familiar with the FY2023 Farm to School Grant: An Overview and How to Apply</u>: This webinar provided an overview of the FY 2023 Farm to School Grant Program request for applications, including eligibility, available grant types, and more. Attendees familiarized themselves with the RFA requirements and how to submit a complete application on Grants.gov.
- <u>Getting Your Grant Package Together: Developing and Writing a Successful Grant Application</u>: This webinar explored the key characteristics of a competitive Farm to School grant application. It reviewed the required components and provided technical assistance on how to submit a complete application. Attendees learned tips for writing a succinct application that clearly outlines farm to school projects.

The School Lunch Tray: November 23, 2022



For more information, visit the Connecticut State Department of Education's (CSDE) School Lunch Tray and Table Talk webpage, or contact the school nutrition programs staff at the Connecticut State Department of Education, School Health, Nutrition and Family Services, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841.

This document is available at https://portal.ct.gov/-/media/SDE/Nutrition/SLT/2022/SLT_11_23_2022.pdf.

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/ documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or
- 2. fax: (833) 256-1665 or (202) 690-7442; or
- 3. email: program.intake@usda.gov

This institution is an equal opportunity provider.

The Connecticut State Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Connecticut Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of age, ancestry, color, criminal record (in state employment and licensing), gender identity or expression, genetic information, intellectual disability, learning disability, marital status, mental disability (past or present), national origin, physical disability (including blindness), race, religious creed, retaliation for previously opposed discrimination or coercion, sex (pregnancy or sexual harassment), sexual orientation, veteran status or workplace hazards to reproductive systems, unless there is a bona fide occupational qualification excluding persons in any of the aforementioned protected classes.

Inquiries regarding the Connecticut State Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/Americans with Disabilities Coordinator (ADA), Connecticut State Department of Education, 450 Columbus Boulevard, Suite 505, Hartford, CT 06103, 860-807-2071, levy.gillespie@ct.gov.