

The School Lunch Tray: January 26, 2022

Dear School Sponsors of Child Nutrition Programs:

The School Lunch Tray contains the Connecticut State Department of Education's (CSDE) weekly email notifications for the U.S. Department of Agriculture's (USDA) school nutrition programs. This week's topics are listed below.

Action Items

- Reminder: Onsite Monitoring Must be Completed by February 1, 2022

Need to Know

- School Wellness Policy Workshops February 1 and 16: How to Complete the WellSAT-I (Step 2)
- Resource Roundup: How to Complete the Local School Wellness Policy (LSWP) Triennial Assessment

Good to Know

- Institute of Child Nutrition (ICN) Webinar, January 27, 2022: Highlighting Success Stories in Supply Chain Disruptions - Part 2
- New Feature Alert for USDA's Food Buying Guide for Child Nutrition Programs (FBG) Mobile App
- Application for FoodCorps AmeriCorps Service Members: Deadline March 31, 2022

Please review and share with appropriate staff members. For previous versions of the School Lunch Tray, visit the CSDE's [School Lunch Tray and Table Talk](#) webpage.



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Action Items

Reminder: Onsite Monitoring Must be Completed by February 1, 2022

The onsite monitoring requirements for school year 2021-22 for the National School Lunch Program (NSLP), School Breakfast Program (SBP), Afterschool Snack Program (ASP), Seamless Summer Option (SSO) must be completed by **February 1, 2022**. As a reminder, these requirements are summarized in the [School Lunch Tray for December 22, 2021](#). Sample monitoring forms are available in the “[Monitoring Forms](#)” section of the CSDE’s Forms for School Nutrition Programs webpage.

In addition to the onsite monitoring requirements, districts contracting with a food service management company (FSMC) must also complete separate FSMC monitoring. The FSMC onsite monitoring must be done two times a year. The CSDE recommends that the first monitoring visit occurs by October 1 and the second visit occurs by February 1. A sample FSMC monitoring form ([Exhibit I: Sample School Food Authority \(SFA\)/Food Service Management Company \(FSMC\) Monitoring Form](#)) is available in the “[Food Service Management Company](#)” section of the CSDE’s Forms for School Nutrition Programs webpage.

Need to Know

School Wellness Policy Workshops February 1 and 16: How to Complete the WellSAT-I (Step 2)

All sponsors of the school nutrition programs are required to complete the triennial review of their local school wellness policy by [June 30, 2022](#). To help you meet this deadline, the CSDE and the UConn Rudd Center are providing guidance and technical assistance this school year, including two online workshops that explain how to complete the WellSAT-I (Step 2).

- **Tuesday, February 1, 2022:** 9:00 – 11:00 a.m.
RSVP by Monday, January 31, 2022, at 5:00 p.m.
- **Wednesday, February 16, 2022:** 1:00 – 3:00 p.m.
RSVP by Tuesday, February 15, 2022, at 5:00 p.m.

This is the same workshop offered on two different days. If you would like to attend either workshop, please complete [this form](#) by 5:00 pm the day prior to the workshop.

As a reminder, information about the four steps and resources for completing the LSWP triennial assessment (including worksheets and videos) are available in the “[What’s Next](#)” section of the CSDE’s [School Wellness Policies](#) webpage.

Resource Roundup: How to Complete the Local School Wellness Policy (LSWP) Triennial Assessment

The “[What’s Next](#)” section of the CSDE’s School Wellness Policies webpage contains a chart that summarizes the four steps to complete the LSWP Triennial Assessment.

Good to Know

Institute of Child Nutrition (ICN) Webinar, January 27, 2022: Highlighting Success Stories in Supply Chain Disruptions - Part 2

Program operators across the nation have faced several challenges this school year due to the supply chain disruptions. Many schools have identified good practices and successful strategies to combat those challenges and continue serving students nutritious meals. This second session of the two-part webinar series will highlight school success stories during the supply chain disruptions.

- *Date and time:* Thursday, January 27, 2022, 3:00-4:00 p.m.
- *Registration:* https://theicn.zoom.us/webinar/register/WN_UBFuHy6lQNYCWUoJyS4hqQ
- *SNA Key Areas:* 2 – Operations, 3 – Administration
- *USDA Professional Standards Codes:* 2000 – Operations, 3000 – Administration
- *Learning Objective:* Recall successful strategies on how to address supply chain disruptions within school nutrition operations.

A continuing education certificate will be available 24 to 48 hours after completion of the webinar.

New Feature Alert for USDA's Food Buying Guide for Child Nutrition Programs (FBG) Mobile App

A new feature is now available on the FBG Mobile App. Users can now view the meal pattern requirements per meal component for a selected program and age/grade group while using the FBG Calculator on both the Web Tool and Mobile App. This feature allows for easy access to helpful meal pattern guidance to assist in creating shopping lists. To access the FBG, visit <https://foodbuyingguide.fns.usda.gov/>.

Application for FoodCorps AmeriCorps Service Members: Deadline March 31, 2022

FoodCorp is recruiting for their 2022-2023 class of FoodCorps AmeriCorps Service Members. FoodCorp is a great resource and places [AmeriCorps](#) members in high-needs schools and school districts for a year of paid public service. The FoodCorps AmeriCorps service members teach hands-on lessons in the classroom and garden, promote healthy school meals served in the cafeteria, and foster an overall culture of health and wellness amongst staff, administrators, teachers, and community members.

Interested sponsors can apply at www.foodcorps.org/apply. The application deadline is **March 31, 2022**. For more information about the day-to-day job duties, service timeline, and benefits, refer to the [FoodCorps Service Member Position Description](#). For questions or more information, contact Catherine Hallisey, CT Program Manager, Food Corp, at catherin.hallisey@foodcorps.org or 860-878-5308.



For more information, visit the Connecticut State Department of Education's (CSDE) [School Lunch Tray and Table Talk](#) webpage, or contact the [school nutrition programs staff](#) in the CSDE's Bureau of Health/Nutrition, Family Services and Adult Education, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841.

This document is available at https://portal.ct.gov/-/media/SDE/Nutrition/SLT/2022/SLT_01_26_2022.pdf.

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- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

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