

Summer Food Service Program (SFSP) Meal Count Worksheet for Camps Program (SFSP)

Summer 2024

Residential camps may submit claims for SFSP meal reimbursement only for children individually identified as eligible for free or reduced-price school meals. Sponsors must track meal distribution to each individual camper at each meal service; and must maintain documentation of meals to support claims for reimbursement submitted to the Connecticut State Department of Education (CSDE). All campers must have equal access to the same meals. The U.S. Department of Agriculture (USDA) prohibits overt identification of children who are eligible for free or reduced-price school meals.

Instructions: List each camper. In the “Date” row, enter the date of meal service (day/month/year). Check (✓) the meals served to each camper each day, i.e., breakfast (B), lunch (L), and supper (S). Copy additional pages as needed. Maintain this documentation on file.

Meals served																					
	Date:																				
Camper’s name	B	L	S	B	L	S	B	L	S	B	L	S	B	L	S	B	L	S	B	L	S
1.																					
2.																					
3.																					
4.																					
5.																					
6.																					
7.																					
8.																					
9.																					
10.																					
11.																					

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Meals served																				
Camper's name	Date:																			
		B	L	S	B	L	S	B	L	S	B	L	S	B	L	S	B	L	S	
12.																				
13.																				
14.																				
15.																				
16.																				
17.																				
18.																				
19.																				
20.																				
21.																				
22.																				
23.																				
24.																				
25.																				

Total eligible meals: _____ Total ineligible meals: _____
 Total program adult meals: _____ Total non-program adult meals: _____
 Signature of site supervisor/designee: _____ Date: _____

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For information on the SFSP, visit the CSDE's [SFSP](#) website or contact the [Summer Meals staff](#) at the Connecticut State Department of Education, Bureau of Child Nutrition Programs, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841.

This document is available at https://portal.ct.gov/-/media/SDE/Nutrition/SFSP/Meal_Count_Worksheet_Camps_SFSP.pdf.

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1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax: (833) 256-1665 or (202) 690-7442; or
3. email: program.intake@usda.gov

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