

When Commercial Grain Products Require a Product Formulation Statement to Credit in the Summer Food Service Program

This guidance applies to meals and snacks served in the U.S. Department of Agriculture's (USDA) Summer Food Service Program (SFSP). For information on the SFSP meal patterns and the grains/breads component, visit the "[Meal Patterns](#)" section of the Connecticut State Department of Education's (CSDE) SFSP webpage and refer to the CSDE's resource, [Requirements for the Grains/Breads Component of the Summer Food Service Program Meal Patterns](#). For information on the crediting requirements, visit the CSDE's [Crediting Foods in the Summer Food Service Program](#) webpage and [Crediting Documentation for the Child Nutrition Programs](#) webpage.

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Overview of Crediting Requirements for Grains/Breads

To credit as the grains/breads component, commercial grain products and grain foods made from scratch must be made with creditable grains. Creditable grains include whole grains, enriched grains, bran (such as oat bran, wheat bran, corn bran, rice bran, and rye bran), and germ (such as wheat germ). For additional guidance on creditable grains, refer to the Connecticut State Department of Education's (CSDE) resources, [Crediting Whole Grains in the Summer Food Service Program](#), [Crediting Enriched Grains in the Summer Food Service Program](#), and [Crediting Breakfast Cereals in the Summer Food Service Program](#). Training on the crediting requirements for the grains/breads component is available in the CSDE's Summer Meals annual training module, [Crediting Foods in the Summer Food Service Program Meal Patterns: Part 4: Grains/Breads Component](#).

SFSP sponsors must be able to document that commercial grain products meet the crediting requirements of the USDA's SFSP meal patterns. A manufacturer's product formulation statement (PFS) is required when a commercial grain product's ingredients statement and packaging do not provide sufficient information to determine if the grain product meets the SFSP crediting criteria for the grains/breads component.

Overview of Product Formulation Statement (PFS)

A PFS is a document developed by manufacturers that provides specific information about how a product credits toward the USDA's meal patterns for the Child Nutrition Programs. These forms generally include a detailed explanation of what the product contains and indicate the amount of each ingredient in the product by weight. The information on PFS forms might vary among manufacturers because the USDA does not review, approve, or monitor these forms.

Requirements for PFS forms

A PFS is an official certified document of the company. It must be on company letterhead and signed by a person of authority in the company, such as the quality control manager or the appropriate staff in nutrition or research and development. This signature may be handwritten, stamped, or electronic.

PFS forms must include specific elements to be acceptable as crediting documentation for the SFSP. This includes the product name, product code; serving or portion size; creditable ingredients; and information to demonstrate how creditable ingredients contribute to the USDA's SFSP meal patterns. For grain products, this includes: 1) the weight (grams) of each creditable grain per serving; 2) how the product provides that amount according to the USDA's [Food Buying Guide for Child Nutrition Programs](#) (FBG) or USDA's regulations, guidance, or policies;

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and 3) if applicable, the total weight of any noncreditable grains per serving. The product's label with the ingredients statement must also be provided.

Reviewing PFS forms for accuracy

SFSP sponsors are responsible for verifying that the calculations and meal pattern contribution statement on a manufacturer's PFS are accurate. Prior to purchasing, serving, and claiming the food product in SFSP meals and snacks, SFSP sponsors must review the PFS to ensure that it includes each required element and that the crediting calculations are correct. If any information is missing or incorrect, SFSP sponsors must request a revised PFS from the manufacturer, with supporting documentation if needed.

If the manufacturer will not supply a PFS or the PFS does not provide the appropriate documentation, the product cannot credit as the grains/breads component in SFSP meals and snacks.

Storing PFS forms

SFSP sponsors must maintain PFS forms and crediting documentation on file in accordance with the records retention requirements for the SFSP (refer to the CSDE's [Records Retention Requirements for the Summer Food Service Program](#)). This documentation must be current and will be reviewed by the CSDE during the Administrative Review of the SFSP.

The CSDE recommends maintaining PFS forms in a designated binder or folder for easy reference. Electronic copies of PFS forms should be stored in an easily accessible electronic folder.

Guidance and training for PFS forms

Information on the requirements for PFS forms is available in the CSDE's resources, [Using Product Formulation Statements in the Summer Food Service Program](#) and [Accepting Processed Product Documentation in the Summer Food Service Program](#), and the USDA's resources, [USDA Memo SP 05-2025](#), [CACFP 04-2025](#), [SFSP 02-2025: Guidance for Accepting Processed Product Documentation for Meal Pattern Requirements](#) and [Tips for Evaluating a Manufacturer's Product Formulation Statement](#).

Additional guidance is available in the "[Product Formulation Statements](#)" section of the CSDE's [Crediting Documentation for the Child Nutrition Programs](#) webpage. Training on the

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requirements for PFS forms is available in the CSDE's Summer Meals annual training module, [Crediting Documentation for Summer Meals](#); Module 6: Meal Pattern Documentation, Part B – Crediting Commercial Processed Products of the CSDE's training program, [What's in a Meal: National School Lunch Program and School Breakfast Program Meal Patterns for Grades K-12](#); and the Institute of Child Nutrition's online training, [FBG Module 3: Product Formulation Statements](#).

Overview of Grain Products that Require a PFS

SFSP sponsors must obtain a PFS from the manufacturer if the product's ingredients statement and packaging do not provide sufficient information to determine if the product meets the SFSP crediting requirements for the grains/breads component. A PFS is required for commercial products when any of the situations below apply.

1. The first ingredient is not a creditable grain, but the product contains more than one creditable grain.
2. A commercial combination food that contains a grain portion does not have a Child Nutrition (CN) label.
3. The manufacturer claims that the product's serving size is less than the required weight or volume in the USDA's [Exhibit A: Grain Requirements for Child Nutrition Programs](#) (Exhibit A chart).
4. The product is not listed in the Exhibit A chart.

The specific situations and examples for each type of grain product that requires a PFS are described in "[Guidance for Grain Products that Require a PFS](#)" in this document. These situations are different for commercial grain products (such as breads, rolls, muffins, and waffles) and combination foods (such as pizza, lasagna, and breaded chicken nuggets).

For guidance on the steps for reviewing a grain product's PFS, refer to "[Reviewing a Grain Product's PFS for Creditable Grains](#)" in this document. For additional assistance with reviewing PFS forms for grains, contact the CSDE's [SFSP staff](#).

When reviewing the first ingredient on the product's label, water is ignored. For combination foods, the crediting and WGR requirements apply only to the grain portion.

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Guidance for Grain Products that Require a PFS

The specific situations that require a PFS for commercial grain products are summarized below. The examples indicate if a PFS is required and what it must indicate. Enriched grains are indicated in italics (e.g., *enriched wheat flour*), whole grains are indicated in green italics (e.g., *whole wheat flour*), and noncreditable grains are indicated in red italics (e.g., *yellow corn flour*).

Situation 1: The first ingredient is not a creditable grain, but the product contains more than one creditable grain.

Grain product: To credit as the grains/breads component, the PFS must indicate that the combined weight of all creditable grains is the greatest ingredient by weight.

Example: corn muffin (grain product)

Ingredients: Water, sugar, *whole-grain corn flour*, *whole wheat flour*, *enriched flour* (*wheat flour*, *niacin*, *iron*, *thiamin mononitrate*, *riboflavin*, *folic acid*), eggs, soybean/canola oil, milk whey, leavening (sodium acid pyrophosphate, baking soda), vital wheat gluten, sugar, nonfat milk, guar gum.

The first ingredient after water is sugar but the product also contains three creditable grains: two whole grains (*whole-grain corn flour* and *whole wheat flour*) and enriched flour. The product's PFS must indicate that the combined weight of the three creditable grains is more than the weight of the sugar.

Combination food with grain portion: To credit the grain portion as the grains/breads component, the product's PFS must indicate that the combined weight of all creditable grains in the grain portion is the greatest ingredient by weight in the grain portion.

Example: Breaded chicken nuggets (combination food with grain portion)

Ingredients: Chicken, water, salt, and natural flavor. **Breaded with:** *cornmeal*, water, *white whole wheat flour*, salt, *whole-grain corn flour*, dried onion, dried garlic, dried yeast, brown sugar, extractives of paprika, and spices. Breeding set in vegetable oil.

The first ingredient in the breading (grain portion) is cornmeal. The cornmeal is not a creditable grain because it is not enriched or whole grain. However, the breading also contains two whole grains (*white whole wheat flour* and *whole-grain corn flour*). The product's PFS must indicate that the combined weight of the two whole grains is more than the weight of the cornmeal.

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Situation 2: A commercial combination food that contains a grain portion (such as pizza or breaded chicken nuggets) does not have a Child Nutrition (CN) label.

To credit the grain portion as the grains/breads component, the PFS must indicate that creditable grains are the greatest ingredient by weight in the grain portion.

Note: CN labels are available for main dish entrees that contain at least ½ ounce equivalent (oz eq) of the meats/meat alternates (MMA) component. The SFSP meal patterns indicate the quantities for the MMA component in ounces instead of oz eq. The amount that credits as 1 oz eq or 1 ounce of MMA is the same. For additional guidance on CN labels, refer to the CSDE's resource, [Using Child Nutrition \(CN\) Labels in the Summer Food Service Program](#), and visit the “[Crediting Commercial Processed Products](#)” section of the CSDE's [Crediting Foods in School Nutrition Programs](#) webpage.

Situation 3: The manufacturer claims that the product's serving size is less than the required weight or volume in the USDA's Exhibit A chart. For example, a manufacturer claims that a ¾-ounce enriched bagel credits as 1 serving of the grains/breads component.

To credit as the grains/breads component, the product's PFS must indicate the weight (grams) of each creditable grain per serving and how the product provides that amount according to the FBG or USDA's regulations, guidance, or policies.

Note: The required amounts for the grains/breads component in the USDA's Exhibit A chart are not the same for all Child Nutrition Programs because these programs have different meal patterns. The CSDE's resource, [Servings for Grains/Breads in the Summer Food Service Program](#), indicates the applicable servings (weight or volume) required for each grain group to credit as 1 serving of the grains/breads component in the SFSP.

Situation 4: A commercial grain product is not listed in the USDA's Exhibit A chart.

To credit as the grains/breads component, the product's PFS must indicate the weight (grams) of each creditable grain per serving and how the product provides that amount according to the FBG or USDA's regulations, guidance, or policies.

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Reviewing a Grain Product's PFS for Creditable Grains

When a commercial grain product requires a PFS, SFSP sponsors are responsible for verifying its accuracy prior to purchasing, serving, and claiming the product in SFSP meals and snacks. This section provides guidance on how to evaluate a commercial grain product's PFS using the creditable grains version of the USDA's PFS form, [Product Formulation Statement for Documenting Grains/Breads Servings in the Child and Adult Care Food Program, Summer Food Service Program, and NSLP Afterschool Snacks](#)). This PFS documents a product's grains/breads servings for the SFSP.

The USDA has a separate PFS form that documents grain oz eq for the school nutrition programs and the CACFP. When a manufacturer's PFS indicates grain oz eq instead of grains/breads servings, SFSP sponsors may still use this PFS to document the product's grains/breads servings for SFSP meals and snacks. Since 1 oz eq is slightly larger than 1 grains/breads serving, a commercial grain product that indicates oz eq crediting will also meet the SFSP meal pattern requirements. For example, a roll must weigh 28 grams to credit as 1 oz eq and 25 grams to credit as 1 grains/breads serving.

USDA's PFS form for grain oz eq

The USDA's [Product Formulation Statement for Documenting Grains/Breads Servings in the Child and Adult Care Food Program, Summer Food Service Program, and NSLP Afterschool Snacks](#)) includes two versions for documenting the crediting contribution of commercial grain products.

- **Crediting Standards Based on Grams of Creditable Grains (ounce equivalent):** This version provides documentation based on the creditable grains per serving. This PFS is required whenever the product's ingredients statement and packaging do not provide sufficient information to determine if the product meets the SFSP crediting criteria for the grains/breads component.
- **Crediting Standards Based on Exhibit A Weights per Ounce Equivalent:** This version provides documentation based on the minimum weight or volume for the applicable grain group in the USDA's Exhibit A chart. For information on the required quantities for each grain group, refer to the CSDE's resource, [Servings for Grains/Breads in the Summer Food Service Program](#). For guidance on how to determine

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a grain product's meal pattern contribution, refer to the CSDE's resource, [Calculation Methods for Grains/Breads Servings in the Summer Food Service Program](#).

The USDA does not require manufacturers to use these forms. However, manufacturers that develop their own PFS forms must include all required information from the applicable USDA form.

Parts of the USDA's PFS form for grains

A PFS is an official certified document of the company. It must be on company letterhead and signed by a person of authority in the company, such as the quality control manager or the appropriate staff in nutrition or research and development. All PFS forms must include the five required elements below. The product's label with the ingredients statement must also be attached to the PFS.

1. **Product name:** The product name stated on the PFS must match or have a similar description to the name on the product label.
2. **Product code:** The product code number is a unique identifier assigned by the manufacturer. It may include numbers, letters, or a combination of both.
3. **Serving size:** The serving size stated on the PFS should represent the amount of the product as purchased or ready for serving. This is the amount of food needed to provide the creditable amount stated on the PFS. The serving size may be stated as a weight (e.g., grams or ounces) or measure (cups), depending on the type of product.
4. **Creditable grain ingredients:** The PFS must list each creditable grain ingredient (whole grains, enriched grains, bran, and germ).
5. **Information to demonstrate how the creditable ingredients contribute toward the meal pattern:** The PFS must include the information needed to calculate the crediting of each ingredient. The PFS must indicate:
 - the Exhibit A grains group (A-I) for the product;
 - if the product contains noncreditable grains and if so, how many grams;
 - a description of each creditable grain ingredient;
 - the grams of each creditable grain ingredient per portion;
 - the appropriate gram standard of creditable grains per serving (16 grams for groups A-G or 28 grams for groups H-I);
 - the creditable amount (grains/breads serving) of each ingredient (divide grams of creditable grain ingredient by the appropriate gram standard);

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- the total weight (per portion) of the product as purchased; and
- the total contribution (grains/breads serving of the product per portion).


SFSP sponsors must determine if the manufacturer's PFS provides the information required to document that the product meets the crediting criteria for the grains/breads component.

Figure 1 shows a completed PFS for the USDA's PFS version for creditable grains, "Crediting Standards Based on Grams of Creditable Grains (ounce equivalent)," for a sample commercial grain product, Wheat Pancakes.



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Figure 1. Sample PFS for grams of creditable grains



ABC Bread Company

**Product Formulation Statement for Documenting Grains
in Child Nutrition Programs**

(Crediting Standards Based on Grams of Creditable Grains (ounce equivalent))

Program operators should include a copy of the label from the purchased product package in addition to the following information on letterhead signed by an official company representative. Program operators have the option to choose the crediting method that fits their specific menu planning needs.

A Product Name: Wheat Pancakes Code No.: 14005

Manufacturer: ABC Bread Company Serving Size: 2 pancakes, 50 grams (1.75 ounces)
(raw dough weight may be used to calculate creditable grains)

B I. Does the product meet the whole grain-rich criteria? Yes ☒ No ☐

C II. Does the product contain non-creditable grains? Yes ☐ No ☒ How many grams?
(Products with more than 0.24 ounce equivalent (oz eq) or 3.99 grams (g) for Groups A-G or 6.99g for Groups H and I of non-creditable grains do not credit toward the grains requirement for school meals.)

III. Use Exhibit A: Grain Requirements for Child Nutrition Programs in the *Food Buying Guide for Child Nutrition Programs* (FBG) to determine if the product fits into Groups A-G (baked goods), Group H (cereal grains) or Group I (RTE breakfast cereals). (Different methodologies are applied to calculate the grains contribution based on creditable grains. Groups A-G use the standard of 16g creditable grains per oz eq; Groups H and I use the standard of 28g creditable grains per oz eq or volume.)

D Indicate which Exhibit A Group (A-I) the product belongs: C

DESCRIPTION OF CREDITABLE GRAIN INGREDIENT*	GRAMS OF CREDITABLE GRAIN INGREDIENT PER PORTION ¹	GRAM STANDARD OF CREDITABLE GRAINS PER OZ EQ (16g or 28g) ²	CREDITABLE AMOUNT
E	F A	G B	H A ÷ B
Whole wheat flour (30%)	15	16	0.9375
Enriched flour (22%)	11	16	0.6875
I Total			1.625
J Total Creditable Amount³			1.5

* Creditable grains vary by Program. See the FBG for specific Program requirements.
¹ (Serving size) X (% of creditable grains in formula); serving sizes other than grams must be converted to grams.
² Standard grams of creditable grains from the corresponding Group in Exhibit A.
³ Total Creditable Amount must be rounded **down** to the nearest quarter (0.25) oz eq. Do **not** round up.

K Total weight (per portion) of product as purchased 50g (1.75 oz)

Total contribution of product (per portion) 1.5 oz eq

L I certify that the above information is true and correct and that a 1.75 ounce portion of this product (ready for serving) provides 1.5 oz eq grains. I further certify that non-creditable grains **are not** above 0.24 oz eq per portion. Products with more than 0.24 oz eq or 3.99g for Groups A-G or 6.99g for Groups H and I of non-creditable grains do not credit toward the grains requirement for school meals.

M Signature John Smith

John Smith

Printed Name

President

Title

02/01/2025 (123) 456-7890

Date Phone Number

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Steps for Reviewing a PFS for Creditable Grains

The guidance below indicates what to review when determining if a PFS for creditable grains is accurate. The letters refer to the green circles in the applicable sections of the sample PFS (ABC Bread Company's Wheat Pancakes) in figure 1.

- A. **Product information:** Check that the product name, code number, manufacturer, and serving size on the PFS match the information on the product packaging.

The PFS for Wheat Pancakes includes all required information for this section. The menu planner would need to check the product's packaging to confirm that it matches the information on the PFS.

- B. **Part I: "Does the product meet the whole grain-rich criteria"**

IA grain food is whole grain-rich (WGR) if the total weight (grams) of the whole-grain ingredients is equal to or more than the weight of the enriched grain ingredients. This information is indicated in part II below this question (refer to E below). **Note:** The SFSP meal patterns do not have a WGR requirement, but the USDA encourages SFSP sponsors to offer more WGR grains in SFSP menus.

- C. **Part II: "Indicate which Exhibit A grain group (A-I) the product belongs"**

Check that the PFS lists the correct Exhibit A grain group for the product (refer to the CSDE's resource, [Servings for Grains/Breads in the Summer Food Service Program](#)). For example, the PFS for bread must list group B and the PFS for pancakes must list group C.

The PFS for Wheat Pancakes indicates group C, which is the correct group for pancakes.

- D. **Part II chart, first column: "DESCRIPTION OF CREDITABLE GRAIN INGREDIENT"**

Review the product's ingredients statement to identify all creditable grains, i.e., whole grains, enriched grains, bran, and germ. Check that the PFS lists the same creditable grains. For guidance on identifying creditable grains, refer to the CSDE's resources, [Crediting Whole Grains in the Summer Food Service Program](#) and [Crediting Enriched Grains in the Summer Food Service Program](#).

The PFS for Wheat Pancakes indicates two creditable grains: whole wheat flour and enriched flour. The menu planner would need to check the ingredients statement to confirm this information.

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E. Part II chart, second column: “GRAMS OF CREDITABLE GRAIN INGREDIENTS PER PORTION”

Check that the PFS lists the grams of each creditable grain.

The PFS for Wheat Pancakes indicates the grams of each creditable grain:
15 grams of whole wheat flour and 11 grams of enriched flour.

F. Part II chart, third column: “GRAM STANDARD OF CREDITABLE GRAIN PER GRAINS/BREADS SERVING (14.75g or 25g)”

Check that the PFS uses the correct gram standard for each creditable grain ingredient (F), based on the product’s Exhibit A grain group listed above the chart (E).

- **Groups A-G (baked goods)** require 14.75 grams of creditable grains to credit as 1 grains/breads serving. To credit as a WGR food, the 14.75 grams of creditable grains must include at least 7.38 grams of whole grains.
- **Group H (cereal grains)** requires 25 grams of creditable grains to credit as 1 grains/breads serving. To credit a WGR food, the 25 grams of creditable grains must include at least 12.5 grams of whole grains.
- **Group I (RTE breakfast cereals)** requires 1 ounce (28 grams) or $\frac{3}{4}$ cup (whichever is less). For guidance on crediting breakfast cereal, refer to the CSDE’s [Crediting Breakfast Cereals in the Summer Food Service Program](#).

The PFS for Wheat Pancakes uses the correct standard of 14.75 grams of creditable grains for the pancakes (group C).

G. Part II chart, fourth column: “CREDITABLE AMOUNT”

The “CREDITABLE AMOUNT” is the grains/breads servings contribution of each ingredient. Check that the calculation for the creditable amount of each creditable grain ingredient is correct. For each ingredient listed in column 1 (D), divide the “GRAMS OF CREDITABLE GRAIN INGREDIENT PER PORTION” in column 2 (E) by the “GRAM STANDARD OF CREDITABLE GRAIN PER GRAINS/BREADS SERVING” in column 3 (F).

The calculations on the PFS for Wheat Pancakes are correct.

- **Whole wheat flour:** 15 grams divided by the creditable grains standard of 14.75 grams = 1.0169 grains/breads servings.
- **Enriched flour:** 11 grams divided by the creditable grains standard of 14.75 grams = 0.7457 grains/breads servings

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H. Part II chart, bottom of fourth column: “Total”

Check that the “Total” at the bottom of column 4 equals the sum of all creditable amounts.

The calculation on the PFS for Wheat Pancakes is correct: 1.0169 grains/breads servings of whole-wheat flour plus 0.7457 grains/breads servings of enriched flour = 1.7626 grains/breads servings.

I. Part II chart, bottom of fourth column: “Total Creditable Amount”

Check that the “Total Creditable Amount” at the bottom of column 4 is rounded **down** to the nearest quarter ($\frac{1}{4}$) serving. For example, 1.625 rounds down to 1.5, 1.49 and 1.27 round down to 1.25, and 1.24 rounds down to 1.

The rounding on the PFS for Wheat Pancakes is correct: 1.7626 rounds down to 1.75 grains/breads servings.

J. “Total weight (per portion) of product as purchased” and “Total contribution of product (per portion)”

Check that the total weight per portion as purchased in this section is the same as the serving size listed at the top of the PFS (A). Check that the total contribution per portion (oz eq) in this section is the same as the “Total Creditable Amount” (J) listed at the bottom of column 4 in the chart in part III.

The information on the PFS for Wheat Pancakes is correct: The serving weight is listed as 1.75 ounces in both sections. The crediting contribution is listed as 1.75 grains/breads servings in both sections.

K. Certification statement

Check that the portion size and oz eq contribution in the certification statement is the same as the information listed just above the certification statement (L).

The information on the PFS for Wheat Pancakes is correct: The serving weight is listed as 1.75 ounces in both sections. The crediting contribution is listed as 1.75 grains/breads servings in both sections.

L. Signature

Check that the manufacturer’s PFS is on company letterhead and is signed and dated by an official company representative. The signature may be handwritten, stamped, or electronic.

The PFS for Wheat Pancakes is on company letterhead and is signed and dated by a company official.

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SFSP sponsors must maintain PFS forms and supporting information on file to document meal pattern compliance for auditing purposes (refer to “[Storing PFS forms](#)” in this document).

Resources

Accepting Processed Product Documentation in the Summer Food Service Program (CSDE):
https://portal.ct.gov/-/media/sde/nutrition/sfsp/creditingfsfp/accepting_processed_product_documentation_sfsp.pdf

Crediting Breakfast Cereals in the Summer Food Service Program (CSDE):
https://portal.ct.gov/-/media/sde/nutrition/sfsp/creditingfsfp/credit_cereals_sfsp.pdf

Crediting Documentation for the Child Nutrition Program (CSDE webpage):
<https://portal.ct.gov/sde/nutrition/crediting-documentation-for-the-child-nutrition-programs>

Crediting Enriched Grains in the Summer Food Service Program (CSDE):
https://portal.ct.gov/-/media/sde/nutrition/sfsp/creditingfsfp/credit_enriched_grains_sfsp.pdf

Crediting Foods in the Summer Food Service Program (CSDE webpage):
<https://portal.ct.gov/sde/nutrition/summer-food-service-program/documents>

Crediting Grain-based Desserts in the Summer Food Service Program (CSDE):
https://portal.ct.gov/-/media/sde/nutrition/sfsp/creditingfsfp/credit_grain_based_desserts_sfsp.pdf

Crediting Whole Grains in the Summer Food Service Program (CSDE):
https://portal.ct.gov/-/media/sde/nutrition/sfsp/creditingfsfp/credit_whole_grains_sfsp.pdf

Exhibit A: Grain Requirements for Child Nutrition Programs (USDA):
<https://foodbuyingguide.fns.usda.gov/Content/TablesFBG/ExhibitA.pdf>

Food Buying Guide Exhibit A Grains Tool (USDA):
<https://www.fns.usda.gov/tn/food-buying-guide-interactive-web-based-tool>

Food Buying Guide for Child Nutrition Programs (USDA):
<https://www.fns.usda.gov/tn/food-buying-guide-for-child-nutrition-programs>

Product Formulation Statement for Documenting Grains/Breads Servings in the Child and Adult Care Food Program, Summer Food Service Program, and NSLP Afterschool Snacks (USDA):
https://www.fns.usda.gov/sites/default/files/resource-files/PFS_Document_Grains_Breads_Servings.pdf

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Product Formulation Statement for Documenting Grains/Breads Servings in the Child and Adult Care Food Program, Summer Food Service Program, and NSLP Afterschool Snacks: Completed Sample (USDA):

https://www.fns.usda.gov/sites/default/files/resource-files/PFS_Samples_Grains_Breads_Servings.pdf

Records Retention Requirements for the Summer Food Service Program (CSDE):

https://portal.ct.gov/-/media/sde/nutrition/nslp/records_retention_snp.pdf

Requirements for the Grains/Breads Component of the Summer Food Service Program Meal Patterns (CSDE):

https://portal.ct.gov/-/media/sde/nutrition/sfsp/creditingfsfp/component_grains_breads_sfsp.pdf

Servings for Grains/Breads in the Summer Food Service Program (CSDE):

https://portal.ct.gov/sde/nutrition/-/media/sde/nutrition/sfsp/mealpattern/servings_grains_breads_sfsp.pdf

Summer Meals Annual Training Module: Crediting Documentation for Summer Meals ("Annual Training" section of CSDE's SFSP webpage):

<https://portal.ct.gov/sde/nutrition/summer-food-service-program/annual-training#CreditingDocumentation>

Summer Meals Annual Training Module: Crediting Foods in the Summer Food Service Program Meal Patterns: Part 4: Grains/Breads Component ("Annual Training" section of CSDE's SFSP webpage):

<https://portal.ct.gov/sde/nutrition/summer-food-service-program/annual-training#CreditingFoods>

Tips for Evaluating a Manufacturer's Product Formulation Statement (USDA):

<https://www.fns.usda.gov/sites/default/files/resource-files/manufacturerPFStipsheet.pdf>

USDA Memo SP 05-2025, CACFP 04-2025, and SFSP 02-2025: Guidance for Accepting Processed Product Documentation for Meal Pattern Requirements:

<https://www.fns.usda.gov/cn/labeling/guidance-accepting-processed-product-documentation>

Using Product Formulation Statements in the Summer Food Service Program (CSDE):

https://portal.ct.gov/-/media/sde/nutrition/sfsp/creditingfsfp/product_formulation_statements_sfsp.pdf

What's in a Meal Module 6: Meal Pattern Documentation, Part B – Crediting Commercial Processed Products (CSDE's Training Program, What's in a Meal: National School Lunch Program and School Breakfast Program Meal Patterns for Grades K-12):

<https://portal.ct.gov/sde/nutrition/meal-pattern-training-materials>

When Commercial Grain Products Require a Product Formulation Statement to Credit in the Summer Food Service Program

For more information, visit the “[Meal Patterns for the SFSP](#)” section and “[Crediting Foods in the SFSP](#)” section of the CSDE’s SFSP webpage or contact the [Summer Meals staff](#) at the Connecticut State Department of Education, Bureau of Child Nutrition Programs, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841. This document is available at https://portal.ct.gov/-/media/sde/nutrition/sfsp/creditingfsfp/when_commercial_grain_products_require_pfs_sfsp.pdf.

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Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA’s TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant’s name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax: (833) 256-1665 or (202) 690-7442; or
3. email: program.intake@usda.gov

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