




STATE OF CONNECTICUT  
DEPARTMENT OF EDUCATION



**TO:** Sponsors of the National School Lunch Program

**FROM:** John D. Frassinelli, Division Director   
School Health, Nutrition, Family Services and Adult Education

**DATE:** April 5, 2022

**SUBJECT: Operational Memorandum No. 08-22**  
**Supply Chain Assistance Funds**

To assist school districts experiencing supply chain disruptions, the U.S. Department of Agriculture (USDA) Food and Nutrition Service (FNS) allocated \$1 billion in relief funding to state agencies, made available through the Commodity Credit Corporation (CCC) and authorized under the CCC Charter Act [15 U.S.C. 714], known as Supply Chain Assistance (SCA) funds. State agencies will distribute SCA funds to eligible school food authorities (SFAs) to be used exclusively to purchase unprocessed or minimally processed domestic food products (also referred to as commodities) to help SFAs manage supply chain challenges. Examples of supply chain challenges include unanticipated cancellation of food and supply contracts, reduced availability of certain foods, unexpected substitution of certain products, unpredictable increases in food and supply prices, and other obstacles related to pricing and/or availability that have been reported to or identified by state agencies administering the Child Nutrition Programs. Since these challenges are both extensive and widespread, the SCA funds are targeted to provide a rapid and direct response via commodities supplied to affected school districts.

Funding is limited to SFAs currently operating the National School Lunch Program (NSLP) and/or the School Breakfast Program (SBP), including the Seamless Summer Option (SSO) of the NSLP during school year (SY) 2021-22; and may only be used by SFAs to purchase unprocessed or minimally processed domestic food products for those programs. For additional guidance on the proper use of SCA funds, refer to Attachment 1: Questions and Answers: Allocation of Supply Chain Assistance (SCA) Funds to Alleviate Supply Chain Disruptions in the School Meal Programs.

The CSDE determined the amount of funding provided to eligible SFAs using a predetermined formula as outlined in [USDA Memo SP 03-22, Allocation of Supply Chain Assistance \(SCA\) Funds to Alleviate Supply Chain Disruptions in the School Meal Programs](#).

The allocation includes two components: a base payment of \$5,000 to all eligible SFAs; and a proportional amount of funding based on each SFA's share of statewide student enrollment. The base payment is intended to ensure that the smallest districts receive a meaningful level of funding, and the proportional amount is intended to provide resources that scale with the size of the student population served by the SFA.

Attachment 2 is the list of eligible SFAs and their formula-calculated payment amount. SFAs may choose to elect or decline their SCA allocation. SFAs electing to receive SCA funds will receive the full amount in one payment. Should an SFA decline their allocation, their SCA funds will be available for reallocation by the CSDE. The CSDE must obligate all SCA payments to eligible SFAs by September 30, 2023.

**All SFAs must notify the CSDE whether they accept or decline the SCA funds by submitting Attachment 3: Supply Chain Assistance Funds Attestation Statement.** SFAs must indicate an affirmative response to all criterion included in the Attestation Statement and submit the completed and signed Attestation Statement to the [CNPermanentAgreement@ct.gov](mailto:CNPermanentAgreement@ct.gov) by April 15, 2022, to be eligible to receive SCA funds.

For questions or additional information, please contact please contact [Shannon Yearwood](#) or [Susan Alston](#).

JDF:saa

Attachments(3)

This is a numbered Connecticut State Department of Education (CSDE) operational memorandum that contains important program information. Please read carefully and retain for future reference. All CSDE operational memoranda are posted on the CSDE's [Operational Memoranda for the School Child Nutrition Programs](#) webpage.

## Attachment 1

### **Questions and Answers: Allocation of Supply Chain Assistance (SCA) Funds to Alleviate Supply Chain Disruptions in the School Meal Programs**

**1. For which Child Nutrition Programs (CNP) may SCA funds be used to support the service of meals and snacks?**

SCA funds are available only to School Food Authorities (SFA) operating the National School Lunch Program (NSLP) and/or School Breakfast Program (SBP) and may only be used by SFAs to purchase unprocessed or minimally processed domestic food products for those programs. This includes the Seamless Summer Option (SSO) of the NSLP and the Afterschool Snack Program (ASP), as these are components of the NSLP.

As such, if an SFA operating NSLP and/or SBP operates other CNPs (i.e., the Special Milk Program, the Fresh Fruit and Vegetable Program (FFVP), the Summer Food Service Program, and/or the Child and Adult Care Food Program), SCA funds cannot be used in conjunction with those programs (i.e. the SFA must limit the purchase and use of domestic food products to support only the NSLP/SBP meal service).

**2. Can these funds be used to support the FFVP Program?**

No. The SFA must limit the purchase and use of domestic food products to support only the NSLP/SBP meal service. For more information, please refer to question 8 in *Attachment A: Allocation of Supply Chain Assistance (SCA) Funds to Alleviate Supply Chain Disruptions in the School Meal Programs: Questions and Answers* of policy memo SP-03 2022 (<https://www.fns.usda.gov/cn/allocation-supply-chain-assistance-funds>).

**3. Can these funds be used to provide an FFVP like snack to students in middle schools and high schools?**

No. SCA funds may only be used to support the service of NSLP/SBP meals and ASP. Costs associated with additional snack services falling outside the scope of the school meal programs are not allowable.

**4. What are some examples of allowable products that SFAs may procure using their SCA funds?**

SCA funds must be used exclusively for the purchase of domestic food products (also known as commodities) that are unprocessed or minimally processed. Examples of some allowable food products include fluid milk and other dairy foods such as cheese and yogurt; fruits and vegetables (including 100% juices); grain products such as pastas and rice; meats (whole, pieces, or food items such as ground meats); and meat alternates such as beans or legumes. Foods in a wide variety of minimal processing states (e.g., whole, cut, pureed, etc.) and/or forms (e.g., fresh, frozen, canned, dried, etc.) are allowable.

The steps SFAs must take to ensure the domesticity of food products purchased with SCA funds is consistent with the measures taken for all other purchases in the school meal programs (per existing Buy American requirements). The difference is that the limited exceptions provided under the NSLP Buy American provision cannot be used since all products must be domestic. In addition, as with all Federal funds, SFAs are required to follow Federal procurement regulations found in 2 CFR 200, which includes the option to utilize emergency noncompetitive procurements.

**5. What are some examples of food products that are not permitted to be purchased using SCA funds?**

Foods that are generally understood to be significantly processed or prepared cannot be purchased using SCA funds. For example, crushed tomatoes, shredded cheese, whole-wheat flour, and sliced vegetables are all food items that are individually allowable, but a pre-made pizza comprised of those ingredients would not be allowable. Other examples of unallowable products include baked goods such as breads, muffins, or crackers; prepackaged sandwiches or meals; or other prepared and/or pre-cooked items such as chicken nuggets, that come ready-to-eat or that require no further preparation beyond heating. Non-domestic food products cannot be purchased with SCA funds.

**6. Are flavored milks and yogurts considered to be minimally processed (i.e., allowable to be purchased with SCA funds)?**

Yes. These products are eligible for purchase with SCA funds.

**7. Are non-food costs that are essential to the procurement of unprocessed or minimally processed domestic food products allowable when using SCA funds?**

Yes. Incidental costs (such as those related to shipping and handling or packaging) that are a part of the normal or customary purchase price charged by a vendor for any given food product are an allowable use of SCA funds.

**8. Is there any requirement that the SCA funds for the purchases of unprocessed or minimally processed be limited to local foods?**

No. SFAs are not required to purchase locally grown, raised, or caught foods with SCA funds. SFAs are encouraged to procure local foods whenever feasible, and SCA funds may help make purchasing from local producers an excellent option for addressing unexpected supply chain disruptions.

**9. What ability do SFAs have to direct funds to local food purchases?**

SFAs are not required to purchase local foods with SCA funds, but are encouraged to do so to the extent practicable.

**10. May SFAs use any portion of their SCA funds allocation for labor, supplies or administrative expenses?**

No. SCA funds may only be used for purchases of unprocessed or minimally processed domestic food products for use in school meal programs.

**11. May SCA funds be used to cover the cost of past (i.e. retroactive) expenditures?**

No. SCA funds cannot be used to cover the cost of past expenditures and may only be used for current/future expenses. This may include new obligations, or bills on prior unpaid obligations that come due following the SFA's receipt of SCA funds.

An example of the latter would be an SFA that signed a purchasing contract for milk before the start of the school year that is paid for on a monthly basis. If SCA funds are received by the SFA on March 1, 2022, the SFA could pay invoices for milk that are due on or after that date.

**12. Must SCA funds be deposited in an SFA's Nonprofit Food Service Account (NPFSA)?**

Yes. Regardless of the disbursement method employed by the State agency, SCA funds may only be deposited into the NPFSA of the SFA for which the funds were intended.

**13. Once deposited into the NPFSA, how are SCA funds to be tracked by an SFA?**

SFAs are required to maintain documentation supporting food purchases that are allowable for SCA purposes (i.e. unprocessed or minimally processed domestic food products) and equal in amount received, consistent with the regular program recordkeeping requirements. However, SCA funds deposited to the NPFSA do not need to be separated from other monies within the account and are not tracked separately from an accounting standpoint.

**14. Are SFAs still eligible for payments if their net cash resources exceed a three month operating balance as described in 7 CFR 210.19(a)(1)?**

The requirements of 7 CFR 210.19(a)(1) to maintain no more than a three-month operating balance in the NPFSA does not impact an SFA's eligibility for and/or receipt of SCA funds. State agencies are advised to continue providing appropriate technical assistance to SFAs that exceed their three month operating balance to ensure full use of Federal funds.

**15. Will SCA funds be monitored as part of the school meal programs Administrative Review and/or Food and Nutrition Services (FNS) review processes?**

Yes. SCA funds will be monitored consistent with other school meal program funds through the existing oversight measures used in FNS reviews of State agencies and the school meal programs Administrative Review. While state agencies will generally use the same mechanism to review these funds as they do the Buy American provision, all food products purchased with SCA funds must be domestic. Therefore, SFAs cannot utilize the

limited exceptions to the Buy American provision to purchase non-domestic food products when using SCA funds. In addition, use of funds may be subject to future external audit activity under any existing/standard auditing practices.

**16. What records must SFAs retain in connection with their receipt and use of SCA funds?**

All SFAs are required to maintain purchasing and other records for review and audit purposes. This documentation must reflect that purchases made by SFAs are consistent with the purpose of the SCA funding, i.e., for domestic unprocessed or minimally processed food products, in amounts that are at least equal to funds received. SFAs must retain regular records pertaining to its school food service as required by 7 CFR 210.9(b)(17). This may include invoices, receipts, and other documents provided when the SFA executes purchases with these funds. They must evidence that SCA funds were used for allowable purposes. SFAs are not required to proactively provide documentation to State agencies regarding those food purchases.

**17. What kinds of purchasing and other related records should be retained for review and audit purposes?**

For example, invoices may not indicate country of origin. In addition to receipts and invoices, SFAs should retain documentation regarding the request to purchase unprocessed or minimally processed domestic products or contracts that include this requirement. FNS understands that invoices or receipts do not always include the domestic origin. Similar to measures taken to meet the Buy American requirements, having other supporting documentation is sufficient.

**18. Can SFAs use SCA funds if they utilize contracts to procure vended meals and/or the services of a Food Service Management Company (FSMC), and are there any specific recordkeeping requirements that must be observed?**

In situations where the SFA has a FSMC or a vended meal contract, the SFA may use SCA funds toward the payment of invoices associated with those agreements. However, it is incumbent on the SFA to insure that such payments, over the period in which the award is used, include charges for minimally processed domestic foods at least equal to the amount of SCA funds used to pay the invoices. SFAs will need to work with their FSMC/vendor to ensure that appropriate expenditures are being made and documented for foods meeting the requirements as specified in the terms and conditions of the award. In practice, SFAs are not required to collect documentation from their FSMC in advance of payment; however, there is an expectation that documentation will be available upon demand. Documentation should include invoices for minimally processed domestic foods purchased in support of the contract that are at least equal to SCA funds paid to the FSMC/vendor. In addition, SFAs retain the ability to purchase allowable food items outside of their food service management contract if permitted by the contract.

**Additional Resources:**

- [USDA Memo SP 03-2022, Allocation of Supply Chain Assistance \(SCA\) Funds to Alleviate Supply Chain Disruptions in the School Meal Programs](#)
- [Allocation of Supply Chain Assistance Funds to Alleviate Supply Chain Disruptions in the School Meal Programs: Questions and Answers](#)
- [Supply Chain Assistance Funds Webinar: An Overview for State Agencies](#)
- [Supply Chain Assistance Funds: State Agency Webinar Follow-up QAs](#)
- [Supply Chain Assistance Funding Opportunities](#)

## Supply Chain Assistance Funds List of Estimated Payments

This list includes estimated payments to be made to eligible school food authorities (SFAs) to assist with supply chain disruptions. For more information, refer to Connecticut State Department of Education's (CSDE) [Operational Memorandum No. 08-22: Supply Chain Assistance Funds](#).

Sponsor ID	Sponsor Name	Estimated Payment Amount
00200	Ansonia Board of Education	\$ 50,838.46
00300	Ashford Board of Education	\$ 11,724.86
00400	Avon Board of Education	\$ 59,857.89
00700	Berlin Board of Education	\$ 51,279.73
00800	Bethany Board of Education	\$ 11,848.41
00900	Bethel Board of Education	\$ 60,475.66
01100	Bloomfield Board of Education	\$ 45,349.14
01200	Bolton Board of Education	\$ 18,202.61
01300	Bozrah Board of Education	\$ 7,912.34
01400	Branford Board of Education	\$ 50,397.20
01500	Bridgeport Board of Education	\$ 371,213.48
01700	Bristol Board of Education	\$ 136,831.91
01800	Brookfield Board of Education	\$ 50,679.61
02200	Canterbury Board of Education	\$ 13,136.90
02300	Canton Board of Education	\$ 31,422.86
02400	Chaplin Board of Education	\$ 11,371.85
02500	Cheshire Board of Education	\$ 78,143.85
02600	Chester Board of Education	\$ 8,706.61
02700	Clinton Board of Education	\$ 32,234.79
02800	Colchester Board of Education	\$ 43,990.05
02900	Colebrook Board of Education	\$ 6,359.09
03200	Coventry Board of Education	\$ 37,229.89
03300	Cromwell Board of Education	\$ 39,136.15
03400	Danbury Board of Education	\$ 221,854.58
03600	Deep River Board of Education	\$ 8,600.71
03700	Derby Board of Education	\$ 26,692.52
04100	East Haddam Board of Education	\$ 21,944.52
04200	East Hampton Board of Education	\$ 36,329.71
04300	East Hartford Board of Education	\$ 122,852.68



## Supply Chain Assistance Funds List of Estimated Payments

Sponsor ID	Sponsor Name	Estimated Payment Amount
04400	East Haven Board of Education	\$ 55,145.19
04500	East Lyme Board of Education	\$ 50,944.37
04700	East Windsor Board of Education	\$ 23,162.41
04800	Ellington Board of Education	\$ 50,962.02
04900	Enfield Board of Education	\$ 86,333.70
04903	St. Bernard School-Enfield	\$ 8,406.55
05000	Essex Board of Education	\$ 10,312.81
05100	Fairfield Public Schools	\$ 152,434.99
05200	Farmington Public Schools	\$ 77,331.93
05400	Glastonbury Public Schools	\$ 110,656.15
05600	Granby Public Schools	\$ 35,941.40
05700	Greenwich Public Schools	\$ 156,106.30
05800	Griswold Public Schools	\$ 38,412.48
05900	Groton Public Schools	\$ 76,855.36
06000	Guilford Public Schools	\$ 59,910.84
06200	Hamden Public Schools	\$ 95,935.60
06400	Hartford Public Schools	\$ 340,307.38
06500	Hartland Public Schools	\$ 7,471.08
06700	Hebron Public Schools	\$ 16,984.72
06800	Kent Center School	\$ 8,741.92
06900	Killingly Public Schools	\$ 46,690.58
06901	St. James School-Danielson	\$ 8,812.52
07100	Lebanon Public Schools	\$ 21,291.45
07200	Ledyard Public Schools	\$ 47,873.17
07300	Lisbon Public Schools	\$ 12,519.13
07400	Litchfield Public Schools	\$ 19,755.85
07700	Manchester Public Schools	\$ 128,465.55
07800	Mansfield Public Schools	\$ 41,977.89
07900	Marlborough Public Schools	\$ 12,889.79
08000	Meriden Public Schools	\$ 152,470.29
08300	Middletown Public Schools	\$ 82,062.27
08400	Milford Public Schools	\$ 98,777.34

## Supply Chain Assistance Funds List of Estimated Payments

Sponsor ID	Sponsor Name	Estimated Payment Amount
08401	Boys & Girls Village, Inc.	\$ 6,376.74
08500	Monroe Public Schools	\$ 44,996.13
08600	Montville Public Schools	\$ 39,418.56
08800	Naugatuck Public Schools	\$ 78,055.60
08900	New Britain Public Schools	\$ 188,653.91
09100	New Fairfield Public Schools	\$ 33,170.27
09200	New Hartford School Lunch	\$ 12,554.43
09300	New Haven School Lunch	\$ 359,811.23
09316	Yeshiva Gedolah Rabbinical Institute of New England	\$ 8,530.11
09400	Newington Public Schools	\$ 73,819.47
09500	New London School Lunch	\$ 48,349.74
09600	New Milford School Lunch	\$ 69,706.89
09700	Newtown School Lunch	\$ 76,166.99
09900	North Branford School Lunch	\$ 32,834.91
10000	North Canaan School Lunch	\$ 9,130.23
10100	North Haven School Lunch	\$ 60,334.45
10200	North Stonington Lunch	\$ 18,537.97
10300	Norwalk School Lunch	\$ 209,675.70
10400	Norwich School Lunch	\$ 64,870.64
10600	Old Saybrook School Lunch	\$ 24,150.84
10700	Orange School Lunch	\$ 27,169.08
10800	Oxford School Lunch	\$ 34,794.12
10900	Plainfield Board of Education	\$ 37,865.31
11000	Plainville Community Schools	\$ 45,190.29
11100	Plymouth School Lunch	\$ 27,928.06
11300	Portland School Lunch	\$ 20,903.14
11400	Preston School Lunch	\$ 12,466.18
11600	Putnam Board of Education	\$ 24,786.26
11800	Ridgefield School Lunch	\$ 84,851.06
11900	Rocky Hill School Lunch Program	\$ 59,081.27
12100	Salem Board of Education	\$ 11,813.11
12200	Salisbury Board of Education	\$ 10,383.42

## Supply Chain Assistance Funds List of Estimated Payments

Sponsor ID	Sponsor Name	Estimated Payment Amount
12400	Seymour School Lunch	\$ 41,342.47
12500	Sharon School Lunch	\$ 6,694.45
12600	Shelton School Lunch	\$ 82,591.79
12800	Simsbury School Lunch	\$ 76,078.74
13100	Southington School Lunch	\$ 112,262.35
13200	South Windsor Board of Education	\$ 88,557.67
13300	Sprague School Lunch	\$ 9,959.80
13400	Stafford School Lunch	\$ 29,269.50
13500	Stamford School Lunch	\$ 285,449.49
13700	Stonington School Lunch	\$ 36,788.63
13800	Stratford School Lunch	\$ 125,553.21
13900	Suffield School Lunch	\$ 40,901.21
14000	Thomaston School Lunch	\$ 19,808.81
14100	Thompson School Lunch	\$ 21,503.26
14200	Tolland School Lunch	\$ 44,025.35
14300	Torrington School Lunch	\$ 72,389.78
14400	Trumbull School Lunch	\$ 126,276.89
14600	Vernon School Lunch	\$ 60,758.07
14700	Voluntown Public Schools	\$ 9,342.03
14800	Wallingford Board of Education	\$ 101,760.28
15100	Waterbury School Lunch	\$ 333,335.41
15114	Children's Community School	\$ 7,982.94
15118	Congregation K'Tana of Waterbury	\$ 17,161.22
15160	Congregation Durham Heights	\$ 8,212.40
15200	Waterford School Lunch	\$ 45,772.76
15300	Watertown School Lunch	\$ 50,538.40
15400	Westbrook School Lunch	\$ 16,084.54
15500	West Hartford School Lunch	\$ 164,384.41
15600	West Haven School Lunch	\$ 109,226.46
15900	Wethersfield School Lunch	\$ 83,527.27
16000	Willington Board of Education	\$ 11,795.46
16200	Winchester Board of Education	\$ 14,884.30

## Supply Chain Assistance Funds List of Estimated Payments

Sponsor ID	Sponsor Name	Estimated Payment Amount
16300	Windham School Lunch	\$ 61,375.84
16400	Windsor School Lunch	\$ 78,037.95
16500	Windsor Locks School Lunch	\$ 31,281.66
16600	Wolcott School Lunch	\$ 43,001.62
16700	Woodbridge School Lunch	\$ 19,932.36
16900	Woodstock School Lunch	\$ 18,943.93
20100	Regional School District 01	\$ 12,307.33
20400	Regional School District 04	\$ 18,996.88
20500	Regional School District 05	\$ 42,260.30
20700	Regional School District 07	\$ 16,331.65
20800	Regional School District 08	\$ 26,215.95
20900	Regional School District 09	\$ 49,708.83
21000	Regional School District 10	\$ 43,036.92
21300	Regional School District 13	\$ 28,792.93
21400	Regional School District 14	\$ 33,029.06
21500	Regional School District 15	\$ 67,059.31
21600	Regional School District 16	\$ 39,665.67
21700	Regional School District 17	\$ 36,312.06
21800	Regional School District 18	\$ 26,321.86
24100	CREC	\$ 74,613.74
24200	EdAdvance (formerly Education Connection)	\$ 37,547.60
24400	ACES	\$ 34,141.05
24500	LEARN	\$ 48,791.00
25300	EASTCONN	\$ 50,661.96
26400	Integrated Day Charter School	\$ 11,230.64
26500	Interdistrict School for Arts and Communication	\$ 9,924.50
26800	Common Ground High School	\$ 9,077.28
26900	The Bridge Academy	\$ 9,924.50
27900	Amistad Academy	\$ 24,680.36
28000	New Beginnings Family Academy, Inc.	\$ 13,542.86
28300	Park City Prep Charter School, Inc.	\$ 11,371.85
28500	Achievement First Bridgeport Academy, Inc.	\$ 24,503.85

## Supply Chain Assistance Funds List of Estimated Payments

Sponsor ID	Sponsor Name	Estimated Payment Amount
28600	Highville Charter School, Inc.	\$ 13,842.92
28900	Elm City College Preparatory School	\$ 18,696.82
29000	Brass City Charter School	\$ 11,354.20
29400	Great Oaks Charter School	\$ 16,472.85
29600	Stamford Charter School for the Excellence	\$ 13,931.18
29700	Capital Preparatory Harbor School, Inc.	\$ 18,996.88
30101	Connecticut Technical Education & Career System (CTECS)	\$ 207,981.25
33602	Department of Correction	\$ 7,135.72
34701	Department of Children and Families	\$ 6,059.03
35701	Judicial Department	\$ 5,723.67
90100	Norwich Free Academy	\$ 41,695.48
90200	The Gilbert School	\$ 12,730.94
97201	Children's Center	\$ 5,917.83
97301	Adelbrook, Inc. - The Children's Home	\$ 6,465.00
98101	Waterford Country School	\$ 6,059.03
98601	Klingberg Family Center	\$ 6,447.34

## Supply Chain Assistance Funds List of Estimated Payments

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

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- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

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Inquiries regarding the Connecticut State Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/Americans with Disabilities Coordinator (ADA), Connecticut State Department of Education, 450 Columbus Boulevard, Suite 505, Hartford, CT 06103, 860-807-2071, [levy.gillespie@ct.gov](mailto:levy.gillespie@ct.gov).

# Attachment 3: Supply Chain Assistance Funds Attestation Statement

**Instructions:** Complete all information below. All School food authorities (SFAs) must complete section 3. This form must be signed by the SFA's authorized signer 1 or 2, as approved on the ED-099 Agreement for Child Nutrition Programs. Return this form to [CNPermanentAgreement@ct.gov](mailto:CNPermanentAgreement@ct.gov) by **April 15, 2022**.

**Sponsor Agreement Number:** \_\_\_\_\_ **Sponsor Name:** \_\_\_\_\_

## Part 1: Accept Funds

Complete this section only if the SFA is **accepting** the SCA funds. The SFA must also complete section 3.

As the duly authorized representative of the Child Nutrition Programs, I do hereby:

- Accept** the SCA funds and attest that the aforementioned SFA and all schools under its jurisdiction operating the National School Lunch Program (NSLP), School Breakfast Program (SBP), and/or the Seamless Summer Option (SSO) of the NSLP meet the criteria below. **Note:** Check () the applicable box to indicate if the SFA meets each criterion. **A "No" answer to any criterion will disqualify the SFA from receipt of funds.**

- The SFA is experiencing supply chain disruptions and related financial difficulties/need.  Yes  No
- The SFA will only use funds to purchase domestic unprocessed or minimally processed foods.  Yes  No
- The SFA will only use funds to support the NSLP, SBP, SSO, and the Afterschool Snack Program.  Yes  No
- The SFA will not use funds for any labor, indirect, or other administrative expenses;  Yes  No
- The SFA will comply with all recordkeeping and review requirements per 7 CFR 210.9(b)(17) and 7 CFR 210.18, including maintaining documentation to demonstrating appropriate use of SCA funds.  Yes  No
- The SFA will comply with all applicable Federal procurement and financial management requirements per 7 CFR 200.  Yes  No
- The SFA will maintain documentation, including purchases made and other records such as invoices and receipts to document that SCA funds were used for allowable purchases.  Yes  No

## Part 2: Decline Funds

Complete this section only if the SFA is **declining** the SCA funds. The SFA must also complete section 3.

As the duly authorized representative of the Child Nutrition Programs, I do hereby:

- Decline** the SCA funds.

# Attachment 3: Supply Chain Assistance Funds Attestation Statement

## Part 3: Signature of Authorized Representative

I certify that this attestation is true and correct and understand that:

- The use of SCA funds will be monitored consistent with other school nutrition programs funds through existing oversight measures used in the Administrative Review process for school nutrition programs and may be subject to future external audit activity under standard auditing practices.
- The Connecticut State Department of Education (CSDE) may seek recovery of SCA funds if the SFA does not meet the conditions outlined in this Attestation Statement.

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*Signature of authorized representative (Signer #1 or #2 on ED-099 Agreement)*

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*Printed name of authorized representative*

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*Title of authorized representative*

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*Date*

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

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- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

The Connecticut State Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons. The Connecticut Department of Education does not discriminate in any employment practice, education program, or educational activity on the basis of age, ancestry, color, criminal record (in state employment and licensing), gender identity or expression, genetic information, intellectual disability, learning disability, marital status, mental disability (past or present), national origin, physical disability (including blindness), race, religious creed, retaliation for previously opposed discrimination or coercion, sex (pregnancy or sexual harassment), sexual orientation, veteran status or workplace hazards to reproductive systems, unless there is a bona fide occupational qualification excluding persons in any of the aforementioned protected classes.

Inquiries regarding the Connecticut State Department of Education's nondiscrimination policies should be directed to: Levy Gillespie, Equal Employment Opportunity Director/Americans with Disabilities Coordinator (ADA), Connecticut State Department of Education, 450 Columbus Boulevard, Suite 505, Hartford, CT 06103, 860-807-2071, [levy.gillespie@ct.gov](mailto:levy.gillespie@ct.gov).

This institution is an equal opportunity provider.