



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Sponsors of School Child Nutrition Programs

FROM: John Frassinelli, Chief
Bureau of Health/Nutrition, Family Services and Adult Education

DATE: April 21, 2014

SUBJECT: Operational Memorandum #24-14
Procuring Local Foods for Child Nutrition Programs (CNP)

The United States Department of Agriculture (USDA) recently issued a guide [Procuring Local Foods for Child Nutrition Programs](#). This resource is designed to direct schools in identifying and procuring locally grown and produced food for school nutrition programs. It includes many details vital to a successful, open, fair and competitive process. The goal of this guide is to illustrate the many opportunities schools have to buy local products.

As a reminder, the National Food Service Management Institute provides guidance and trainings on the topic of procurement. Below outlines some of those trainings:

- [Procurement in the 21st Century](#) – This manual provides a detailed explanation of the procurement regulations governing the school meal programs.
- [State Agency Guidance on Procurement Parts 1 and 2](#) – This is an online web-based procurement training guide to help State agencies and all sponsors of the school CNPs administer the school meals programs.

Questions may be directed to:

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