



**STATE OF CONNECTICUT**  
DEPARTMENT OF EDUCATION



**TO:** Sponsors of the National School Lunch and School Breakfast Programs

**FROM:** Therese Dandeneau, Education Consultant *Therese G. Dandeneau*  
Bureau of Health/Nutrition, Family Services and Adult Education

**DATE:** September 26, 2012

**SUBJECT: Operational Memorandum #47-12**  
Proposed Rule - Independent Review of Applications Required by the Healthy, Hunger-Free Kids Act of 2010

Attached is the United States Department of Agriculture’s (USDA) Proposed Rule for the Independent Review of Applications required by the Healthy Hunger-Free Kids Act of 2010. This proposed rule would require local education agencies (LEAs) that demonstrate high levels of, or a high risk for administrative error associated with certification, verification, and other administrative processes to conduct an independent review of the initial eligibility determinations for free and reduced price school meals for accuracy prior to notifying households of eligibility or ineligibility. Additionally, this proposed rule would require each affected LEA to submit to the State agency the results of the reviews including the number of applications subject to a second review, the number and percentage of reviewed applications for which the eligibility determinations changed, and a summary of the type of changes made. This proposed rule is expected to reduce administrative errors in eligibility determinations for free and reduced price school meals.

The USDA is encouraging interested persons to submit comments on this proposed rule. Written comments must be postmarked on or before **November 13, 2012**.

For more information please refer to the attached Proposed Rule document.

Questions may be directed to:

COUNTY ASSIGNMENTS	CONSULTANT	E-MAIL	PHONE
Litchfield County New London County	Fionnuala Brown	<a href="mailto:fionnuala.brown@ct.gov">fionnuala.brown@ct.gov</a>	860-807-2129
Fairfield County Middlesex County (towns/cities beginning with C-E) New Haven County (towns/cities beginning with A-M)	Jackie Schipke	<a href="mailto:jackie.schipke@ct.gov">jackie.schipke@ct.gov</a>	860-807-2123
Middlesex County (towns/cities beginning with F-W) Tolland County Windham County	Susan Alston	<a href="mailto:susan.alston@ct.gov">susan.alston@ct.gov</a>	860-807-2081
Hartford County New Haven County (towns/cities beginning with N-W)	Teri Dandeneau	<a href="mailto:teri.dandeneau@ct.gov">teri.dandeneau@ct.gov</a>	860-807-2079

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Attachment