



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Sponsors of the National School Lunch Program (NSLP) and School Breakfast Program (SBP)

FROM: Cheryl Resha, Education Manager *Cheryl Resha*
Bureau of Health/Nutrition, Family Services and Adult Education

DATE: January 3, 2012

SUBJECT: **Operational Memorandum # 06-12**
Verification Summary Report

The Verification Summary Report and instruction sheet for reporting 2011-12 school year data are attached and will be posted during the week of January 9, 2012, at the following Child Nutrition Program Web site <http://www.sde.ct.gov/sde/cwp/view.asp?a=2626&q=320644>. Please note that this form must be filed by *all* NSLP and SBP sponsors, including all Residential Child Care Institutions and all Provision 2 sponsors. **One report per sponsor** must be submitted to the Child Nutrition Programs no later than **February 15, 2012**. **Note:** *Failure to submit the report by the due date could lead to the withholding of your Child Nutrition Programs claims for reimbursements.*

If your district has not already submitted the Verification Summary Report, please forward this report to Glenda Stuckey, Child Nutrition Programs, 25 Industrial Park Road, Middletown, CT 06457 or e-mail glenda.stuckey@ct.gov.

Questions pertaining to this memorandum may be directed to:

<i>COUNTIES</i>	<i>CONSULTANT</i>	<i>E-MAIL</i>	<i>PHONE</i>
Hartford, Windham and New Haven (Towns/Cities beginning with N – W)	Teri Dandeneau	teri.dandeneau@ct.gov	860-807-2079
Litchfield, Middlesex and Tolland	Fionnuala Brown	fionnuala.brown@ct.gov	860-807-2129
Fairfield, New London and New Haven (Towns/Cities beginning with A – M)	Jackie Schipke	jackie.schipke@ct.gov	860-807-2123

CR:tdd

Attachments: (2)