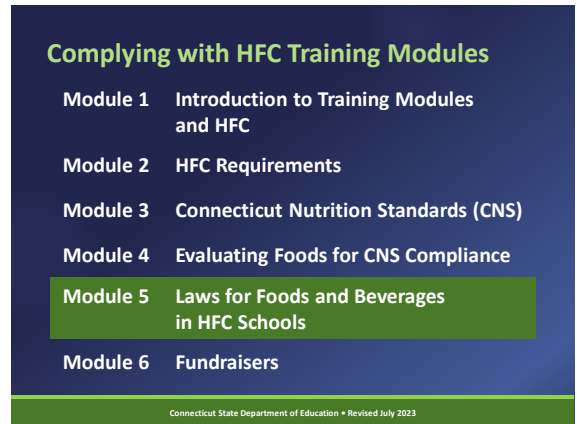




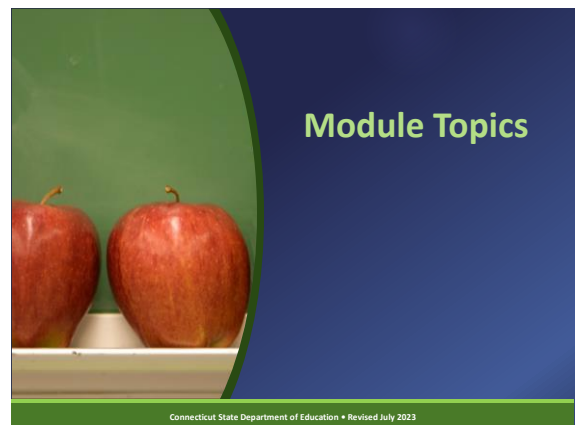
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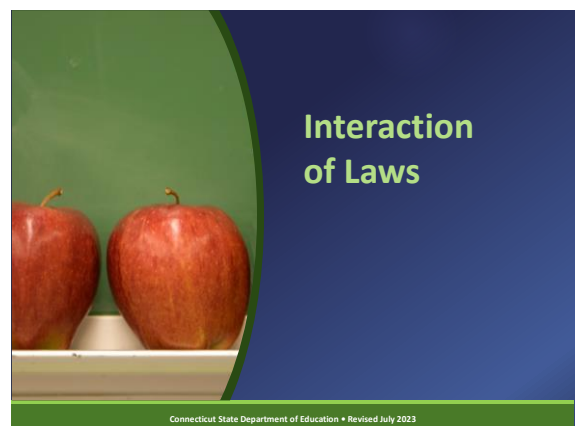
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5



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Interaction of Laws

When laws differ, *stricter* requirements apply

Follow CSDE's specific guidance

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Competitive Foods

Foods and beverages available for sale to students on school premises *separately from reimbursable meals* served through the U.S. Department of Agriculture's (USDA) Child Nutrition Programs

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Sale, Sales, Sell, Selling


Exchange of a determined amount of *money or its equivalent* * for foods and beverages

* Coupons, tickets, tokens, and similar items

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School Premises

All areas of the property *under the jurisdiction* of the local or regional board of education, the Connecticut Technical Education and Career System (CTECS), or the governing authority district or school

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School Day

The period from midnight before to 30 minutes after the end of the official school day

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School Day

The period from midnight before to 30 minutes after the end of the official school day

- Includes summer school programs

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School Day

The period from midnight before to 30 minutes after the end of the official school day

- Includes summer school programs
- Applies to half days

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School Day

The period from midnight before to 30 minutes after the end of the official school day

School ends at	3:00 PM
School day =	Midnight through 3:30 PM
After school day =	3:31 PM through 11:59 PM

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Give, Giving

Foods and beverages are provided free of any charge, contribution, or suggested donations; and without the exchange of tickets, coupons, tokens, and similar items to obtain foods and beverages

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Compliant Foods and Beverages

Foods that meet the CNS and beverages that meet the requirements of the state beverage statute and the Smart Snacks beverage standards

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Noncompliant Foods and Beverages

Foods that do not meet the CNS and beverages that do not meet the requirements of the state beverage statute and the Smart Snacks beverage standards

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Overview of State and Federal Laws

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Three Types of Laws for Competitive Foods


State	<ol style="list-style-type: none"> 1. Connecticut General Statutes (C.G.S) 2. Regulations of Connecticut State Agencies <ul style="list-style-type: none"> • State competitive foods regulations
Federal	<ol style="list-style-type: none"> 3. USDA regulations for Child Nutrition Programs

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HFC Public Schools Must Comply with

- HFC statute (C.G.S. Section 10-215f)
- CNS (C.G.S. Section 10-215e)



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HFC Public Schools Must Comply with


Beverage statute (C.G.S. Section 10-221q)	Nutritious and low-fat foods (C.G.S. Section 10-221p)
USDA's Smart Snacks beverage standards	Competitive foods regulations (Sections 10-215b-1 and 10-215b-23 of Regulations of Connecticut State Agencies)

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What the Laws Determine

What foods and beverages may be sold or given to students	When foods and beverages may be sold or given to students	How income accrues from sales of competitive foods
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USDA's Smart Snacks Nutrition Standards

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Smart Snacks

- Required for schools that participate in NSLP/SBP




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Smart Snacks

- Final rule: National School Lunch Program and School Breakfast Program: Nutrition Standards for All Foods Sold in School as Required by the Healthy, Hunger-Free Kids Act of 2010

<https://www.fns.usda.gov/cn/fr-072916d>



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Smart Snacks

- Effective July 1, 2014

<https://www.fns.usda.gov/cn/fr-072916d>




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Smart Snacks

- Applies to competitive foods offered for sale to students during the school day

<https://www.fns.usda.gov/cn/fr-072916d>



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How Smart Snacks Applies to HFC Schools

Only *beverage* standards apply

Food standards do not apply because HFC requires CNS




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CSDE Resource


Comparison of the Connecticut Nutrition Standards and the USDA's Smart Snacks Nutrition Standards

https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Comparison_Chart_Connecticut_Nutrition_Standards_and_Smart_Snacks.pdf



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State Beverage Statute (C.G.S Section 10-221q)

https://www.cga.ct.gov/current/pub/chap_170.htm#sec_10-221q

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State Beverage Statute Allows Only Five Categories *

1. Milk
2. 100% juice
3. Nondairy milk substitutes
4. Beverages containing only water and juice
5. Water



* Must meet specific nutrition requirements

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State Beverage Statute

- Applies to all beverages available for sale to students on school premises
 - Part of reimbursable meals
 - Separately from reimbursable meals




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CSDE Resource

Allowable Beverages for Connecticut Public Schools



https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Requirements_Competitive_Foods_HFC.pdf

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Examples of Noncompliant Beverages *

- Coffee and tea
- Hot chocolate and cocoa
- Sports drinks
- Energy drinks
- Whole and reduced-fat milk
- Nondairy milk substitutes that do not meet USDA's nutrition standards for fluid milk substitutes
- Milk-based beverages
- Sweetened juice drinks (not 100% juice)
- Waters with added sweeteners
- Waters with drink mix powders
- Water and juice beverages with added sweeteners or other prohibited ingredients

* Do not meet state beverage statute, Smart Snacks, or both

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Noncompliant beverages cannot be sold to students unless

1. BOE votes to allow food exemptions
2. Beverage sales meet the three exemption criteria of state beverage statute



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Beverage Exemptions

- Beverage exemptions are not part of annual HFC Statement
 - BOE must vote separately



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Three Exemption Criteria

- The sale is in connection with an event occurring after end of regular school day or on weekend
- The sale is at location of the event
- The beverages are not sold from a vending machine or school store



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Event

An occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity

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Is it an event?

Events	Not events
Soccer game	Soccer practices
High school debate competition	Debate team practices
School play	Play rehearsals
School chess match	Chess club meetings

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Examples of Events

- Awards banquets
- Boy Scout Blue & Gold dinner
- Craft fairs
- Debate team competitions
- Election day (if school is not in session)
- Family bingo nights
- Math team competitions
- Mock trial competitions
- School carnivals
- School concerts
- School recitals
- School dances
- School fairs, e.g., health, science, and math
- Silent auctions
- Sports banquets
- Sports games, tournaments, and matches, e.g., football, basketball, soccer, tennis, field hockey, volleyball, wrestling, and cross county
- Talent shows
- Theatrical productions

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Location

The same place where the event is being held

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Many Sources of Beverage Sales are Not Events *

- Cafeteria a la carte sales
- School stores
- Vending machines
- Afterschool programs and activities
- Classes and educational programs
- Clubs, organizations, and similar groups
- Programs and meetings
- Summer school programs operated by BOE


*** Never eligible for exemptions**

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CSDE Resource

Exemptions for Foods and Beverages in Public Schools



https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Exemptions_Food_Beverages_Public_Schools.pdf

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CSDE Resource

Beverage Requirements Webpage




<https://portal.ct.gov/SDE/Nutrition/Beverage-Requirements>

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Nutritious and Low-fat Foods (C.G.S Section 10-221p)




https://www.cga.ct.gov/current/pub/chap_170.htm#sec_10-221p

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Nutritious and Low-fat Foods (C.G.S Section 10-221p)

Whenever foods are available for purchase by students during the regular school day, nutritious and low-fat foods must also be available for sale



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Foods Available for Purchase

Foods sold in vending machines, school stores, fundraisers, and any other sources of food sales in schools during the school day

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Nutritious and Low-fat Foods

Low-fat dairy foods (such as low-fat cheese and low-fat or nonfat yogurt) and fresh or dried fruit



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Nutritious and Low-fat Foods Must Be Available

- At same location as the food sales
- Or elsewhere on school premises at the same time



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Reminder: Food Sales During School Day Must Always Comply with CNS

Law	When applies
Nutritious and Low-fat Foods (C.G.S Section 10-221p)	School day
HFC (C.G.S. 10-215f) CNS (C.G.S. 10-215e)	At all times *

* Except sales that meet food exemption criteria (excludes vending machines and school stores)

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How C.G.S Section 10-221p Applies to School Stores

- Low-fat dairy products and fresh/dried fruit must be available for purchase at same time
 - from school store **or**
 - elsewhere on school premises while school store is selling food

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How C.G.S Section 10-221p Applies to Fundraisers

- Low-fat dairy products and fresh/dried fruit must be available for purchase while fundraiser is being held
 - location of fundraiser **or**
 - elsewhere on school premises while fundraiser is selling food

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How C.G.S Section 10-221p Applies to Fundraisers

Food Orders

- Low-fat dairy products and fresh/dried fruit must be available must be available for purchase when students **receive** the foods

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How C.G.S Section 10-221p Applies to Vending Machines

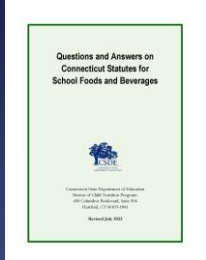
- Low-fat dairy products and fresh/dried fruit must be available for purchase at the same time
 - From vending machines **OR**
 - Elsewhere on school premises while vending machines operate

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CSDE Resource

Questions and Answers on Connecticut Statutes for School Foods and Beverages



Section 4

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Questions_Answers_Connecticut_Statutes_School_Foods_Beverages.pdf

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State Competitive Foods Regulations

https://eregulations.ct.gov/eRegsPortal/Browse/RCSA/Title_10Subtitle_10-215bSection_10-215b-1/
https://eregulations.ct.gov/eRegsPortal/Browse/RCSA/Title_10Subtitle_10-215bSection_10-215b-23/

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Regulations of Connecticut State Agencies

Section	Restricts	When
10-215b-1: Competitive Foods 	Selling and giving <i>candy, coffee, tea, and soft drinks</i> to students on school premises while CNPs are operating	30 minutes before up through 30 minutes after the operation of any CNPs
10-215b-23: Accrual of Income 	<i>Accrual of income</i> from all sales of foods and beverages to students on school premises while CNPs are operating	Same

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Child Nutrition Programs

- National School Lunch Program (NSLP)
- School Breakfast Program (SBP)
- Afterschool Snack Program (ASP) of NSLP
- Seamless Summer Option (SSO) of NSLP
- Special Milk Program (SMP)
- Fresh Fruit and Vegetable Program (FFVP)
- Child and Adult Care Food Program (CACFP) At-risk Afterschool Meals operated in schools
- Summer Food Service Program (SFSF) operated in schools

<https://portal.ct.gov/SDE/Nutrition/Child-Nutrition-Programs>

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Regulations of Connecticut State Agencies Section 10-215b-1: Competitive Foods

Restricts selling and giving

- Candy
- Coffee
- Tea
- Soft drinks



https://eregulations.ct.gov/eRegsPortal/Browse/RCSA/Title_10Subtitle_10-215bSection_10-215b-1/

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Candy

All types of regular and sugar-free varieties, such as chocolates, candy bars, chocolate-covered nuts and fruits, hard candies, chewy candies, jelly candies, and breath mints

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Coffee and Tea

All types including regular, decaffeinated, herbal, and iced

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Soft Drinks

All beverages (with or without carbonation) that contain water and/or juice and added sweeteners, and that may also contain other ingredients such as edible acids, natural or artificial flavors and colors, and added nutrients

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Examples of Soft Drinks


- Soda (regular and diet)
- Sports drinks (regular, low-calorie, and zero calorie)
- Flavored waters with added sweeteners
- Sweetened beverages with or without carbonation that are not 100% juice, e.g., lemonade and fruit punch drinks



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How Section 10-215b-1 Applies to Selling: Superseded by CNS and State Beverage Statute



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How Section 10-215b-1 Applies to Selling: Superseded by CNS and State Beverage Statute

- HFC statute prohibits selling *candy* at all times (except events meeting exemption criteria)
- State beverage statute prohibits selling *coffee, tea, and soft drinks* at all times (except events meeting exemption criteria)

THEREFORE

- Section 10-215b-1 applies only to sales at *events that occur while CNP is operating*

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Example: How Section 10-215b-1 Applies to Selling at Exempted Events

A fundraiser sells candy and soft drinks to students at an event on school premises that occur after the school day

ASP operates from 3:30 – 4:30 PM

- Cannot sell candy, coffee, tea, and soft drinks to students from 3:00 p.m. to 5:00 p.m.



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How Section 10-215b-1 Applies to Giving

When CNPs operate	Cannot give candy, coffee, tea, and soft drinks to students from
SBP 7:00 AM – 8:00 AM	6:30 AM – 8:30 AM
NSLP 11:30 AM – 1:00 PM	11:00 AM – 1:30 PM
ASP 3:30 PM – 4:30 PM	3:00 PM – 5:00 PM

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Regulations of Connecticut State Agencies Section 10-215b-23: Accrual of Income




https://eregulations.ct.gov/eRegsPortal/Browse/RCSA/Title_10Subtitle_10-215bSection_10-215b-23/

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Regulations of Connecticut State Agencies Section 10-215b-23: Accrual of Income

Nonprofit school food service account (NSFSA) must receive **gross income** from all sales of foods and beverages to students anywhere on school premises from 30 minutes before until 30 minutes after any state or federally subsidized CNPs



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Example: How Section 10-215b-23 Applies

When CNPs operate	When income accrues to food service *
SBP 7:00 AM – 8:00 AM	6:30 AM – 8:30 AM
NSLP 11:30 AM – 1:00 PM	11:00 AM – 1:30 PM
ASP 3:30 PM – 4:30 PM	4:00 PM – 5:00 PM

* Includes income from foods and beverages sold at exempted events

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Example: How Section 10-215b-23 Applies to Vending Machine Contracts

Contract specifies school food service receives **20% of total vending sales**

Vending machines operate from 30 minutes before up through 30 minutes after the NSLP

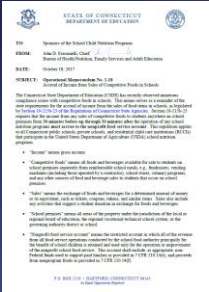
NSFSA must receive **100% of total vending sales (gross income)** during this time

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CSDE Resource

CSDE Operational Memorandum No. 1-18: Accrual of Income from Sales of Competitive Foods in Schools




<https://portal.ct.gov/-/media/SDE/Nutrition/NSLP/Memos/OM2018/OM01-18.pdf>

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CSDE Resource


Overview of Connecticut's Competitive Foods Regulations



https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Overview_CT_Competitive_Foods_Regulations.pdf

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Local School Wellness Policy (LSWP)

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LSWP

A written document of official policies that guide the efforts of a local educational agency (LEA) or school district to establish a school environment that promotes students' health, well-being, and ability to learn by supporting healthy eating and physical activity


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LSWP Legislation

- Established by Child Nutrition and WIC Reauthorization Act of 2004 (Public Law 108-265)
 - School year 2006-07



<https://fns-prod.azureedge.us/sites/default/files/108-265.pdf>

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LSWP Legislation

- Strengthened by Healthy, Hunger-Free Kids Act of 2010 (HHFKA)
 - Effective August 29, 2016, under USDA's final rule, Local School Wellness Policy Implementation Under the HHFKA of 2010



<https://www.federalregister.gov/documents/2016/07/29/2016-17230/local-school-wellness-policy-implementation-under-the-healthy-hunger-free-kids-act-of-2010>

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LSWP Must Include Nutrition Guidelines

Apply to *all foods and beverages available to students on school premises during the school day*

- Selling
- Giving

Check with school wellness policy coordinator about district's requirements




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CSDE Resource


School Wellness Policies Webpage



<https://portal.ct.gov/SDE/Nutrition/School-Wellness-Policies>

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Summary of Requirements for Noncompliant Foods and Beverages

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Requirements for

- Noncompliant foods
- Candy sales
- Gum sales
- Coffee, tea, and soft drinks



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Noncompliant Foods

Cannot be sold to students on school premises unless sales meet food exemption criteria

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Food Exemption Criteria

1. The sale is in connection with an event occurring after the end of the regular school day or on the weekend
2. The sale is at location of the event
3. The foods are not sold from a vending machine or school store



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If Event Occurs While CNPs Are Operating

- **Section 10-215b-1**
Cannot sell candy, tea, coffee, and soft drinks
- **Section 10-215b-23**
Income must accrue to NSFSA

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Candy

Cannot be sold to students on school premises unless sales meet three requirements

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Examples of Candy (includes Sugar Free)

- Chocolate
- Candy bars
- Chocolate-covered nuts and fruits
- Hard candies and lollipops
- Caramels, taffy, and licorice
- Jelly candies, e.g., gumdrops, gummies, and jelly beans
- Breath mints

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Requirements for Candy

1. BOE voted to allow food exemptions **AND**
2. Sales meet exemption criteria of state HFC statute **AND**
3. Event cannot occur while any CNPs are operating

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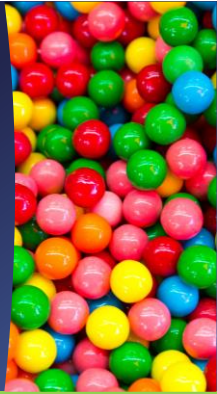


Gum

Cannot be sold to students on school premises unless sales meet three requirements

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Requirements for Gum

1. BOE voted to allow food exemptions **AND**
2. Sales meet exemption criteria of state HFC statute

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If Event Occurs While CNPs Are Operating

Section 10-215b-23 of state competitive foods regulations applies

- Income must accrue to NSFSA



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Coffee, Tea, and Soft Drinks

Cannot be sold to students on school premises unless sales meet three requirements



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Requirements for Coffee, Tea, and Soft Drinks


- BOE voted to allow beverage exemptions **AND**
- Sales meet exemption criteria of state beverage statute **AND**
- Event does not occur while CNPs are operating



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Knowledge Check:
 What State Laws Apply



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What State Laws Apply

- Food exemptions (C.G.S. 10-215f)
- Beverage exemptions (C.G.S. 10-221q)
- No selling/giving candy, coffee, tea, and soft drinks while CNPs operate (Section 10-215b-1 of state regulations)
- Income must accrue to NSFSA while CNPs operate (Section 10-215b-23 of state regulations)
- Nutritious and low-fat foods (C.G.S. 10-221p)

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What state laws apply?

Scenario 1: Concession Stand at Football Game

Concession stand located at football field sells foods and beverages to students during football game after the school day from 4:00 – 6:00 PM

ASP operates from 4:30 – 5:30 PM

- Food exemptions (C.G.S. 10-215f)
- Beverage exemptions (C.G.S. 10-221q)
- No selling/giving candy, coffee, tea, soft drinks while CNPs operate (Section 10-215b-1 of state regulations)
- Income must accrue to NSFSA while CNPs operate (Section 10-215b-23 of state regulations)
- Nutritious and low-fat foods (C.G.S. 10-221p)



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What state laws apply?

Scenario 2: Fundraiser sales of compliant cookies



Fundraiser sells cookies to students from 1:30 – 2:00 PM
 Cookies comply with CNS
 No CNPs operating

- Food exemptions (C.G.S. 10-215f)
- Beverage exemptions (C.G.S. 10-221q)
- No selling/giving candy, coffee, tea, soft drinks while CNPs operate (Section 10-215b-1 of state regulations)
- Income must accrue to NSFSA while CNPs operate (Section 10-215b-23 of state regulations)
- Nutritious and low-fat foods (C.G.S. 10-221p)

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What state laws apply?

Scenario 3: Vending machine sales



Vending machines located by gym sell compliant foods and beverages all day
 SBP operates from 7:00 – 8:00 AM
 NSLP operates from 12:00 – 1:30 PM

- Food exemptions (C.G.S. 10-215f)
- Beverage exemptions (C.G.S. 10-221q)
- No selling/giving candy, coffee, tea, soft drinks while CNPs operate (Section 10-215b-1 of state regulations)
- Income must accrue to NSFSA while CNPs operate (Section 10-215b-23 of state regulations)
- Nutritious and low-fat foods (C.G.S. 10-221p)

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What state laws apply?

Scenario 4: School store sales



Official school day ends at 2:30 PM
 School store sell compliant foods and beverages to students on school premises from 3:00 – 4:00 PM
 ASP operates from 3:00 – 3:30 PM

- Food exemptions (C.G.S. 10-215f)
- Beverage exemptions (C.G.S. 10-221q)
- No selling/giving candy, coffee, tea, soft drinks while CNPs operate (Section 10-215b-1 of state regulations)
- Income must accrue to NSFSA while CNPs operate (Section 10-215b-23 of state regulations)
- Nutritious and low-fat foods (C.G.S. 10-221p)

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What state laws apply?

Scenario 5: Culinary program sales



Culinary programs sell compliant foods and beverages to students on school premises from 12:00-1:00 PM
 NSLP operates from 12:00-1:00 PM

- Food exemptions (C.G.S. 10-215f)
- Beverage exemptions (C.G.S. 10-221q)
- No selling/giving candy, coffee, tea, soft drinks while CNPs operate (Section 10-215b-1 of state regulations)
- Income must accrue to NSFSA while CNPs operate (Section 10-215b-23 of state regulations)
- Nutritious and low-fat foods (C.G.S. 10-221p)

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Resources



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CSDE Resource

Requirements for Competitive Foods in HFC Public Schools

Requirements for Competitive Foods in HFC Public Schools

This document provides the requirements for public schools participating in the HFC program regarding the sale of competitive foods in schools. It is intended to provide information to schools regarding the requirements for the sale of competitive foods in schools. The requirements are based on the HFC program and are intended to ensure that schools are providing a healthy and safe environment for their students.

Overview of Federal and State Laws

All public schools are required to comply with the federal and state laws regarding the sale of competitive foods in schools. The federal laws are the National School Lunch Act (NSL) and the National School Breakfast Act (NSBA). The state laws are the Connecticut Healthy Food Certification Act (HFC) and the Connecticut School Nutrition Program Act (CSNPA).

All schools participating in the HFC program must comply with the requirements of the HFC program. The requirements include the following:

- Compliance with the federal and state laws regarding the sale of competitive foods in schools.
- Compliance with the HFC program requirements regarding the sale of competitive foods in schools.
- Compliance with the CSNPA requirements regarding the sale of competitive foods in schools.

Public schools that do not comply with the HFC program requirements may be subject to penalties. The penalties include the loss of federal and state funding for the school's participation in the HFC program.

For more information, please contact the Connecticut State Department of Education at (860) 418-3100.

Issued by the Connecticut State Department of Education on 07/10/2023

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Requirements_Competitive_Foods_HFC.pdf

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CSDE Resource

Requirements for Food and Beverage Fundraisers in HFC Public Schools

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Fundraiser_Requirements_HFC.pdf

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CSDE Resource

Requirements for Foods and Beverages in Vending Machines in HFC Public Schools

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/Vending_Machine_Requirements_HFC.pdf

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CSDE Resource

Requirements for Foods and Beverages in School Stores in HFC Public Schools

https://portal.ct.gov/-/media/SDE/Nutrition/HFC/School_Store_Requirements_HFC.pdf

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CSDE Resource

Summary Chart: Federal and State Requirements for Competitive Foods in HFC Public Schools

https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Summary_Chart_Requirements_Competitive_Foods_HFC.pdf

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CSDE Resource

Resources for Meeting the Federal and State Requirements for Competitive Foods in Schools

https://portal.ct.gov/-/media/SDE/Nutrition/CompFoods/Resources_Federal_State_Requirements_Competitive_Foods.pdf

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CSDE Resource

Healthy Food Certification Webpage

<https://portal.ct.gov/SDE/Nutrition/Healthy-Food-Certification/Related-Resources#Fundraisers>

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CSDE Resource

Healthy Food Certification Webpage

<https://portal.ct.gov/SDE/Nutrition/Healthy-Food-Certification/Related-Resources#Fundraisers>

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CSDE Resource

Competitive Foods in Schools Webpage

<https://portal.ct.gov/SDE/Nutrition/Healthy-Food-Certification/Contact>

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CSDE Resource

Competitive Foods in Schools Webpage

<https://portal.ct.gov/SDE/Nutrition/Healthy-Food-Certification/Contact>

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CSDE Resource

Laws and Regulations for Child Nutrition Programs Webpage

<https://portal.ct.gov/SDE/Nutrition/Laws-and-Regulations-for-Child-Nutrition-Programs>

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Questions? Contact CSDE's HFC coordinator or school nutrition programs staff

<https://portal.ct.gov/SDE/Nutrition/Healthy-Food-Certification/Contact>
<https://portal.ct.gov/-/media/SDE/Nutrition/CNstaff/countyassign.pdf>

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Thank you for participating in module 5!

<https://portal.ct.gov/SDE/Nutrition/Healthy-Food-Certification/Related-Resources>

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Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17-Fax-2Mail.pdf> from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax: (833) 256-1665 or (202) 690-7442; or
3. email: program.intake@usda.gov

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