

Recommendation for Bid Award for the Summer Food Service Program (SFSP)

Sponsor name: _____

Bid publicly opened, read, and recorded on: _____
Date

The list below includes bidders meeting specifications. *Attach copy of all bids.*

Bidders	Unit Price			Total Bid
	Breakfast	Lunch/ Supper	Snack	
1.	\$	\$	\$	\$
2.	\$	\$	\$	\$
3.	\$	\$	\$	\$
4.	\$	\$	\$	\$
5.	\$	\$	\$	\$
6.	\$	\$	\$	\$
7.	\$	\$	\$	\$
8.	\$	\$	\$	\$
9.	\$	\$	\$	\$
10.	\$	\$	\$	\$

I recommend that _____ receive the award.
Name of bidder

Reason:

Sponsor/vendor award conference date: _____

Person making recommendation

Name: _____ Title: _____

Signature: _____ Date: _____

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For more information, refer to the Connecticut State Department of Education's (CSDE) *SFSP Invitation for Bid and Contract (IFB) for Food Service Management Companies* and visit the CSDE's *SFSP* and *Food Service Management Company* webpages or contact the *Summer Meals staff* at the CSDE, Bureau of Child Nutrition Programs, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841.

This form is available at https://portal.ct.gov/-/media/SDE/Nutrition/FSMC/SFSP_Recommendation_Bid_Award.pdf.

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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax: (833) 256-1665 or (202) 690-7442; or
3. email: program.intake@usda.gov

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