

Web-based Supply Chain Management (WBSCM)

**Training Guide for the
U.S. Department of Agriculture
(USDA) Online Ordering Program
for USDA Foods**



**Food Distribution Program (FDP)
Connecticut State Department of Education
Bureau of Child Nutrition Programs**

WBSCM Help Desk Contact Info

Help Desk Hours

8:00 AM to 6:00 PM Eastern Time

Help Desk Contact Information

877-WBSCM-4U

877-927-2648

WBSCM.servicedesk@CAEI.com

**Note: Use Google Chrome as your
browser while working in WBSCM**

eAuth Help Desk Info

800-457-3642 (option #1)

Email: eAuthHelpDesk@usda.gov

Help Desk Hours

8:00 AM to 8:00 PM Eastern Time

Contents

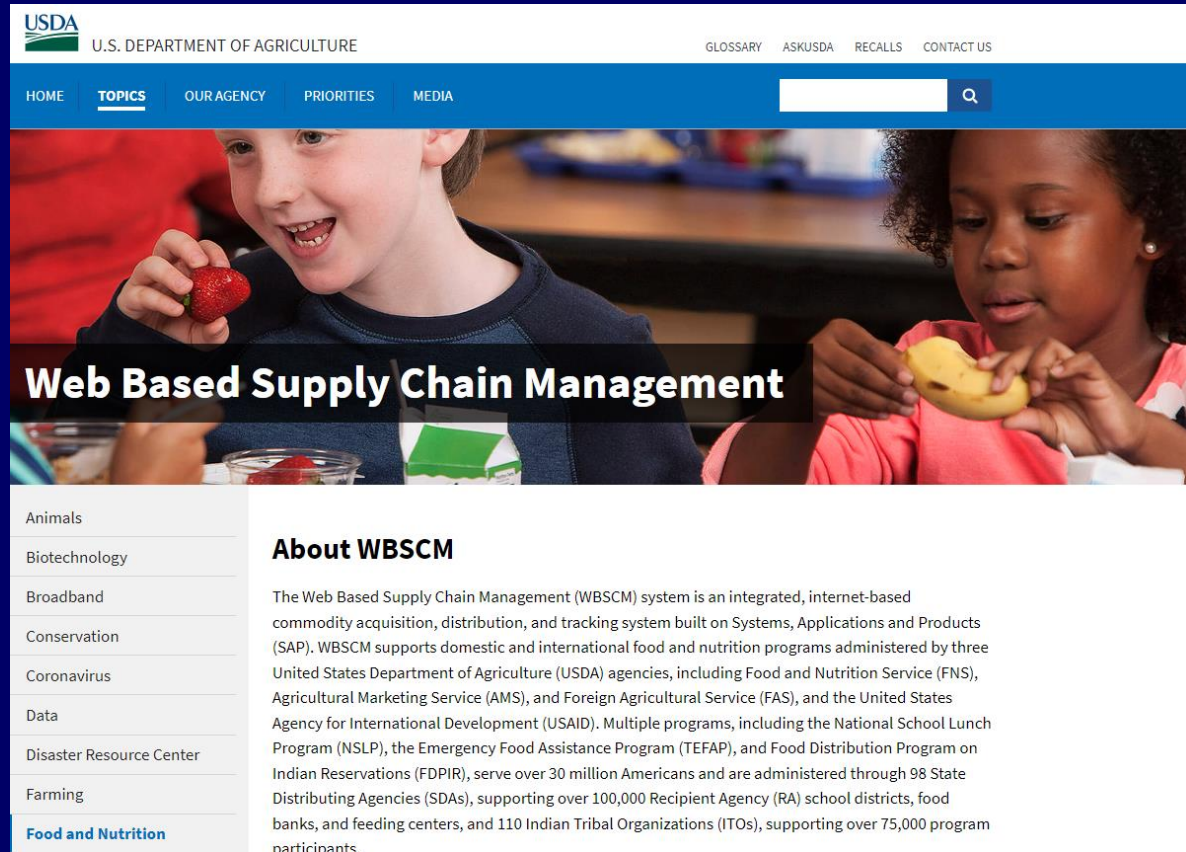
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Setting Up Your WBSCM Account



USDA WBSCM Webpage

- Login information
- eAuth information
- Resources



<https://www.usda.gov/topics/food-and-nutrition/web-based-supply-chain-management>

When FDP Creates Your WBSCM Account You Will Receive this E-mail – Check SPAM

This is an automatically generated message. Please do not reply back to this email.

This email is for the individual identified in the greeting line and cannot be shared with any other user.

Dear State Sadowski,

A user account has been created for you in the United States Department of Agriculture (USDA) Web-Based Supply Chain Management (WBSCM) System.

In order to access this account, you will need to have a user ID and password in the USDA eAuthentication System. At that point you will be able to complete your registration with the WBSCM system. **The three step process listed below will help you complete your registration with WBSCM.**

Important Notes:

- The email address appearing in the To: line of this message, and the last name of the recipient in the greeting line must match the email address and the last name entered in the eAuthentication registration forms. Failure to follow this procedure will result in an error message during the WBSCM registration process.
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How to Complete Registration with WBSCM

Step 1. If you do not already have an eAuthentication account (Level 1 or 2), please access <https://identitymanager.eems.usda.gov/registration/index.aspx> and select the link "Register for a Level 1 Account" [Note: A Level 2 account is not Required]. Complete step 1 in its entirety before proceeding to step 2. **Once you have created and activated the eAuthentication account, return to this email and proceed to Step 2.**

Step 2. Once your eAuthentication account has been activated, please access the following URL address and use your eAuthentication User ID and password to complete your WBSCM registration:

<https://portal.wbscm.usda.gov/registration?action=init&token=xs%2FXlpCWVFW57odM1KBTUAKGIQeliuMM7YrLS2PqDmHDQNwcfDH9wdOap1Yp3Ow%2B>

Step 3. Once you have completed your WBSCM registration, please use the following URL for ALL future WBSCM logins: <http://www.usda.gov/wbscm> Remember to bookmark this URL link for easy access to the login page.

If you have any questions, please contact your user administrator.

**If you did not receive the e-mail,
check spam or contact your IT
Department to allow this e-mail
address**

Step 1 – WBSCM Registration

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If you have any questions, please contact your user administrator.

Click on “Level 1 Access”

USDA United States Department of Agriculture
USDA eAuthentication

EASD
Electronic Authentication Services

login : VZ
password :

Home About eAuthentication Help Contact Us Find an LRA

You are here: [eAuthentication Home](#) > [Site Map](#)

Site Map

Links to eAuthentication Services and Information

The eAuthentication Service has new web pages. Please use one of the links below to locate the service you are trying to reach.

- [eAuthentication Home](#)
 - [Site Map](#)
 - [Login or Update Your Account](#)
- [Account Information](#)
 - [What is an Account?](#)
 - [Create an Account](#)
 - [Create a Level 1 Customer Account](#)
 - [Create a Level 2 Customer Account](#)
 - [Find an LRA](#)
 - [Find an Agency Registration Lead](#)
 - [Register an Internal Account](#)
- [General Information](#)
 - [About eAuthentication](#)
 - [Contact Us](#)
 - [eAuthentication Help](#)
 - [Frequently Asked Questions](#)
 - [User Guides & Documentation](#)
- [Self-Service](#)
 - [Change Password](#)
 - [Forgotten Password](#)
 - [Forgotten User ID](#)
- [Administration Links](#)
 - [LRA Information, Training, & Login](#)

Create your Password

Enter your password

Your password must include at least 12, but no more than 24 alphanumeric and special characters with no spaces, including at least:

- 12-24 characters
- One number
- One uppercase letter
- One lowercase letter
- One special character ! # \$ - % = + ; , ? ~ *
- Dictionary words may not be used in passwords
- The previous 24 passwords may not be re-used

Confirm Password*

Create Your eAuth Account

User Information

First Name*

Middle Initial

Last Name*

Required Field*

Enter your first name as it appears on a government issued picture

Contact Information

Email*

Confirm Email*

Login Information

User ID*

Password*

Confirm Password*

invalid!

Security Questions

Please select and answer four distinct questions from the selections below. This information will be used to validate your identity if you forget your password. Each question may only be used once. For additional assistance, click the ? above.

1*

Select...

2*

Select...

3*

Select...

Continue

Click “Submit” Button

Quick Links

[What is an account?](#)

[Create an account](#)

[Update your account](#)

Administrator Links

[Local Registration Authority Login](#)

You are here: [eAuthentication](#) > [Account Creation](#) > [Account Request Confirmation](#)

Create an eAuthentication Account

Step 2 of 4 - Level 1 Access Account Verification

If this information is incorrect, please click the [edit](#) button. If the information is correct, please continue by clicking the submit button.

Verify User Information

User ID: dan.sadowski@ct.gov

Name: Dan Sadowski

Email: dan.sadowski@ct.gov

Verify Security Questions & Answers

Q: What is the name of your first pet

A: Spot

Q: What city was your first job in

A: Jewett City

Q: What was the name of high school where you graduated

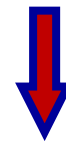
A: Griswold

Q: What is the name of your first school

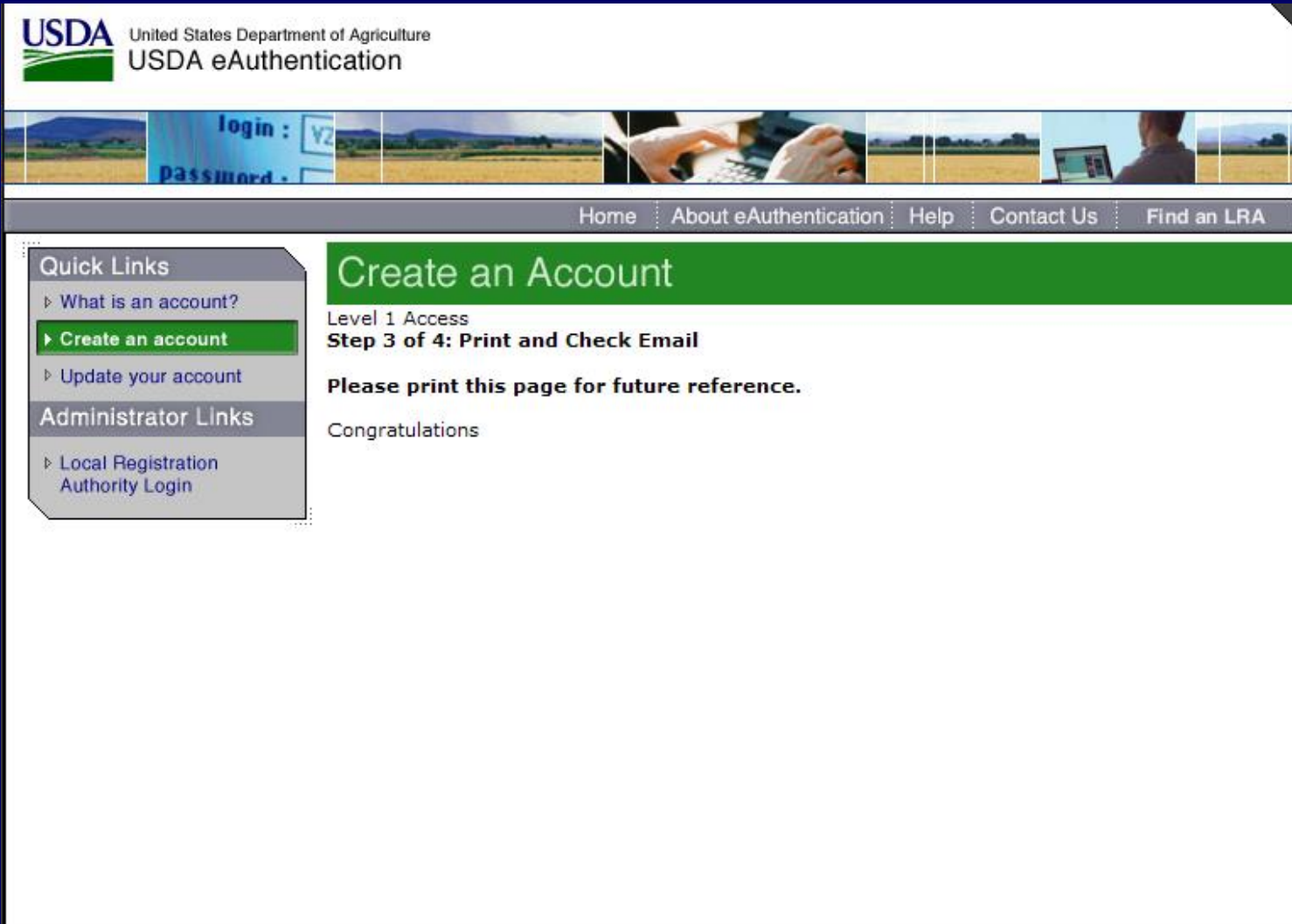
A: Elementary

Edit

Submit



Check Your E-mail



The screenshot displays the USDA eAuthentication website interface. At the top left is the USDA logo with the text "United States Department of Agriculture" and "USDA eAuthentication". A horizontal banner below the header contains several small images, including a field, a login form, and hands using a device. A navigation bar with links for "Home", "About eAuthentication", "Help", "Contact Us", and "Find an LRA" is positioned below the banner. On the left side, a "Quick Links" menu lists "What is an account?", "Create an account" (highlighted in green), and "Update your account". Below this is an "Administrator Links" section with "Local Registration" and "Authority Login". The main content area features a green header for "Create an Account", followed by "Level 1 Access" and "Step 3 of 4: Print and Check Email". The instructions state: "Please print this page for future reference." and "Congratulations".

USDA United States Department of Agriculture
USDA eAuthentication

login : YZ
password :

Home About eAuthentication Help Contact Us Find an LRA

Quick Links

- What is an account?
- **Create an account**
- Update your account

Administrator Links

- Local Registration
- Authority Login

Create an Account

Level 1 Access
Step 3 of 4: Print and Check Email

Please print this page for future reference.

Congratulations

You Will Receive a Second E-mail

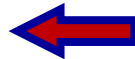
*** Please do not reply to this email. For assistance see below ***

Step 4 of 4 - Instructions to Activate Your USDA Account with Level 1 Access

Congratulations stateofcttest, you have successfully created a USDA eAuthentication account

Before you can use your account with Level 1 access you must do the following:

1. Please wait approximately 10 minutes from the receipt of this email before you activate your account with Level 1 access.
2. Click [ACTIVATE MY ACCOUNT](#)



If you did not receive the e-mail,
check spam or contact your IT
department

NOTE: If you have trouble accessing your activation link above, please copy and paste the following URL into your browser address bar:

<https://www.eauth.usda.gov/registration/selfRegistrationActivation.aspx?ID=10FCA266F0A04B3A9E645489E0184170>

The User ID you created is: stateofcttest

The email address you provided is: dan.sadowski@ct.gov

Please retain this information for future reference.

Once you have activated your account you will have immediate access to the USDA portals and applications that accept accounts with Level 1 access.

You can also view or update your account information by clicking on the eAuthentication [USER ACCOUNT HOME](#) link.

NOTE: If you have trouble accessing your user account home link above, please copy and paste the following URL into your browser address bar:


<https://identitymanager.eems.usda.gov/iam/im/eems/ca12/index.jsp?console.tab=Home>

If you need further assistance, click [here](#) to review our Frequently Asked Questions, or if you need information regarding USDA Agencies or services, click [here](#).


Thank You,

-- The USDA eAuthentication Team


Your Account Has Been Activated!



United States Department of Agriculture
USDA eAuthentication



EAS
ENTERPRISE
APPLICATION SERVICES



[Home](#) | [About eAuthentication](#) | [Help](#) | [Contact Us](#) | [Find an LRA](#)

You are here: [eAuthentication](#) > [Account Creation](#) > [Account Activation](#)

Create an eAuthentication Account

Step 4 of 4 - Account Activated

Your account has been activated with Level 1 Access Please wait 20 minutes from the time of activation before using the account.

eAuthentication Account Information:

User ID: stateofcttest
Email: dan.sadowski@ct.gov

Additional Information

For additional information regarding your eAuthentication account, please review our Frequently Asked Questions.

- Click [here](#) to review our Frequently Asked Questions.

Quick Links

- ▶ [What is an account?](#)
- ▶ [Create an account](#)
- ▶ [Update your account](#)

Administrator Links

- ▶ [Local Registration Authority Login](#)

Step 2 – Return to First E-mail and Complete Registration

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Dear State Sadowski,

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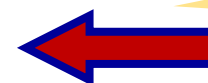
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Click here



Step 3. Once you have completed your WBSCM registration, please use the following URL for ALL future WBSCM logins: <http://www.usda.gov/wbscm> Remember to bookmark this URL link for easy access to the login page.

If you have any questions, please contact your user administrator.

Step 2 – Click on “I Agree”



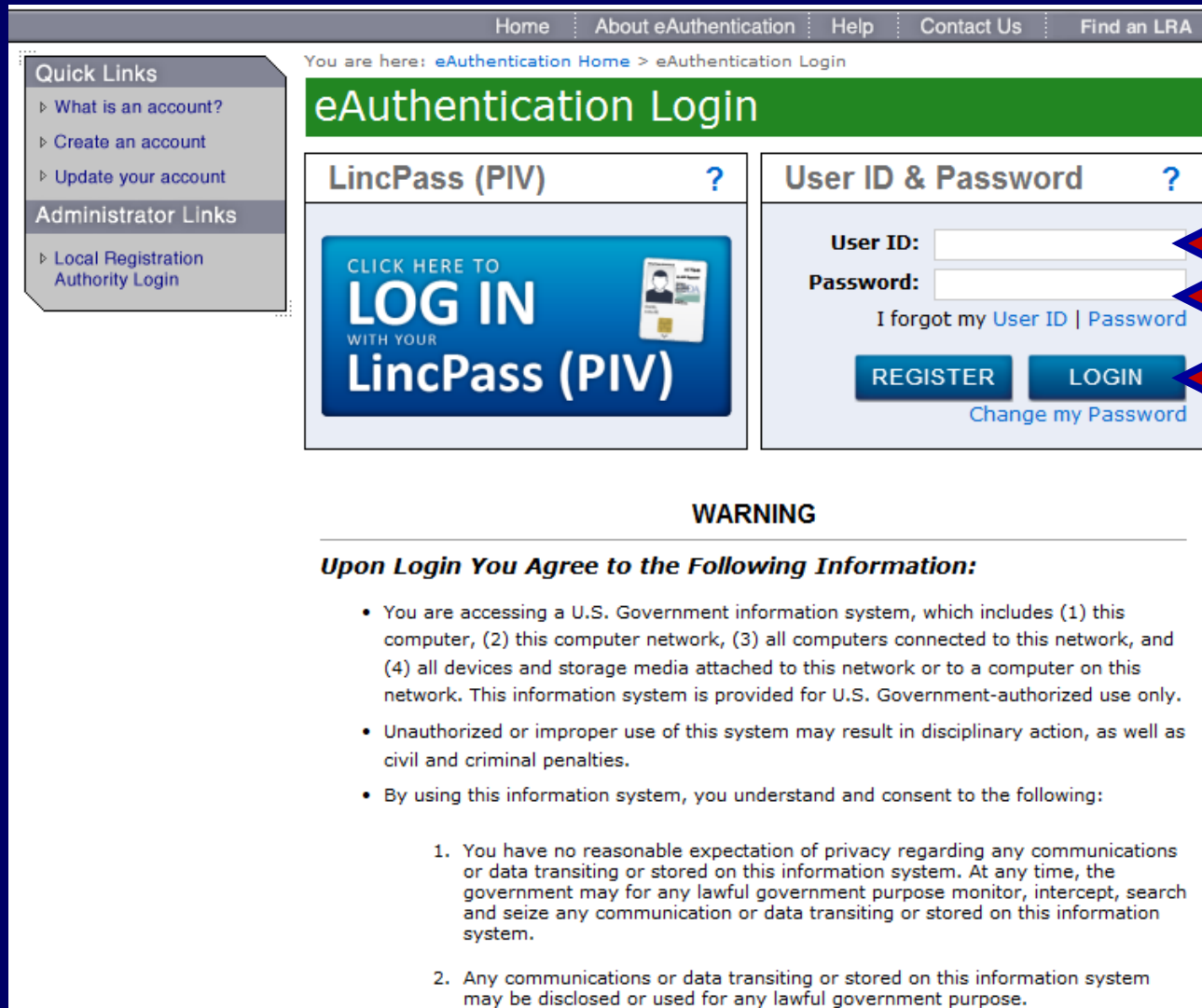
The screenshot shows a web application interface. At the top, there is a navigation bar with links: Home, About eAuthentication, Help, Contact Us, and Find an LRA. Below the navigation bar, there is a large light blue box containing a warning message and a list of terms of use. The warning message is flanked by asterisks. The list of terms of use is bulleted. At the bottom of the light blue box, there are two buttons: "Cancel" and "I Agree".

*****WARNING*****

- You are accessing a U.S. Government information system, which includes (1) this computer, (2) this computer network, (3) all computers connected to this network, and (4) all devices and storage media attached to this network or to a computer on this network. This information system is provided for U.S. Government-authorized use only.
- Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.
- By using this information system, you understand and consent to the following:
 - You have no reasonable expectation of privacy regarding any communications or data transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search and seize any communication or data transiting or stored on this information system.
 - Any communications or data transiting or stored on this information system may be disclosed or used for any lawful government purpose.
 - Your consent is final and irrevocable. You may not rely on any statements or informal policies purporting to provide you with any expectation of privacy regarding communications on this system, whether oral or written, by your supervisor or any other official, except USDA's Chief Information Officer.

*****WARNING*****

Enter the eAuth User ID and Password You Just Created



The screenshot shows the eAuthentication Login page. At the top, there is a navigation bar with links: Home, About eAuthentication, Help, Contact Us, and Find an LRA. Below this, a breadcrumb trail reads: You are here: [eAuthentication Home](#) > eAuthentication Login. The main heading is "eAuthentication Login".

On the left, there is a sidebar with "Quick Links" and "Administrator Links". The "Quick Links" section includes: What is an account?, Create an account, and Update your account. The "Administrator Links" section includes: Local Registration and Authority Login.

The main content area is divided into two panels. The left panel is titled "LincPass (PIV)" and contains a graphic that says "CLICK HERE TO LOG IN WITH YOUR LincPass (PIV)" and shows a PIV card. The right panel is titled "User ID & Password" and contains the following fields and buttons:

- User ID:
- Password:
- [I forgot my User ID | Password](#)
- [REGISTER](#) [LOGIN](#)
- [Change my Password](#)

Three red arrows point to the User ID field, the Password field, and the LOGIN button.

WARNING

Upon Login You Agree to the Following Information:

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- Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.
- By using this information system, you understand and consent to the following:
 1. You have no reasonable expectation of privacy regarding any communications or data transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search and seize any communication or data transiting or stored on this information system.
 2. Any communications or data transiting or stored on this information system may be disclosed or used for any lawful government purpose.

Click “Accept” and “Submit”



United States Department of Agriculture
WBSCM User Validation

WBSCM Rules of Behavior

Rules of Behavior

(Version 1.0)

Web Based Supply Chain Management (WBSCM) participants must understand and agree to their information security responsibilities to be allowed access to the WBSCM system. WBSCM rules of behavior for all participants include, but are not limited to, the following:

1. Participants shall understand and comply with United States Department of Agriculture (USDA) policies and procedures, and with federal, state, and local laws.
3. Users shall protect their UserIDs and passwords from disclosure.

☒ Accept

☐ Reject

Submit

Congratulations! You're In!

The screenshot shows the USDA Web Based Supply Chain Management (WBSM) portal. The header includes the USDA logo, the text "United States Department of Agriculture Web Based Supply Chain Management", and the WBSM logo. A search bar and user information ("Welcome: Allison CalhounWhite", "Organization Name: CT Food Distribution Program") are on the right. A navigation menu at the top has links for Home, Operations, Admin, Reports, and Help. Below this is a "News and Alerts" section with a "News and Alerts" link. The main content area features a heading "WBSM Monthly Release 2022R4.3.11 is now LIVE as of November 17, 2022". It contains several paragraphs of text, including "What's New?", "Interested in all recent changes?", "Need a New WBSM Account?", and "Stay tuned to regular updates from the WBSM Communications mailbox". At the bottom, there are links for "Forums" and "Forum Home".

USDA United States Department of Agriculture
Web Based Supply Chain Management

WBSM

Welcome: Allison CalhounWhite
Organization Name: CT Food Distribution Program

Home Operations Admin Reports Help

News and Alerts Inbox

Home > News and Alerts > News and Alerts

Full Screen Options

WBSM Monthly Release 2022R4.3.11 is now LIVE as of November 17, 2022

What's New? Improved system performance when searching for open orders to receipt for large purchase orders; new incident reasons added for USAID international food quality incidents tracking.

Interested in all recent changes? Review the [current WBSM Release Notes](#).

Select the **Help** tab to visit the **WBSM Training Home Page** for latest announcements and help resources available to you.

Need a New WBSM Account? - Please visit the [USDA WBSM](#) page for instructions and tutorials describing the USDA eAuth and WBSM registration processes. Once you have an established WBSM log on credentials, begin with reviewing the [WBSM Portal Navigation Video Tutorial](#) and the [WBSM Portal Navigation Job Aid](#).

To execute reports in WBSM, review the [Working with Standard WBSM Reports](#) job aid that provides instructions on how to work with WBSM screen components, navigate transactions, advance search options, and work with outputs such as reports and export files.

Stay tuned to regular updates from the **WBSM Communications mailbox** to be fully informed. Contact the WBSM Service Desk at WBSM.servicedesk@caci.com or call 877-WBSM-4U or 877-927-2648 with any questions.

[Back to top](#)

[My Control Panel](#)

[Forums](#)

Forum Home

Disable Pop-up Blocker

The screenshot shows a web browser window with the address bar displaying <https://portal.wbscm.usda.gov/>. The browser's menu bar includes File, Edit, View, Favorites, and Tools. The Tools menu is open, showing various options. The 'Pop-up Blocker' option is highlighted, and its sub-menu is displayed, showing 'Turn off Pop-up Blocker' and 'Pop-up Blocker settings'. The background page is the USDA Web-Based System (WBSM) portal, which includes a navigation sidebar with links like Home, Operations, News and Alerts, and Detailed Navigation. The main content area shows a welcome message for 'CT Sadowski' and a table of forum posts.

Forum / Category	Views	Threads / Messages	Last Post
FNS News and Announcements (SDA)	46,589	3 / 3	Sep 18, 2014 10:09 AM Last Post By: REINERU, »
Full Truck Load Requests	5,480	5 / 5	Aug 12, 2014 9:30 AM Last Post By: Griffith, Todd »
USDA Holds and Recalls	2,804	5 / 5	Aug 12, 2014 9:30 AM Last Post By: Griffith, Todd »
	18,915	7 / 10	Sep 30, 2014 4:21 PM Last Post By: Potter, LaNae »
	8,785	7 / 7	Oct 1, 2013 3:46 PM Last Post By: Sullivan, Dennis »

• New content since your last visit

Checking for New Content



All Forums:

	Forum / Category	Views	Threads / Messages	Last Post
●	WBSCM News and Announcements	85,439	61 / 61	Nov 18, 2022 8:45 AM Last Post By: Gore, Sameer »
●	FNS News and Announcements	10,832	5 / 5	Sep 23, 2022 9:21 AM Last Post By: Ziegler, Danielle »
●	FNS News and Announcements (SDA)	4,602	7 / 7	Sep 23, 2022 9:19 AM Last Post By: Ziegler, Danielle »
●	Full Truck Load and Transfer Requests	49,558	0 / 0	Jun 16, 2022 8:29 AM
●	USDA Holds and Recalls	13,919	16 / 16	Oct 26, 2017 3:34 PM Last Post By: Fortner, Charisia »

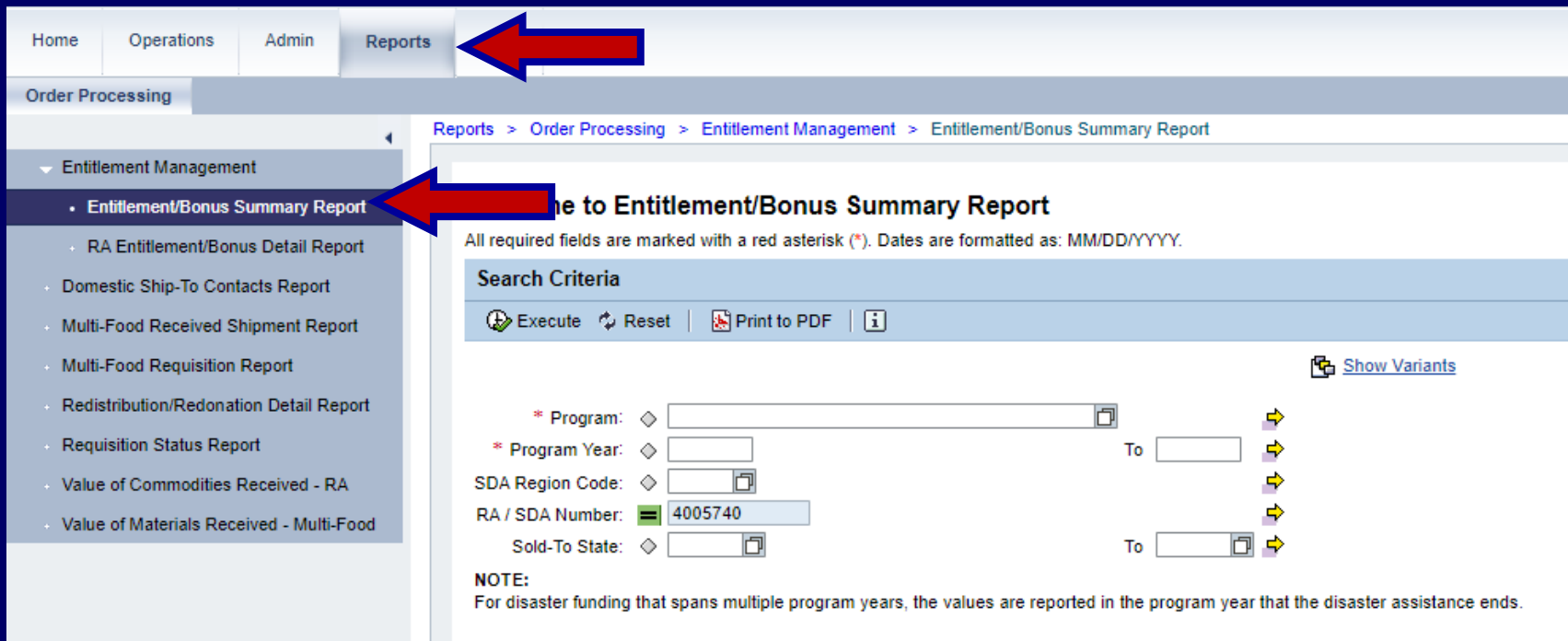
● New content since your last visit

**News and announcements from
USDA: If any dots are orange
there is new information**

Checking Entitlement



Reports, Entitlement Bonus Summary Report



The screenshot shows a web application interface for generating reports. At the top, a navigation bar includes links for Home, Operations, Admin, and Reports. A red arrow points to the Reports link. Below this, a breadcrumb trail reads: Reports > Order Processing > Entitlement Management > Entitlement/Bonus Summary Report. On the left, a sidebar menu under 'Entitlement Management' lists several reports, with 'Entitlement/Bonus Summary Report' highlighted. A second red arrow points to this menu item. The main content area is titled 'Return to Entitlement/Bonus Summary Report'. It includes a note: 'All required fields are marked with a red asterisk (*). Dates are formatted as: MM/DD/YYYY.' Below this is a 'Search Criteria' section with buttons for Execute, Reset, Print to PDF, and an information icon. A 'Show Variants' link is also present. The search criteria fields are: * Program (dropdown), * Program Year (dropdown), SDA Region Code (dropdown), RA / SDA Number (text input with value 4005740), and Sold-To State (dropdown). Each dropdown has a 'To' field and a right-pointing arrow. A 'NOTE' at the bottom states: 'For disaster funding that spans multiple program years, the values are reported in the program year that the disaster assistance ends.'

Home Operations Admin **Reports**

Order Processing

Reports > Order Processing > Entitlement Management > Entitlement/Bonus Summary Report

Entitlement Management

- Entitlement/Bonus Summary Report
- RA Entitlement/Bonus Detail Report
- Domestic Ship-To Contacts Report
- Multi-Food Received Shipment Report
- Multi-Food Requisition Report
- Redistribution/Redonation Detail Report
- Requisition Status Report
- Value of Commodities Received - RA
- Value of Materials Received - Multi-Food

Return to Entitlement/Bonus Summary Report

All required fields are marked with a red asterisk (*). Dates are formatted as: MM/DD/YYYY.

Search Criteria

Execute Reset Print to PDF i

Show Variants

* Program: [dropdown] [icon] [arrow]
* Program Year: [dropdown] To [dropdown] [arrow]
SDA Region Code: [dropdown] [icon] [arrow]
RA / SDA Number: 4005740 [icon] [arrow]
Sold-To State: [dropdown] [icon] [arrow]

NOTE:
For disaster funding that spans multiple program years, the values are reported in the program year that the disaster assistance ends.

Enter Program and Program Year, and Execute

Home Operations Admin **Reports** Help

Order Processing

Reports > Order Processing > Entitlement Management > Entitlement/Bonus Summary Report





Entitlement Management


- Entitlement/Bonus Summary Report
- RA Entitlement/Bonus Detail Report
- SDA Entitlement/Bonus Detail Report
- Domestic Price Support Report
- Domestic Ship-To Contacts Report
- Material Outlay Report
- Multi-Food Received Shipment Report
- Multi-Food Requisition Report
- National Warehouse Delivery Schedule
- Order Status Report
- Processing Status Report
- Received Shipment Report
- Redistribution/Redonation Detail Report


Welcome to Entitlement/Bonus Summary Report


All required fields are marked with a red asterisk (*). Dates are formatted as: MM/DD/YYYY.


Search Criteria


 **Execute**  Reset  Print to PDF 


 [Show Variants](#)

* Program: 

* Program Year: To 

SDA Region Code: 

RA / SDA Number: 

Sold-To State: To 

NOTE:
For disaster funding that spans multiple program years, the values are reported in the program year that the disaster assistance ends.

Entitlement/Bonus Summary Report

Home Operations Admin **Reports** Help

Order Processing

Reports > Order Processing > Entitlement Management > Entitlement/Bonus Summary Report Full Screen

Entitlement Management

- Entitlement/Bonus Summary Report
- RA Entitlement/Bonus Summary Report
- SDA Entitlement/Bonus Summary Report
- Domestic Price Support Report
- Domestic Ship-To Contact Report
- Material Outlay Report
- Multi-Food Received Summary Report

Entitlement/Bonus Summary Report

[Go Back](#) | [Print PDF Output](#)

View: | [Export](#)

Program	Sold-To Party	Sold-To Name	Sold-To City	Sold-To State	Program Year	Beginning Balance	DOD Fr
NSLP	4000574	CT Food Distribution Program	HARTFORD	CT	2022	19,872,286.00	

Scroll right

Entitlement/Bonus Summary Report

Print a PDF or Export to Excel

The screenshot shows a web application interface for generating reports. The top navigation bar includes 'Home', 'Operations', 'Admin', 'Reports', and 'Help'. The 'Reports' tab is active, and the breadcrumb trail is 'Reports > Order Processing > Entitlement Management > Entitlement/Bonus Summary Report'. The left sidebar shows a tree view under 'Entitlement Management' with 'Entitlement/Bonus Summary Report' selected. The main content area is titled 'Entitlement/Bonus Summary Report' and contains a 'Go Back' button, a 'Print to PDF' button (highlighted with a red box and a red arrow), and an 'Export' button (highlighted with a red box and a red arrow). Below these buttons is a 'View:' dropdown menu set to 'ENTITLEMENT_SU...'. A table displays the report data with columns: Program, Sold-To Party, Sold-To Name, Sold-To City, Sold-To State, Program Year, and Beginning Balance. The table contains one row of data for the NSLP program.

Program	Sold-To Party	Sold-To Name	Sold-To City	Sold-To State	Program Year	Beginning Balance
NSLP	4000574	CT Food Distribution Program	HARTFORD	CT	2024	21,866,971.00

Creating Order for Direct Delivery



Complete USDA Foods Worksheet and Have Ready When You Login to WBSCM

USDA Foods Worksheet for Direct Delivery Items for School Year 2023-24

Requests are due in Web-based Supply Chain Management (WBSCM) by **March 10, 2023**.
Items that can be ordered for both further processing and direct delivery are highlighted in yellow.

Total Amount Allocated for DOD and/or Produce Pilot for SY 2023-24: \$0.00

Processing Order Amount: \$0.00

Direct Delivery Order Amount: \$0.00

Remaining Entitlement Available for SY 2023-24: \$0.00

		Product Name/Description			
Delivery Months Available	Product Code		Estimated \$/case	Number of cases	Total \$ Amount
		Beans			
August	100360	Beans Garbanzo Can-6 # 10 (Kosher)	\$22.03	0	\$0.00
September	100364	Beans Vegetarian Can-6# 10	\$23.92	0	\$0.00
			Beans Subtotal:		\$0.00
		Dairy			
August & November	100019	Cheese Sliced White 6/5 lb sleeves	\$73.46	0	\$0.00
September	100018	Cheese Sliced Yellow 6/5 lb sleeves	\$72.21	0	\$0.00
			Dairy Subtotal:		\$0.00

Connecticut Food Distribution Program

Domestic Order Entry

USDA United States Department of Agriculture
Web-Based Supply Chain Management

Welcome Jane Doe [Log Off](#) **WBSM**

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Order Processing

Domestic Order Entry [Back](#) [Forward](#)

[Detailed Navigation](#) [My Transactions](#) [Catalog](#) | [Entitlement](#) [Transaction in Process](#)

▼ Order Management
 ▪ **Domestic Order Entry**
▶ Shipment Receipts
▶ NW Delivery Calendar

Portal Favorites
i There are no items to display

Portal Favorites
▪ Domestic Order Entry

Product Catalog

[-]NSLP
 [-]Direct Delivery
 [-]Meat
 Entitlement
 Bonus
 [+]Grains
 [+]Fruits
 [+]Oil

Welcome

Welcome to the order entry screen

▶ Click [here](#) to create an order and specify the ship-to destination. Then choose the items from the catalog located on the left.

▶ Browse in the [Product Catalog](#)

Select
» NSLP
» Direct Delivery
» Category, e.g., Meat, Flour/Grain
» Entitlement

Select “All” to View All Items in the Catalog

Domestic Order Entry [Back](#) [Forward](#)

Detailed Navigation

- Order Management
 - Domestic Order Entry**
- Shipment Receipts
- NW Delivery Calendar

Portal Favorites

- Domestic Order Entry

My Transactions | **Catalog** | **Entitlement** | **Transaction in Process**

Product Catalog

Quick Search

[Extended Search](#)

[\[-\] NSLP](#)
[\[-\] Direct Delivery](#)
[\[-\] Meat](#)
Entitlement
[Bonus](#)
[\[+\] Grains](#)
[\[+\] Fruits](#)
[\[+\] Oil](#)

Entitlement

Entitlement

1 2 [Next](#)

Overview	Product		Price	Delivery Period	Order Due No Later Than	Full-Truck Load Quantity
Quantity	Product Number (Program / Sub-Area)	Name				
<input type="text"/> CS	100104 (NSLP / Entitlement)	CHICKEN BONED CAN-48/12.5 OZ	783.75 USD	12/01/2010 - 05/30/2011	05/20/2011	1000

1 2 [Next](#)


Products Per Page

Select “All” to ensure you view all items

Select Shopping Cart Icon

Quick Search

Search

 [Extended Search](#)

[-] NSLP

[-] Direct Delivery

[-] Meat

Entitlement

Bonus




[+] Grains

[+] Fruits

[+] Oil

Entitlement

Entitlement

Overview		Product		Price	Delivery Period	Order Due No Later Than	Full-Truck Load Quantity
Quantity		Product Number (Program / Sub-Area)	Name				
<input type="text"/>		100104 (NSLP /	CHICKEN BONED CAN- DZ	783.75 USD	12/01/2010 - 05/30/2011	05/20/2011	1000
<input type="text"/>		100169 (NSLP / Entitlement)	PINK 4.75	209.60 USD	12/01/2010 - 05/30/2011	05/20/2011	1672
<input type="text"/>		100169 (NSLP / Entitlement)	BEEF FINE GROUND FRZ PKG-40/1 LB	707.60 USD	12/01/2010 - 05/30/2011	05/20/2011	1000

Products Per Page All

Do not enter anything here!


Select Shopping Cart Icon

Enter Quantity and Move to Cart

Product Catalog

Quick Search

Search

 [Extended Search](#)


[-]NSLP
[-]Direct Delivery
[-]Meat
Entitlement
Bonus
[+]Grains
[+]Fruits
[+]Oil

[Back](#)

Product Details


Product Number: 100169
Name: BEEF FINE GROUND FRZ PKG-40/1 LB
Price: 707.60 USD
Full Truck Load Quantity: 1000 CS

Delivery Date	Quantity
12/30/2010	10
01/30/2011	10
02/28/2011	10
03/30/2011	10
04/30/2011	10
05/30/2011	10

 [Move to Cart](#)

Enter quantity
and Move to Cart


Continue Adding Items to Your Cart or Click “View Cart” to Process Order

My Transactions | Catalog | Entitlement  [View Cart: 6 Item\(s\) to the value of 42,456.00 USD](#)

Product Catalog




Quick Search

Search

 [Extended Search](#)

☐ NSLP
☐ Direct Delivery
☐ Meat
Entitlement
☐ Bonus
☐ Grains
☐ Fruits
☐ Oil

Entitlement

Overview		Product		Price	Delivery Period	Order Due No Later Than	Full-Truck Load Quantity
Quantity		Product Number (Program / Sub-Area)	Name				
<input type="text"/> CS		100104 (NSLP / Entitlement)	CHICKEN BONED CAN-48/12.5 OZ	783.75 USD	12/01/2010 - 05/30/2011	05/20/2011	1000
<input type="text"/> CS		100207 (NSLP / Entitlement)	SALMON, PINK CAN-24/14.75 OZ	209.60 USD	12/01/2010 - 05/30/2011	05/20/2011	1672
<input type="text"/> CS		100169 (NSLP / Entitlement)	BEEF FINE GROUND FRZ PKG-40/1 LB	707.60 USD	12/01/2010 - 05/30/2011	05/20/2011	1000

Products Per Page

To Expand View

Home Operations Admin Reports Help

Order Processing

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Portal Favorites

- Domestic Order Entry
- Entitlement/Bonus Summary Report
- Manage Users

My Transactions Catalog Entitlement

Transactions

Search For: Orders
 Status: Open
 Creation Date: Since Yesterday
 ID Type: Transaction
 ID:
 Go

Order: In Progress

Sold To: 4000744
 Your Reference:
 Your Description:
 Total Net Price: 3,191.84 USD

Default Delivery Settings For Items

Deliver To: 5002936: PILGRIM'S PRIDE/GOLD KIST, BOAZ, AL

To change the Deliver-To on a particular Line Item(s); 1) Choose a "Deliver-To" above, 2) Select the line item(s) "Deliver Selection" checkbox, 3) click "Update".

Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Request Deliver Date
100	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	01/15/
200	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	02/15/
300	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	03/15/
400	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	04/15/

Click "Hide Navigator" button to hide this view

Changing Delivery Location

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Entitlement/Bonus Summary Report

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My Transactions

Catalog

Entitlement

View Cart: 4 Item(s) to the value of 191.84 USD

Order: In Process

Sold-To: 4000744

Your Reference:

Your Description:

Default Delivery Settings For Items

Deliver To:

5002936: PILGRIM'S PRIDE/GOLD KIST, BOAZ, AL

To change the Deliver-To on a particular Line Item(s); 1) Choose a "Deliver-To" above, 2) Select the line item(s) "Deliver-To Selection" checkbox, 3) click "Update".

	Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date	Total Price Unit Price	
		<input type="checkbox"/>										
	100	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	01/15/2012	797.96 USD 199.49 USD / 100 LB	
	200	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	02/15/2012	797.96 USD 199.49 USD / 100 LB	
	300	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	03/15/2012	797.96 USD 199.49 USD / 100 LB	
	400	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	04/15/2012	797.96 USD 199.49 USD / 100 LB	

Update

Add more to order

Cancel

Order

Use drop down to change locations

Make Sure Delivery Location is Correct!

All Direct Delivery Items go to HPC Foodservice

Organization Name: CT Food Distribution Program

Home Operations Admin Reports Help

Order Processing Complaint Administration Recall Administration

Operations > Order Processing > Order Management > Domestic Order Entry Full Screen Options

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 » Redistribute Order Quan...
 » Returned FNS Orders
Entitlement Management
Shipment Receipts
NW Delivery Calendar

My Transactions **Catalog** | **Entitlement** View Cart: 0 Item(s) to the value of 0.00

Product Catalog

Quick Search Search

[Extended Search](#)

[+]NSIP
[+]SFSP
[+]NSLP
[+]TM_NS
[+]TM_SF
[+]TM_NI

Order: In Process

Sold-To: 4000574 Total Net Price: 0.00 USD

Customer Number: 4000574
Organization: [CT Food Distribution Program](#)
Your Reference:
Your Description:

Default Delivery Settings For Items

Deliver To:

	Item	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date:	Total Price Unit Price	
--	------	---------	----------	------	---------	----------	-------------	-------------	--------------------------	---------------------------	--

Update Delivery Location for Items

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Entitlement

View Cart: 4 Item(s) to the value of 3,191.84 USD

Order: In Process

Sold-To: 4000744

Your Reference:

Your Description:

Default Delivery Settings For Items

Deliver To: 5004843: HPC FOODSERVICE, SOUTH WINDSOR, CT

Total Net Price: 3,191.84 USD

To change the Deliver-To on a particular Line Item(s); 1) Choose a "Deliver-To" above, 2) Select the line item(s) "Deliver-To Selection" checkbox, 3) click "Update".

	Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date	Total Price Unit Price
<input type="checkbox"/>		<input checked="" type="checkbox"/>									
<input type="checkbox"/>	100	<input checked="" type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	01/15/2012	797.96 USD 199.49 USD / 100 LB
<input type="checkbox"/>	200	<input checked="" type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	02/15/2012	797.96 USD 199.49 USD / 100 LB
<input type="checkbox"/>	300	<input checked="" type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	03/15/2012	797.96 USD 199.49 USD / 100 LB
<input type="checkbox"/>	400	<input checked="" type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	04/15/2012	797.96 USD 199.49 USD / 100 LB

Update

Click "Update" after changes are made

Add more to order

Cancel

Order

Update "Quantity"

Home Operations Admin Reports Help

Order Processing

Operations > Order Processing > Order Management > Domestic Order Entry Full Screen

Order Management

- Domestic Order Entry
- Shipment Receipts
- NW Delivery Calendar

My Transactions **Catalog** | **Entitlement** View Cart: 2 Item(s) to the value of 2,460.16 USD

Default Delivery Settings For Items

Deliver To: 5004843: HPC FOODSERVICE, SOUTH WINDSOR, CT

To change the destination on multiple line items; 1) Choose a destination above, 2) Check the "Deliver-To Selection" checkbox for those line items to be updated, 3) Click "Update" (Tip: to update all line items, check the "Deliver-To Selection" checkbox from the table header row below to check all items).
To change the destination on individual line items; 1) Expand the line items display below for a line item, 2) Select the new destination, 3) Click "Update".

Once you have selected the update button and the line items that you want to have been updated, the Deliver-to at the header level will be blank.

<input type="checkbox"/>	Item	Deliver-To Selection <input type="checkbox"/>	Product	Quantity			Description	User Status	Requested Delivery Date:	Total Price Unit Price		
<input type="checkbox"/>	100	<input type="checkbox"/>	100158	<input type="text" value="10"/>	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	08/31/2023	1,230.08 USD 307.52 USD / 100 LB	<input type="checkbox"/>
<input type="checkbox"/>	200	<input type="checkbox"/>	100158	<input type="text" value="10"/>	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	01/31/2024	1,230.08 USD 307.52 USD / 100 LB	<input type="checkbox"/>

Update **Add more to order** **Cancel** **Order**

You can change the quantity

Click "Update" after changes are made

To Delete an Item in the Cart

Home Operations Admin Reports Help

Order Processing

Operations > Order Processing > Order Management > Domestic Order Entry

Order Management

- Domestic Order Entry
- Shipment Receipts
- NW Delivery Calendar

To delete items click in appropriate box

View Cart: 2 Item(s) to the value of 2,460.16 USD

Default Delivery Settings For Items

Deliver To: 5004843: HPC FOODSERVICE, SOUTH WINDSOR, CT

To change the destination on multiple line items; 1) Choose a destination above, 2) Check the "Deliver-To Selection" checkbox for those line items to be updated, 3) Click "Update" (Tip: to update all line items, check the "Deliver-To Selection" checkbox from the table header row below to check all items).
To change the destination on individual line items; 1) Expand the line items display below for a line item, 2) Select the new destination, 3) Click "Update".

Once you have selected the update button and the line items that you selected have been updated, the Deliver-to at the header level will be blank.

<input type="checkbox"/>	Item	Deliver-To Selection <input type="checkbox"/>	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date:	Total Price Unit Price	<input type="checkbox"/>
<input type="checkbox"/>	100	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	08/31/2023	1,230.08 USD 307.52 USD / 100 LB	<input type="checkbox"/>
<input type="checkbox"/>	200	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	01/31/2024	1,230.08 USD 307.52 USD / 100 LB	<input type="checkbox"/>

Click "Update" after changes are made

Update Add more to order Cancel Order

Expand Information for All Items in the Cart

Home Operations Admin Reports Help

Order Processing

Operations > Order Processing > Order Management > Domestic Order Entry Full Screen

Order Management

- Domestic Order Entry
 - Shipment Receipts
 - NW Delivery Calendar

My Transactions [Catalog](#) | [Entitlement](#) View Cart: 2 Item(s) to the value of 2,460.16 USD

Default Delivery Settings For Items

To: 5004843: HPC FOODSERVICE, SOUTH WINDSOR, CT

Change the destination on multiple line items; 1) Choose a destination above, 2) Check the "Deliver-To Selection" checkbox for those line items to be updated, 3) Click "Update". (Tip: to update all line items, check the "Deliver-To Selection" checkbox from the table header row below to check all items).

Change the destination on individual line items; 1) Expand the line items display below for a line item, 2) Select the new destination, 3) Click "Update".

If you have selected the update button and the line items that you selected have been updated, the Deliver-to at the header level will be blank.

<input type="checkbox"/>	Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date:	Total Price Unit Price	
<input type="checkbox"/>	100	<input type="checkbox"/>	100158	<input type="text" value="10"/>	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	08/31/2023	1,230.08 USD 307.52 USD / 100 LB	<input type="checkbox"/>
<input type="checkbox"/>	200	<input type="checkbox"/>	100158	<input type="text" value="10"/>	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	01/31/2024	1,230.08 USD 307.52 USD / 100 LB	<input type="checkbox"/>

Update Add more to order Cancel Order

To expand information for all items

Expanding Lines will Show Information for Each Item in the Cart

Home Operations Admin Reports Help

Order Processing

Operations > Order Processing > Order Management > Domestic Order Entry

Full Screen

Order Management

- Domestic Order Entry
- Shipment Receipts
- NW Delivery Calendar

My Transactions Catalog Entitlement **View Cart: 2 Item(s) to the value of 2,460.16 USD**

To change the destination on multiple line items; 1) Choose a destination above; 2) Check the "Deliver To Selection" checkbox for those line items to be updated; 3) Click "Update" (Tip: to update all line items, check the "Deliver To Selection" checkbox from the table header row below to check all items).
To change the destination on individual line items; 1) Expand the line items display below for a line item, 2) Select the new destination, 3) Click "Update".

Once you have selected the update button and the line items that you selected have been updated, the Deliver-to at the header level will be blank.

Item	Deliver-To Selection	Product	Quantity	CS	NSLP	Entitlement	Description	Ready for Approval	Requested Delivery Date:	Total Price	Unit Price	
100	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND LB	Ready for Approval	08/31/2023	1,230.08 USD	307.52 USD / 100 LB	<input type="checkbox"/>
* Deliver To: 5004843: HPC FOODSERVICE, SOUTH WINDSOR, CT												
Your Message To Us:												
200	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	01/31/2024	1,230.08 USD	307.52 USD / 100 LB	<input type="checkbox"/>
* Deliver To: 5004843: HPC FOODSERVICE, SOUTH WINDSOR, CT												
Your Message To Us:												

Double Check “Delivery Point” and Place Order

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- Consolidate Requisitions
- Domestic Order Entry**
- Full Truck Load and Transfer Requests
- Redistribute Order Quantities
- Returned FNS Orders

Entitlement Management

Shipment Receipts

NW Delivery Calendar

Order Management > Domestic Order Entry

Full Screen | C

Transactions

Catalog

Entitlement

View Cart: 2 Items

SD

Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	Requested Delivery Date:	Total Price Unit Price	
100	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GR LB	08/31/2023	1,230.08 USD 307.52 USD / 100 LB	<input type="checkbox"/>
<div>* Deliver To: 5004843: HPC FOODSERVICE, SOUTH WINDSOR, CT</div> <div>Your Message To Us:</div>										
200	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval 01/31/2024	1,230.08 USD 307.52 USD / 100 LB	<input type="checkbox"/>
<div>* Deliver To: 5004843: HPC FOODSERVICE, SOUTH WINDSOR, CT</div> <div>Your Message To Us:</div>										

Update

Add more to order

Cancel

Order

Click on Expand All button

Double check delivery locations

Click “Order” button to place order

Completing Order, Click OK

portal.wbscm.usda.gov says
Do you really want to send the order?

Click "OK" to process order

OK Cancel


Operations > Order Processing > Order Management > Domestic Order Entry

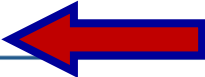
My Transactions Catalog Entitlement View Cart: 2 Item(s) to the value of 2,460.16 USD

Item	Selection	Product	Quantity	Unit	Program	Area	Description	User Status	Requested Delivery Date:	Unit Price
100	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	08/31/2023	1,230.08 USD 307.52 USD / 100 LB
<p>* Deliver To: 5004843: HPC FOODSERVICE, SOUTH WINDSOR, CT</p> <p>Your Message To Us:</p>										
200	<input type="checkbox"/>	100158	10	CS	NSLP	Entitlement	BEEF FINE GROUND FRZ CTN-40 LB	Ready for Approval	01/31/2024	1,230.08 USD 307.52 USD / 100 LB
<p>* Deliver To: 5004843: HPC FOODSERVICE, SOUTH WINDSOR, CT</p> <p>Your Message To Us:</p>										

Update Add more to order Cancel Order

Confirmation of Receipt

 **Transaction in Process**


Confirmation of receipt 

Sold-To: 4000574

Order: 1000574634 from 02/14/2023 09:54
Customer (Number):
Your Reference:
Your Description:

Total Net Price: **2,460.16 USD**

Item	Item Details	QTY	Unit	User Status	Total Price Unit Price
100	100158 : BEEF FINE GROUND FRZ CTN-40 LB Delivery Point: 5004843: HPC FOODSERVICE, SOUTH WINDSOR, CT , SOUTH WINDSOR, CT Requested Delivery Date: 08/31/2023	10.000	CS	Ready for Approval	\$1,230.08 USD 307.52 USD / 100 LB
200	100158 : BEEF FINE GROUND FRZ CTN-40 LB Delivery Point: 5004843: HPC FOODSERVICE, SOUTH WINDSOR, CT , SOUTH WINDSOR, CT Requested Delivery Date: 01/31/2024	10.000	CS	Ready for Approval	\$1,230.08 USD 307.52 USD / 100 LB

 **Print** **Close**

Is everything correct?

- If not, you must contact FDP to send order back to you
- Make sure you have order number

Print confirmation page for your records

Creating Order for Delivery to Processor



Complete USDA Foods Worksheet and Have Ready When You Login to WBSCM

USDA Foods Worksheet for Further Processed Items for School Year 2023-24

Requests are due in Web-based Supply Chain Management (WBSCM) by **March 10, 2023**.

Total Entitlement Dollars for SY 2023-24:

Total Amount Allocated for DOD and/or Produce Pilot for SY 2023-24:

Processing Order Amount:

Direct Delivery Order Amount:

Remaining Balance of Entitlement Dollars:

Product Name/Description				
Product Code	Cheese	Estimated \$/pound	Number of pounds	Total \$ Amount
110244	Cheese Moz LM Part Skim Processor Pack	\$2.09	0	\$0.00
110253	Cheese Ched White Block	\$2.33	0	\$0.00
110254	Cheese Ched Yel Block	\$2.16	0	\$0.00
110242	Cheese Natural American Barrel	\$2.15	0	\$0.00
Cheese Subtotal:				\$0.00

Product Code	Fruit	Estimated \$/pound	Number of pounds	Total \$ Amount
110149	Fresh Apples for Processing	\$0.46	0	\$0.00
Fruit Subtotal:				\$0.00

Product Code	Meat	Estimated \$/pound	Number of pounds	Total \$ Amount
--------------	------	--------------------	------------------	-----------------

Connecticut Food Distribution Program

Domestic Order Entry for Processing

Home Operations Admin Reports Help

Order Processing | Complaint Administration | Recall Administration

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- Catalog Maintenance
 - Maintain Direct-Ship Delivery Periods
 - Manage RA Catalog Views
- Order Management
 - Domestic Order Entry**
 - Consolidate Requisitions
 - Returned FNS Orders
 - Full Truck Load Requests
 - Redistribute Order Quantities
- Shipment Receipts
- Entitlement Management
- NW Delivery Calendar

Portal Favorites

There are no items

My Transactions **Catalog** | **Entitlement** [Transaction in Process](#)

Product Catalog

Quick Search

Search

[Extended Search](#)

[+] NSLP
[+] Direct Delivery
[-] Processing Diversion
[-] Dairy

Entitlement

- [+] Meat
- [+] Veg/Fruit/Juice
- [+] Fish
- [+] Flour/Grain
- [+] Poultry
- [+] Peanut/Oil

Entitlement

Overview	Product	Price	Delivery Period	Order Due No Later Than	Full-Truck Load Quantity
Quantity	Product Number (Program / Name)				
		SD	07/01/2011 - 12/31/2012	06/30/2011	39950.000
		SD	07/01/2011 - 12/31/2012	06/30/2011	39950.000
		SD	07/01/2011 - 12/31/2012	06/30/2011	40320.000
<input type="text"/>	100010 (NSLP / Entitlement) CHEESE NATURAL AMER FBD BARREL-500 LB	2.06 USD	07/01/2011 - 12/31/2012	06/30/2011	40000.000

Products Per Page [All](#)

Select "All"

Home Operations **Admin** Reports Help

Order Processing | Complaint Administration | Recall Administration

Domestic Order Entry [Back](#) [Forward](#)

Detailed Navigation

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- NW Delivery Calendar

Portal Favorites

There are no items to display

My Transactions **Catalog** | **Entitlement** [Transaction in Process](#)

Product Catalog

Quick Search

Search

[Extended Search](#)

[+]NSLP
 [+]Direct Delivery
 [-]Processing Diversion
 [-]Dairy

Entitlement

[+]Meat
 [+]Veg/Fruit/Juice
 [+]Fish
 [+]Flour/Grain
 [+]Poultry
 [+]Peanut/Oil

Entitlement

Overview		Product		Price	Delivery Period	Order Due No Later Than	Full-Truck Load Quantity
Quantity		Product Number (Program / Sub-Area)	Name				
<input type="text"/>	LB	100005 (NSLP / Entitlement)	CHEESE CHED WHT BLOCK-40 LB	1.54 USD	07/01/2011 - 12/31/2012	06/30/2011	39950.000
<input type="text"/>	LB	100007 (NSLP / Entitlement)	CHEESE CHED YEL BLOCK-40 LB	1.94 USD	07/01/2011 - 12/31/2012	06/30/2011	39950.000
<input type="text"/>	LB	100042 (NSLP / Entitlement)	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	1.87 USD	07/01/2011 - 12/31/2012	06/30/2011	40320.000
<input type="text"/>	LB	100010 (NSLP / Entitlement)	CHEESE NATURAL AMER FBD BARREL-500 LB	2.06 USD	07/01/2011 - 12/31/2012	06/30/2011	40000.000

Products Per Page **All** ▼

Select "All" to ensure you view all items

Select Shopping Cart Icon

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Detailed Navigation

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- NW Delivery Calendar

Portal Favorites

There are no items to display

My Transactions **Catalog** | **Entitlement** [Transaction in Process](#)

Product Catalog

Quick Search

[Search](#)

[Extended Search](#)

[-] NSLP
 [+] Direct Del
 [-] Processing
 [-] Dairy

Entitlement

[+] Meat
 [+] Veg/Fruit/Juice
 [+] Fish
 [+] Flour/Grain
 [+] Poultry
 [+] Peanut/Oil

Entitlement

Overview		Product		Price	Delivery Period	Order Due No Later Than	Full-Truck Load Quantity
Quantity		Product Number (Program / Sub-Area)	Name				
<input type="text"/>	LB	100000 (NSLP / Entitlement)		1.54 USD	07/01/2011 - 12/31/2012	06/30/2011	39950.000
<input type="text"/>	LB	100000 (NSLP / Entitlement)		1.94 USD	07/01/2011 - 12/31/2012	06/30/2011	39950.000
<input type="text"/>	LB	100042 (NSLP / Entitlement)	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	1.87 USD	07/01/2011 - 12/31/2012	06/30/2011	40320.000
<input type="text"/>	LB	100010 (NSLP / Entitlement)	CHEESE NATURAL AMER FBD BARREL-500 LB	2.06 USD	07/01/2011 - 12/31/2012	06/30/2011	40000.000

Products Per Page [All](#)

Do not enter anything here!

Select shopping cart icon

Enter Quantity and Move to Cart

The screenshot displays the Domestic Order Entry system interface. The top navigation bar includes Home, Operations, Admin, Reports, and Help. Below this, there are links for Order Processing, Complaint Administration, and Recall Administration. The main header shows 'Transaction in Process' and 'View Cart: 2 Item(s) to the value of 1,162.51 USD'.

The left sidebar contains a 'Detailed Navigation' menu with options like File Uploads/Downloads, Catalog Maintenance, Order Management (including Domestic Order Entry), Shipment Receipts, Entitlement Management, and NW Delivery Calendar. Below this is a 'Portal Favorites' section indicating no items are displayed.

The main content area is divided into two sections: 'Product Catalog' and 'Product Details'. The 'Product Catalog' section includes a 'Quick Search' field and a 'Search' button. The 'Product Details' section shows the following information:

- Product Number: 100007
- Name: CHEESE CHED YEL BLOCK-40 LB
- Price: 1.94 USD
- Full Truck Load Quantity: 39950.000 LB

Below the product details is a table with columns for Delivery Date and Quantity. A red arrow points to the quantity input field for the first row (07/15/2011).

Delivery Date	Quantity	Delivery Date	Quantity	Delivery Date	Quantity
07/15/2011	250	08/15/2011		08/15/2011	
11/30/2011		12/15/2011		12/31/2011	
04/15/2012		04/30/2012		05/15/2012	
08/31/2012		09/15/2012		09/30/2012	

At the bottom of the product details section, there is a 'Move to Cart' button. A yellow callout box with the text 'Enter quantity and Move to Cart' points to the quantity input field.

Sending Item to One Processor

Order Processing | Complaint Administration | Recall Administration

Operations > Order Processing > Order Management > Domestic Order Entry

My Transactions | Catalog | Entitlement

View Cart: 1 Item(s) to the value of 546.33 USD

Your Description:

Default Delivery Settings For Items

Deliver To:

To change the destination on multiple line items; 1) Choose a destination above the "Update" (Tip: to update all line items, check the "Deliver-To Selection" checkbox for those line items to be updated, 3) Click "Update".

To change the destination on individual line items; 1) Expand the line items display, 2) Check the "Deliver-To Selection" checkbox for those line items to be updated, 3) Click "Update".

Once you have selected the update button and the line items that you selected have been updated, the Deliver-to at the header level will be blank.

Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date:	Total Price Unit Price
100	<input type="checkbox"/>	110242	250	LB	NSLP	Entitlement	CHEESE NAT AMER FBD BARREL-500 LB(40800)	Ready for Approval	08/15/2023	546.33 USD 218.53 USD / 100 LB

Update Add more to order Cancel Order

To Expand View

Home

Operations

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Reports

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Domestic Order Entry

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Shipment Receipts

NW Delivery Calendar

Portal Favorites

Domestic Order Entry

Entitlement/Bonus Summary Report

Manage Users

My Transaction

Order: 100042

View Cart: 1 Item(s) to the value of 506.13 USD

Sold-To: 4000744

Your Reference:

Your Description:

Total Net Price: 506.13 USD

Default Delivery Settings For Items

Deliver To: 5002936: PILGRIM'S PRIDE/GOLD KIST, BOAZ, AL

To change the Deliver-To on a particular Line Item(s); 1) Choose a "Deliver-To" above, 2) Select the line item(s) "Deliver-To Selection" checkbox, 3) click "Update".

	Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date	Total Price Unit Price	
<input type="checkbox"/>		<input type="checkbox"/>										
<input type="checkbox"/>	100	<input type="checkbox"/>	100042	250	LB	NSLP	Entitlement	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	Ready for Approval	09/15/2011	506.13 USD 202.45 USD / 100 LB	<input type="checkbox"/>

Update

Add more to order

Cancel

Order

Set "Delivery To" Location

Home

Operations

Admin

Reports

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Order Processing

Domestic Order Entry

Order Management

Domestic Order Entry

Shipment Receipts

NW Delivery Calendar

Domestic Order Entry

Entitlement/Bonus Summary Report

Manage Users

My Transactions

Catalog

Entitlement

View Cart: 1 Item(s) to the value of 506.13 USD

Order: In Process

Sold-To: 4000744

Your Reference:

Your Description:

Default Delivery Settings For Items

Deliver To:

5002936: PILGRIM'S PRIDE/GOLD KIST, BOAZ, AL

Total Net Price: 506.13 USD

Set "Deliver To" location

To change the Deliver-To on a particular Line Item(s): 1) Choose a "Deliver-To" above, 2) select the line item(s), 3) click "Update".

	Item	Deliver To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date	Total Price Unit Price	
	100	<input type="checkbox"/>	100042	250	LB	NSLP	Entitlement	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	Ready for Approval	09/15/2011	506.13 USD 202.45 USD / 100 LB	<input type="checkbox"/>

Update

Add more to order

Cancel

Order

FDP BPID Sheet for “Delivery To” Location

Business Partner Identification Numbers (BPID) for Approved Food Processors for the Connecticut Food Distribution Program (FDP)

School Year 2023-24

Processor Name	Material Code	Commodity Type	Business Partner ID
Albie's	110244	Cheese, Mozzarella LM, Part Skim	5005138
Bake Crafters Food Company	110242	Natural American Cheese, Barrel	5005230
Basic American Foods	110227	Dehydrated Potatoes	5002742
Bongards Creameries	110242	Natural American Cheese, Barrel	5004222
Brookwood Farms	100193	Pork Boneless Picnic	5002371
	100883	Skinless/Boneless Turkey Thighs	5002371
Butterball	100124	Chilled Turkey	5005717
Cargill Kitchen Solutions	100047	Eggs, Liquid Whole	5002919
ConAgra Food Service	110244	Cheese, Mozzarella LM, Part Skim	5002765
ES Foods	110242	Natural American Cheese, Barrel	5006111
	110244	Cheese, Mozzarella LM, Part Skim	5003616
High Liner Foods	110244	Cheese, Mozzarella LM, Part Skim	5002961
	110601	Frozen Alaskan Pollock Fish	5002961
Hormel Food Sales	100124	Chilled Turkey	5006820
(Formerly Jennie-O Turkey Store)	100883	Skinless/Boneless Turkey Thighs	5006820
Idahoan Foods, LLC	110227	Dehydrated Potatoes	5005234
Integrated Food Service	100154	Frozen Course Ground Beef	5005865
International Food Solutions	100103	Chilled Large Chicken	5005840
(Asian Food Solutions/Comida Vida)	100113	Chilled Chicken Legs	5005560
	100156	Frozen Boneless Beef, Special Trim	5005840
(Tamales only)	100156	Frozen Boneless Beef, Special Trim	5006227
	100193	Pork Boneless Picnic	5005840

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https://portal.ct.gov/-/media/SDE/Nutrition/FDP/BPID_Approved_Food_Processors_Connecticut_FDP.pdf

Select Default Delivery

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Portal Favorites

There are no items to display

My Transactions Catalog | Entitlement [View Cart: 1 Item\(s\) to the value of 484.38 USD](#)

Order: In Process

Sold-To: 4000574
Customer Number: 4000744
Subject: [Ansonia](#)
Your Reference:
Your Description:

Total Net Price: 484.38

Default Delivery Settings For Items

Deliver To: 5002787: JTM PROVISIONS INC, INDIANAPOLIS, IN

Do you want to copy the Deliver To address to all your items?

5002787: JTM PROVISIONS INC, INDIANAPOLIS, IN
5003105: JTM PROVISIONS INC, CINCINNATI, OH
5001345: KINGS DELIGHT, GAINESVILLE, GA
5002500: LAND O'LAKES INC, GREEN BAY, WI
5002602: LAND O'LAKES INC, SPENCER, WI
5002733: LING'S, POMONA, CA
5001743: M G WALDBAUM, WAKEFIELD, NE
5001730: MAID RITE STEAK COMPANY INC, DUNMORE, PA
5002522: MAID RITE STEAK COMPANY INC, DALTON, PA
5002921: MAID-RITE STEAK COMPANY INC, PITTSBURGH, PA
5002260: MCCAIN FOODS USA INC, EASTON, ME
5002421: MCCAIN FOODS USA INC, ROSWELL, NM
5002673: MCCAIN FOODS USA INC, TRACY, CA
5002678: MCCAIN FOODS USA INC, PLOVER, WI
5002772: MCCAIN FOODS USA INC, FT MORGAN, CO
5002922: MCI FOODS INC, VERNON, CA
5002587: MICELI DAIRY, CLEVELAND, OH
5003271: MICELI DAIRY WAREHOUSE, CLEVELAND, OH
5001369: NARDONE BROTHERS BAKING CO INC, WILKES-BARRE, PA
5002511: NARDONE BROTHERS BAKING CO INC, NEW WILMINGTON, PA
5002281: NEW HAVEN CENTRAL KITCHEN, NEW HAVEN, CT
5000850: PIERRE FOODS, INC, SPRINGFIELD, MO
5001620: PIERRE FOODS, INC, CINCINNATI, OH
5002797: PIERRE FOODS, INC, EASLEY, SC
5002799: PIERRE FOODS, INC, CINCINNATI, OH
5002245: PILGRIM'S PRIDE CORPORATION, CHATTANOOGA, TN
5002247: PILGRIM'S PRIDE CORPORATION, HICKORY, KY
5002709: PILGRIM'S PRIDE CORPORATION, MOOREFIELD, WV
5002936: PILGRIM'S PRIDE/GOLD KIST, BOAZ, AL
5002385: PORTION PAC INC, MASON, OH

Update

Total Price Unit Price
484.38 USD
193.75 USD / 100 LB

er Cancel Order

Use BPID spreadsheet to select correct delivery location

Click on Deliver To, Update, then Order

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Order Processing

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- Shipment Receipts
- NW Delivery Calendar

Portal Favorites

- Domestic Order Entry
- Entitlement/Bonus Summary Report
- Manage Users

My Transactions **Catalog** **Entitlement** [View Cart: 1 Item\(s\) to the value of 506.13 USD](#)

Order: In Process

Sold-To: 4000744 Total Net Price: 506.13 USD

Your Reference:

Your Description:

Default Delivery Settings For Items

Deliver To: 5001369: NAR PA

To change the Deliver-To on a particular line item, 1) click the "Deliver To" button, 2) Select the line item(s) "Deliver-To Selection" checkbox, 3) click "Update".

Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date	Total Price Unit Price
<input type="checkbox"/>	<input checked="" type="checkbox"/>									
<input type="checkbox"/> 100	<input checked="" type="checkbox"/>	100042	<input type="text" value="250"/>	LB	NSLP	Entitlement	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	<input type="button" value="Ready for Approval"/>	09/15/2011	506.13 USD 202.45 USD / 100 LB

Double Check "Deliver to" Section and Order

Operations Admin Reports Help

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Order Entry

Navigation

Management

Electronic Order Entry

Print Receipts

Delivery Calendar

Print Orders

Order Entry

Print/Bonus Summary Report

Printers

My Transactions Catalog Entitlement

View Cart: 1 Item(s) to the value of 506.13 USD

Order: In Process

Sold-To: 4000744

Your Reference:

Your Description:

Default Delivery Settings For Items

Deliver To: 5002936: PILGRIM'S PRIDE

To change the Deliver-To on a particular Line Item

Total Net Price: 506.13 USD

Click the expand all button to see your order before clicking order button

Double check that "deliver to" location, quantity, product code and user status are correct

	Item	Deliver -To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date	Total Price Unit Price	
<input type="checkbox"/>		<input type="checkbox"/>										
<input type="checkbox"/>		<input type="checkbox"/>	100042	250	LB	NSLP	Entitlement	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	Ready for Approval	09/15/2011	506.13 USD 202.45 USD / 100 LB	<input type="checkbox"/>

Deliver To: 5001369: NARDONE BROTHERS BAKING CO INC, WILKES-BARRE, PA

Your Message To Us:

Update

Add more to order Cancel Order

Completing Order – Click “OK”

USDA United States Department of Agriculture
Web-Based Supply Chain Management

Welcome Linda Hubeny Log Off WBS

Home Operations Admin Reports Help

Order Processing Complaint Administration Recall Administration

Domestic Order Entry

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- File Uploads/Downloads
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 - Redistribute Order Quantities
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- Entitlement Management
- NW Delivery Calendar

Portal Favorites

There are no items to display

My Transactions Catalog Entitlement View Cart: 2 Item(s) to the value of 1,162.51 USD

Order: In Process

Subject:

Your Reference:

Your Description:

Default Delivery Settings For Items

Deliver To: 5002787: JTM PROVISIONS INC, INDIANAPOLIS, IN

Do you want to copy the Deliver To address to all your items? ☐ Yes ☒ No

Message from webpage

Do you really want to send the order?

OK Cancel

Item	Product	Quantity	Unit	Price	User Status	Requested Delivery Date	Total Price	Unit Price
100	100007	250	LB	NSLP Entitlement	CHEESE CHED YEL BLOCK-40 LB	Ready for Approval	07/15/2011	484.38 USD 193.75 USD / 100 LB

Deliver To: 5001369: NARDONE BROTHERS BAKING CO INC, WILKES-BARRE, PA

Your Message To Us:

Update Add more to order Cancel Order

Confirmation of Receipt

Home Operations Admin Reports Help

Order Processing

Domestic Order Entry [Back](#)

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- NW Delivery Calendar

Portal Favorites

- Manage Users

[My Transactions](#) [Catalog](#) | [Entitlement](#) [Transaction in Process](#)

Confirmation of receipt

Order confirmation number

Sold-To: 4000744

Order: 1000028886 from 03/28/2011 10:33 Total Net Price: 484.3

Your Reference:

Your Description:

Item	Item Details	QTY	Unit	User Status	Total Price Unit Price
100	100007 : CHEESE CHED YEL BLOCK-40 LB Delivery Point: 5002787: JTM PROVISIONS INC, INDIANAPOLIS, IN , INDIANAPOLIS, IN Requested Delivery Date: 07/15/2012	250.000	LB	Ready for Approval	\$484.38 USD 193.75 USD / 10

Print confirmation page for your records

[Print](#) [Close](#)

Creating a New Order

[Home](#) [Operations](#) [Admin](#) [Reports](#) [Help](#)

Order Processing

Domestic Order Entry [Back](#)

Detailed Navigation

▼ ☐ Order Management

- **Domestic Order Entry**
- ▶ ☐ Shipment Receipts
- ▶ ☐ NW Delivery Calendar

Portal Favorites

- Manage Users

[My Transactions](#) [Catalog](#) | [Entitlement](#) [Transaction in Process](#)

Confirmation of receipt

Sold-To: 4000744

Order: 1000028886 from 03/28/2011 10:33 Total Net Price: 484.3

Your Reference:

Your Description:

Item	Item Details	QTY	Unit	User Status	Total Price Unit Price
100	100007 : CHEESE CHED YEL BLOCK-40 LB Delivery Point: 5002787: JTM PROVISIONS Requested INC, INDIANAPOLIS, IN , INDIANAPOLIS, IN Delivery Date: 07/15/2012	250.000	LB	Ready for Approval	\$484.38 USD 193.75 USD / 10

[Print](#) [Close](#)

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Creating a New Order

The screenshot shows a web application interface for 'Domestic Order Entry'. At the top is a navigation bar with tabs: Home, Operations, Admin, Reports, and Help. Below this is a sub-header 'Order Processing' and 'Domestic Order Entry' with a 'Back' link. On the left is a 'Detailed Navigation' sidebar with a tree structure: Order Management (expanded) containing Domestic Order Entry (selected), Shipment Receipts, and NW Delivery Calendar. Below this is a 'Portal Favorites' section with 'Manage Users'. The main content area has a top bar with links: My Transactions, Catalog, Entitlement, and Transaction in Process. The 'Catalog' link is active. Below this is a 'Product Catalog' section with a 'Quick Search' input field, a 'Search' button, and a link to 'Extended Search'. A yellow callout box points to the 'Domestic Order Entry' link in the sidebar, containing the text: 'This screen will appear after clicking “Domestic Order Entry”'. The main content area also features a 'Welcome' message and a 'Product Catalog' section with a link to 'Browse in the Product Catalog'.

Home Operations Admin Reports Help

Order Processing

Domestic Order Entry | [Back](#)

Detailed Navigation

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Portal Favorites

- Manage Users

[My Transactions](#) [Catalog](#) | [Entitlement](#) [Transaction in Process](#)

Product Catalog

Quick Search

[Search](#)

[Extended Search](#)

[+] NSLP

Welcome
Welcome to the order entry screen

order and specify the ship-to destination. Then choose the
located on the left.

Product Catalog

[Browse in the Product Catalog](#)

This screen will appear after clicking “Domestic Order Entry”

Domestic Order Entry for Processing

USDA United States Department of Agriculture
Web-Based Supply Chain Management

Welcome Jane Doe Log Off WBSCM

Home Operations Admin Reports Help

Order Processing

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Detailed Navigation

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Portal Favorites

- Domestic Order Entry

My Transactions Catalog Entitlement Transaction in Process

Product Catalog

Quick Search

- [-] NSLP
- [+] Direct Delivery
- [-] Processing Diversion
- [-] Dairy
 - Entitlement
- [+] Meat
- [+] Veg/Fruit/Juice
- [+] Fish
- [+] Flour/Grain
- [+] Poultry
- [+] Peanut/Oil

Welcome

Welcome to the order entry screen

Click [here](#) to create an order and specify the ship-to destination. Then choose the items from the catalog located on the left.

Select

- » NSLP
- » Direct Delivery
- » Category, e.g., Meat, Flour/Grain
- » Entitlement

Select "All"

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- NW Delivery Calendar

Portal Favorites

There are no items to display

My Transactions **Catalog** | **Entitlement** [Transaction in Process](#)

Product Catalog

Quick Search [Search](#)

[Extended Search](#)

Entitlement

Quantity		Product Number (Program / Sub-Area)	Name	Price	Delivery Period	Order Due No Later Than	Full-Truck Load Quantity
<input type="text"/>	LB	100005 (NSLP / Entitlement)	CHEESE CHD WHT BLOCK-40 LB	1.54 USD	07/01/2011 - 12/31/2012	06/30/2011	39950.000
<input type="text"/>	LB	100007 (NSLP / Entitlement)	CHEESE CHD YEL BLOCK-40 LB	1.94 USD	07/01/2011 - 12/31/2012	06/30/2011	39950.000
<input type="text"/>	LB	100042 (NSLP / Entitlement)	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	1.87 USD	07/01/2011 - 12/31/2012	06/30/2011	40320.000
<input type="text"/>	LB	100010 (NSLP / Entitlement)	CHEESE NATURAL AMER FBD BARREL-500 LB	2.06 USD	07/01/2011 - 12/31/2012	06/30/2011	40000.000

Products Per Page [All](#)

Select "All" to ensure you view all items

Sending Item to Multiple Processors

Home Operations Admin Reports Help

Order Processing | Complaint Administration | Recall Administration

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 - Full Truck Load Requests
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- NW Delivery Calendar

Portal Favorites

There are no items to display

My Transactions | **Catalog** | **Entitlement** | [View Cart: 2 Item\(s\) to the value of 1,162.51 USD](#)

Product Catalog

Quick Search

[Search](#)

[Extended Search](#)

Entitlement

Overview		Product		Price	Delivery Period	Order Due No Later Than	Full-Truck Load Quantity
Quantity		Product Number (Program / Sub-Area)	Name				
<input type="text"/>	LB	100001 (NSLP / Entitlement)		1.54 USD	07/01/2011 - 12/31/2012	06/30/2011	39950.000
<input type="text"/>	LB	100002 (NSLP / Entitlement)		1.94 USD	07/01/2011 - 12/31/2012	06/30/2011	39950.000
<input type="text"/>	LB	100042 (NSLP / Entitlement)	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	1.87 USD	07/01/2011 - 12/31/2012	06/30/2011	40320.000
<input type="text"/>	LB	100010 (NSLP / Entitlement)	CHEESE NATURAL AMER FBD BARREL-500 LB	2.06 USD	07/01/2011 - 12/31/2012	06/30/2011	40000.000

Products Per Page [All](#)

Do not enter anything here!

Select shopping cart icon

Enter Quantity and Move to Cart

Home Operations Admin Reports Help

Order Processing Complaint Administration Recall Administration

Domestic Order Entry

Transaction in Process

View Cart: 2 Item(s) to the value of 1,162.51 USD

My Transactions Catalog Entitlement

Product Catalog

Quick Search

Search

Extended Search

Portal Favorites

There are no items to display

[+] NSLP

[+] Direct Delivery

[+] Processing Diversion

[+] Dairy

Entitlement

[+] Meat

[+] Veg/Fruit/Juice

[+] Fish

[+] Flour/Grain

[+] Poultry

[+] Peanut/Oil

Product Details

Product Number: 100007

Name: CHEESE CHED YEL BLOCK-40 LB

Price: 1.94 USD

Full Truck Load Quantity: 39950.000 LB

Delivery Date	Quantity	Delivery Date	Quantity	Delivery Date	Quantity
07/15/2011	250	07/31/2011		08/15/2011	
11/30/2011		12/15/2011		12/31/2011	
04/15/2012		04/30/2012		05/15/2012	
08/31/2012		09/15/2012		09/30/2012	

Move to Cart

Enter quantity and Move to Cart

Sending Item to Multiple Processors

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Domestic Order Entry

View Cart: 2 Item(s) to the value of 1,162.51 USD

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 - Maintain Direct-Ship Delivery Periods
 - Manage RA Catalog Views
- Order Management
 - Domestic Order Entry**
 - Consolidate Requisitions
 - Returned FNS Orders
 - Full Truck Load Requests
 - Redistribute Order Quantities
- Shipment Receipts
- Entitlement Management
- NW Delivery Calendar

Portal Favorites

There are no items to display

[My Transactions](#)
[Catalog](#)
[Entitlement](#)

Transaction in Process

Product Catalog

Quick Search

Search

Extended Search

[-]NSLP

[+]Direct Deliver

[-]Processing Di

[-]Dairy

Entitlement

[+]Meat

[+]Veg/Fruit/Juice

[+]Fish

[+]Flour/Grain

[+]Poultry

[+]Peanut/Oil

Entitlement

Overview	Product		Price	Delivery Period	Order Due No Later Than	Full-Truck Load Quantity
Quantity	Product Number (Program / Sub-Area)	Name				
LB	100005 (NSLP / Entitlement)	HI	1.54 USD	07/01/2011 - 12/31/2012	06/30/2011	39950.000
LB	100006 (NSLP / Entitlement)	LOCK-	1.94 USD	07/01/2011 - 12/31/2012	06/30/2011	39950.000
LB	100042 (NSLP / Entitlement)	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	1.87 USD	07/01/2011 - 12/31/2012	06/30/2011	40320.000
LB	100010 (NSLP / Entitlement)	CHEESE NATURAL AMER FBD BARREL-500 LB	2.06 USD	07/01/2011 - 12/31/2012	06/30/2011	40000.000

Products Per Page All

Do not enter anything here!

Select shopping cart icon

Enter Quantity and Move to Cart

HomeOperationsAdminReportsHelp

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Domestic Order Entry

Detailed Navigation

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Portal Favorites

There are no items to display

My TransactionsCatalogEntitlement

View Cart: 2 Item(s) to the value of 1,162.51 USD

Back

Product Details

Product Number: 100007

Name: CHEESE CHED YEL BLOCK-40 LB

Price: 1.94 USD

Full Truck Load Quantity: 39950.000 LB

Delivery Date	Quantity	Delivery Date	Quantity	Delivery Date	Quantity
07/15/2011	350	07/31/2011		08/15/2011	
11/30/2011		12/15/2011		12/31/2011	
04/15/2012		04/30/2012		05/15/2012	
08/31/2012		09/15/2012		09/30/2012	

Move to Cart

Enter quantity and Move to Cart

Product Catalog

Quick Search

Search

Extended Search

[-]NSLP

[+]Direct Delivery

[-]Processing Diversion

[-]Dairy

Entitlement

[+]Meat

[+]Veg/Fruit/Juice

[+]Fish

[+]Flour/Grain

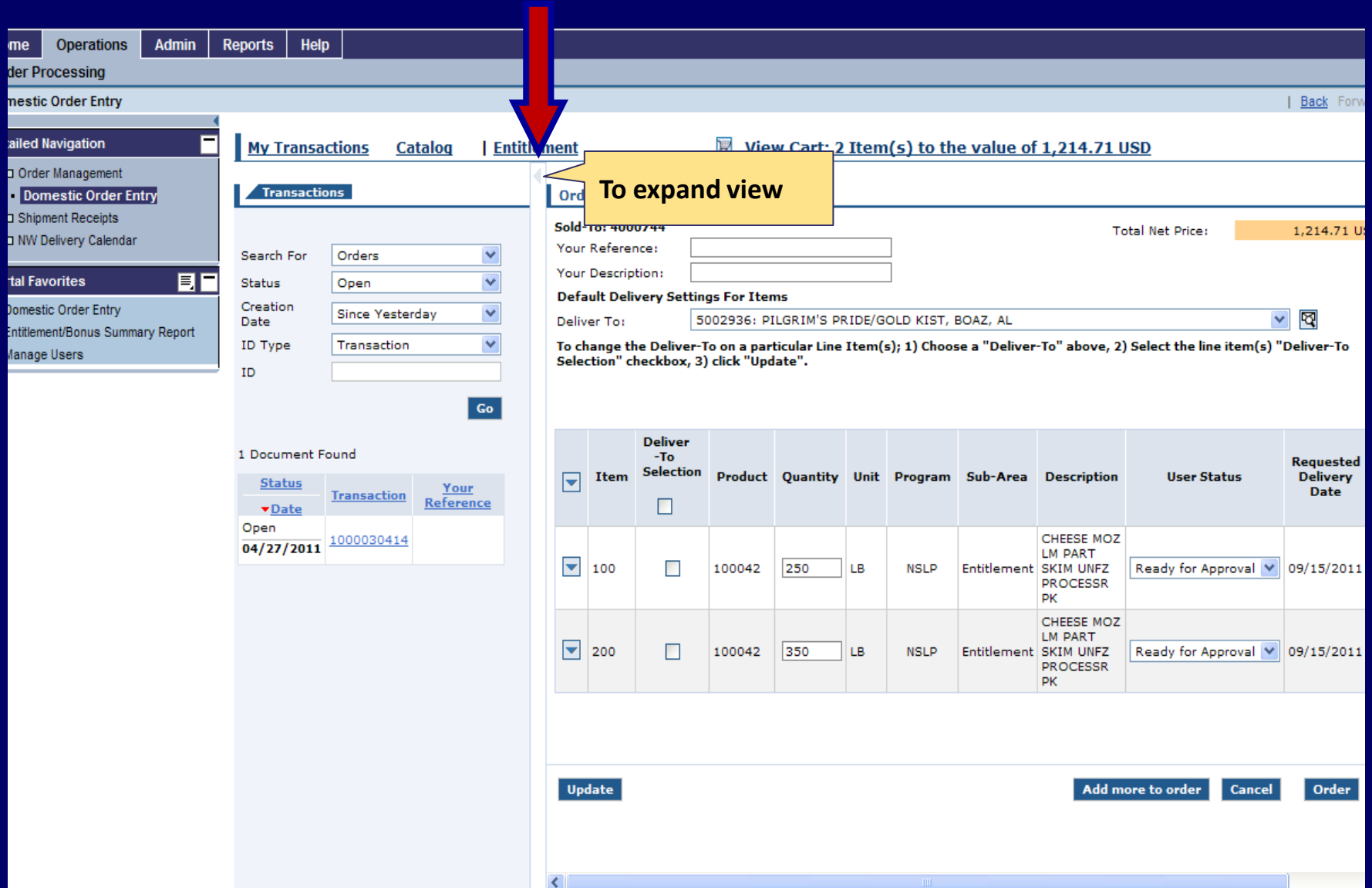
[+]Poultry

[+]Peanut/Oil

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Expand View



The screenshot shows a web application interface for managing orders. A red arrow points to the 'Entitlement' tab in the 'My Transactions' section. A yellow callout box with the text 'To expand view' points to the 'Entitlement' tab. The interface includes a sidebar with navigation links, a search bar, and a table of transactions.

Navigation Links: Home, Operations, Admin, Reports, Help

Order Processing: Domestic Order Entry

My Transactions: Catalog, Entitlement

Search For: Orders (dropdown)

Status: Open (dropdown)

Creation Date: Since Yesterday (dropdown)

ID Type: Transaction (dropdown)

ID: [input field]

Go button

1 Document Found

Status	Transaction	Your Reference
Open	1000030414	

View Cart: 2 Item(s) to the value of 1,214.71 USD

Sold To: 4000744

Your Reference: [input field]

Your Description: [input field]

Default Delivery Settings For Items

Deliver To: 5002936: PILGRIM'S PRIDE/GOLD KIST, BOAZ, AL (dropdown)

To change the Deliver-To on a particular Line Item(s): 1) Choose a "Deliver-To" above, 2) Select the line item(s) "Deliver-To Selection" checkbox, 3) click "Update".

Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date
100	<input type="checkbox"/>	100042	250	LB	NSLP	Entitlement	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	Ready for Approval	09/15/2011
200	<input type="checkbox"/>	100042	350	LB	NSLP	Entitlement	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	Ready for Approval	09/15/2011

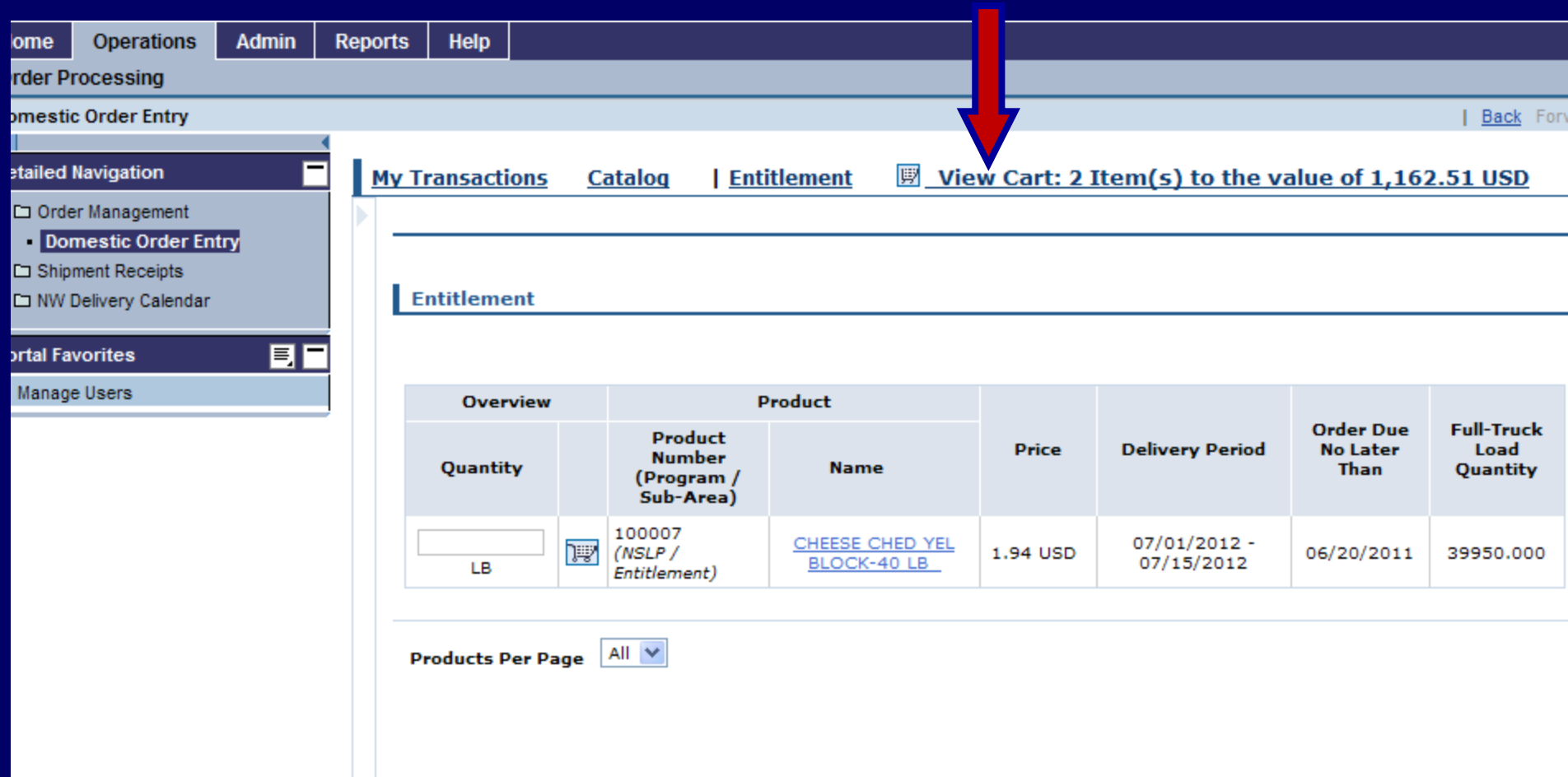
Update button

Add more to order button


Cancel button

Order button

Click “View Cart” to Process Order



The screenshot shows the Domestic Order Entry system interface. At the top, there is a navigation bar with tabs: Home, Operations, Admin, Reports, and Help. Below this is a sub-header for Domestic Order Entry. On the left, there is a detailed navigation menu with sections: Order Management (containing Domestic Order Entry, Shipment Receipts, and NW Delivery Calendar), Portal Favorites, and Manage Users. The main content area has a breadcrumb trail: My Transactions > Catalog > Entitlement. A red arrow points to the 'View Cart: 2 Item(s) to the value of 1,162.51 USD' link in the breadcrumb trail. Below the breadcrumb trail, there is a section titled 'Entitlement' containing a table with product details.

Overview		Product		Price	Delivery Period	Order Due No Later Than	Full-Truck Load Quantity
Quantity		Product Number (Program / Sub-Area)	Name				
<input type="text"/> LB		100007 (NSLP / Entitlement)	CHEESE CHED YEL BLOCK-40 LB	1.94 USD	07/01/2012 - 07/15/2012	06/20/2011	39950.000

Products Per Page

This Screen will Appear after Hiding Pane

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Domestic Order Entry

Order Management

Domestic Order Entry

Shipment Receipts

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Manage Users

My Transactions

Catalog

Entitlement

View Cart: 2 Item(s) to the value of 1,214.71 USD

Order: In Process

Sold-To: 4000744

Your Reference:

Your Description:

Default Delivery Settings For Items

Deliver To: 5002936: PILGRIM'S PRIDE/GOLD KIST, BOAZ, AL

Total Net Price: 1,214.71 USD

To change the Deliver-To on a particular Line Item(s): 1) Choose a "Deliver-To" above, 2) Select the line item(s) "Deliver-To Selection" checkbox, 3) click "Update".

	Item	Deliver-To Selection	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date	Total Price Unit Price	
	100	<input type="checkbox"/>	100042	250	LB	NSLP	Entitlement	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	Ready for Approval	09/15/2011	506.13 USD 202.45 USD / 100 LB	<input type="checkbox"/>
	200	<input type="checkbox"/>	100042	350	LB	NSLP	Entitlement	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	Ready for Approval	09/15/2011	708.58 USD 202.45 USD / 100 LB	<input type="checkbox"/>

Update

Add more to order

Cancel

Order

Change Delivery Location!

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[Manage Users](#)

[My Transactions](#)
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View Cart: 2 Item(s) to the value of 1,214.71 USD

Order: In Process

Sold-To: 4000744

Your Reference:

Your Description:

Total Net Price: 1,214.71 USD

Default Delivery Settings For Items

M'S PRIDE/GOLD KIST, BOAZ, AL

For Line Item(s); 1) Choose a "Deliver-To" above, 2) Select the line item(s) "Deliver-To Selection" checkbox, 3) click "Update".

<input type="checkbox"/>	Item	Deliver-To Selection <input type="checkbox"/>	Product	Quantity	Unit	Program	Sub-Area	Description	User Status	Requested Delivery Date	Total Price Unit Price	
<input type="checkbox"/>	100	<input type="checkbox"/>	100042	<input type="text" value="250"/>	LB	NSLP	Entitlement	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	Ready for Approval <input type="button" value="v"/>	09/15/2011	506.13 USD 202.45 USD / 100 LB	<input type="checkbox"/>
<input type="checkbox"/>	200	<input type="checkbox"/>	100042	<input type="text" value="350"/>	LB	NSLP	Entitlement	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	Ready for Approval <input type="button" value="v"/>	09/15/2011	708.58 USD 202.45 USD / 100 LB	<input type="checkbox"/>

To expand information for all items

Update Delivery Location for Items

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Order Processing

Domestic Order Entry

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Domestic Order Entry
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My Transactions Catalog Entitlement

View Cart: 2 Item(s) to the value of 1,214.71 USD

Order: In Process

Your Reference:

Your Description:

Default Delivery Settings For Items

Deliver To: 5002936: PILGRIM'S PRIDE/GOLD KIST, BOAZ, AL

To change the Deliver-To on a particular Line Item(s); 1) Choose a "Deliver-To" above, 2) Select the line item(s) "Deliver-To Selection" checkbox, 3) click "Update".

	Item	Deliver-To Selection	Product	Quantity	Unit	Price	User Status	Requested Delivery Date	Total Price	Unit Price
100	<input type="checkbox"/>	100042	250	LB	NSLP	Entitlement	CHEESE SKIM UNFZ PROCESSR PK	Ready for Approval	09/15/2011	506.13 USD 202.45 USD / 100 LB
Deliver To: 5001369: NARDONE BROTHERS BAKING CO INC, WILKES-BARRE, PA										
Your Message To Us: <input type="text"/>										
200	<input type="checkbox"/>	100042	350	LB	NSLP	Entitlement	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK	Ready		USD / 100 LB
Deliver To: 5001892: Schwans Food Service Inc, SALINA, KS										
Your Message To Us: <input type="text"/>										

Change delivery location to correct processor

Change delivery location to correct processor

Click "Update"

Update Add more to order Cancel Order

Check that Delivery Location is Correct

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Order Processing

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Portal Favorites

- Domestic Order Entry
- Entitlement/Bonus Summary Report
- Manage Users

My Transactions | **Catalog** | **Entitlement** [View Cart: 2 Item\(s\) to the value of 1,214.71 USD](#)

Order: In Process

Your Reference:

Your Description:

Default Delivery Settings For Items

Deliver To:

To change the Deliver-To on a particular Line Item(s): 1) Choose a "Deliver-To" above, 2) Select the line item(s) "Deliver-To Selection" checkbox, 3) click "Update".

	Item	Deliver-To Selection	Product	Quantity	Unit	Program	Status	Requested Delivery Date	Total Price Unit Price	
	100	<input type="checkbox"/>	100042	<input type="text" value="250"/>	LB	NSLP Entitlement	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK Ready for Approval	09/15/2011	506.13 USD 202.45 USD / 100 LB	<input type="checkbox"/>
Deliver To: <input type="text" value="5001369: NARDONE BROTHERS BAKING CO INC, WILKES-BARRE, PA"/>										
Your Message To Us: <input type="text"/>										
	200	<input type="checkbox"/>	100042	<input type="text" value="350"/>	LB	NSLP Entitlement	CHEESE MOZ LM PART SKIM UNFZ PROCESSR PK Ready for Approval	09/15/2011	708.58 USD 202.45 USD / 100 LB	<input type="checkbox"/>
Deliver To: <input type="text" value="5001892: Schwans Food Service Inc, SALINA, KS"/>										
Your Message To Us: <input type="text"/>										

Make sure everything is correct then click "Order"

Completing Order

USDA United States Department of Agriculture
Web-Based Supply Chain Management

Welcome [Log Off](#) **WBS**

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- NW Delivery Calendar

Portal Favorites

There are no items to display

My Transactions [Catalog](#) | [Entitlement](#) [View Cart: 2 Item\(s\) to the value of 1,162.51 USD](#)

Order: In Process

Subject: [Assign](#)

Your Reference:

Your Description:

Default Delivery Settings For Items

Deliver To:

Do you want to copy the Deliver To address to all your items? ☐ Yes ☒ No

Message from webpage

Do you really want to send the order?

Click "OK" to complete order

Item	Product	Quantity	Unit	Pr	User Status	Delivery Date	Total Price Unit Price			
100	100007	<input type="text" value="250"/>	LB	NSLP	Entitlement	CHEESE CHED YEL BLOCK-40 LB	Ready for Approval	07/15/2011	484.38 USD 193.75 USD / 100 LB	
Deliver To: <input type="text" value="5001369: NARDONE BROTHERS BAKING CO INC, WILKES-BARRE, PA"/>										
Your Message To Us: <input type="text"/>										
200	100007	<input type="text" value="350"/>	LB	NSLP	Entitlement	CHEESE CHED YEL BLOCK-40 LB	Ready for Approval	07/15/2011	678.13 USD 193.75 USD / 100 LB	
Deliver To: <input type="text" value="5002359: SCHWAN'S FOOD SERVICE, DENMARK, WI"/>										
Your Message To Us: <input type="text"/>										

Confirmation of Receipt

Is everything correct?

- If not, you must contact FDP to send order back to you
- Make sure you have order number

Confirmation of receipt

Sold-To: 4000574

Order: 1000574637 from 02/14/2023 10:17
Customer (Number):
Your Reference:
Your Description:

Total Net Price: 1,293.00 USD

Item	Item Details	QTY	Unit	User Status	Total Price Unit Price
100	110254 : CHEESE CHED YEL BLOCK-40 LB (40800) Delivery Point: 5001369: NARDONE BROTHERS BAKING CO INC, WILKES-BARRE, PA , WILKES-BARRE, PA Requested Delivery Date: 07/31/2023	250.000	LB	Ready for Approval	215 538.75 USD SD / 100 LB
200	110254 : CHEESE CHED YEL BLOCK-40 LB (40800) Delivery Point: 5005160: SCHWANS FOOD SERVICE INC, WALTON, KY , WALTON, KY Requested Delivery Date: 12/15/2023	350.000	LB	Ready for Approval	215 554.25 USD SD / 100 LB

Print confirmation
page for your records

Print Close

Requisition Status Report



Requisition Status Report

Home Operations Admin **Reports** Help

Order Processing

Reports > Order Processing > Requisition Status Report

Entitlement Management

- Domestic Price Support Re...
- Domestic Ship-To Contacts ...
- Material Outlay Report
- Multi-Food Received Shipm...
- Multi-Food Requisition Report
- NW Delivery Calendar Report
- Order Status Report
- Processing Status Report
- Received Shipment Report
- Redistribution/Redonation D...
- Requisition Status Report**
- Stocks at Subcontractor
- Value of Commodities Recei...
- Value of Materials Received...
- Value of Materials Received...

Reports : Input Criteria

Execute | Print PDF Output

Requisition Status Report

[Reset Values](#)

[Show Variants](#)

Program:	<input type="text"/>		
Req. Delivery Date:	<input type="text"/>	To	<input type="text"/>
Material:	<input type="text"/>	To	<input type="text"/>
Sold-To Party:	<input type="text"/>		
Ship-To Party:	<input type="text"/>		
Region:	<input type="text"/>	To	<input type="text"/>
Req/Redist. Number:	<input type="text"/>	To	<input type="text"/>
Req/Redist. Doc.Type:	<input type="text"/>		
Req/Redist. # Status:	<input type="text"/>		
Req. Entitle / Bonus:	<input type="text"/>		
Sales Order Number:	<input type="text"/>	To	<input type="text"/>
Purchase Order:	<input type="text"/>	To	<input type="text"/>
Shipment Receipt Date:	<input type="text"/>	To	<input type="text"/>

Requisition Status Report

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Order Processing

Reports > Order Processing > Requisition Status Report

Entitlement Management

Domestic Price Support Report

Domestic Ship-To Contacts Report

Material Outlay Report

Multi-Food Received Shipment Report

Multi-Food Requisition Report

National Warehouse Delivery Schedule

Order Status Report

Processing Status Report

Received Shipment Report

Redistribution/Redonation Detail Report

Requisition Status Report

Stocks at Subcontractor

Value of Commodities Received - RA

Value of Materials Received - Domestic &...

Value of Materials Received - Multi-Food

Welcome to Requisition Status Report

All required fields are marked with a red asterisk (*). Dates are formatted as: MM/DD/YYYY.

Search Criteria

ExecuteResetPrint to PDFi

Program:

Req. Delivery Date: To

Material: To

Sold-To Party:

Ship-To Party:

Region: To

Req/Redist. Number: To

Req/Redist. Doc.Type:

Req/Redist. # Status:

Req. Entitle / Bonus:

Sales Order Number: To

Purchase Order: To

Shipment Receipt Date: To

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Requisition Status Report

Organization Name: CT Food Distribution Program

Reports > Order Processing > Requisition Status Report

View: REQUISITION_ST... Export

Req/Redist. Doc.Type	Req/Redist. Order #	Req/Redist. Item #	Req/Redist. Status	Sold-To Party	Sold-To Name	RA ID	Ship-To Party
ZREQ	1000412677	100	Approved by SDA	4000744	Ansonia	10001	5004843
		200	Approved by SDA		Ansonia	10001	5004843
		300	Approved by SDA		Ansonia	10001	5004843
		400	Approved by SDA		Ansonia	10001	5004843
		500	Approved by SDA		Ansonia	10001	5004843
		600	Approved by SDA		Ansonia	10001	5004843
		700	Approved by SDA		Ansonia	10001	5004843
		800	Cancelled		Ansonia	10001	5004843
		900	Approved by SDA		Ansonia	10001	5004843
		1000	Approved by SDA		Ansonia	10001	5004843
		1100	Approved by SDA		Ansonia	10001	5004843
		1200	Cancelled		Ansonia	10001	5004843
		1300	Approved by SDA		Ansonia	10001	5004843
		1400	Cancelled		Ansonia	10001	5004843
		1500	Cancelled		Ansonia	10001	5004843

Use this bar to scroll right and left

150%

Requisition Status Report

Export to Microsoft
Excel to sort report

Organization Name: CT Food Distribution System

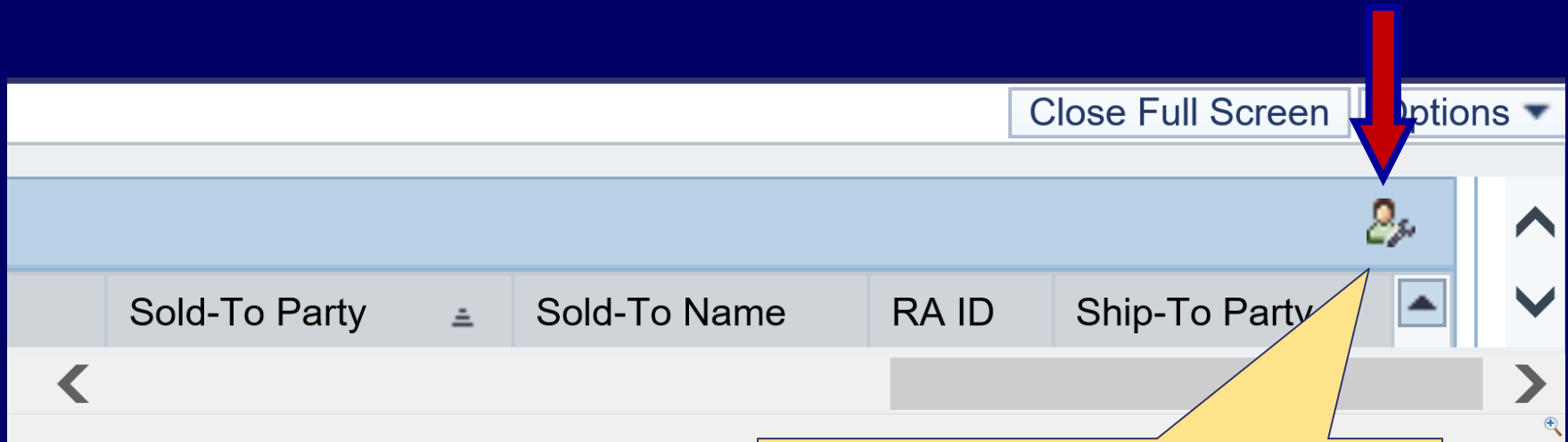
Reports > Order Processing > Requisition Status Report

Close Full Screen | Options

View: REQUISITION_ST... | Export

Req/Redist. Doc.Type	Req/Redist. Order #	Req/Redist. Item #	Req/Redist. Status	Sold-To Party	Sold-To Name	RA ID	Ship-To Party
ZREQ	1000412677	100	Approved by SDA	4000744	Ansonia	10001	5004843
		200	Approved by SDA		Ansonia	10001	5004843
		300	Approved by SDA		Ansonia	10001	5004843
		400	Approved by SDA		Ansonia	10001	5004843
		500	Approved by SDA		Ansonia	10001	5004843
		600	Approved by SDA		Ansonia	10001	5004843
		700	Approved by SDA		Ansonia	10001	5004843
		800	Cancelled		Ansonia	10001	5004843
		900	Approved by SDA		Ansonia	10001	5004843
		1000	Approved by SDA		Ansonia	10001	5004843
		1100	Approved by SDA		Ansonia	10001	5004843
		1200	Cancelled		Ansonia	10001	5004843
		1300	Approved by SDA		Ansonia	10001	5004843
		1400	Cancelled		Ansonia	10001	5004843
		1500	Cancelled		Ansonia	10001	5004843

Requisition Status Report



You can modify your report view to show only the columns you need to see

- Remove columns you don't need to see
- Add columns you want to see
- To view how this would look, click "Settings" button

Requisition Status Report

Reports > Order P... s Report

Settings

View: REQUISITION_ST...

Column Selection | Sort | Calculation | Filter | Display

Hidden Columns		Displayed Columns
<input type="checkbox"/> SO Item Category	<input type="button" value="Add"/> <input type="button" value="Remove"/>	<input type="checkbox"/> Req/Redist. Doc.Type
<input type="checkbox"/> ECOS # / Reference #		<input type="checkbox"/> Req/Redist. Order #
<input type="checkbox"/> Sold-To City		<input type="checkbox"/> Req/Redist. Item #
<input type="checkbox"/> Sold-To State		<input type="checkbox"/> Req/Redist. Status
<input type="checkbox"/> Ship-To City		<input type="checkbox"/> Sold-To Party
<input type="checkbox"/> Ship-To State		<input type="checkbox"/> Sold-To Name
<input type="checkbox"/> Plant Desc.		<input type="checkbox"/> RA ID
<input type="checkbox"/> Cost / LB		<input type="checkbox"/> Ship-To Party

Annotations:

- Always "Save as" to save your new report (points to "Save as..." button)
- You can change sequence of the columns here (points to column sequence controls)

Requisition Status Report Settings

United States Department of Agriculture
Web-Based Supply Chain Management

Welcome FOODSHARE

Operations Admin Reports Help

Requisition Status Report

Management
Received Shipment Report
Shipment Report
Status Report
Materials Received - Multi-
Materials Received - Domestic
Requisition Report

Order Entry
Reports
Bonus Detail Report

Save View as

Description: * My Req Status Report

Assignment: User

☐ Initial View

OK Cancel

Filter Display

Displayed Columns

<input type="checkbox"/>	Requisition Order #
<input type="checkbox"/>	Requisition Item #
<input type="checkbox"/>	Requisition Status
<input type="checkbox"/>	Sold-To Party
<input type="checkbox"/>	Sold-To Name
<input checked="" type="checkbox"/>	Ship-To Party
<input type="checkbox"/>	Ship-To Name
<input type="checkbox"/>	Material


Row 1 of 12

Row 1 of 20

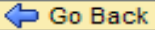
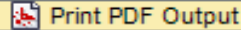
Enter a view name in "Description" field

- If you click the initial view, this is the view that will appear every time you run the report
- If it is not the initial view, you can select the view from the report


Requisition Status Report Settings




Requisition Status Report 



My Req Status Report




 Go Back |  Print PDF Output




Settings





View School View  Save Save as... Delete Properties...

Column Selection **Sort** **Calculation** **Filter** **Display**   



Hidden Columns		Displayed Columns
<input type="checkbox"/> Order Type		<input type="checkbox"/> Requisition Order #
<input type="checkbox"/> SO Item Category		<input type="checkbox"/> Requisition Item #
<input type="checkbox"/> Sold-To City		<input type="checkbox"/> Requisition Status
<input type="checkbox"/> Sold-To State		<input type="checkbox"/> Sold-To Party
<input type="checkbox"/> RA ID	Add 	<input type="checkbox"/> Sold-To Name
<input type="checkbox"/> Ship-To City	 Remove	<input checked="" type="checkbox"/> Ship-To Party
<input type="checkbox"/> Ship-To State		<input type="checkbox"/> Ship-To Name
<input type="checkbox"/> Plant Desc.		<input type="checkbox"/> Material

Row 1 of 12   

Row 1 of 20   

  Change Sequence  

OK Cancel Apply

View REQUISITION_STAT...  Export 

Requisition Status Report Settings

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Order Processing

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Detailed Navigation

- Entitlement Management
- Multi-Food Received Shipment Report
- Received Shipment Report
- Requisition Status Report**
- Value of Materials Received - Multi-Food
- Value of Materials Received - Domestic
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REQUISITION_STATUS
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Requisition #	Item #	Requisition Status	Sold-To Party	Sold-To Name	RA ID	Ship-To Party	Ship-To Name	Material	Material Desc.
10000	200	Approved by SDA	4000744	Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100002	CHEESE CHED
	300	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100002	CHEESE CHED
	400	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100034	CHEESE MOZ
	500	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100034	CHEESE MOZ
	600	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100019	CHEESE PROC
1000019023	100	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100034	CHEESE MOZ
	200	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100019	CHEESE PROC
	300	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100019	CHEESE PROC
	400	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100256	STRAWBERRY
	500	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GR
	600	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GR
	700	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GR
	800	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100160	BEEF SPP PAT
	900	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100160	BEEF SPP PAT
	1000	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100160	BEEF SPP PAT
1000028864	100	Ready for Approval		Ansonia	10001	5001369	NARDONE BROTHERS BAKING CO INC	100007	CHEESE CHED
	200	Ready for Approval		Ansonia	10001	5002359	SCHWAN'S FOOD SERVICE	100007	CHEESE CHED
1000028893	100	Ready for Approval		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GR
	200	Ready for Approval		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GR
	300	Ready for Approval		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GR
	400	Ready for Approval		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GR

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Requisition Order #	Requisition Item #	Requisition Status	Sold-To Party	Sold-To Name	RA ID	Ship-To Party	Ship-To Name	Material	Material Desc.
1000009815	100	Approved by SDA	4000744	Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100002	CHEESE CHED
	200	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100002	CHEESE CHED
	300	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100002	CHEESE CHED
	400	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100034	CHEESE MOZ L
	500	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100034	CHEESE MOZ L
	600	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100019	CHEESE PROCE
1000019023	100	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100034	CHEESE MOZ L
	200	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100019	CHEESE PROCE
	300	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100019	CHEESE PROCE
	400	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100256	STRAWBERRY
	500	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GRO
	600	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GRO
	700	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GRO
	800	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100160	BEEF SPP PAT
	900	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100160	BEEF SPP PAT
	1000	Approved by SDA		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100160	BEEF SPP PAT
1000028864	100	Ready for Approval		Ansonia	10001	5001369	NARDONE BROTHERS BAKING CO INC	100007	CHEESE CHED
	200	Ready for Approval		Ansonia	10001	5002359	SCHWAN'S FOOD SERVICE	100007	CHEESE CHED
1000028893	100	Ready for Approval		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GRO
	200	Ready for Approval		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GRO
	300	Ready for Approval		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GRO
	400	Ready for Approval		Ansonia	10001	5002362	SYSCO FOOD SERVICE OF CT	100158	BEEF FINE GRO

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Requisition Order #	Requisition Item	Party	Ship-To Name	Material	Material Desc
1000009815	100		SYSKO FOOD SERVICE OF CT	100002	CHEESE CHE
	200		SYSKO FOOD SERVICE OF CT	100002	CHEESE CHE
	300		SYSKO FOOD SERVICE OF CT	100002	CHEESE CHE
	400		SYSKO FOOD SERVICE OF CT	100034	CHEESE MOZ
	500		SYSKO FOOD SERVICE OF CT	100034	CHEESE MOZ
	600		SYSKO FOOD SERVICE OF CT	100019	CHEESE PRO
1000019023	100		SYSKO FOOD SERVICE OF CT	100034	CHEESE MOZ
	200		SYSKO FOOD SERVICE OF CT	100019	CHEESE PRO
	300		SYSKO FOOD SERVICE OF CT	100019	CHEESE PRO
	400		SYSKO FOOD SERVICE OF CT	100256	STRAWBER
	500		SYSKO FOOD SERVICE OF CT	100158	BEEF FINE G
	600	Approved by SDA	Ansonia	10001	5002362
1000028864	700	Approved by SDA	Ansonia	10001	5002362
	800	Approved by SDA	Ansonia	10001	5002362
	900	Approved by SDA	Ansonia	10001	5002362
	1000	Approved by SDA	Ansonia	10001	5002362
	100	Ready for Approval	Ansonia	10001	5001369
	200	Ready for Approval	Ansonia	10001	5002359
1000028893	100	Ready for Approval	Ansonia	10001	5002362
	200	Ready for Approval	Ansonia	10001	5002362
	300	Ready for Approval	Ansonia	10001	5002362
	400	Ready for Approval	Ansonia	10001	5002362

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Req. Order & Item #	Req. Status	Delivery Period	Program	Ent. (R) Bonus (B)	Order Qty.	UoM	Ship-To	Material	Order value	Sales Order & Item #	Order Status
1000009815 100	Approved by SDA	05/31/2012	NSLP	E	11	CS	5002362 SYSCO FOOD SERVICE OF CT ROCKY HILL CT	100002 CHEESE CHED WHT SHRED BAG-6/5 LB	\$600.83	5000031304 100	Approved by SDA
1000009815 200	Approved by SDA	05/31/2012	NSLP	E	11	CS	5002362 SYSCO FOOD SERVICE OF CT ROCKY HILL CT	100002 CHEESE CHED WHT SHRED BAG-6/5 LB	\$600.83	5000031305 100	Approved by SDA
1000009815 300	Approved by SDA	05/31/2012	NSLP	E	11	CS	5002362 SYSCO FOOD SERVICE OF CT ROCKY HILL CT	100002 CHEESE CHED WHT SHRED BAG-6/5 LB	\$600.83	5000031306 100	Approved by SDA
1000009815 400	Approved by SDA	05/31/2012	NSLP	E	5	CS	5002362 SYSCO FOOD SERVICE OF CT ROCKY HILL CT	100034 CHEESE MOZ LITE SHRED FRZ BOX-30 LB	\$306.33	5000031348 100	Approved by SDA
1000009815 500	Approved by SDA	05/31/2012	NSLP	E	5	CS	5002362 SYSCO FOOD SERVICE OF CT ROCKY HILL CT	100034 CHEESE MOZ LITE SHRED FRZ BOX-30 LB	\$306.33	5000031349 100	Approved by SDA
1000009815 600	Approved by SDA	05/31/2012	NSLP	E	10	CS	5002362 SYSCO FOOD SERVICE OF CT ROCKY HILL CT	100019 CHEESE PROCESS WHT SLC LVS-6/5 LB	\$491.49	5000032774 100	Approved by SDA
1000019023 100	Approved by SDA	05/31/2012	NSLP	E	5	CS	5002362 SYSCO FOOD SERVICE OF CT ROCKY HILL CT	100034 CHEESE MOZ LITE SHRED FRZ BOX-30 LB	\$306.33	5000031347 100	Approved by SDA

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Food Distribution Program (USDA Foods)

 Connecticut's Official State Website

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Food Distribution Program (USDA Foods)

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Provided by:
Department of Education

Overview

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The mission of the U.S. Department of Agriculture's (USDA) Food Distribution Program is to strengthen the nation's nutrition safety net by providing food and nutrition assistance to school children and families; and support American agriculture by distributing high quality, 100 percent American-grown USDA Foods. In Connecticut, the USDA Food Distribution Program for [school nutrition programs](#) and the [Summer Food Service Program \(SFSP\)](#) is administered through the Connecticut State Department of Education (CSDE).

Overview

- [Overview of USDA Foods Program in Connecticut](#)  (CSDE)
- [School Recipient Agency Processing Handbook: A Guide to USDA Foods for Recipient Agencies](#)  (ACDA)
- [The Truck Stops Here](#)  (CSDE Presentation from SNACT 2016 Fall Conference)
- [Thinking Outside of the Brown Box with USDA Foods](#)  (CSDE Presentation from SNACT 2018 USDA Foods Seminar)

[Nondiscrimination Statements](#) (USDA and CSDE)

<https://portal.ct.gov/SDE/Nutrition/Food-Distribution-Program-USDA-Foods>

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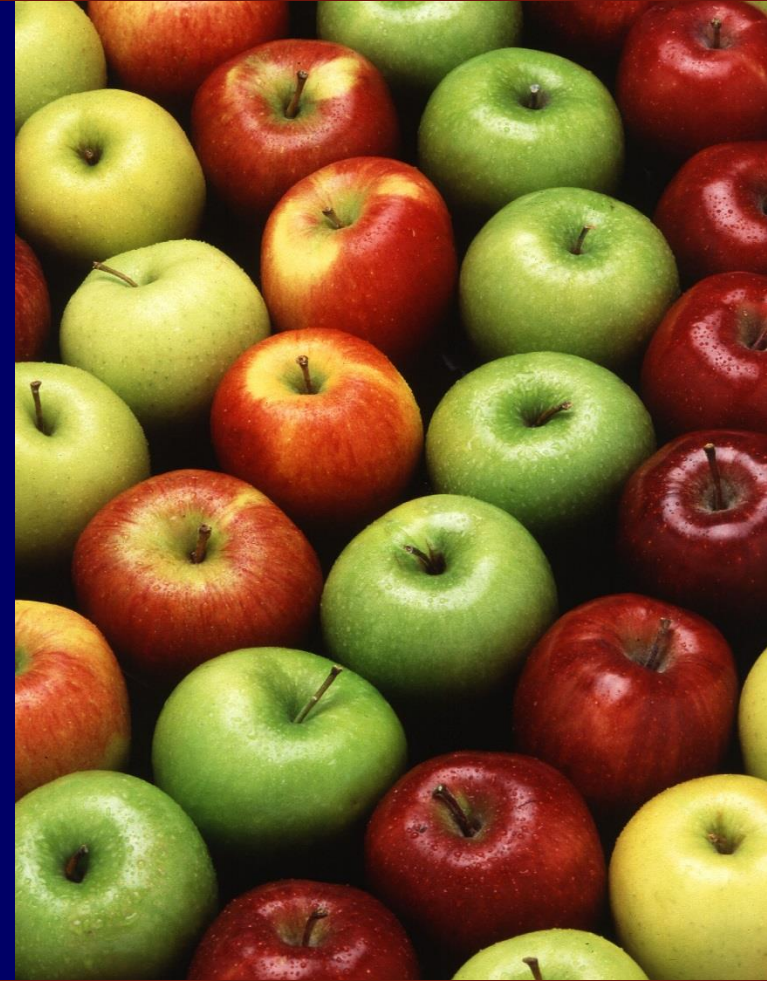
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This presentation is available at

**[https://portal.ct.gov/-/media/SDE/
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**Connecticut State Department of Education
Bureau of Child Nutrition Programs
450 Columbus Boulevard, Hartford, CT 06103-1841**

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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax: (833) 256-1665 or (202) 690-7442; or
3. email: program.intake@usda.gov

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