CACFP Updates February 2026: Special Edition



CACFP Updates is the Connecticut State Department of Education's (CSDE) electronic newsletter for sponsors of the U.S. Department of Agriculture's (USDA) Child and Adult Care Food Program (CACFP), including child care centers, family day care homes, emergency shelters, at-risk afterschool care centers, and adult day care centers.

This February 2026 Special Edition of CACFP Updates includes operational memoranda regarding the **Annual CACFP Nonprofit Status Income and Expenditure Report** for all institutions participating in the CACFP. CACFP institutions — including for-profit institutions — must operate a nonprofit food service that primarily benefits enrolled participants. In accordance with FNS Instruction 796-2, Rev. 4, all CACFP reimbursement funds must be used solely for the operation or improvement of the food service, and food service account activity must be monitored to ensure compliance.

Each institution must submit a Nonprofit Status Income and Expenditure Report to the CSDE for fiscal year 2024-25 (October 1, 2024, through September 30, 2025, or another approved 12-month fiscal period).

Please review and share with appropriate staff members. For previous versions of CACFP Updates, visit the CSDE's CACFP Updates webpage.

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Annual CACFP Nonprofit Status Income and Expenditure Report Due March 31, 2026

- **For CACFP Child Care and Adult Day Care Centers:** Operational Memo No. 2A-25 and 3C-25 CACFP Nonprofit Status Income and Expenditure Report for the period covering 10/1/24 – 9/30/25.

- **For CACFP Family Day Care Homes:** Operational Memo No. 3H-25 CACFP Nonprofit Status Income and Expenditure Report for the period covering 10/1/24 – 9/30/25.

Important Reminders

- The report must be completed on the accrual basis of accounting.
- Include all CACFP-related income, expenditures, and ending inventory values (food and supplies).
- Only report expenditures on lines that match the institution's approved FY 2024–25 CACFP budget. (For example, if the institution's approved budget included Lines 1, 2, 4, and 5, only those lines should reflect expenditures.)

The link to the Excel **Income and Expenditure Report form** is available in the operational memoranda above and on the CSDE website under the "Forms" section for each institution type:

- CACFP Adult Day Care Centers
- CACFP At-risk Afterschool Care Centers
- CACFP Child Care Centers
- CACFP Emergency Shelters
- CACFP Family Day Care Homes

Submission Information

- **Deadline:** March 31, 2026
- Complete and scan the form and email it to the CACFP team member who approved the institution's fiscal year 2025-26 CACFP application renewal packet.
- Individuals who are not responsible for this filing should forward this reminder to the appropriate individual within the organization.
- Failure to submit this required report by the deadline may affect the institution's future participation in CACFP.

For more information, visit the Connecticut State Department of Education's CACFP Updates webpage or contact the CACFP staff at the Connecticut State Department of Education, Bureau of Child Nutrition Programs, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841. This document is available at https://portal.ct.gov/-/media/sde/nutrition/cacfpupdates/2026/cacfp_updates_2026_02_special_edition.pdf.

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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/ad-3027.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. mail: U.S. Department of Agriculture
   Office of the Assistant Secretary for Civil Rights
   1400 Independence Avenue, SW
   Washington, D.C. 20250-9410; or
2. fax: (833) 256-1665 or (202) 690-7442; or
3. email: program.intake@usda.gov

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