

Sample Completed Afterschool Snack Program (ASP) Preschool Production Record

Sponsor: ABC School District **Site:** XYZ site **Ages:** 3-4 **Week of:** June 2-6

Snack menus must include the minimum serving of two of the five meal components in the [Afterschool Snack Program Preschool Meal Pattern](#): 1) ½ cup milk (whole unflavored milk for age 1 and unflavored low-fat or fat-free milk for ages 2-5); 2) ½ cup vegetables; 3) ½ cup fruits; 4) ½ ounce equivalent (oz eq) grains (whole grain-rich or enriched); and 5) ½ oz eq meats/meat alternates (MMA). Juice cannot be served when milk is the only other meal component. For more information, refer to the Connecticut State Department of Education’s (CSDE) [Crediting Guide for the School Nutrition Programs](#) and visit the CSDE’s [Crediting Foods in School Nutrition Programs](#) webpage and [Afterschool Snack Program](#) webpage. ASP snacks in [Healthy Food Certification](#) (HFC) schools must also comply with the [Connecticut Nutrition Standards](#).

Complete columns A-F prior to snack service. Complete columns G-J after snack service. For additional guidance, refer to the CSDE’s [Instructions for the Afterschool Snack Program \(ASP\) Production Records for Grades K-12 and Preschool](#).

Column A: Food item	Column B: Serving size	Column C: Meal component	Column D: Temperatures (if applicable)	Column E: Total servings prepared	Column F: Total amount of food used	Column G: Number of snacks served: Students	Column H: Number of snacks served: Adults	Column I: Number of snacks served: Total	Column J: Number of servings leftover
Monday: Low-fat milk	4 fluid ounces	½ cup milk	38° F	100	3½ gallons	96	4	100	0
Monday: Whole-grain cereal	1-ounce bowl pack	½ oz eq grains	Not applicable	100	100 bowl packs	96	4	100	0
Tuesday: Vanilla Greek yogurt	¼ cup	½ oz eq MMA	40° F	100	6¼ quarts	97	3	100	0
Tuesday: Blueberries	½ cup	½ cup fruits	NA	100	3½ gallons	97	3	100	0
Tuesday: Whole-grain granola topping	1 tablespoon	extra food item	Not applicable	100	6¼ cups	97	3	100	0
Wednesday: Cheese cubes	½ ounce	½ oz eq MMA	40° F	100	3⅞ pounds	93	4	97	3
Wednesday: Jicama sticks, thinly sliced	½ cup	½ cup vegetables	NA	100	19.6 pounds	95	3	98	2
Thursday: Diced cucumbers	½ cup	½ cup vegetables	NA	100	19.2 pounds	96	3	99	1
Thursday: Fruit salad	½ cup	½ cup fruits	NA	100	3⅞ gallons	93	4	97	3
Friday: Whole-grain crackers	½ ounce package	½ oz eq grains	NA	100	100 packages	93	4	97	3
Friday: Peanut butter, thinly spread	1 tablespoon	½ oz eq MMA	Not applicable	100	3⅞ quarts	95	3	98	2

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For more information on the ASP, refer to the CSDE's [Afterschool Snack Program Handbook](#) and visit the CSDE's [Afterschool Snack Program](#) webpage or contact the [school nutrition programs staff](#) at the Connecticut State Department of Education, Bureau of Child Nutrition Programs, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841. This document is available at https://portal.ct.gov/-/media/sde/nutrition/asp/forms/production_record_asp_grades_preschool_sample.pdf.

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