

Afterschool Snack Program (ASP) Daily Snack Count and Production Record for Grades K-12 in Site/Area Eligible Schools

Complete this form daily and return to the school food service department.

School/Site: _____ Date: _____

| Daily Snack Production * | | | |
|--------------------------------------------------------|----------------|-----------|----------------------|
| Component (grades K-12) <i>Choose two of four *</i> | Food item used | Food unit | Number of units used |
| Milk, 1 cup | | | |
| Vegetables/fruits, ¾ cup | | | |
| Grains/breads, 1 serving | | | |
| Meat/meat alternates, 1 ounce | | | |

* Snack menus must comply with the [ASP Meal Pattern for Grades K-12](#). Snacks must include at least two of the four components: 1) milk (low-fat or fat-free, unflavored or flavored); 2) vegetables/fruits; 3) grains/breads (whole grain or enriched); and 4) meat/meat alternates. Juice cannot be served when milk is the only other component. ASP snacks in [Healthy Food Certification \(HFC\)](#) schools must also comply with the [Connecticut Nutrition Standards](#). For more information, refer to the Connecticut State Department of Education's (CSDE) [Crediting Summary Charts for the ASP Meal Pattern for Grades K-12](#) and [Afterschool Snack Program Handbook](#), and visit the CSDE's [Afterschool Snack Program](#) webpage.

Total snacks prepared: **Total snacks received by site:**
Count snacks prior to snack service to confirm number sent

| Daily Student Snack Count | | | | | | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------|----|----|----|----|----|----|----|----|-----|-----|-----|-----|-----|-----|
| Cross off number as each student receives a complete snack. Students must receive both snack components before the snack can be counted. | | | | | | | | | | | | | | |
| 1 | 11 | 21 | 31 | 41 | 51 | 61 | 71 | 81 | 91 | 101 | 111 | 121 | 131 | 141 |
| 2 | 12 | 22 | 32 | 42 | 52 | 62 | 72 | 82 | 92 | 102 | 112 | 122 | 132 | 142 |
| 3 | 13 | 23 | 33 | 43 | 53 | 63 | 73 | 83 | 93 | 103 | 113 | 123 | 133 | 143 |
| 4 | 14 | 24 | 34 | 44 | 54 | 64 | 74 | 84 | 94 | 104 | 114 | 124 | 134 | 144 |
| 5 | 15 | 25 | 35 | 45 | 55 | 65 | 75 | 85 | 95 | 105 | 115 | 125 | 135 | 145 |
| 6 | 16 | 26 | 36 | 46 | 56 | 66 | 76 | 86 | 96 | 106 | 116 | 126 | 136 | 146 |
| 7 | 17 | 27 | 37 | 47 | 57 | 67 | 77 | 87 | 97 | 107 | 117 | 127 | 137 | 147 |
| 8 | 18 | 28 | 38 | 48 | 58 | 68 | 78 | 88 | 98 | 108 | 118 | 128 | 138 | 148 |
| 9 | 19 | 29 | 39 | 49 | 59 | 69 | 79 | 89 | 99 | 109 | 119 | 129 | 139 | 149 |
| 10 | 20 | 30 | 40 | 50 | 60 | 70 | 80 | 90 | 100 | 110 | 120 | 130 | 140 | 150 |

Today's attendance: **Total snacks served (students only):**

| Daily Adult Snack Count | | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------|---|---|---|---|---|---|---|---|----|---------------------------------------------------------|
| Snacks served to adults must be paid for by the adult or the school/organization responsible for the programming. | | | | | | | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | Total snacks served: (adults only): |
| | | | | | | | | | | <input style="width: 80px; height: 20px;" type="text"/> |

Person completing form: _____
Print name *Signature*

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For more information, refer to the CSDE's *Afterschool Snack Program Handbook* and visit the CSDE's *Afterschool Snack Program* webpage, or contact the [school nutrition programs staff](#) at the Connecticut State Department of Education, Bureau of Child Nutrition Programs, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841.

This document is available at https://portal.ct.gov/-/media/SDE/Nutrition/ASP/Forms/Daily_Count_Production_Record_ASP_grades_K-12_Site_Area_Eligible.pdf

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1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax: (833) 256-1665 or (202) 690-7442; or
3. email: program.intake@usda.gov

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