

Afterschool Snack Program (ASP) Daily Snack Count Record for Preschoolers in Site/Area Eligible Schools

Complete this form daily and return to the school food service department.

School/site: _____ Location: _____

Grades served: _____ Date: _____ Total snacks received by site: _____

Today's snack menu *: _____

* Snack menus must comply with the [ASP Meal Pattern for Preschoolers](#) and include two of the five components: 1) milk (whole unflavored milk for age 1 and unflavored low-fat or fat-free milk for ages 2-5); 2) vegetables; 3) fruits; 4) grains (whole grain-rich or enriched); and 5) meats/meat alternates. Juice cannot be served when milk is the only other component. ASP snacks in [Healthy Food Certification \(HFC\)](#) schools must also comply with the [Connecticut Nutrition Standards](#). For more information, refer to the Connecticut State Department of Education's (CSDE) [Crediting Summary Charts for the Preschool Meal Patterns of the School Nutrition Programs](#), [Menu Planning Guide for the Preschool Meal Patterns of the School Nutrition Programs](#), and [Afterschool Snack Program Handbook](#), and visit the CSDE's [Afterschool Snack Program](#) webpage. **Note:** Schools must complete a daily production record and maintain on file (refer to the CSDE's [ASP Daily Production Record for Ages 1-2](#) and [ASP Daily Production Record for Ages 3-5](#)).

Daily Student Snack Count

Cross off each number in order as each student receives a complete snack. Students must receive **both meal components** before a reimbursable snack can be counted.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40	41	42	43	44	45
46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70	71	72	73	74	75
76	77	78	79	80	81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100	101	102	103	104	105
106	107	108	109	110	111	112	113	114	115	116	117	118	119	120
121	122	123	124	125	126	127	128	129	130	131	132	133	134	135
136	137	138	139	140	141	142	143	144	145	146	147	148	149	150

Today's attendance: _____ Total snacks served (**students only**): _____

Daily Adult Snack Count

Snacks served to adults must be paid for by the adult or the school/organization responsible for the programming.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
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Total snacks served (**adults only**): _____

Comments:

Person completing form: _____
Print name Signature

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For more information, refer to the CSDE's [Afterschool Snack Program Handbook](#) and visit the CSDE's [Afterschool Snack Program](#) webpage, or contact the [school nutrition programs staff](#) at the Connecticut State Department of Education, Bureau of Child Nutrition Programs, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841. This form is available at https://portal.ct.gov/-/media/sde/nutrition/asp/forms/daily_count_asp_preschool_site_area_eligible.pdf.

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1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or
2. fax: (833) 256-1665 or (202) 690-7442; or
3. email: program.intake@usda.gov

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