Afterschool Snack Program (ASP) Daily Snack Count Record for Preschool in Site/Area Eligible Schools

School Year 2025-26 (July 1, 2025, through June 30, 2026)

Complete this form daily and return it to the school food service department.

School/site:_____ **Location:**_____

Grades served:_____ **Date:**_____ **Total snacks received by site:**_____

Snack menu *:_____

* Snack menus must include the minimum serving of two of the five meal components in the ASP Preschool Meal Pattern: 1) ½ cup milk (whole unflavored milk for age 1 and unflavored low-fat or fat-free milk for ages 2-5); 2) ½ cup vegetables: 3) ½ cup fruits; 4) ½ ounce equivalent (oz eq) whole grain-rich or enriched grains; and 5) ½ oz eq meats/meat alternates. Juice cannot be served when milk is the only other component. For more information, refer to the Connecticut State Department of Education's (CSDE) *Crediting Guide for the School Nutrition Programs,* and visit the CSDE's Crediting Foods in School Nutrition Programs webpage and Afterschool Snack Program webpage. ASP snacks in Healthy Food Certification (HFC) schools must also comply with the Connecticut Nutrition Standards. **Note:** Schools must also complete a daily production record and maintain on file (refer to the CSDE's *Instructions for the ASP Production Records for Grades K-12 and Preschool*).

Daily Student Snack Count

Cross off each number in order as each student receives a complete snack. Students must receive **both meal components** before a reimbursable snack can be counted.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40	41	42	43	44	45
46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70	71	72	73	74	75
76	77	78	79	80	81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100	101	102	103	104	105
106	107	108	109	110	111	112	113	114	115	116	117	118	119	120
121	122	123	124	125	126	127	128	129	130	131	132	133	134	135
136	137	138	139	140	141	142	143	144	145	146	147	148	149	150

Attendance:_____ **Total snacks served to students:**_____

Daily Adult Snack Count

Snacks served to adults must be paid for by the adult or the school/organization responsible for the programming.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15

Total snacks served to adults:_____

Comments:

Name of person completing form:_____ **Signature:**_____

For more information on the ASP, visit the CSDE's *Afterschool Snack Program Handbook* and visit the CSDE's Afterschool Snack Program webpage or contact the school nutrition programs staff at the Connecticut State Department of Education, Bureau of Child Nutrition Programs, 450 Columbus Boulevard, Suite 504, Hartford, CT 06103-1841. This form is available at https://portal.ct.gov/-/media/sde/nutrition/asp/forms/daily_count_asp_preschool_site_area_eligible.pdf.

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