



## District Checklist and Approval for *Comprehensive Support and Improvement Schools*

The District Checklist and Approval for Comprehensive Support and Improvement Schools is designed to provide guidance in developing a Comprehensive Support and Improvement Plan (CSI) that meets the requirements of the Every Student Succeeds Act (ESSA).

Under ESSA, districts are responsible for reviewing, approving and monitoring school improvement plans for Turnaround/CSI schools. By using this checklist, district leadership can plan activities and track progress. By signing and submitting this document as directed, district leadership is providing assurances that each requirement has been met.

### Submission Details

Each school identified for Comprehensive Support and Improvement (CSI) is required to upload a PDF of the following documents the LEA Document Library in the eGrants Management System no later than September 29, 2023.

- School Improvement Plan
- District Checklist and Approval for Comprehensive Support and Improvement Schools [This document]

If the district selected to use local templates (instead of the state templates listed above) for the comprehensive needs assessment or school improvement plan, then the district must submit those templates and this checklist, including information on where to find the required activities in the local templates.

### Checklist

**Directions:** If you used and are submitting the state's template for the school improvement plan, use the checkboxes below to indicate completion of each requirement. If you used local templates, use both the checkboxes **and** respond to each *italicized* prompt below.

Save or print a copy of this checklist for each CSI school.

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School Name: [Click or tap here to enter the name of the Comprehensive Support and Improvement School](#)

District:

#### 1. Communicated and engaged with stakeholders.

- District communicated information to parents, guardians and other stakeholders about the school's identification and ways in which they can participate in the school improvement process.

- Support and Improvement Plan (SIP) includes description of how parents or guardians and other stakeholders were meaningfully involved in needs assessment, school improvement plan development and plan implementation

*If a local template was used, describe where the above information can be found (e.g., specific page numbers)*  
Click or tap here to enter text.

**2. Conducted a comprehensive needs assessment for the school that examined:**

- Performance on the state’s long-term goals (ELA Achievement, Mathematics Achievement, ELA Smarter Balanced Growth Model, Mathematics Smarter Balanced Growth Model, Chronic Absenteeism, Four-year Adjusted Cohort Graduation Rate, and Six-year Graduation Rate)
- Performance on all other indicators of the state accountability system for all students and all student groups.
- The reason(s) the school was identified for support and improvement.
- At the district’s discretion, performance on locally selected indicators that affect student outcomes.

*If a local template was used, describe where the above information can be found (e.g., specific page numbers)*  
Click or tap here to enter text.

**3. Reviewed district-and school-level resources among and within schools with respect to:**

- Resource Allocation Review.
- Alignment of resources to carry out improvement plan activities.
- At the district’s discretion, district-and school-level budgeting and resource allocation, including access and availability of advanced coursework, preschool programs, and instructional materials and technology.

*If a local template was used, describe where the above information can be found (e.g., specific page numbers)*  
Click or tap here to enter text.

**4. In partnership with stakeholders, designed and will implement a school improvement plan that:**

- Will improve student outcomes in the school.
- Includes evidence-based interventions that:
  - Are supported by the strongest level of evidence available
  - Are appropriate to the needs of the school and the school populations
  - May have been selected from a state-approved list
  - Are based on the school-level needs assessment
- Identified and addressed resource inequities.
- Described how early stakeholder input was solicited and used in plan development and how stakeholders participated in plan development.
- Was approved by the school and the district.
- Was made publicly available.

*If a local template was used, describe where the above information can be found (e.g., specific page numbers)*  
Click or tap here to enter text.

The Connecticut State Department of Education (CSDE) will review, approve and monitor school improvement plans for schools identified for comprehensive support and improvement. Please know that the CSDE remains committed to supporting the district and the school to improve outcomes on the accountability indicators for all students at this school, but especially for those in the identified student groups. School leadership teams should regularly meet to track implementation activities and update implementation progress quarterly, beginning September 2023, on a record of continuous improvement.

# Approval

**District Name:**

**School Name:**

On behalf of the school board, I have reviewed and approve the school improvement plan for the school listed above. Furthermore, I hereby assure that the required support and improvement activities have been completed as indicated in the above checklist and that the district has a system to monitor and support school improvement in the school named above.

\_\_\_\_\_  
Superintendent Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date