

# Guidance for Connecticut School Districts: Enrollment Process and Practice At-a-Glance Overview

Documents which may be *required*  
prior to *enrollment* to determine eligibility to  
attend school in the district

- Documents pertaining to residency in the district and student's age
- Current apartment or home lease agreement, a mortgage document, property tax record, rent receipt, homeowners' insurance
- Current utility, cable, home or cell phone bill, or insurance correspondence
- Current proof of government benefits or other government correspondence showing an address
- A current Connecticut driver's license, automobile registration, or automobile insurance

Documents which may be *required...*  
*after* determining eligibility to attend  
school but *prior* to beginning classes

- Immunization and health assessment records

Documents/data which may be  
*requested* any time after  
enrollment

Any data necessary to comply with federal or state data collection requirements or other legal responsibilities, as well as to assist the district in properly educating its students. This may include but is not limited to demographic data and/or English proficiency status