



STATE OF CONNECTICUT  
DEPARTMENT OF EDUCATION



To: Superintendents of Schools  
Charter School Directors  
Regional Educational Service Center Directors  
School Business Officials

From: Jessica Brunetti, Chief of Fiscal/Administrative Services

Date: July 28, 2025

Subject: 2024-25 Education Financial System

The Education Financial System (EFS) is now open for filing Fiscal Year 2024-25 financial data with the Connecticut State Department of Education.

The EFS is accessible via our data collection portal at <https://csde.ct.gov>. If you are a new user of EFS, please review the EFS Training Webinar included on the EFS Web site at <https://portal.ct.gov/sde/fiscal-services/efs/educationfinancialsystem/documents>. That site also includes the EFS User Guide and additional information regarding the system. **Please refer to the attachment for information regarding a new EFS report for this year.**

The EFS user logins and roles for each local education agency (LEA) are assigned in Directory Manager (DM) by your district's LEA Security Manager (a list of whom is included on the [DM Help Site](https://sdeportal.ct.gov/portaluser)). Help with forgotten login information is available at [http://sdeportal.ct.gov/portaluser](https://sdeportal.ct.gov/portaluser).

Please note the following role assignments:

- EFS LEA Writer is required to enter data in the system.
- EFS LEA Reader is optional and allows the user to review data but not make entries.
- EFS LEA Certifier must be assigned **only** to the Superintendent of Schools for local and regional school districts, and the Director for other LEAs.

**The statutory deadline for filing is September 1. However, since it falls on a holiday weekend this year, the deadline to submit data is the next business day, Tuesday, September 2, 2025.** Be reminded that data is not final until certified by the Superintendent/Director. Pursuant to Section 10-227 of the Connecticut General Statutes, **a penalty of not less than \$1,000 or more than \$10,000 may be assessed if your district fails to comply with this deadline.**

Please e-mail any questions to the general EFS mailbox at [SDE.efs@ct.gov](mailto:SDE.efs@ct.gov).

Thank you.

JB:ms

Attachment

## 2024-25 Education Financial System (EFS)

July 2025

### **\*New\*** Special Education Excess Cost Grant (SEECG) expenditure summary report

We have added a new download on the EFS home page, item #6 (SEECG expenditure report). This report is intended to assist local and regional school districts with reconciling special education tuition expenditures reported in EFS with tuition reported in SEECG. The report is based on the most current SEECG collection and will indicate the date the data was pulled from the SEECG system.