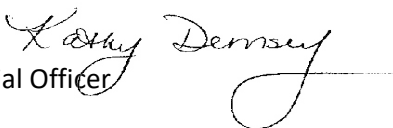




**STATE OF CONNECTICUT**  
*DEPARTMENT OF EDUCATION*



TO: Superintendents of Schools  
Regional Educational Service Center Directors  
Charter School Directors  
School Business Managers

FROM: Kathy Demsey, Chief Financial Officer 

DATE: August 19, 2021

SUBJECT: Update on Filing Expenditure Data via the Education Financial System (EFS)

The vendor for the e-Grants Management System (eGMS) is still working on the process to allow expenditure data from the End-of-Year and End-of-Project Expenditure Reports to be imported from the eGMS to EFS. To avoid causing delays in certifying EFS by the September 1 due date, we are providing alternate instructions for reporting expenditure data for grants handled in eGMS.

Grant expenditures should be included in your EFS expenditure file per existing guidance. However, on the Federal and State Funding Schedules, the lines for eGMS grant expenditures may not be active in time for you to reconcile with EFS expenditures. For the September 1 EFS filing, you may make manual entries on the lines for "Other" grants from CSDE (i.e., FF103, SF103, FR303, FR703, SR303, SR703, FC103, SC104) as appropriate. You may identify the grants individually or report as a lump sum on the appropriate schedule as "Grants reported in eGMS".

Once the import feature is active, you are welcome to use that instead, but it will not be required for the September 1 filing. When the EFS is reopened for audit adjustments in early November, you will need to revise the schedules to use the eGMS import data.

If you have questions regarding EFS, please do not hesitate to contact us at [sde.efs@ct.gov](mailto:sde.efs@ct.gov). If you have questions regarding eGMS, please refer to the help site at <https://connecticut.egrantsmanagement.com/Contact.aspx>.

Thank you as always for your cooperation.