

Dear Superintendents,

The Department of Children and Families – Academy for Workforce Development is pleased to announce that the Mandated Reporter Training has transitioned to a new platform: TRAIN Connecticut. Beginning in **mid-August 2025**, all users must access the training through TRAIN. The prior platform will no longer support course completions or certificate access. Users visiting the old site will be redirected to the new system.

What Is TRAIN Connecticut? TRAIN is a modern learning management system tailored for public-facing training and is utilized by over 2 million learners across the country and offers improved functionality for both users and administrators.

Through TRAIN Connecticut, users can:

- **Enroll** in DCF-required courses.
- **Track and manage** training completions.
- **Download certificates** immediately upon completion—and anytime thereafter.
- **Maintain a full transcript** of all completed trainings, including records of repeat completions.
- Explore the platform at:
👉 www.TRAIN.org/Connecticut

What You Need to Do

1. **Create or Log into a TRAIN Account**
 - a) New users should follow the [Quick Start Guide](#) for step-by-step instructions to create an account www.TRAIN.org/Connecticut.
 - b) Existing users can log in with their current credentials.
2. **Access and Complete Required Training**
 - a) Enroll in and complete any course required for your role as you normally would.
Upon completion, users will receive an official DCF certificate and the training will be permanently recorded on their profile.

If you have questions, please contact:

- **Sean Tenney** (Technical Support)
 - Email: sean.tenney@ct.gov
- **Carleen Chisholm** (Academy for Workforce Development, Program Manager)

- Email: carleen.chisholm@ct.gov

Resources:

- [Quick Start Guide – Creating Your TRAIN Account](#)
 - [Video Guide – How to Create Your TRAIN Account](#)
 - [Video Guide – How to Complete Your TRAIN Profile](#)
- [TRAIN – Official User Document Library](#)

Thank you for your continued partnership in ensuring all school staff across Connecticut are equipped with the resources and training needed to protect the children and families we serve.

Connecticut Department of Children and Families**The Academy for Workforce Development**

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