



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



To: Superintendents and School Business Officials

From: Jessica Brunetti
Chief of Fiscal/Administrative Services *J Brunetti*

Date: November 8, 2024

Subject: American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) Liquidation Extension

The United States Department of Education (USED) has created a process and a template for states requesting an extension of the liquidation period, similar to the ESSER II liquidation extension. Please note that unlike the ESSER II extension request, we will conduct just a single extension request collection. This will consist of an opt-in/opt-out survey collection form and supplemental spreadsheet for those opting in.

Districts are now being asked to inform the Department if you wish to request an extension of the liquidation period for a portion of your American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) funds. This request for extension is only necessary if you will not be able to fully liquidate your ESSER funds by January 28, 2025.

USED has the authority to approve liquidation extension requests for up to 18 months beyond the end of the obligation period to liquidate funds or 14 months beyond the automatic 120-day liquidation period. This means funds could continue to be liquidated until March 31, 2026. However, in order to allow CSDE sufficient time to conclude its closeout activities, including reviewing all submissions and making a timely request to USED, we are establishing February 28, 2026, as the liquidation deadline.

States may request in writing an extension of the liquidation period on behalf of itself and its sub-recipients. **I am requesting that all districts complete and return the Liquidation Extension Request Form whether or not you are seeking an extension.** For those that are opting in, please submit the accompanying spreadsheet with the form below.

Please complete and return the attached form (and spreadsheet, for those opting in) to Jessica.Brunetti@ct.gov by close of business November 22, 2024.

ARP ESSER – Liquidation Extension Request Form

District: _____
Superintendent Signature: _____

Please indicate below whether or not you wish to seek an extension of the liquidation period for your district’s American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) funds and return a scanned version of the document to Jessica.Brunetti@ct.gov no later than close of business **November 22, 2024**.

Yes, I wish to request an extension of the liquidation period of the ARP-ESSER funds for my district.

No, I do not wish to request an extension of the liquidation period of the ARP-ESSER funds for my district.

Funds fully expended.

***If you are opting in and requesting an extension, please include the supplemental spreadsheet with your submission of this form.**