

PHASE III Distribution Instructions for COVID-19 Self-Test Kits for Connecticut School Students and Staff

PLEASE READ INSTRUCTIONS CAREFULLY

Districts/Schools that would like self-test kits **must submit one RSVP by February 21, 2022, at 5:00 PM to:** https://sdect.co1.qualtrics.com/jfe/form/SV_0uLUIFIAOXGn4gK

The Department of Education and the Lamont Administration thank you for everything you have done to combat the COVID-19 pandemic, and for your commitment to in-person learning for our students. In order to support in-person learning and the continued safety of our schools, the State of Connecticut, under the leadership of Governor Ned Lamont, is distributing a third phase of Self-Test Kits (“kits”) to **all public and private schools** throughout the state. Kits will be made available for Pre K-12 students and school staff, along with guidance on recommended uses of these self-test kits.

What is being distributed to districts?

The state will distribute a third allocation of iHealth test kits to districts/schools for use by students and staff. Each iHealth kit includes two tests and detailed instructions for parents and staff to follow (instructions are available in English and Spanish in the box and are posted online in [multiple other languages](#)).

Districts will be responsible for distributing their kits to their respective schools, students, and staff. Bus driver/transport test kits are being distributed to their worksites in a separate distribution. Additionally, districts/schools can request N-95 masks, if needed, as part of this distribution for staff and educators. Districts/schools should indicate need for N-95 masks in the RSVP survey by Monday February 21, 2022, at 5:00 PM.

How many kits will each district receive?

Each district has been allocated a predetermined number of kits based on their total student and staff population. Phase III kit allocations, mask allocations, and POD assignment can be found in **Attachment A**. Please determine vehicles for pickup accordingly based on your allocation.

- Each iHealth case contains 90 kits and has the following dimensions: 13.1” x 11.8” x 10.8”.

Where and when will the test kits be available?

Direct delivery will occur at the seven largest districts in the State, which include Bridgeport Public Schools, Hartford Public Schools, Stamford Public Schools, Waterbury Public Schools, New Haven Public Schools, Norwalk Public Schools, Danbury Public Schools, as well as the Capitol Region Education Council (CREC) and the Area Cooperative Educational Services (ACES).

For all remaining schools and districts, kits will be available for pick up on Thursday, February 24, 2022, for DEMHS Regions 1 & 2 and Friday, February 25, 2022, for DEMHS Regions 3, 4, and 5 at the times and locations listed below.

POD locations should NOT be listed publicly. Please make every effort to arrange for pick-up during your allotted time. If possible, to limit traffic to the PODs— schools within a town are encouraged to designate one or two representatives to pick up the allocation for their public schools, private schools, and charter schools.

How Should Districts Distribute Kits to Staff and Students?

These kits are for further protecting staff, children, and families. The Connecticut Department of Public Health (DPH) recommends that each student and staff member be given two (2) kits for use in the following manner:

- In schools without universal indoor masking after February 28, 2022:
 - Kits should be used by all staff and students to self-test **just prior to the lifting of universal indoor masking**. Ideally, the test should be performed on the morning at home prior to leaving for school on the first day mask choice is implemented. Such self-testing will reduce the number of individuals coming to school while infectious when a layer of protection is removed.
 - Self-testing for students or staff with symptoms consistent with COVID-19, as recommended by CDC and CT DPH.
 - Self-testing for students or staff who had direct exposure to an individual with COVID-19, as recommended by CDC and CT DPH.
 - If a class or program is experiencing multiple cases of COVID-19, a school may recommend self-testing of all students and staff in that classroom or program.
- If the school is implementing universal indoor masking, kits should be used for self-screening among individuals who are at increased risk of being infectious with COVID-19:
 - Self-testing for students or staff with symptoms consistent with COVID-19, as recommended by CDC and CT DPH.
 - Self-testing for students or staff who had direct exposure to an individual with COVID-19, as recommended by CDC and CT DPH.
 - If a class or program is experiencing multiple cases of COVID-19, a school may recommend self-testing of all students and staff in that classroom or program.

For students or staff that have had COVID-19 in the last 90 days, there is no need to test for COVID-19 again unless COVID-19 symptoms arise.

Distribution Schedule		
Location/Date	Time	Schools/Districts Within the Following Towns (both Public and Private Schools unless denoted by district)
Direct Shipments: The National Guard will directly deliver to the following districts due to large quantities.	Each district will be contacted with an anticipated delivery date and time.	Bridgeport Public Schools, Hartford Public Schools, Stamford Public Schools, Waterbury Public Schools, New Haven Public Schools, Norwalk Public Schools, Danbury Public Schools, Capital Region Education Council (CREC), Area Cooperative Educational Services (ACES).
DEMHS Region 1 Thursday, 2/24/2022 8:00AM – 1:00PM Sherwood Island State Park Sherwood Island Connector	8:00am – 10:30 am	Bridgeport, Darien, Easton, Fairfield, Greenwich, Monroe, New Canaan
	10:30am – 1:00pm	Norwalk, Stamford, Stratford, Trumbull, Weston, Westport, Wilton
DEMHS Region 2 Thursday, 2/24/2022 8:00AM – 1:00PM East Haven Rifle Range 591 North High Street, East Haven, CT	8:00am – 10:30 am	Ansonia, Bethany, Branford, Cheshire, Chester, Clinton, Deep River, Derby, Durham, East Haven, Essex, Guilford, Haddam, Hamden,
	10:30am – 1:00pm	Killingworth, Madison, Meriden, Middlefield, Milford, New Haven, North Branford, North Haven, Old Saybrook, Orange, Seymour, Shelton, Wallingford, West Haven, Westbrook, Woodbridge
DEMHS Region 3 Friday, 2/25/2022 8:00AM – 1:00PM Siracusa Warehouse One Hartford Square, East Gate, New Britain, CT	8:00am – 10:30 am	Andover, Avon, Berlin, Bloomfield, Bolton, Bristol, Burlington, Canton, Cromwell, East Granby, East Haddam, East Hampton, East Hartford, East Windsor, Ellington, Enfield, Farmington, Glastonbury, Granby, Hartford, Hebron, Manchester, Marlborough, Middletown, New Britain
	10:30am – 1:00pm	Newington, Plainville, Portland, Rocky Hill, Simsbury, Somers, South Windsor, Southington, Stafford, Suffield, Tolland, Vernon, West Hartford, Wethersfield, Windsor, Windsor Locks
DEMHS Region 4 Friday, 2/25/2022 8:00AM – 1:00PM Norwich Public Works Garage 50 Clinton Avenue Norwich, CT	8:00am – 10:30 am	Ashford, Bozrah, Brooklyn, Canterbury, Chaplin, Colchester, Columbia, Coventry, East Lyme, Eastford, Franklin, Griswold, Groton City, Groton Town, Hampton, Killingly, Lebanon, Ledyard, Lisbon, Lyme, Mansfield, Mashantucket Pequot, Mohegan, Montville, New London
	10:30am – 1:00pm	North Stonington, Norwich, Old Lyme, Plainfield, Pomfret, Preston, Putnam, Salem, Scotland, Sprague, Sterling, Stonington, Thompson, Union, Voluntown, Waterford, Willington, Windham, Woodstock
DEMHS Region 5 Friday, 2/25/2022 8:00AM – 1:00PM Litchfield County Fire School 606 Burr Mountain Road, Torrington, CT	8:00am – 10:30 am	Barkhamsted, Beacon Falls, Bethel, Bethlehem, Bridgewater, Brookfield, Canaan, Colebrook, Cornwall, Danbury, Goshen, Hartland, Harwinton, Kent, Litchfield, Middlebury, Morris, Naugatuck, New Fairfield, New Hartford, New Milford, Newtown, Norfolk, North Canaan
	10:30am – 1:00pm	Oxford, Plymouth, Prospect, Redding, Ridgefield, Roxbury, Salisbury, Sharon, Sherman, Southbury, Thomaston, Torrington, Warren, Washington, Waterbury, Watertown, Winchester, Wolcott, Woodbury