



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



February 23, 2022

Dear Superintendents and School Business Managers,

The Department was notified by the United States Department of Education (USDE) of the pending reporting requirements for Elementary and Secondary School Emergency Relief (ESSER) funds made available to state education agencies (SEAs) and local education agencies (LEAs) through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, 2021, and the American Rescue Plan (ARP) Act of 2021. USDE's reporting system will be open for submission of your ESSER Fund Year 2 Annual Performance Report (APR) from **May 16, 2022 through June 17, 2022**.

All state and LEA APR data are to be submitted through the SEA. To assist LEAs in reporting, the Department is creating a data collection tool in eGMS from which we will upload the state and LEA data to USDE. To the greatest extent possible, items will be prefilled with data currently available.

In preparation for meeting this requirement, I am sharing with you the USDE's final data collection form, which is available [here](#). The scope of data required to be collected is significant, making it imperative that you familiarize yourself now with the questions that will be asked in preparation for the reporting period. Please note that the following LEA-level data points are not required to be collected in this reporting cycle:

- LEA-level data points that are optional in Years 1 and 2 of CRRSA and ARP annual performance reporting, and required beginning in Year 3 of CRRSA and ARP annual performance reporting, are:
 - Section 3.b2 (Appendix)—Use of Funds Detail
 - Section 3.b10—LEA Hiring and Retention of Specific Positions
 - Section 4.b1—Activities by Subpopulations
 - Section 4.b2—Total LEA Student Enrollment by Demographic Subgroup
 - Section 4.c1—Access to Select Staff

USDE has made it clear that there will be no extensions to the reporting timeline, and non-compliance could result in placing special conditions on Connecticut's grant award or initiating actions to withhold, suspend, or terminate our remaining ESSER funds in accordance with USDE's enforcement authority in Section 455 of the General Education Provisions Act.

In the coming weeks the Department will continue to provide additional information to LEAs on the reporting requirements and the data collection mechanism being created in eGMS. Training via webinars will be provided once the system is ready for LEAs to access. For now, please familiarize yourself with the USDE's data collection form in anticipation of further guidance.

Sincerely,


Kathy Demsey
Chief Financial Officer