



STATE OF CONNECTICUT  
DEPARTMENT OF EDUCATION



TO: Superintendents of Schools  
Superintendents of Unified School Districts  
Directors of Public Charter Schools  
Directors of Approved Private Special Education Programs  
Executive Directors of Regional Educational Service Centers

FROM: Dr. Shuana K. Tucker, Chief Talent Officer  
Talent Office

DATE: May 22, 2020

SUBJECT: Educator Evaluation and Support Plan (EESP) Submission

Each Local Education Agency (LEA) is required to annually complete and submit an online checklist to confirm continued use of the most recent Connecticut State Department of Education (CSDE)-approved EESP, or to indicate an amendment request for one or more EESP components.

As schools have been physically closed since mid-March, and CT educators have focused on ensuring that students have access to receive meals, addressing the social and emotional needs of their students, and the quick transition to distance learning, **the CSDE temporarily waives the requirement to complete the EESP Checklist for districts that will continue to implement the most recent CSDE-approved EESP during the 2020-2021 school year.**

**LEAs that intend to request an EESP amendment to implement for the 2020-2021 school year should submit their proposed amendment by completing the [EESP checklist](#) prior to October 1, 2020.**

Any revisions to the LEA's educator evaluation and support plan must align to the *Connecticut Guidelines for Educator Evaluation 2017 (Guidelines)*.

Note: Section 10-151b of the Connecticut General Statutes requires:

- Participation of the PDEC in the development and updating of LEA Educator Evaluation and Support Plans; and
- Adoption of the CSDE-approved amendments by the local or regional board of education prior to LEA implementation.

Contact the CSDE consultant assigned to your region to discuss questions from your PDEC.

- Sharon Fuller- [sharon.fuller@ct.gov](mailto:sharon.fuller@ct.gov) – (CES, EDADVANCE, LEARN)
- Kimberly Audet- [kimberly.audet@ct.gov](mailto:kimberly.audet@ct.gov) – (ACES, CREC, EASTCONN)

Thank you for your continued commitment to the evaluation and support of Connecticut's educators.

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