



STATE OF CONNECTICUT
DEPARTMENT OF EDUCATION



TO: Superintendents of Schools

FROM: Dr. Melissa K. Wlodarczyk Hickey, Reading/Literacy Director
Academic Office

DATE: March 28, 2018

SUBJECT: Carl D. Perkins Secondary Grant Intent to Apply

A handwritten signature in blue ink, appearing to be "MH".

Attached is the Carl D. Perkins Secondary Grant Intent to Apply, which requires signature by the school superintendent. The Intent to Apply process serves to make superintendents aware of the federal grant opportunity and the funding eligibility requirements. Once the signed Intent to Apply forms are returned to the CSDE, a list of applicants can be compiled for formula grant calculation purposes. Perkins funds are distributed to Grades 9-12 career and technical education programs only.

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 is awaiting federal reauthorization. In the meantime, the federal government will continue to provide funds under a Continuing Resolution (CR). The Connecticut State Department of Education (CSDE) has on file a signed Intent to Apply Form from districts for school year 2017-18, which will soon elapse.

As per the instructions on the attached Intent to Apply form, please return the form with an original signature to the CSDE by Monday, April 30, 2018, to:

Suzanne Alicea
Connecticut State Department of Education
Academic Office, Suite 603
450 Columbus Boulevard
Hartford, CT 06103-1841

Thank you for your assistance.

MH:hm

cc: Dr. Dianna R. Wentzell, Commissioner of Education
Ellen Cohn, Deputy Commissioner of Education
Harold Mackin, Education Consultant, Career and Technical Education

Attachment

INTENT TO APPLY FOR FUNDS
UNDER THE CARL D. PERKINS CAREER AND TECHNICAL EDUCATION IMPROVEMENT
ACT OF 2006, P.L. 109-270

Name of School District: _____

Check one:

- Intends to continue Perkins funds in 2018-19 (Five-Year 2008-13 Application CR)
- Does not intend to utilize Perkins funds in 2018-19 and hereby releases such funds for redistribution to other eligible recipients.

If the school district plans to join a consortium, provide the name of the proposed lead/fiscal agency:

Name of Proposed Lead/Fiscal Agency

Fiscal agency, please list all the districts planning to join your consortium:

Eligibility Requirements

-) All district high school career and technical education (CTE) programs supported by Carl D. Perkins funds must implement at least one career pathway/program of study and establish an additional career pathway to be eligible for Perkins funds.
-) Each high school within a district must operate a minimum of three (3) of the seven (7) CTE program areas. A minimum of two (2) courses must be offered within each program area with the exception of a course leading to certification. At least one of the three program areas must generate student concentrators.
-) A “concentrator” is any student in any grade in high school in the reporting year, who, during their cumulative high school experience, has successfully completed at least two courses in at least one of 17 career and technical education pathways (i.e., 16 clusters and Family Consumer Sciences). A student may be a concentrator in more than one area of concentration in either the same school year or remaining school years, if that student continues to receive instruction in courses that include state competencies.
-) School districts must utilize 5 percent of the grant award for state-approved professional development workshops and should be made available to ALL district CTE faculty.
-) School districts that have a College Career Pathways (CCP) program must utilize 5 percent of the grant award towards the improvement of the CCP program.

- J All districts must have a minimum of one (1) Career and Technical Student Organization (CTSO) in operation to apply for Perkins funds in 2018-19. A maximum of \$1,500 per CTSO can be utilized for district CTSO advisor stipends annually.
- J All districts are required to have a CTE partnership committee (advisory board) to serve in an advisory capacity. One or more committees may be established to provide support to all seven (7) program areas.
- J It should be noted that Perkins funds must be used for secondary and postsecondary education programs only, excluding elementary and middle school programs.

Check the CTE programs being offered:

- | | | | |
|--|--|---|--|
| <input type="checkbox"/> Agriculture | <input type="checkbox"/> Business and Finance | <input type="checkbox"/> CWE | <input type="checkbox"/> Technology Education |
| <input type="checkbox"/> Family and Consumer Sciences | <input type="checkbox"/> Marketing Education | <input type="checkbox"/> Medical Careers | <input type="checkbox"/> Trade and Industrial Education |

Signed: _____
 Superintendent of Schools/Executive Director

Date: _____

RETURN THIS FORM BY MONDAY, APRIL 30, 2018, to:

Suzanne Alicea
 Connecticut State Department of Education
 Academic Office, Suite 603
 450 Columbus Boulevard
 Hartford, CT 06103-1841

For related questions or additional information please contact:
 Harold Mackin, Education Consultant, Career and Technical Education
 Carl. D. Perkins Program Manager
 Tel: 860-713-6779
Harold.mackin@ct.gov